

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
REGULAR MEETING  
February 19, 2018  
6:00 P.M.**

**The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

PRESENT: Commissioner Frank Williams, Chairman  
Commissioner Randy Thompson, Vice-Chairman  
Commissioner J. Martin Cooke  
Commissioner Pat Sykes  
Commissioner Mike Forte

STAFF: Ann Hardy, County Manager  
Steve Stone, Deputy County Manager  
Bob Shaver, County Attorney  
Julie Miller, Finance Director  
Andrea White, Clerk to the Board  
Jared Galloway, Deputy Clerk to the Board  
Capt. Mark Trull, Sheriff's Office

**Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.**

**I. CALL TO ORDER**

Chairman Williams called the meeting to order at 6:00 p.m.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Commissioner Sykes gave the Invocation and led the Pledge of Allegiance.

**III. ADJUSTMENTS/APPROVAL OF AGENDA**

Chairman Williams asked for any adjustments to the agenda.

Chairman Williams requested that the Board add the following two items to the Consent Agenda: Item V-15 *Appoint John Manning to the Juvenile Crime Prevention Council* and Item V-16 *Appoint Jon Mendenhall to the Cape Fear RC&D Board*.

Chairman Williams asked for any other changes or adjustments to the agenda. Hearing none, he asked for a motion.

Commissioner Sykes moved to approve the agenda as amended. The vote of approval was unanimous.

**IV. PUBLIC COMMENTS**

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Chairman Williams briefly reviewed the Public Comments Policy and called those who had signed up to speak. The following individuals addressed the Board:

1. Ms. Pam Sabalos, resident of Shallotte Point, spoke in reference to a public statement attributed to a County Commissioner questioning the residency of the speakers at a prior meeting. Ms. Sabalos presented a document containing the names and addresses of Brunswick County residents in attendance at this meeting who are opposed to offshore drilling.
2. Mr. Mel Foels, resident of Leland, spoke in reference to an article in the Star News concerning the Board of Commissioners' change of position on offshore exploration and drilling. Mr. Foels also shared information regarding the benefits of offshore exploration and drilling.
3. Ms. Colleen Combs, spoke in support of seismic testing, and if oil or natural gas is found, will support offshore drilling.
4. Ms. Ginny Quaglia spoke in reference to action taken by the Board to rescind support for offshore exploration and its violation of the Republican platform. Ms. Quaglia spoke in favor of offshore exploration and requested that the Board continue to represent the people of Brunswick County.
5. Mr. Peter Key, resident of Oak Island, spoke in opposition to offshore drilling.
6. Ms. Mary Ann McCarthy, spoke in reference to the types of energy sources, and asked the Board to take the time to do the research and get the facts.
7. Mr. Gregory Weiss, resident of Sunset Beach and member of the Brunswick Environmental Action Team (B.E.A.T.), spoke regarding the mission of B.E.A.T. Mr. Weiss spoke in opposition of non-renewable energy and in support of renewable energy.
8. Mr. Dale Todd, resident of Leland, spoke in reference to royalties; the money that flows into a state or county as a result of offshore drilling. Mr. Todd requested that the Board do their research and oppose offshore drilling.
9. Mr. Rich Cerrato, resident and Councilman of Sunset Beach, spoke in opposition to offshore drilling. Mr. Cerrato stated that he was not representing the Town of Sunset Beach. He asked that the Board consider the financial consequences and the negative impact on our marine life and fishing industry, when and if an oil spill occurs.
10. Mr. Dan George, resident of Winnabow, spoke in opposition to offshore drilling and seismic testing. Mr. George asked that the Board pass a resolution against offshore drilling and seismic testing.
11. Mr. Tim Page, representing Consumer Energy Alliance Southeast, strongly urged the Board to refrain from adopting a resolution opposing potential exploration and development of offshore energy.

Chairman Williams concluded the 30-minute Public Comment period of the meeting, and thanked everyone for following the Public Comment Policy rules.

Chairman Williams called a brief recess at 6:36 p.m. to allow those wishing to leave the meeting to do so.

Chairman Williams called the meeting to order at 6:39 p.m.

## V. APPROVAL OF CONSENT AGENDA

Commissioner Sykes moved to approve the Consent Agenda. The vote of approval was unanimous. The following items were approved:

1. **Administration - Proposed Addition to the State Roadway System**

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Approved a request from the NC Department of Transportation for the addition of Ascension Dr SW, Temeraire Ct SW, Gracieuse Ln SW, and Minion Ct SW, located within the Sunset Ridge Subdivision in Brunswick County, to the North Carolina Department of Transportation State Secondary Road System (SR-2 Resolution).

2. **Administration - Transfer Surplus Generator to Bolivia Fire Department**  
Declared a Vanguard 20 kW generator surplus and authorized staff to transfer it to the Bolivia Fire Department.
3. **Clerk to the Board - Meeting Minutes**  
Approved the draft minutes from the February 5, 2018 Special Called Meeting and the February 5, 2018 Regular Meeting.
4. **County Attorney - South Shore Landing Deed of Dedication**  
Accepted the Deed of Dedication for water only infrastructure for South Shore Landing, Lots 7-23.
5. **County Attorney - Archie Dees Heir Property to Surplus**  
Declared property obtained by the County through tax foreclosure as surplus property to be placed on the County's website for possible future purchase.
6. **County Attorney - Palmetto Creek Pump Station Deed of Dedication**  
Accepted the Deed of Dedication for the pump station in Palmetto Creek subdivision.
7. **Finance - Fiscal Items**  
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature presented on the consent agenda.
  - **WIC Client Services Budget Amendment**  
Appropriated additional state revenues restricted in the amount of \$6,170 for contracted services, equipment purchases, and miscellaneous expenses for use in the WIC Client Services program.
  - **211 Water Plant Improvements Closeout Budget Amendment**  
Closed out 211 water plant improvements project and transferred \$131,133 to the county capital reserve undesignated funds.
  - **2016 Enterprise Funded Main Extension Budget Amendment**  
Transferred \$432 of undesignated funds to the Enterprise Funded Main Extension project for reimbursables associated with advertising not included in engineering contract.
  - **Building Inspections additional vehicles Budget Amendments**  
Appropriated \$62,300 of building permits revenue for the purchase of 2 additional vehicles for the recent hire of part time fire inspectors.
  - **Sheriff's Office Insurance Proceeds Budget Amendment**  
Appropriated \$31,352 of insurance proceeds for replacement of wrecked vehicles.
  - Approved the use of \$3,000 of non-departmental miscellaneous funding for the installation of "The Maco Light Freeway" signage by North Carolina Department of Transportation. On October 22, 2015 NCDOT approved a request from the county and

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officially accepted the naming for the portion of I-140 stretching from Hwy 17 to Hwy 74/76.

- **Financial Reports for January 2018 (unaudited)**

Included are Summary Information for General and Enterprise Funds, key indicators of Revenues and Expenditures and Cash and Investments. All reports provided at: [www.brunswickcountync.gov/finance/reports](http://www.brunswickcountync.gov/finance/reports)

8. **Health and Human Services - Community Development - 2008 CHAF Deed of Trust Discharge**  
Approved release of debts associated with three (3) non-payment Deeds of Trust arrange for housing repair through the North Carolina Crisis Housing Assistance Program (CHAF).
9. **Health and Human Services - Veterans Services - Agreement for 2018 Veterans Benefit Action Center (VBAC)**  
Approved and granted authority to the County Manager to sign the agreement between Brunswick County and the American Legion, District 9 office, pledging support for the 2018 VBAC through the reimbursement of related expenses not to exceed \$3,000.
10. **Library - Naming of the New Library Building**  
Approved naming the new Library Building at 9400 Ocean Highway W. the “Southwest Brunswick Branch”, as recommended by the Library Board.
11. **Operation Services - Waste Industries Amendment**  
Approved clarifying amendments to the Solid Waste Collection, Transfer and Disposal Agreement with Waste Industries, LLC.
12. **Sheriff’s Office - Vehicle Procurement**  
Approved the trade of a 2012 Dodge Charger Vin 2C3CDXCT6CH150991 and purchase of replacement 2018 Dodge Durango.
13. **Tax - February 2018 Releases**  
Approved the February 2018 tax releases.
14. **Tax - Annual Tax Advertisement Order for 2017 Unpaid Tax Liens**  
Approved the advertisement of 2017 unpaid tax liens on real property.
15. **Board Appointment – JCPC (added during III. Adjustment/Approval of the Agenda)**  
Appointed John Manning to the Juvenile Crime Prevention Commission.
16. **Board Appointment – Cape Fear RC&D (added during III. Adjustment/Approval of the Agenda)**  
Appointed Jon Mendenhall to the Cape Fear RC&D Board.

## VI. ADMINISTRATIVE REPORT

1. **Administration - Surplus Property Offers (Steve Stone, Deputy County Manager)**  
Request that the Board of Commissioners consider offers that have been submitted for 5 surplus parcels.

Mr. Stone explained that the first parcel presented should have a zero in front of the parcel number shown.

Mr. Stone presented the following parcels:

<u>Parcel</u>	<u>Location</u>	<u>Size</u>	<u>Tax Value</u>	<u>Acquired</u>	<u>Cost</u>	<u>Bid</u>
0100004202	3529 Dogwood Rd, NE	.49 acre	\$11,480.00	2/1/2002	\$3,749.16	\$4,000.00
173AG006	Goldsboro Rd, BSL	.24 acre	\$4,000.00	4/1/1985	\$349.75	\$800.00
173AG007	Goldsboro Rd, BSL	.24 acre	\$4,000.00	4/1/1985	\$349.75	\$1,000.00
173BH017	Goldsboro Rd, BSL	.24 acre	\$4,000.00	11/1/1987	\$474.79	\$1,000.00
173AG016	Kannapolis Rd, BSL	.24 acre	\$4,000.00	3/1/1985	\$658.55	\$600.00

Following discussion, Commissioner Cooke moved to accept each bid as presented.

Chairman Williams asked for discussion on the motion. Hearing none, he called the question. The vote of approval was unanimous.

2. **Engineering - Courthouse Renovation Architectural Services Contract (Bill Pinnix, P.E., Director of Engineering)**

Request that the Board of Commissioners approve an architectural services contract with Sawyer Sherwood & Associate for design, permitting, and construction administration for the courthouse addition and renovation in the amount of \$975,800.00.

Mr. Pinnix introduced Mr. John Sawyer, Sawyer Sherwood & Associate. Mr. Sawyer presented information as a follow up to the space needs study, which was completed in April of 2017, along with an overview of the project and timeline for performing services over the next 4.5 years.

Vice-Chairman Thompson moved to approve the architectural services contract as presented.

Chairman Williams asked for discussion on the motion.

Mrs. Hardy clarified that the renovation and expansion does not include relocating the Register of Deeds office.

Chairman Williams called the question. The vote of approval was unanimous.

3. **Operation Services - Building C HVAC Replacement (Stephanie Lewis, Director of Operation Services)**

Request that the Board of Commissioners award a contract to SPC Mechanical to replace the HVAC units in Building C and approve the associated budget amendment.

Mrs. Lewis explained that the budget amendment was needed as the project cost increased due to a delay in the project for several years.

Vice-Chairman Thompson moved to approve the request to award the contract to SPC Mechanical as presented.

Chairman Williams asked for discussion on the motion. Hearing none, he called the question. The vote of approval was unanimous.

4. **Parks & Recreation - Naming of Intracoastal Waterway Property (Aaron Perkins, Director of Parks & Recreation)**

Request that the Board of Commissioners consider naming the intracoastal waterway property as “Brunswick County Waterway Park”.

Mr. Perkins explained that the 33-acre parcel was purchased in December 2014 and staff has been working with McGill & Associates on design and construction plans.

Commissioner Cooke moved to approve the naming of the property as “Brunswick County Waterway Park”.

Chairman Williams asked for discussion on the motion.

A brief discussion was held regarding the elimination of the word “county” from the name.

Commissioner Cooke amended his motion to approve the naming of the property as “Brunswick Waterway Park”.

Chairman Williams asked for discussion on the amended motion.

Following a brief discussion, Chairman Williams called the question. The vote passed 4 to 1. (Ayes – Chairman Williams, Commissioner Cooke, Commissioner Sykes, Commissioner Forte. Nays – Vice-Chairman Thompson)

5. **Superior Court Judge - SAMHSA Grant Application (Ann Hardy, County Manager)**

Request that the Board of Commissioners consider making application to SAMHSA to Expand Substance Abuse Treatment Capacity in Adult Treatment Court Grant.

Mrs. Hardy explained that the request is a continuation of the application for SAMHSA funds to expand the substance abuse treatment capacity in the Adult Treatment Court. The funds will be used to provide contract service treatment to individual participants in the program and to offset much of the salary of the coordinator for the drug courts. The grant is a 5-year grant with an anticipated award of \$400,000 per year. The grant application deadline is February 21, 2018. No local match is required.

Vice-Chairman Thompson moved to approve the grant application as presented.

Chairman Williams asked for discussion on the motion. Hearing none, he called the question. The vote of approval was unanimous.

6. **Utilities - Timber Lane/Pickett Road Force Main Replacement Project Contract with McGill Associates and Associated Budget Amendment (John Nichols, Director of Public Utilities)**

Request that the Board of Commissioners approve a budget amendment and authorize the Chairman and Clerk to the Board to approve the contract with McGill Associates in the amount of \$52,084 for engineering services associated with the design of the Timber Lane/Pickett Road Force Main Replacement Project.

Mr. Nichols explained that a section of pipe in the Northeast Sewer Transmission system was constructed many years ago out of a pipe that is no longer our standard. Multiple small repairs on the pipeline have taken place which have resulted in multiple small spills. NCDEQ

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has requested that the County look for a long-term solution. Staff has determined that the best solution is to replace that section of pipe. Funding for the project will be obtained from the Northeast Regional Wastewater Treatment Plant renewal and replacement fund. All participants have agreed on the selection of McGill Associates.

Chairman Williams moved to approve the budget amendment and contract with McGill Associates as presented.

Chairman Williams asked for discussion on the motion. Hearing none, he called the question. The vote of approval was unanimous

## **VIII. OTHER BUSINESS/INFORMAL DISCUSSION**

Chairman Williams asked if there were any other items of business or discussion.

Vice-Chairman Thompson stated that he had presented the County Manager with a resolution to oppose offshore drilling and seismic testing earlier in the day. He requested that the staff, including the County Attorney, review that resolution and bring it back to the Board for consideration at next meeting in March.

## **IX. ADJOURNMENT**

Commissioner Cooke moved to adjourn at 7:04 p.m. The vote of approval was unanimous.

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Frank Williams, Chairman  
Brunswick County Board of Commissioners

Attest:

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Andrea White, Clerk to the Board