

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
September 6, 2022
6:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Steve Stone, County Manager
Bob Shaver, County Attorney
David Stanley, Deputy County Manager
Haynes Brigman, Deputy County Manager
Aaron Smith, Finance Director
Daralyn Spivey, Clerk to the Board
LeAnn Weigand, Executive Assistant
Meagan Kascsak, Communications Director
Currie Elkins, MIS
Lt. Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Sykes gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. Hearing none, Commissioner Cooke made the motion to approve the agenda. The motion was seconded by Vice – Chairman Forte and passed unanimously (5 to 0).

IV. PUBLIC COMMENTS

Ms. Lana Humphrey discussed her concerns with Planning Development (PD) Project 72 and the issue of stormwater.

Mr. Steve Parker discussed his concerns with Planning Development (PD) Project 72 and the required 25-year flood planning.

Mr. Nick Cherasaro spoke to his request to live streaming of meetings to the community.

Mr. Gary Ostby spoke to his concerns with the required 25-year flood planning.

V. APPROVAL OF CONSENT AGENDA

Commissioner Cooke moved to approve the Consent Agenda. The motion was seconded by Vice – Chairman Forte and passed unanimously (5 to 0). See individual items for approval status:

- 1. Administration – Rural Development Lease Amendment - Approved**
The Board approved the lease amendment for USDA Rural Development Office space in Building F.
- 2. Clerk to the Board - Meeting Minutes- Approved**
The Board approved the meeting minutes for September 6, 2022.

3. **County Attorney – Eagle Run, Ph 2, Lots 2000-2042 Deeds of Dedication– Approved**
The Board approved the Deed of Dedication for water and sewer infrastructure in Eagle Run, Phase 2, Lots 2000-2042.
4. **County Attorney – Eagle Run Ph 3 Lots 3000-3005 & 3062-3068 DOD – Approved**
The Board approved the Deed of Dedication for water and sewer infrastructure in Eagle Run, Phase 3A, Lots 3000-3005 & 3062-3068.
5. **County Attorney – Home Place of Southport Deed of Dedication - Approved**
The Board approved the Deed of Dedication for water infrastructure for Home Place of Southport.
6. **Finance - Fiscal Items - Approved**
The Board approved Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda.

-DSS Temp Positions DSS Temp Positions

The Board approved the reallocation of DHHS revenues provided to counties to cover a portion of the County's share of administering the FNS program approved at the 11/1/21 board meeting. Funding received was originally used to create four (4) temporary positions to assist with processing Medicaid applications and Medicaid recertifications due to the doubling of Medicaid caseloads at the time. The remaining funds of \$114,922 from FY 2022 have been rolled forward as a continuing grant project that will be reallocated to the FNS program due to the workload increases. No budget amendment is required.

7. **Health and Human Services – Public Housing Payment Standards - Approved**
The Board approved the Public Housing Payment Standard Plan.
8. **Health and Human Services: Social Services ESSA Plan – Approved**
The Board reviewed and approved the Every Student Succeeds Act (ESSA) agreement between the Department of Social Services and Brunswick County Board of Education.
9. **Operation Services – Main Fuel Site Upgrades Approved**
The Board approved the contract with MECO, Inc. of Augusta to complete fuel site upgrades at the Main Fuel Site located at 151 Government Center Drive, Bolivia, NC.
10. **Tax Administration – FY 2021-2022 Settlement Report - Approved**
The Board received the FY 2021-2022 Annual Tax Collector's settlement report.
11. **Tax Administration Order of Collection – Approved**
The Board adopted and charged the Tax Collector an order to collect the taxes charged in the tax records and receipts.
12. **Tax Administration Relief from Collections September 2022 – Approved**
The Board granted the Tax Collector relief from "charge of collections" for three specific instances: (1) on taxes after all collection remedies have been expired (10 years from due date); (2) on personal property insolvents that are five years past due; and (3) on classified motor vehicle taxes that are one year or more past due when it appears that they are uncollectible.
13. **Tax Administration September 2022 Releases – Approved**
The Board approved the September 2022 releases.
14. **Utilities – EAP Shallotte WWTP Inundation Map Task Order No. 1 – Approved**
The Board authorized the Chairman and Clerk to the Board to execute the Task Order No. 1 with McGill Associates in an amount not to exceed \$19,500 for engineering services associated with the On-Call Engineering Contract.
15. **Utilities – Vermeer Directional Drill Purchase Request – Approved**
The Board approved the purchase of a Directional Drill machine from Vermeer All Roads for \$152,778.40 as an exception to the bidding requirements in accordance with NCGS 143-129(e)(3).

VI. PRESENTATION

1. **Governing Board – Resolution – Constitution Week**

The Board heard a request to adopt a resolution recognizing September 17-23, 2022 as Constitution Week in Brunswick County. The Resolution reads as follows:

**RESOLUTION OF THE BRUNSWICK COUNTY BOARD OF
COMMISSIONERS PROCLAIMING SEPTEMBER 17-23, 2022
AS CONSTITUTION WEEK IN BRUNSWICK COUNTY**

WHEREAS: The Constitution of the United States is one of America's Charters of Freedom; and

WHEREAS: The Constitution establishes our form of limited government and protects our rights and freedoms; and

WHEREAS: September 17, 2022, designated as Constitution Day, commemorates the two hundred and thirty-fifth anniversary of the signing of the Constitution of the United States of America; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week; and

WHEREAS: It is fitting and proper to accord official recognition to this historic document and to reflect upon the form of government it established;

NOW, THEREFORE BE IT RESOLVED that the Brunswick County Board of Commissioners does hereby proclaim the week of September 17 through 23 as Constitution Week and urges all citizens to read and study the U.S. Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

Adopted this, the 19th day of September, 2022

Randy Thompson, Chairman
Brunswick County Commissioners

ATTEST:
Daralyn Spivey, NCCCC
Clerk to the Board

Commissioner Williams moved to adopt the Resolution with the motion seconded by Commissioner Cooke and passed unanimously (5 to 0).

2. Health and Human Services – Health Services – Brunswick County Substance Use & Addiction Commission

Members of the Brunswick County Substance Use and Addiction Commission presented the latest local and state data and trends of substance misuse to the Board.

3. Tax Administration – Presentation of Schedule of Values and Schedule a Public Hearing

Mr. Marlon Long presented the Schedule of Values to the Board. Following the process for adoption of the Schedule of Values as outlined in North Carolina General Statute 105-317, Mr. Long requested that a Public Hearing be set for the schedule of values as advertised for October 3, 2022 at 3:00 pm. The schedule is available to the public and a link is posted on the county web page.

VII. Public Hearing

1. Public Hearing – Economic Development

Chairman Thompson opened the Public Hearing at 6:56 p.m. to receive comments regarding a proposed economic development incentive from Brunswick County in the amount of \$270,000 to Precision Swiss Products, Inc. After some discussion among the Board and after hearing no comments, Chairman Thompson closed the public hearing at 7:10 p.m. Vice – Chairman Forte made the motion to approve the Incentive Agreement with Commissioner Williams seconding the motion and passing unanimously (5 to 0).

VIII. ADMINISTRATIVE REPORT

1. Utilities – Distribution Crew Request

The Board approved additional staff, materials, and equipment, as well as explore the use of contractors, for valve operation and water quality testing to facilitate the construction of current and upcoming new sub-division projects, water line relocation, and new construction projects; hydrant testing; tap installation; and the installation of an increased number of residential and irrigation meters. Vice – Chairman Forte made the motion to approve the additional staff, materials, equipment and to explore the use of contractors with the motion seconded by Commissioner Cooke and passed unanimously (5 to 0).

IX. OTHER BUSINESS/INFORMAL DISCUSSION

No other business was brought before the Board.

X. CLOSED SESSION

1. The Board of Commissioner entered into closed session pursuant to G.S. § 143-318.11(a)(1)(3) and (5) to approve Closed Session Minutes from September 6, 2022, to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body and the instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract the for the acquisition of real property by purchase option exchange or lease.

Mr. Shaver noted the above statutory requirements.

Commissioner Cooke made the motion to enter Closed Session at 7:17 p.m. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).

Chairman Thompson called the Regular Session to order at 8:26 p.m.

Mr. Shaver deferred to Mr. Smith with a request for the Board to approve a budget amendment to appropriate fund balance of \$2.965M to purchase land and buildings. Commissioner Cooke made a motion to approve the budget amendment. The motion was seconded by Commissioner Williams an passed unanimously (5 to 0).

XI. ADJOURNMENT

Vice – Chairman Forte moved to adjourn the meeting at 8:27 p.m. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).

Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:

Daralyn Spivey, NCCCC
Clerk to the Board