

**Brunswick County Emergency Services  
EMS Division  
Provider Application  
For Inclusion Into  
The EMS System Plan**



*Brunswick County Code of Ordinances, Public Health and Safety Chapter 1-9, Article II regulates the operation of emergency and non-emergency ambulance services within the jurisdiction of Brunswick County. Potential franchisees are required by ordinance to submit an application for initial and renewal ambulance service franchises.*

**Provider Information:**

Legal Name of Provider:

Columbus County EMS, Inc.

Mailing Address:

205 W. Main St

City: Whiteville State: NC Zip  
Code: 28472

Physical Address of the Primary

Business: Columbus County EMS, Inc.  
205 W. Main St.

City: Whiteville State: NC Zip  
Code: 28472

Is the Provider Licensed in North Carolina: \_\_\_\_\_ Provider  
Number: \_\_\_\_\_

Provider Administrative

Contact: Raven S. Williamson

Phone Number: 910-770-1016 Fax  
Number: 910-640-2508

Pager Number: \_\_\_\_\_ Mobile  
Number: 910-770-1016

Email ravenwilliamsonems@gmail.com  
Address: \_\_\_\_\_

What is the proposed level of licensed operation inside Brunswick County:

☒ EMT

☐ EMT-I

☐ EMT-P

Provide a written narrative indicating the proposed service area of the provider inside Brunswick County to include square miles:

To provide EMT- B level care within Brunswick County. Requesting franchise with Brunswick County in order to provide service for dialysis patients under Davita, Dialysis care, and provide service to Life Care Hospice (aka) Lower Cape Fear Hospice patients. Provide service to Novant Health for non emergency transports.

Describe the time period (days of week, time of day) that the provider will have an ambulance active in Brunswick County (i.e. 24 hours/day, 9-5, etc.).

24/7 Service may be provided

Indicate how the provider will assure that adequate North Carolina credentialed personnel will be available to respond to all calls as required by G.S. 131E-158.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

All employees of Columbus County EMS, Inc., are required to take 3 hrs of Con-Ed with Southeastern Community College in Whiteville, NC.

Indicate the providers procedure for documenting patient care information and sending appropriate reports to North Carolina Office of Emergency Medical Services.

Crews use paper tickets out in the field to obtain physical signature. Each ticket is entered into our Elite Software system. Ticket is then sent electronically to NC OEMS office within 24 hrs of transport.

Indicate the providers procedure for investigating and reporting medical errors:

All tickets go thru a two part Q&A System, via Col. Co. EMS & Billing vendor. All documents are released over quarterly for Peer Review by all EMS Department. Errors are corrected by Medical Director directions.

Indicate the provider's procedure for suspending an individuals EMS credential and providing remedial training:

Any crew member found with 9 hrs or more behind in Con-Ed, are pulled from active duty. That member must follow orders from EMS Medical Director Dr. Joseph Dell, for all remedial training and go in front of medical review board.

Indicate the provider's procedure for maintaining, inserting, and updating records in the North Carolina Credentialing Information System.

Raven Williamson - Director maintains and updates all information in the NC-Credentialing Info. System monthly.

Indicate the provider's procedure for daily unit stock, vehicle problem reporting, and adherence to the EMS System minimal ambulance stock requirements:

At the start of each shift, Crews must complete a check-off sheet. At the end of shift sheet is turned into Raven Williamson.

All BLS Bag are locked with security tags to ensure bags are fully stocked.

Indicate the provider's procedure for restocking used supplies and equipment:

Raven Williamson or Supervisor Ava Ward will release any item for restocking with a change out of (proof of use, exp. drug/supply).

Indicate the provider's procedure for accounting for secured medications:

Being a paramedic provider, we follow DEA protocol for securing drugs with a double lock system. All equipment, monitors & BLS/ALS Bags use a zip lock security tag system.

Indicate the total number of vehicles provider proposes to operate inside Brunswick County: 2 Ground 1 EMT-I/P Non Transport (If needed)  
We would only use 2 units, unless more units are needed.

Indicate how the public will access the provider: Business Line: 910-640-3049  
(Facility) w/in Brunswick Co. may call 910-770-2962

Indicate how providers units will communicate with their dispatch center as well as the Brunswick County Communication Center. Provide copies of current FCC licenses as an attachment: Kenwood Radio System built in each ambulance

Indicate how individual providers will receive continuing education, how classes will be tracked, and the consequences of not attending continuing education:

Each employee must turn in all their  
Con-Ed classes to their supervisor monthly.

Bruce Williamson - checks with EMS Cord.  
@ Southeastern Community monthly.

Consequence for not attending class, will  
result in employee taking on-line make-up  
class or will become (inactive), unable  
to provide care or work on ambulance