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Secretary

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Director



NORTH CAROLINA
Environmental Quality

August 25, 2021

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BRUNS. CO. ADMIN.

Mr. Randell Woodruff, Manager
Brunswick County
Post Office Box 249
Bolivia, North Carolina 28422

Subject: Offer & Acceptance Documents for a
Federal DWSRF Loan

DWI Project No.: WIF-2017

Project Scope: Year 2020 City of Navassa Water
Distribution System Rehabilitation

Dear Mr. Woodruff:

Brunswick County (County) have been approved for **loan assistance** from the North Carolina Drinking Water State Revolving Fund (DWSRF). Accordingly, enclosed are two (2) copies of an "Offer-and-Acceptance" document extending the County a **funding award** in the amount of **\$2,218,967**. This offer is made subject to the *Assurances and Conditions* set forth in the Offer-and-Acceptance document.

Please submit the following items to the Division of Water Infrastructure (DWI), 1633 Mail Service Center, Raleigh, North Carolina 27699-1633, as soon as they are prepared:

1. A resolution adopted by the governing body accepting the loan offer and making the applicable assurances contained therein (see sample copy, attached);
2. One (1) copy of the original "Offer-and-Acceptance" document, executed by the designated Authorized Representative for the Project, along with the signed "Acknowledgement of Standard Conditions and Assurances" for federal SRF loans. **Retain the other executed, original copy for your files;**
3. The Federal Identification Number and DUNS Number of the Applicant (Memo attached); and
4. A Sales-Tax Certification Form (sample copy attached).

The Site Certification and a Capital Project Ordinance (or a budget ordinance covering the subject project) must be provided to DWI before disbursements can begin. For further assistance, please see the enclosed *Guidance Document* for a complete list of those items due no later than the project's first reimbursement request.

Reimbursement requests (printed sample form enclosed with this transmittal) for **odd-numbered drinking-water projects** (such as yours) should be forwarded to **Jackie Moore** at the address noted below (see the footer on the first page of this transmittal letter). A reference copy of this request form has been enclosed for your convenience.

Once construction of the subject project has commenced, **an updated, fully completed, current and signed/dated copy of our Reimbursement Request Form must be submitted with all reimbursement requests.** You are free to reproduce this form should additional copies be needed.



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

On behalf of the Department of Environmental Quality, I am pleased to make this offer of DWSRF funds, made available by the North Carolina Water Infrastructure Fund.

Sincerely,

Jon Risgaard

Jon Risgaard for Shadi Eskaf

Shadi Eskaf, Director

Division of Water Infrastructure, NCDEQ

Enclosures: **Loan/Grant Offer-and-Acceptance Document (two copies)**
 Resolution to Accept Loan Offer (suggested format)
 Federal ID & DUNS Number Request Memo
 Sales-Tax Certification Form
 Reimbursement Request Form
 Guidance Document
 Site Certification
 Capital Project Ordinance (sample)

cc: **Leonard McBryde, III, P.E., Withers Ravenel, Consulting Engineer (Wilmington NC office)**
 Jennifer House / DWI (w/o attachments)
 Robin Peele / DWI (w/o attachments)
 DWSRF Project File/Scan: (COM – LOX)



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