



Roy Cooper, Governor  
Eddie M. Buffaloe Jr., Secretary

William C. Ray, Director

## Homeland Security Grant Program (HSGP) Fiscal Year 2022

### SUBAWARD NOTIFICATION

Ed Conrow  
Brunswick County Emergency Services  
3325 Old Ocean Highway  
Bolivia, NC 28422

**Period of Performance:** September 1, 2022 to February 28, 2025  
**Project Title:** Brunswick County Light Tower  
**Total Amount of Award:** \$15,000.00  
**MOA #:** 2240009

North Carolina Emergency Management (NCEM) is pleased to inform you that the federal Fiscal Year (FY) 2022 Homeland Security Grant Program (HSGP) has been approved for funding. In accordance with the provisions of FY 2022 HSGP award, NCEM hereby awards to the foregoing subrecipient a grant in the amount shown above.

**Payment of funds:** The grant shall be effective upon final approval by NCEM of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement (MOA). Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

**Conditions:** The subrecipient agrees that funds will only be expended to complete the approved project(s) not to exceed the funding amount for the project(s) during the designated period of performance. The subrecipient also agrees to comply with all terms, conditions and responsibilities specified in the MOA, and to comply with all applicable federal, state, and local laws, and rules and regulations in the performance of this grant.

**Supplanting:** The subrecipient confirms that grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities.

**Required Documents/Forms:** The subrecipient must submit the following documents to ([ncemgrants1@ncdps.gov](mailto:ncemgrants1@ncdps.gov)) upon execution of the MOA:

1. [Electronic Payment / Vendor Verification Form](#) (09 NCAC 03M .0202)
2. [Sworn \(Notarized\) No Overdue Tax Debt Certification](#) (G.S. 143C-6-23.(c))
3. Conflict of Interest Policy (G.S. 143C-6-23.(b))
4. Copy of the subrecipient's procurement policy

Please provide your Unique Entity ID ([sam.gov](http://sam.gov)): **MJBMXLN9NJT5**

In the box below, list the names and emails authorized as subrecipient signatories for the above-referenced MOA in the preferred order of signature and receipt. Append "cc" to designate copy-only.

Example: John Smith ([john.smith@yahoo.com](mailto:john.smith@yahoo.com))  
Mary Jones ([mary.jones@hotmail.com](mailto:mary.jones@hotmail.com)) cc  
Sam Brown ([s.brown@gmail.com](mailto:s.brown@gmail.com))

Steve Stone [steve.stone@brunswickcountync.gov](mailto:steve.stone@brunswickcountync.gov)

**Mailing Address:**  
4236 Mail Service Center  
Raleigh, NC 27699-4236  
[www.ncdps.gov](http://www.ncdps.gov)  
[www.ReadyNC.gov](http://www.ReadyNC.gov)



**Office Location:**  
1636 Gold Star Drive  
Raleigh, NC 27607  
Phone: 919-825-2500  
Fax: 919-825-2685