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BRUNS. CO. ADMIN.

ROY COOPER
Governor

ANTHONY M. COPELAND
Secretary

NAPOLEON WALLACE
Deputy Secretary

November 14, 2017

Ms. Ann B. Hardy
County Manager
Brunswick County
PO Box 249
Bolivia, NC 28422-0249

Re: Contract Agreement for Grant Number 2017-125-3214-2593; Your Signature and Reply is Requested
Project Title: "Repair to 48" Raw Water Main"

Dear Ms. Hardy:

Enclosed for your review and signature are two complete sets of contract documents required to finalize the grant award for funding as described in the Disaster Recovery Act of 2016. Below is a description of the documents enclosed along with an explanation of the signatures required for each document.

Document:	Document Description:	Signed By:
Grant Agreement	Contract: Outlines the terms of Grant Agreement between the Department of Commerce and the Unit of Local Government.	Highest Elected Official - Unit of Local Government
Exhibit A	Description of the Project.	No Signature Required
Exhibit B	Payment Schedule: Outlines the process for the Unit of Local Government to request payments from Department of Commerce.	No Signature Required
Exhibit C	Reporting Schedule: Outlines the schedule of reports that are due from the Unit of Local Government to the Department of Commerce and when they are due.	No Signature Required

Execute two originals of these documents and return one of them to my attention at the address below. If you have any questions regarding the enclosed documents, please contact me at (919)814-4671.

Sincerely,

A handwritten signature in cursive script that reads "Nichole M. Gross".

Nichole M. Gross
Data and Compliance Specialist

Enclosure