

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA**

**August 2, 2021  
3:00 PM**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

1. Administration - Proposed Addition to the State Highway System  
Request that the Board of Commissioners approve a request from the NC Department of Transportation for the addition of Bonaventure St., Sevilleen Dr., Ascension Dr., Gracieuse Ln., Mauricio Ct., Arot Ct., and Defyance Ct.
2. Administration - Resolution In Opposition To Issuance Of Wind Energy Leases Within 24 Nautical Miles Of North Carolina's Shores  
Request the Board of Commissioners adopt a resolution in opposition to locating offshore wind turbines within 24 nautical miles of the shoreline.
3. Administration - Surplus Property Offers for Upset Bid Process  
Request that the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.
4. Board Appointment - Brunswick Community College Board of Trustees  
Request the Board of Commissioners appoint Scott Evans to fill the unexpired term on the Brunswick Community College Board of Trustees. This term will expire June 30, 2023.
5. Clerk to the Board - Meeting Minutes  
Request that the Board of Commissioners approve the Draft Minutes from the July 6, 2021 Regular Meeting and the July 21, 2021 Special Called Meeting.
6. County Attorney - Dollar General Midway Road Deed of Dedication  
Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for Dollar General, Midway Road.
7. Emergency Services - Ambulance Purchase  
Request that the Board of Commissioners approve the purchase of three new ambulances.
8. Emergency Services - Amendment to EMS Management Consultants Billing Agreement for Medicaid Claims  
Request that the Board of Commissioners approve an amendment to the current billing contract with EMS Management Consultants, as it relates to Medicaid claims. All Medicaid claims will switch to a fixed billing rate, instead of a percentage of collections rate.
9. Finance - Fiscal Items  
Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature on the consent agenda.

**-Parks and Recreation World Series Budget Amendment**

The Brunswick County Dixie Belles team (13-15 year old) won the 2021 Belles Dixie Softball State Championship and will move on to play in the World Series at Moncks Corner, South Carolina July 23-28, 2021. The Brunswick County Junior Dixie Boys (13 year old) won the 2021 Junior Dixie Boys State Championship and will move on to play in the World Series in Monroe, Louisiana July 23-28, 2021. Two teams will be going out of town for their respective World Series. An additional \$12,000 above what is currently available will be needed in the Dixie Youth Travel Restricted line for the Belles request of \$15,040 and the Junior Boys request of \$16,020 to cover possible costs of their trips for a total of \$31,060.

**-Sheriff's Office Donation Budget Amendment**

Appropriate \$5,220 of gifts and memorials to capital outlay equipment for donation made to help purchase a covered trailer for the motor unit.

**-Cape Fear Regional Jetport Grant 36237.45.18.3 Additional Funding Budget Amendment and CPO**

Appropriate \$23,000 of additional CRRSAA funding awarded to the Cape Fear Regional Jetport for Grant 36237.45.18.3 in response to COVID-19 and economic disruption it caused.

**-Navassa Water System Rehabilitation Project Grant Budget Amendment and CPO**

Reduce Grant revenues \$44,379 for 2% loan fee originally budgeted for payment to State. Administration costs equal to the 2% loan fee will not be reimbursed rather than paying back a fee.

10. Finance - NC Forest Service Agreement

Request that the Board of Commissioners approve and authorize the County Manager to sign an agreement with the North Carolina Department of Agriculture and Consumer Services for the protection, development and improvement of forest land in Brunswick County.

11. Health and Human Services - Brunswick Senior Resources Inc. - Budget Revision #3 to HCCBG Funding

Request that the Board of Commissioners approve the attached Revision #3 budget document for the Fiscal Year 2020-2021 Home and Community Care Block Grant (HCCBG) for Older Adults.

12. Health and Human Services - BSRI - FY 2022 HCCBG County Funding Plan

Request that the Board of Commissioners approve the 2021-2022 Home and Community Care Block Grant for Older Adults County Funding Plan.

13. Health and Human Services - Health Services – 2020 Child Fatality Prevention Team Annual Report

Request that the Board of Commissioners review and approve the 2020 Child Fatality Prevention Team Annual Report.

14. Health and Human Services - Health Services – 2020 State of the County Health Report

Request that the Board of Commissioners review and approve the 2020 State of the County's Health Report.

15. Operation Services - HVAC Repair and Maintenance Agreement

Request that the Board of Commissioners enter into a service agreement for HVAC repair and maintenance with HVAC StarPlus, LLC.

16. Operation Services - Post Disaster Aerial Mosquito Control Agreement



Request that the Board of Commissioners award a one year agreement with four auto-renewals for post-disaster aerial mosquito services prepositioning agreement to Vector Disease Control International, LLC.

17. Sheriff's Office - Agreement with Motorola Solutions for FY22 Radio Purchase

Request that the Board of Commissioners approve an agreement with Motorola Solutions for the purchase of 25 radios that was approved in the FY22 budget request.

18. Utilities - Kings Bluff - Recommended Staffing Changes

Request that the Board of Commissioners approves moving 0.5 FTE in the Lower Cape Fear Water and Sewer Authority budget (LFWSA) to the Northwest Water Treatment budget and create one (1) new position in the LCFWSA budget. The increase of 1.0 FTE in the water fund is offset by LCFWSA personnel and administrative cost reimbursements

## **VI. Administrative Report**

1. Administration - Brunswick Community College - FY 2021-22 Budget Request (Dr. Gene Smith, President - Brunswick Community College)

Request that the Board of Commissioners consider a request from Brunswick Community College for flexibility to utilize the approved Capital Outlay / Special Projects budget on the College's prioritized list and any reduction in cost to the county from the re-allocation/funding sources be used to reduce the county funds budgeted for the Building E roof replacement postponed until FY 2022-2023.

2. Administration - Resolution Encouraging Exploration & Funding of Cape Fear Memorial Bridge Replacement

Request the Board of Commissioners consider supporting a resolution encouraging the exploration and funding for a replacement of the Cape Fear Memorial Bridge.

3. Engineering - Courthouse Addition & Renovation -Monteith Construction Contract Change Order (2) (Wm. L. Pinnix, P.E., Engineering Director)

Request that the Board of Commissioners review and approve Change Order #2 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$356,077.00

4. Utilities - Columbus County Interlocal Agreement-Sewer (John Nichols, PE, Director of Public Utilities)

Request that the Board of Commissioners approve an Interlocal Agreement with Columbus County to allow Brunswick County to provide sewer service to customers located in Columbus County as designated in the Designated Service Area.

5. Utilities - Holden Beach Wholesale Bulk Water Service Agreement (John Nichols, PE, Director of Public Utilities)

Request that the Board of Commissioners approve the renewed Wholesale Bulk Water Service Agreement between Brunswick County and the Town of Holden Beach and authorize the Chairman to execute the agreement upon review by the County Attorney.

## **VII. Other Business/Informal Discussion**

## **VIII.Closed Session**

1. Closed Session

Request that the Board of Commissioners enter into closed session pursuant to G.S. 143-318.11(a)(1) to approve closed session minutes and G.S. 143-318.11(a)(4) to

discuss matters relating to the location or expansion of industries or other businesses, including any economic development incentives that may be offered by the County in negotiations.

## **IX. Adjournment**



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 1.**

**From:**

Daralyn Spivey

Administration - Proposed Addition to the State Highway System

**Issue/Action Requested:**

Request that the Board of Commissioners approve a request from the NC Department of Transportation for the addition of Bonaventure St., Sevilleen Dr., Ascension Dr., Gracieuse Ln., Mauricio Ct., Arot Ct., and Defyance Ct.

**Background/Purpose of Request:**

A letter was received from the NCDOT requesting consideration of the addition of the above to the State Secondary Road System. GIS has confirmed that the actual names are Bonaventure St. SW, Sevilleen Dr. SW, Ascension Dr. SW, Gracieuse Ln. SW, Mauricio Ct. SW, Arot Ct. SW, and Defyance Ct SW. The street location is within the Sunset Ridge Subdivision in Brunswick County. A petition, plat map and a locator map were received as well.

The NC DOT requests that the Board of Commissioners consider approving the request and an SR-2 Resolution to add the above streets to the NC DOT Secondary Road System

**Fiscal Impact:**

Not Applicable

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve a request from the NC Department of Transportation for the addition of Bonaventure St., Sevilleen Dr., Ascension Dr., Gracieuse Ln., Mauricio Ct., Arot Ct., and Defyance Ct.

**ATTACHMENTS:**

Description

- ☐ NC DOT Cover Letter and Packet
- ☐ SR-2 Resolution
- ☐ GIS Memo SR-1 Petition
- ☐ GIS Map



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

July 14, 2021

Ms. Daralyn Spivey, Clerk to the Board  
Brunswick County Board of Commissioners  
30 Government Center Dr NE  
Bolivia, NC 28422

Subject: Proposed Road Addition to the State System of Highways Bonaventure St,  
Sevilleen Dr, Ascension Dr, Gracieuuse Ln, Mauricio Ct, Arot Ct and Defyance  
Ct located within the Sunset Ridge Subdivision. (Division File No: 1211-B).

Dear Ms. Spivey:

This office is considering the addition of the roads listed above located within the Sunset Ridge Subdivision to the state maintenance system. After the Board's consideration please furnish this office with the current county resolution and official road names for our further handling.

If I may be of further assistance, please call me at 910-398-9100.

Sincerely,

*Nick Drees*

Nick Drees  
Engineering Specialist

Enclosures: Copy of SR-1 Road Petition request form, plat maps and locator maps.

1211-B

North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

County: Brunswick Road Name: See list attached  
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Sunset Ridge Length (miles): \_\_\_\_\_

Number of occupied homes having street frontage: 100 Located (miles): See list attached

miles N ☒ S ☐ E ☒ W ☐ of the intersection of Route NC 904 and Route SR 1955  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Sunset Ridge in  
Brunswick County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Landon Weaver Phone Number: 252-814-1481

Street Address: 200 Arlington Blvd, Greenville, NC 27858

Mailing Address: 200 Arlington Blvd, Greenville, NC 27858

**PROPERTY OWNERS**

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
-------------	------------------------	------------------

Entered Into  
Database  
Date 3-5-2020  
Signed jlb

\* Per Brunswick Co, BEMC & ATMC - NCDOT have the agreements

**INSTRUCTIONS FOR COMPLETING PETITION:**

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach two (2) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

**FOR NCDOT USE ONLY:** Please check the appropriate block

☒ Rural Road    ☐ Subdivision platted prior to October 1, 1975    ☐ Subdivision platted after September 30, 1975

**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Ascension Drive SW	- 19 homes -	0.16 miles			
Bonaventure St SW	- 9 homes -	0.12 miles			
Arot Ct	- 18 homes -	0.11 miles			
Defyance Ct SW	- 13 homes -	0.08 miles			
Mauricio Ct SW	- 16 homes -	0.07 miles			
Gracieuse Ln SW	- 25 homes -	0.22 miles			
Sevilleer Dr SW	27 Homes				

# SUNSET RIDGE PHASE III (occupied)

ADDRESS	LOT	ADDRESS	LOT	ADDRESS	LOT
7003 Ascension Dr SW	341	1353 Arot Ct	86	7003 Gracieuse Ln SW	168
6999 Ascension Dr SW	342	1357 Arot Ct	87	6999 Gracieuse Ln SW	169
6995 Ascension Dr SW	343	1361 Arot Ct	88	6995 Gracieuse Ln SW	170
6991 Ascension Dr SW	344	1365 Arot Ct	89	6991 Gracieuse Ln SW	171
6987 Ascension Dr SW	345	1369 Arot Ct	90	6987 Gracieuse Ln SW	172
6983 Ascension Dr SW	346	1373 Arot Ct	91	6983 Gracieuse Ln SW	173
6979 Ascension Dr SW	347	1379 Arot Ct	92	6979 Gracieuse Ln SW	174
6975 Ascension Dr SW	348	1383 Arot Ct	93	6975 Gracieuse Ln SW	175
6971 Ascension Dr SW	349	1387 Arot Ct	94	6971 Gracieuse Ln SW	176
		1391 Arot Ct	95	6967 Gracieuse Ln SW	177
6972 Ascension Dr SW	201	1395 Arot Ct	96	6963 Gracieuse Ln SW	178
6976 Ascension Dr SW	202	1399 Arot Ct	97	6959 Gracieuse Ln SW	179
6980 Ascension Dr SW	203	1398 Arot Ct	98	6951 Gracieuse Ln SW	180
6984 Ascension Dr SW	204	1394 Arot Ct	99	6947 Gracieuse Ln SW	181
6988 Ascension Dr SW	205	1390 Arot Ct	100	6943 Gracieuse Ln SW	182
6992 Ascension Dr SW	206	1386 Arot Ct	101	6935 Gracieuse Ln SW	184
6996 Ascension Dr SW	207	1380 Arot Ct	102	6931 Gracieuse Ln SW	185
7000 Ascension Dr SW	208	1370 Arot Ct	103	6927 Gracieuse Ln SW	186
7004 Ascension Dr SW	209			6923 Gracieuse Ln SW	187
7008 Ascension Dr SW	210			6932 Gracieuse Ln SW	121
		6950 Defyance Ct SW	104	6936 Gracieuse Ln SW	122
7047 Bonaventure St SW	58	6964 Defyance Ct SW	106	6940 Gracieuse Ln SW	123
7043 Bonaventure St SW	59	6968 Defyance Ct SW	107	6944 Gracieuse Ln SW	124
7039 Bonaventure St SW	60	6972 Defyance Ct SW	108	6948 Gracieuse Ln SW	125
7031 Bonaventure St SW	62	6976 Defyance Ct SW	109	6952 Gracieuse Ln SW	126
7027 Bonaventure St SW	63	6981 Defyance Ct SW	110		
7003 Bonaventure St SW	69	6977 Defyance Ct SW	111		
6999 Bonaventure St SW	70	6973 Defyance Ct SW	112		
6995 Bonaventure St SW	71	6969 Defyance Ct SW	113		
7006 Bonaventure St SW	77	6965 Defyance Ct SW	114		
		6957 Defyance Ct SW	116		
		6953 Defyance Ct SW	117		
		6945 Defyance Ct SW	119		
		1331 Mauricio Ct SW	127		
		1335 Mauricio Ct SW	128		
		1339 Mauricio Ct SW	129		
		1343 Mauricio Ct SW	130		
		1347 Mauricio Ct SW	131		
		1351 Mauricio Ct SW	132		
		1355 Mauricio Ct SW	133		
		1359 Mauricio Ct SW	134		
		1363 Mauricio Ct SW	135		
		1363 Mauricio Ct SW	136		
		1360 Mauricio Ct SW	137		
		1356 Mauricio Ct SW	138		
		1352 Mauricio Ct SW	139		
		1346 Mauricio Ct SW	140		
		1342 Mauricio Ct SW	141		
		1334 Mauricio Ct SW	142		









Channel II Rd SW

Marker Pl SW

Marker Pl SW

Bonaventure St SW

Seaside Rd SW

Seaside Rd SW

Emerillon Ct SW

Bonaventure St SW

Endeavour Way SW

Ascension Dr SW

Arroyo Ct SW

Curlew Ln SW

Curlew Ln SW

Bonaventure St SW

Seaside Rd SW

Frisking Ln SW

Sevilleen Dr SW

Neptuno Ct SW

Sevilleen Dr SW

Gracielise Ln SW

Maurice Ln SW

Temeraire Ct SW

Ascension Dr SW

Ascension Dr SW

Angels Club Dr SW

Seaside Rd SW

Club Dr SW

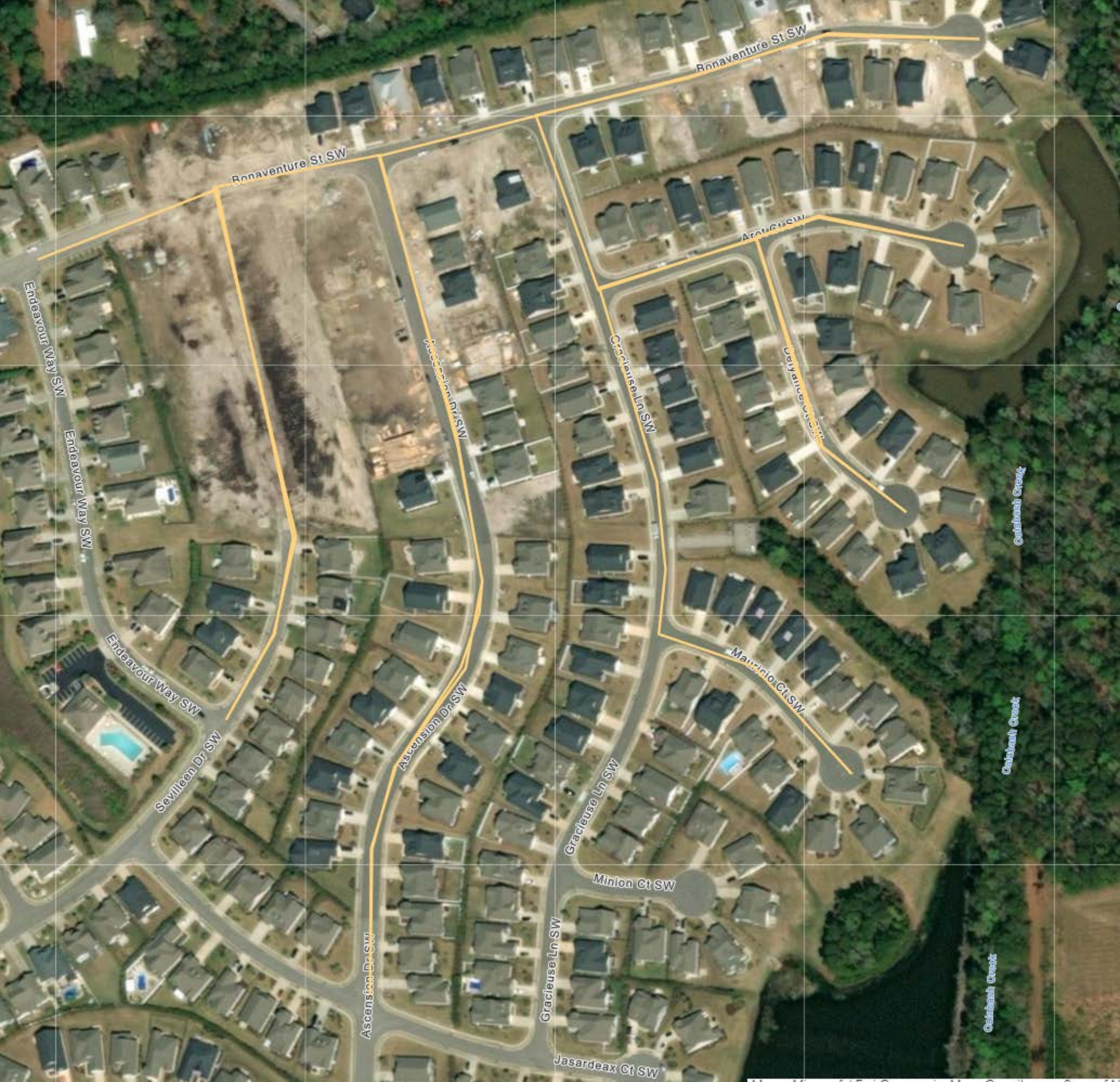
Catfish Creek

Catfish Creek

Catfish Creek

Catfish Creek





Ronaventure St SW

Ronaventure St SW

Endeavour Way SW

Endeavour Way SW

Endeavour Way SW

Sevilleen Dr SW

Ascension Dr SW

Ascension Dr SW

Ascension Dr SW

Graceluse Ln SW

Graceluse Ln SW

Minlon Ct SW

Jasardeax Ct SW

Graceluse Ln SW

Mauricio Ct SW

Arctic Ct SW

Arctic Ct SW

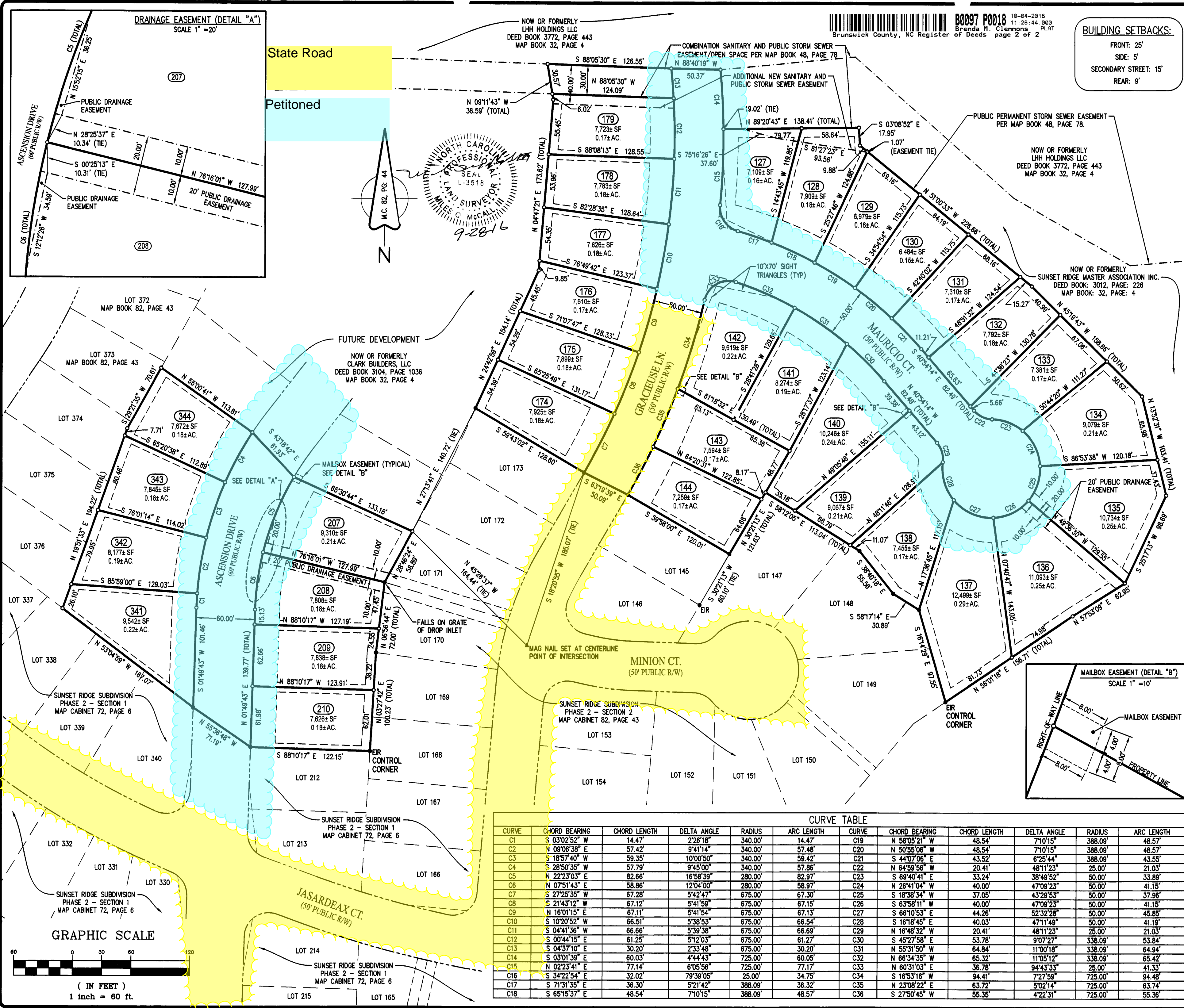
Calabash Creek

Calabash Creek

Calabash Creek



Map Cabinet 97 Page 18



CURVE TABLE											
CURVE	CHORD BEARING	CHORD LENGTH	DELTA ANGLE	RADIUS	ARC LENGTH	CURVE	CHORD BEARING	CHORD LENGTH	DELTA ANGLE	RADIUS	ARC LENGTH
C1	S 03°02'52" W	14.47	2°28'18"	340.00'	14.47	C19	N 58°05'21" W	48.54'	7°10'15"	388.09'	48.57'
C2	N 09°06'38" E	57.42	9°41'14"	340.00'	57.48'	C20	N 50°55'06" E	48.54'	7°10'15"	388.09'	48.57'
C3	S 18°57'40" W	59.35'	10°00'50"	340.00'	59.42'	C21	S 44°07'06" E	43.52'	6°25'44"	388.09'	43.55'
C4	S 28°50'35" E	57.79'	9°45'00"	340.00'	57.86'	C22	N 64°59'56" W	20.41'	48°11'23"	25.00'	21.03'
C5	N 22°23'03" E	82.66'	16°58'39"	280.00'	82.97'	C23	S 69°40'41" E	33.24'	38°49'52"	50.00'	33.89'
C6	N 07°51'43" E	58.86'	12°04'00"	280.00'	58.97'	C24	N 26°41'04" W	40.00'	47°09'23"	50.00'	41.15'
C7	S 27°25'35" W	67.28'	5°42'47"	675.00'	67.30'	C25	S 18°38'34" W	37.05'	43°29'53"	50.00'	37.96'
C8	S 21°43'12" W	67.12'	5°41'59"	675.00'	67.15'	C26	S 63°58'11" W	40.00'	47°09'23"	50.00'	41.15'
C9	N 16°01'15" E	67.11'	5°41'54"	675.00'	67.13'	C27	S 66°10'53" E	44.26'	52°32'28"	50.00'	45.85'
C10	S 10°20'52" W	66.51'	5°38'53"	675.00'	66.54'	C28	S 16°18'45" E	40.03'	47°11'49"	50.00'	41.19'
C11	S 04°41'36" W	66.66'	5°39'38"	675.00'	66.69'	C29	N 16°48'32" W	20.41'	48°11'23"	25.00'	21.03'
C12	S 00°44'15" E	61.25'	5°12'03"	675.00'	61.27'	C30	S 45°27'58" E	53.78'	9°07'27"	338.09'	53.84'
C13	S 04°37'10" E	30.20'	2°33'48"	675.00'	30.20'	C31	N 55°31'50" W	64.84'	11°00'18"	338.09'	64.94'
C14	S 03°01'39" E	60.03'	4°44'43"	725.00'	60.05'	C32	N 66°34'35" W	65.32'	11°05'12"	338.09'	65.42'
C15	N 02°23'41" E	77.14'	6°05'58"	725.00'	77.17'	C33	N 60°31'03" E	36.78'	94°43'33"	25.00'	41.33'
C16	S 34°22'54" E	32.02'	79°39'05"	25.00'	34.75'	C34	S 16°53'16" W	94.41'	72°57'59"	725.00'	94.48'
C17	S 71°31'35" E	36.30'	52°14'42"	388.09'	36.32'	C35	N 23°08'22" E	63.72'	5°02'14"	725.00'	63.74'
C18	S 65°15'37" E	48.54'	7°10'15"	388.09'	48.57'	C36	S 27°50'45" W	55.35'	4°22'31"	725.00'	55.36'

**BUILDING SETBACKS:**  
FRONT: 25'  
SIDE: 5'  
SECONDARY STREET: 15'  
REAR: 9'

ATLANTIC COAST SURVEY, PLLC  
LICENSE P-0822  
PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

SUNSET RIDGE SUBDIVISION  
PHASE 4 - SECTION 1  
MAJOR SUBDIVISION PLAT

Shallotte Township  
Brunswick County  
North Carolina

DATE: 9.23.2016  
DRAWN: WRD  
SHEET: 2 OF 2  
FIELD BOOK#  
ACS PROJECT NO: 16-1012

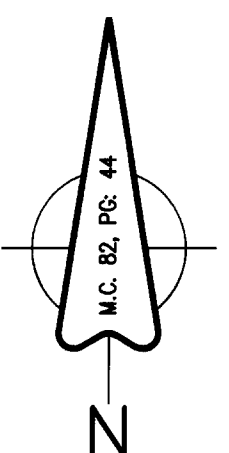
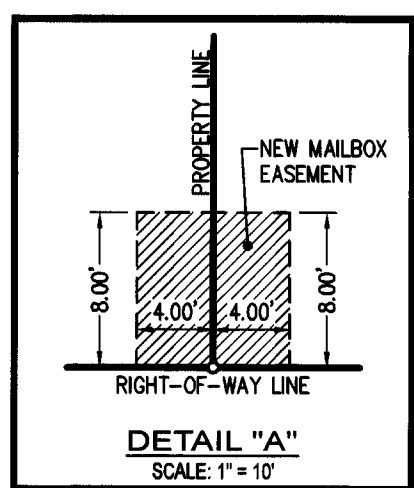
SCALE: NOTED  
CHECKED: MOMC







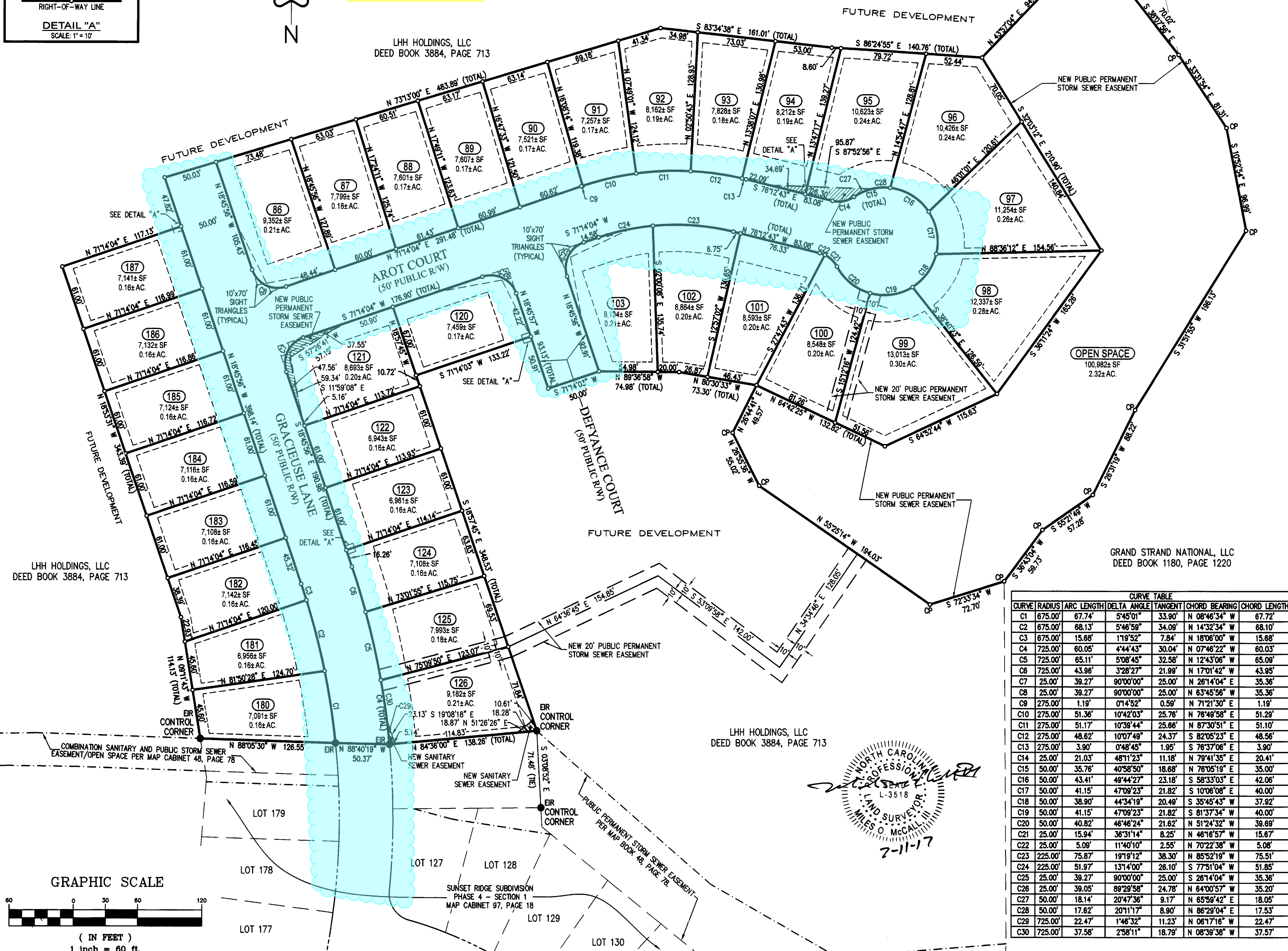
Map Cabinet 102 pg 5 7/28/17 LG



Petitioned  
State Road

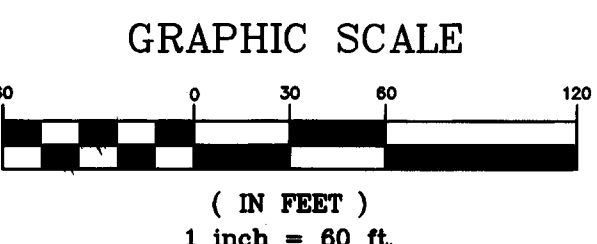
B0102 P0005 07-28-2017  
Brunswick County, NC Register of Deeds page 2 of 2  
Brenda M. Clemmons PLAT

BUILDING SETBACKS:  
FRONT: 25'  
SIDE: 5'  
SECONDARY STREET: 15'  
REAR: 9'

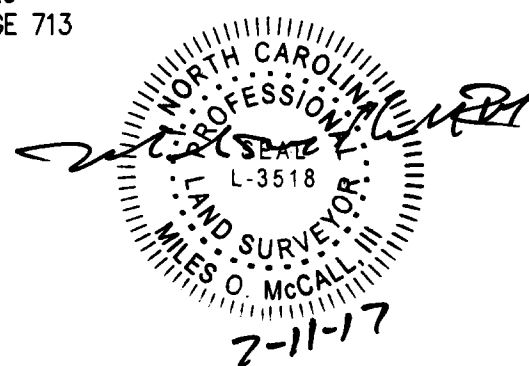


LHH HOLDINGS, LLC  
DEED BOOK 3884, PAGE 713

GRAND STRAND NATIONAL, LLC  
DEED BOOK 1180, PAGE 1220



CURVE TABLE						
CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	675.00'	67.74'	5°45'01"	33.90'	N 08°46'34" W	67.72'
C2	675.00'	68.13'	5°46'59"	34.09'	N 14°32'34" W	68.10'
C3	675.00'	15.68'	1°19'52"	7.84'	N 18°06'00" W	15.68'
C4	725.00'	60.05'	4°44'43"	30.04'	N 07°46'22" W	60.03'
C5	725.00'	65.11'	5°08'45"	32.58'	N 12°43'06" W	65.09'
C6	725.00'	43.98'	3°28'27"	21.99'	N 17°01'42" W	43.95'
C7	25.00'	39.27'	90°00'00"	25.00'	N 26°14'04" E	35.36'
C8	25.00'	39.27'	90°00'00"	25.00'	N 63°46'56" W	35.36'
C9	275.00'	1.19'	0°14'52"	0.59'	N 71°21'30" E	1.19'
C10	275.00'	51.36'	10°42'03"	25.76'	N 76°49'58" E	51.29'
C11	275.00'	51.17'	10°39'44"	25.66'	N 87°30'51" E	51.10'
C12	275.00'	48.62'	10°07'49"	24.37'	S 82°05'23" E	48.56'
C13	275.00'	3.90'	0°48'45"	1.95'	S 76°37'06" E	3.90'
C14	25.00'	21.03'	48°11'23"	11.18'	N 79°41'35" E	20.41'
C15	50.00'	35.76'	40°58'50"	18.68'	N 76°05'19" E	35.00'
C16	50.00'	43.41'	48°44'27"	23.18'	S 58°33'03" E	42.06'
C17	50.00'	41.15'	47°09'23"	21.82'	S 10°06'08" E	40.00'
C18	50.00'	38.90'	44°34'19"	20.49'	S 35°45'43" W	37.92'
C19	50.00'	41.15'	47°09'23"	21.82'	S 81°37'34" W	40.00'
C20	50.00'	40.82'	46°46'24"	21.62'	N 51°24'32" W	39.69'
C21	25.00'	15.94'	36°31'14"	8.25'	N 46°16'57" W	15.67'
C22	25.00'	5.09'	11°40'10"	2.55'	N 70°22'38" W	5.08'
C23	225.00'	75.87'	19°19'12"	38.30'	N 85°52'19" W	75.51'
C24	225.00'	51.97'	13°14'00"	26.10'	S 77°51'04" W	51.85'
C25	25.00'	39.27'	90°00'00"	25.00'	S 26°14'04" W	35.36'
C26	25.00'	39.05'	89°29'58"	24.78'	N 64°00'57" W	35.20'
C27	50.00'	18.14'	20°47'36"	9.17'	N 65°59'42" E	18.05'
C28	50.00'	17.62'	20°11'17"	8.90'	N 86°29'04" E	17.53'
C29	725.00'	22.47'	1°46'32"	11.23'	N 06°17'16" W	22.47'
C30	725.00'	37.58'	2°58'11"	18.79'	N 08°39'38" W	37.57'



ATLANTIC COAST SURVEY, PLLC  
LICENSE P-0822  
PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

SUNSET RIDGE SUBDIVISION  
PHASE 4 - SECTION 2  
MAJOR SUBDIVISION PLAT

Shallotte Township  
Brunswick County  
North Carolina

DATE: 5/22/2017  
DRAWN: EB3  
SHEET: 2 OF 2  
FILED BOOK: CAD  
ACS PROJECT NO: 17-1016.5



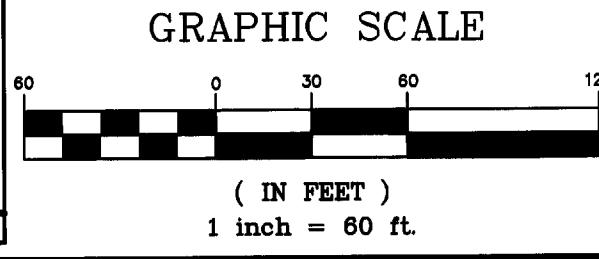
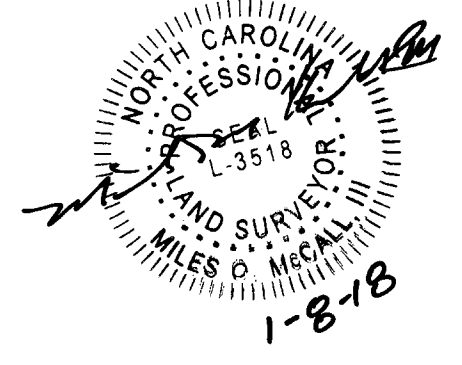
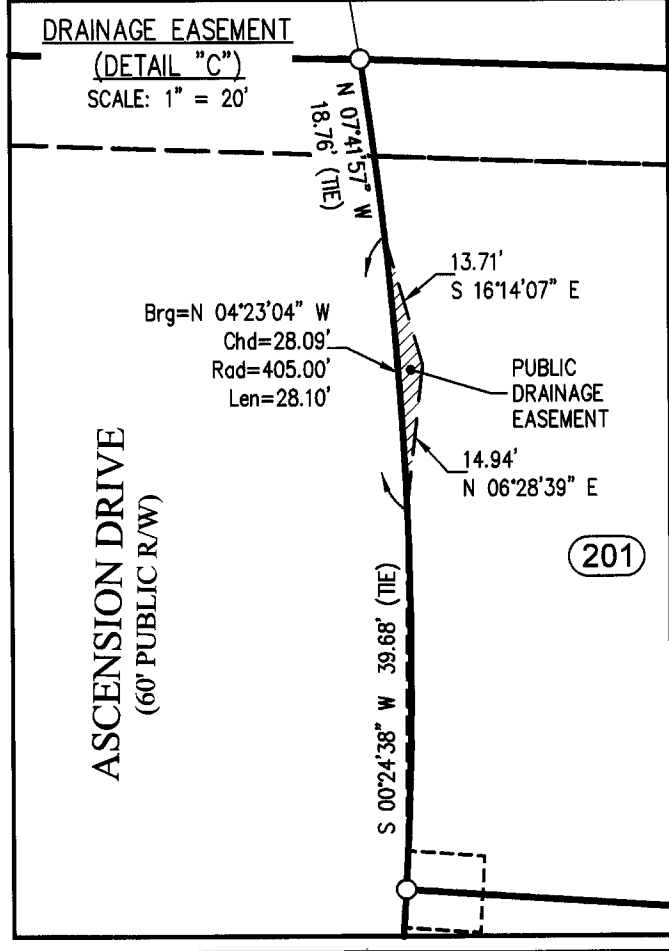
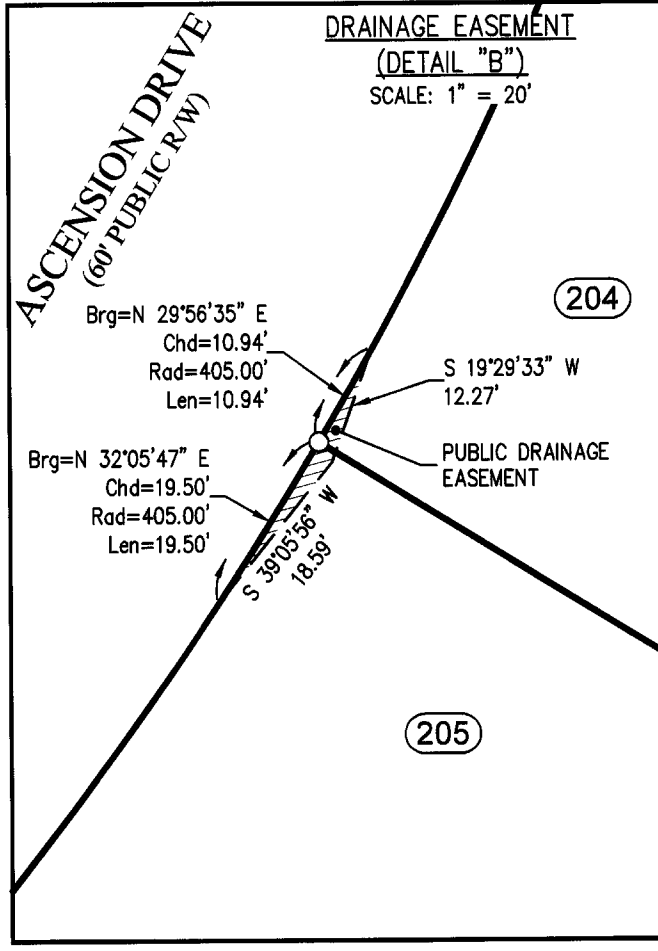
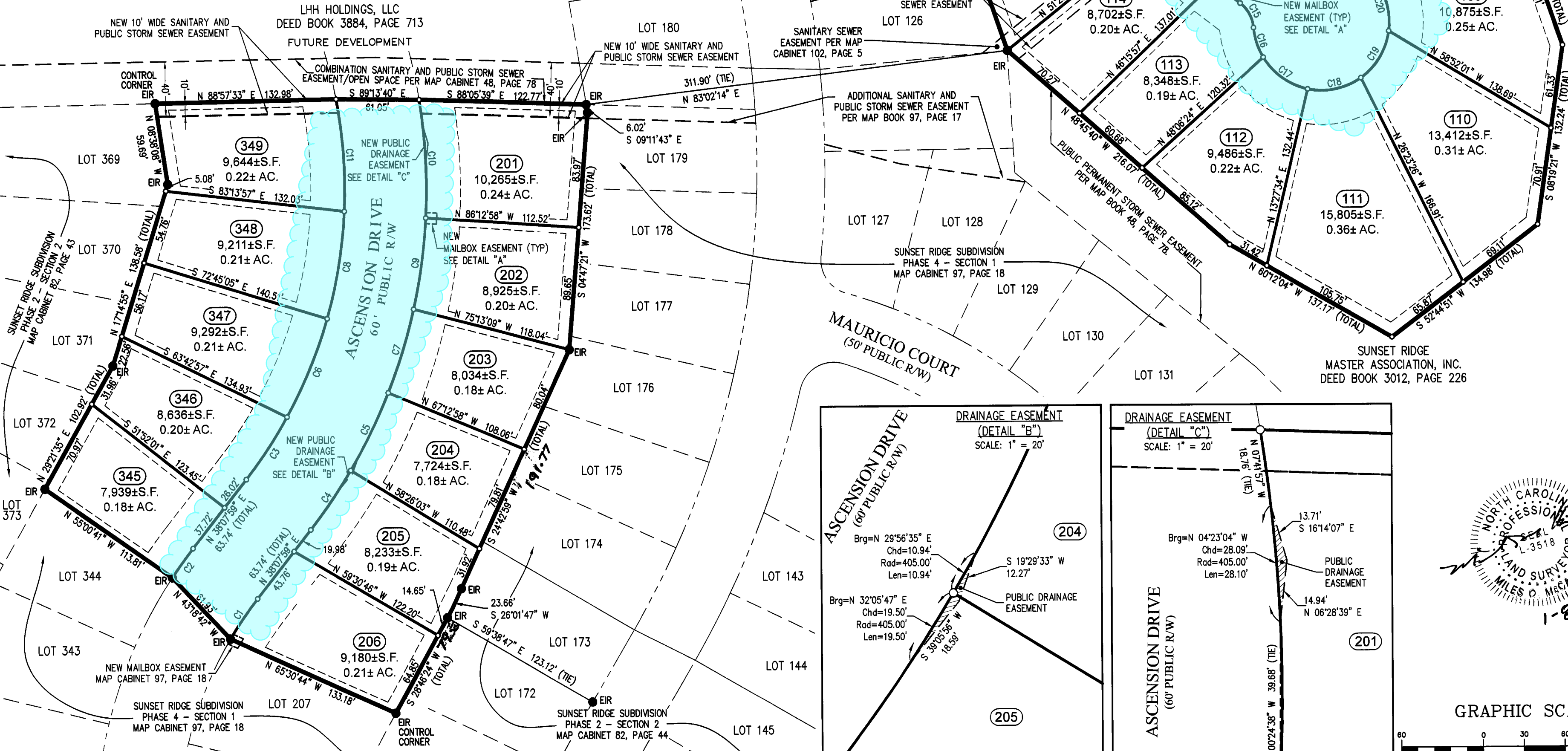
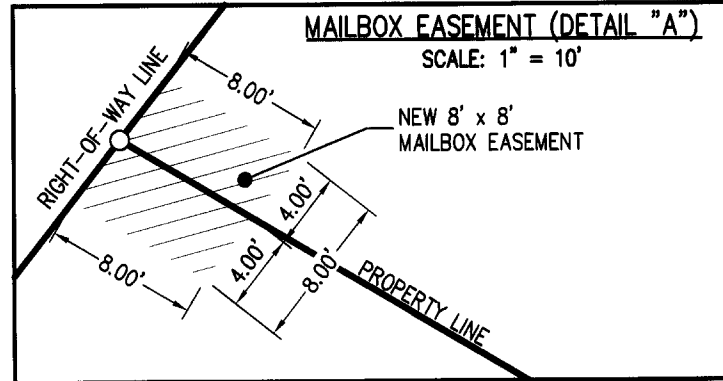




Map Cabinet 105 Page 33

CURVE TABLE						
CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	280.00'	35.48'	7°15'36"	17.76'	N 34°30'11" E	35.48'
C2	340.00'	26.20'	4°24'53"	13.11'	N 35°55'32" E	26.19'
C3	345.00'	54.57'	9°03'46"	27.34'	N 33°36'06" E	54.51'
C4	405.00'	52.42'	7°24'58"	26.25'	N 34°25'30" E	52.38'
C5	405.00'	63.08'	8°55'24"	31.60'	N 26°15'19" E	63.01'
C6	345.00'	77.87'	12°55'56"	39.10'	N 22°36'14" E	77.70'
C7	405.00'	63.92'	9°02'36"	32.03'	N 17°16'19" E	63.86'
C8	345.00'	79.68'	13°13'58"	40.02'	N 09°31'18" E	79.50'
C9	405.00'	67.38'	9°31'56"	33.77'	N 07°59'03" E	67.30'
C10	405.00'	86.55'	12°14'39"	43.44'	N 02°54'15" W	86.38'
C11	345.00'	82.23'	13°39'25"	41.31'	N 03°55'24" W	82.04'
C12	255.00'	49.35'	11°05'15"	24.75'	S 24°18'33" E	49.27'
C13	255.00'	50.98'	11°27'13"	25.57'	S 35°34'47" E	50.89'
C14	255.00'	50.98'	11°27'18"	25.58'	S 47°02'03" E	50.90'
C15	25.00'	21.03'	48°11'23"	11.18'	S 28°40'00" E	20.41'
C16	50.00'	22.94'	26°17'03"	11.67'	S 17°42'50" E	22.74'
C17	50.00'	41.15'	47°09'23"	21.82'	S 54°26'03" E	40.00'
C18	50.00'	41.15'	47°09'23"	21.82'	N 78°24'33" E	40.00'
C19	50.00'	41.15'	47°09'23"	21.82'	S 31°15'10" W	40.00'
C20	50.00'	41.15'	47°09'23"	21.82'	S 15°54'13" E	40.00'
C21	50.00'	41.15'	47°09'23"	21.82'	S 63°03'35" E	40.00'
C22	50.00'	12.49'	14°18'48"	6.28'	N 86°12'20" E	12.46'
C23	25.00'	21.03'	48°11'23"	11.18'	S 76°51'23" E	20.41'
C24	205.00'	5.57'	1°33'28"	2.79'	S 51°58'58" E	5.57'
C25	205.00'	74.83'	20°54'52"	37.84'	S 40°44'48" E	74.42'
C26	205.00'	41.23'	11°31'26"	20.69'	S 24°31'39" E	41.16'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 52°45'42" E	6.64'
L2	S 52°45'42" E	24.49'
L3	S 52°45'42" E	31.13'



BUILDING SETBACKS:  
FRONT: 25'  
SIDE: 5'  
SECONDARY STREET: 15'  
REAR: 9'

ATLANTIC COAST SURVEY, PLLC  
LICENSE P-0822  
PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

SUNSET RIDGE SUBDIVISION  
PHASE 4 - SECTION 3  
MAJOR SUBDIVISION PLAT

BY: [ ]  
DESCRIPTION: [ ]  
DATE: [ ]  
NO. [ ]  
DATE: 7/20/2017  
DRAWN: EB3  
SHEET: 2 of 2  
FIELD BOOK# CAD  
ACS PROJECT NO: 17-1016.6  
© 2018

2082

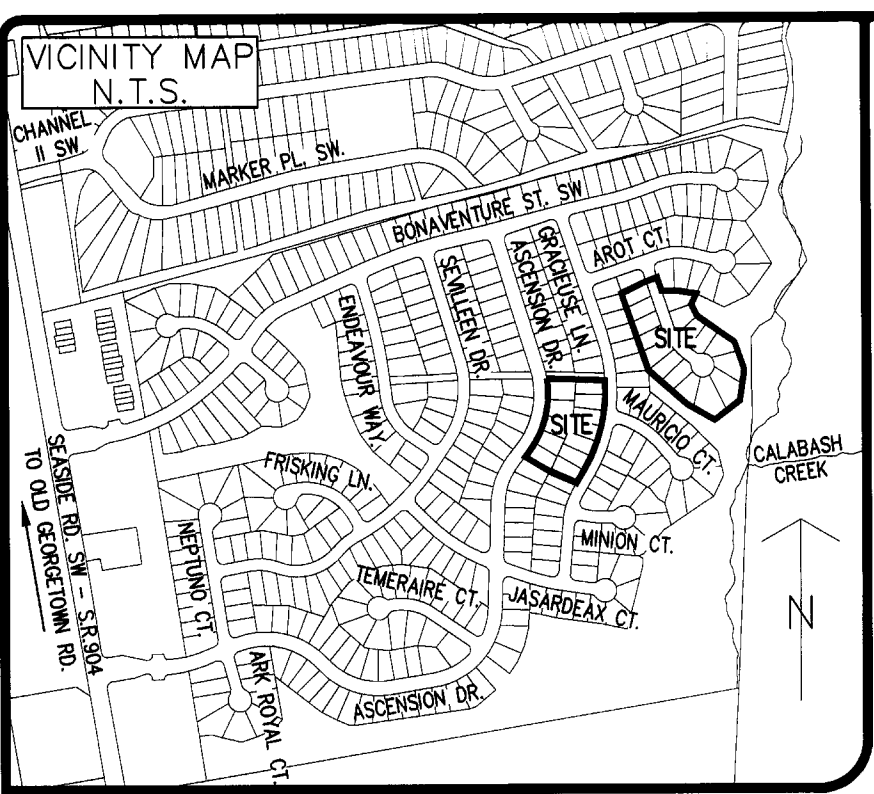


105/130

105

2/6/18

Map Cabinet 105 page 32



PREPARED FOR:  
BILL CLARK HOMES  
127 RACINE DR #201  
WILMINGTON, NC 28403  
PH: 910-350-1744

BUILDING SETBACKS  
FRONT: 25'  
SIDE: 5'  
CORNER SIDE: 15'  
REAR: 9'

CERTIFICATE OF APPROVAL FOR INSTALLED IMPROVEMENTS  
THE UNDERSIGNED HEREBY CERTIFIES THAT THE REQUIRED IMPROVEMENTS: WATER, SANITARY SEWER, STORM SEWER AND ROADS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND IN ACCORDANCE WITH THE REGULATIONS OF THE BRUNSWICK COUNTY ENGINEERING AND UTILITIES DEPARTMENT AND ALL REQUIREMENTS OF THE BRUNSWICK COUNTY UNIFIED DEVELOPMENT ORDINANCE.  
BRUNSWICK COUNTY ENGINEER DATE  
1-10-2018  
DEVELOPER MANAGER DATE

CERTIFICATE OF REVIEW OFFICER  
I, M. Pages, REVIEW OFFICER OF BRUNSWICK COUNTY CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.  
M. Pages 2/6/18  
REVIEW OFFICER DATE

ELECTRICAL SERVICE CERTIFICATION  
I (WE) HEREBY CERTIFY THAT ELECTRICAL SERVICE TO ALL LOTS AS DEPICTED ON THIS SUBDIVISION PLAT HAVE BEEN INSTALLED IN ACCORDANCE WITH THE UTILITY PROVIDER'S SPECIFICATIONS PER SECTION 3.3.3.B16.ii, OF THE BRUNSWICK COUNTY UNIFIED DEVELOPMENT ORDINANCE.  
CEC 1-10/248  
DEVELOPER OR PROJECT MANAGER MANAGER DATE

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND ALLOTMENT IS MY FREE ACT AND DEED.  
OWNERS SIGNATURE 1-10-2018  
127 RACINE DR WILMINGTON, NC  
ADDRESS  
910 350-1744  
TELEPHONE NUMBER

THIS PLAN HAS BEEN REVIEWED FOR EASEMENTS ONLY AND HAS BEEN APPROVED FOR EASEMENTS ONLY BY THE COUNTY ENGINEER.  
Briant Hena 2/5/18  
APPROVED COUNTY ENGINEER DATE

DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
PROPOSED SUBDIVISION ROAD  
CONSTRUCTION STANDARDS CERTIFICATION  
APPROVED Benjamin Hough  
DISTRICT ENGINEER  
DATE 1/10/2017

CERTIFICATE OF OWNERSHIP AND DEDICATION  
I (WE), THE UNDERSIGNED, HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY (IES) SHOWN AND DESCRIBED HEREON, WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 3772, PAGE 443 AND BOOK 3884, PAGE 713 AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) OWN FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATE ALL DRAINAGE WAYS AND OTHER OPEN SPACE TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I (WE) CERTIFY THAT THE LAND SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY.  
CEC 1-10-2018  
OWNER MANAGER DATE  
Edward H Clark  
PRINTED NAME

STORM WATER MAINTENANCE AGREEMENT CERTIFICATE  
I, Edward H Clark, HEREBY CERTIFY THAT I AM THE OWNER OF THE PUBLIC EASEMENT SHOWN AND DESCRIBED HEREON, WHICH IS FOR THE PURPOSE OF STORM WATER DETENTION AND THAT PUBLIC EASEMENT WILL BE MAINTAINED BY THE OWNERS, HEIRS OR ASSIGNS, FOR THAT PURPOSE, AT NO EXPENSE TO THE DEPARTMENT OF TRANSPORTATION. ALSO, I WILL BE RESPONSIBLE FOR COMPLETELY DRAINING THE STORM WATER DETENTION PONDS TO FACILITATE MAINTENANCE WITHIN THE PUBLIC RIGHT OF WAY.  
CEC 1-10-2018  
OWNERS(S) MANAGER DATE  
Edward H Clark  
PRINTED NAME

CERTIFICATE OF ACCURACY & MAPPING

I, THE UNDERSIGNED, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN DEED BOOK 3772, PAGE 443 DEED BOOK 3884, PAGE 713, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS SHOWN HEREON; THAT THE RATIO OF PRECISION, AS CALCULATED, IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 8TH DAY OF JANUARY, A.D. 2018.

G.S. 47-30 (f) (11) (a)

I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

MILES O. MCCALL III - PROFESSIONAL LAND SURVEYOR (L-3518)

BRUNSWICK COUNTY, NC REGISTER OF DEEDS page 1 of 2  
B0105 P0032 02-06-2018  
Brenda M. Clemmons PLAT

GENERAL NOTES

1. THIS IS A MAJOR SUBDIVISION PLAT.
2. BEARINGS FOR THIS PLAT ARE REFERENCED TO MAP CABINET 102, PAGE 5.
3. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.
4. UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
5. AREA BY COORDINATE GEOMETRY.
6. NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
7. THIS SURVEY PERFORMED AND PLAT PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
8. FLOOD NOTE: AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP #3720205500 J, EFFECTIVE DATE JUNE 2, 2006.
9. AFFECTED COUNTY PARCELS #2420000109 AND #2420000109.
10. TOTAL PLATTED SITE AREA: 6.70± ACRES.
11. MAP & DEED REFERENCES SHOWN PER THE BRUNSWICK COUNTY REGISTRY.

NC DOT WILL ALLOW SIDEWALKS BY ENCROACHMENT AND WILL NOT ACCEPT RESPONSIBILITY FOR MAINTENANCE. MAINTENANCE RESPONSIBILITY SHALL REMAIN WITH THE DEVELOPER OR HOA FOR THE PROJECT. ALL SIDEWALKS SHALL MEET REQUIREMENTS OF THE "AMERICANS WITH DISABILITIES ACT".

SYMBOL LEGEND:

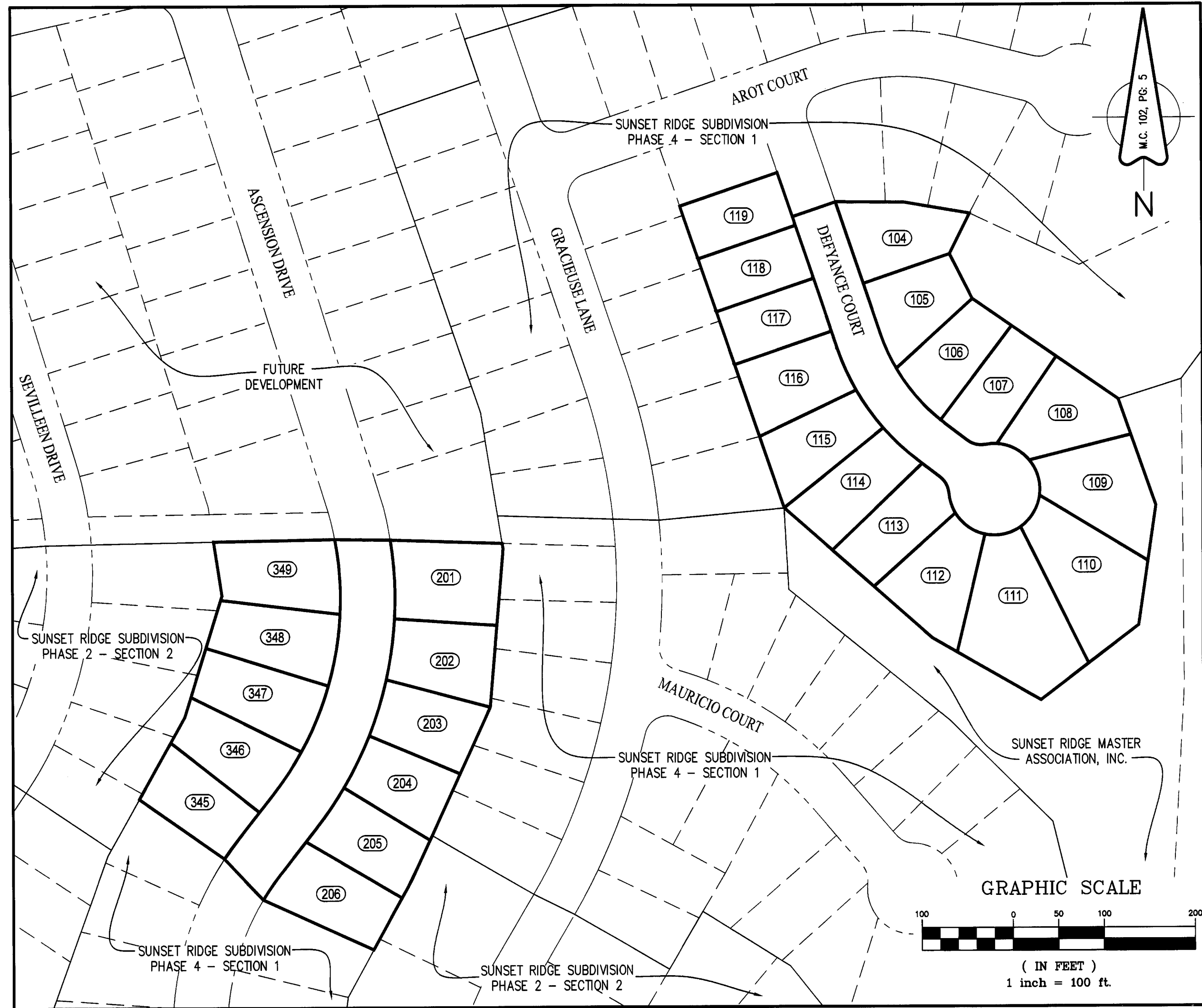
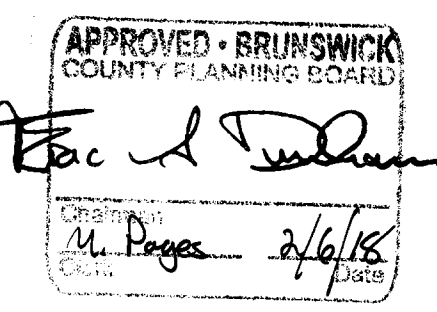
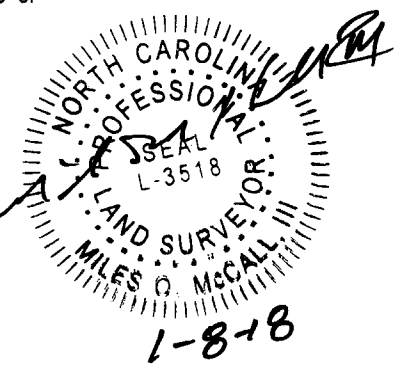
- EIR EXISTING IRON ROD
- REBAR SET

LINETYPE LEGEND:

- NEW BOUNDARY LINE
- - - LINES NOT SURVEYED (ADJOINERS)
- - - RIGHT-OF-WAY
- - - SETBACK LINE
- - - DRAINAGE EASEMENT LINE
- - - MAILBOX EASEMENT LINE

ABBREVIATIONS:

EIR	EXISTING IRON ROD	N/F	NOW OR FORMERLY
RBS	REBAR SET	PG.	PAGE
TYP	TYPICAL	M.C.	MAP CABINET



ATLANTIC COAST SURVEY, PLLC  
LICENSE P-0822  
PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

SUNSET RIDGE SUBDIVISION  
PHASE 4 - SECTION 3  
MAJOR SUBDIVISION PLAT  
Shelton Township  
Brunswick County  
North Carolina

BY	DESCRIPTION	DATE	NO.	DATE	SCALE	NOTED	CHECKED	MOMC	SHEET	1	OF	2	FIELD BOOK#	CAD	ACS PROJECT NO	17-1016.6	© 2018
		9/6/17															

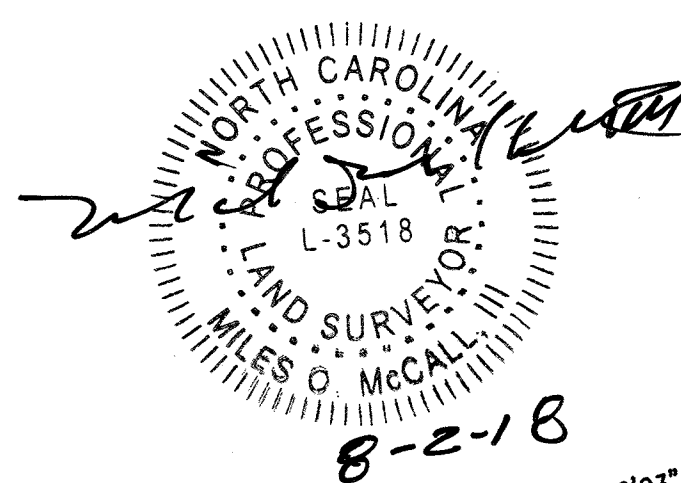
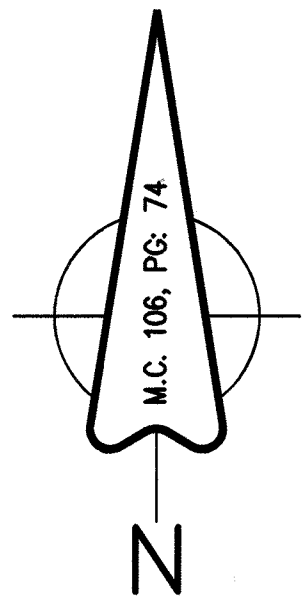
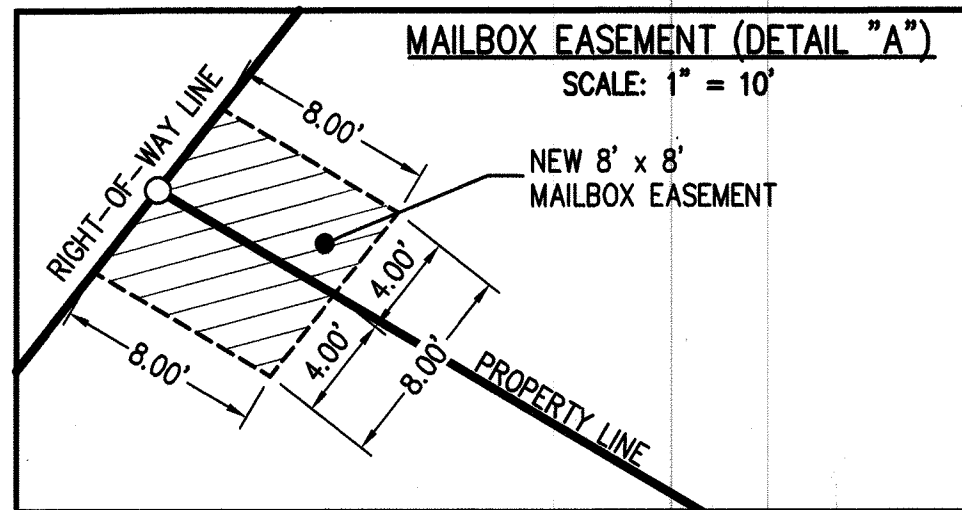
1062



Map Cabinet 108 Page 91 8-7-18 ALX PG 2 of 2

108/91

CURVE TABLE									
CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH			
C2	2,025.00'	27.14'	0°46'05"	13.57'	N 75°43'26" E	27.14'			
C3	2,025.00'	33.11'	0°56'12"	16.55'	N 76°34'35" E	33.11'			
C4	975.00'	23.51'	1°22'54"	11.76'	N 76°21'14" E	23.51'			
C5	975.00'	65.17'	3°49'48"	32.80'	N 73°44'53" E	65.16'			
C6	975.00'	36.56'	2°08'54"	18.28'	N 70°45'32" E	36.56'			
C7	425.00'	19.17'	2°35'05"	9.59'	N 70°58'37" E	19.17'			
C8	425.00'	50.24'	6°46'22"	25.15'	N 75°39'21" E	50.21'			
C9	425.00'	52.57'	7°05'15"	26.32'	N 82°35'09" E	52.54'			
C10	425.00'	50.39'	6°47'36"	25.23'	N 89°31'34" E	50.36'			
C11	25.00'	21.03'	48°11'23"	11.18'	N 68°48'41" E	20.41'			
C12	50.00'	29.76'	34°03'58"	15.33'	N 61°46'59" E	29.32'			
C13	50.00'	45.67'	52°19'59"	24.57'	S 75°00'03" E	44.10'			
C14	50.00'	41.15'	47°09'23"	21.82'	S 25°15'22" E	40.00'			
C15	50.00'	40.36'	46°15'07"	21.35'	S 21°26'53" W	39.28'			
C16	50.00'	41.94'	48°03'39"	22.29'	S 68°36'15" W	40.72'			
C17	50.00'	41.15'	47°09'23"	21.82'	N 63°47'14" W	40.00'			
C18	50.00'	1.15'	1°19'18"	0.58'	N 39°32'53" W	1.15'			
C19	25.00'	21.03'	48°11'23"	11.18'	N 62°58'56" W	20.41'			
C20	375.00'	29.37'	4°29'15"	14.69'	N 89°19'15" W	29.36'			
C21	375.00'	68.74'	10°30'12"	34.47'	S 83°11'02" W	68.65'			
C22	375.00'	53.98'	8°14'51"	27.04'	S 73°48'30" W	53.93'			
C23	1,025.00'	14.64'	0°49'06"	7.32'	S 70°05'38" W	14.64'			
C24	1,025.00'	56.62'	3°09'54"	28.32'	S 72°05'08" W	56.61'			
C25	1,025.00'	56.61'	3°09'52"	28.31'	S 75°15'00" W	56.60'			
C26	1,025.00'	3.80'	0°12'45"	1.90'	S 76°56'19" W	3.80'			
C27	25.00'	41.81'	95°48'37"	27.67'	S 29°08'23" W	37.10'			
C28	25.00'	38.94'	89°15'18"	24.68'	N 63°23'35" W	35.12'			



**BUILDING SETBACKS:**  
FRONT: 25'  
SIDE: 5'  
SECONDARY STREET: 15'  
REAR: 9'

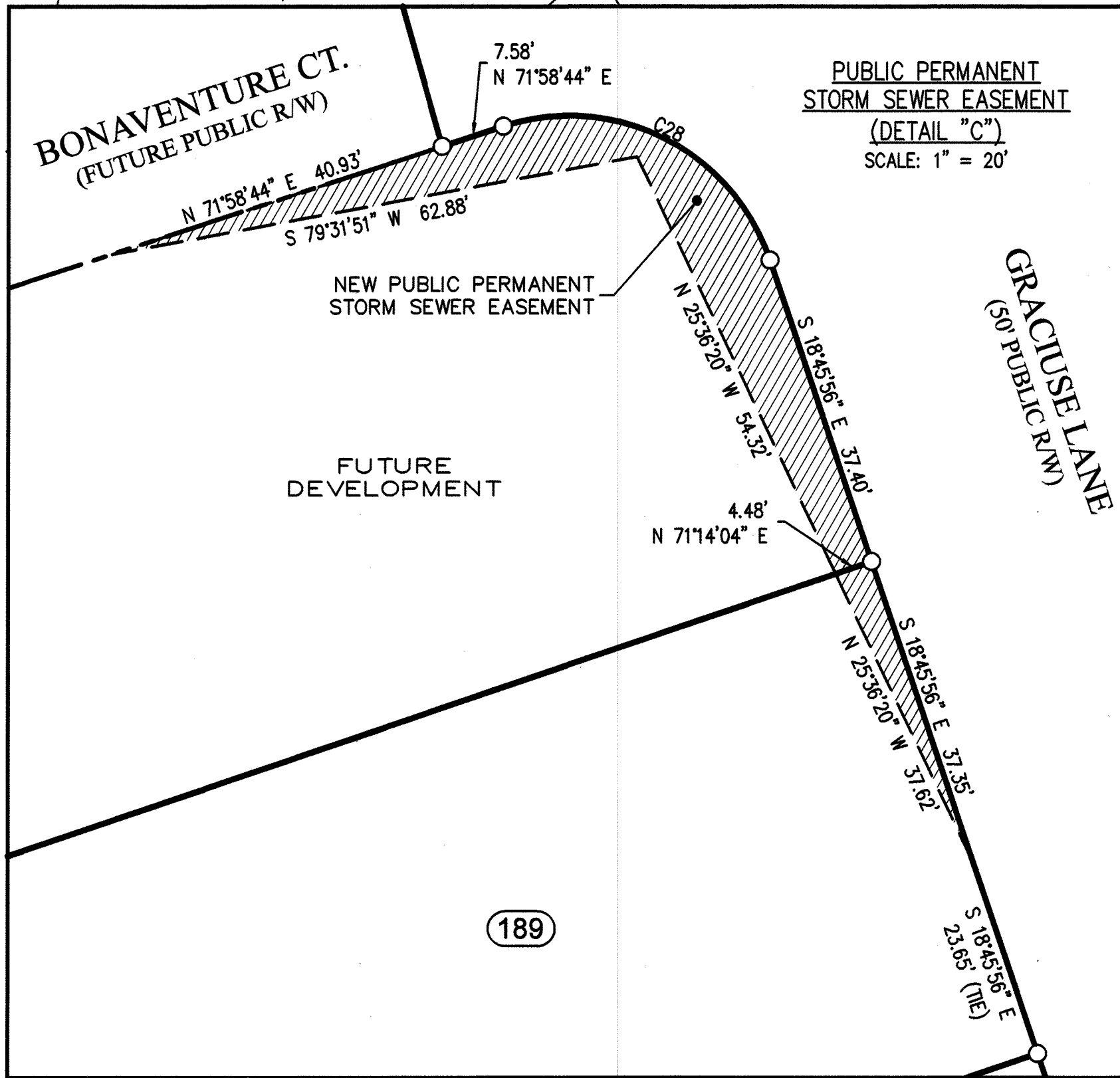
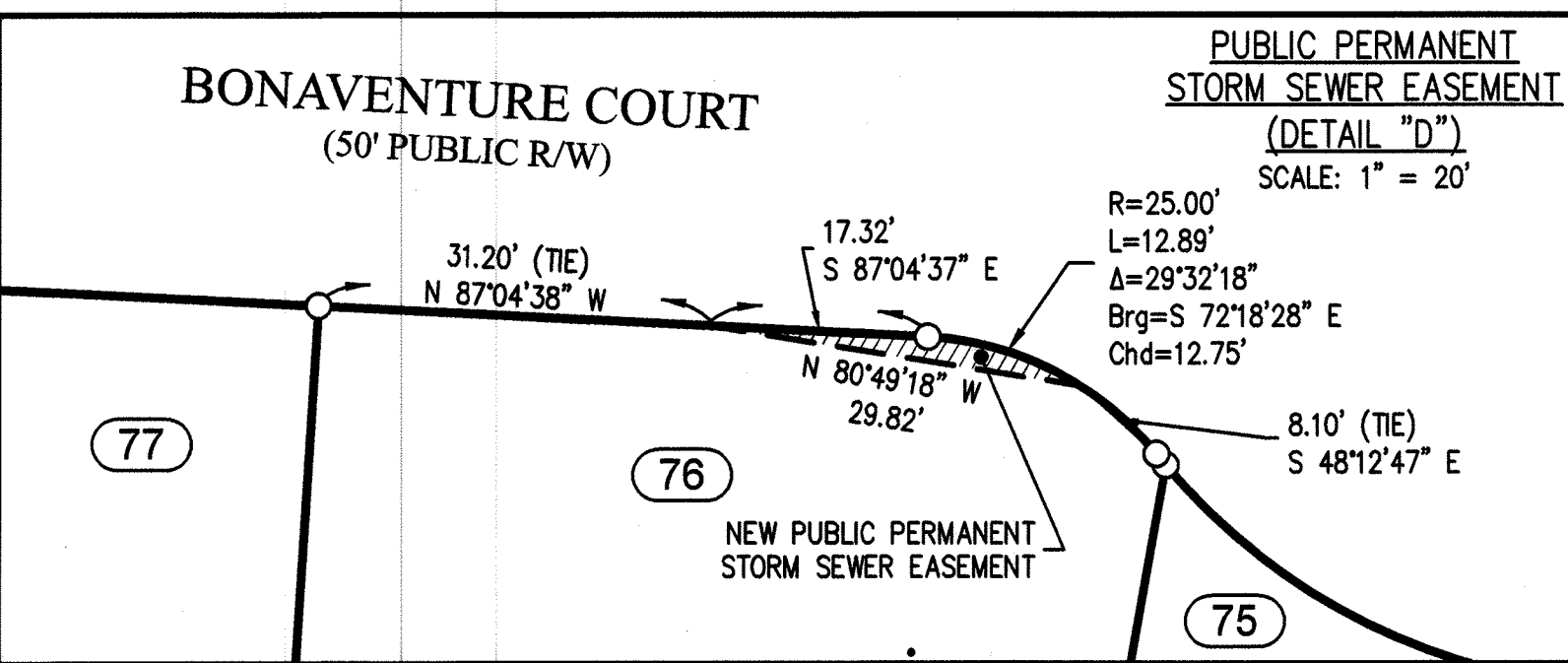
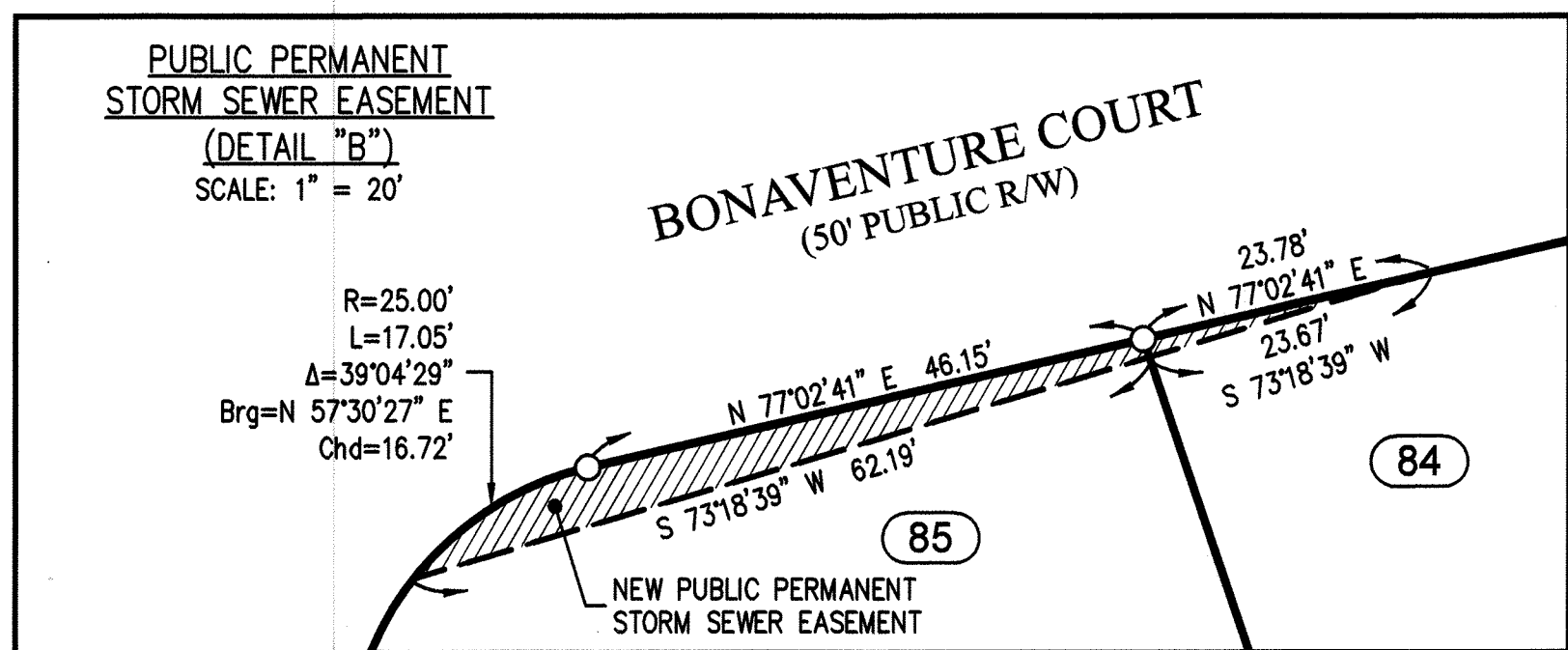
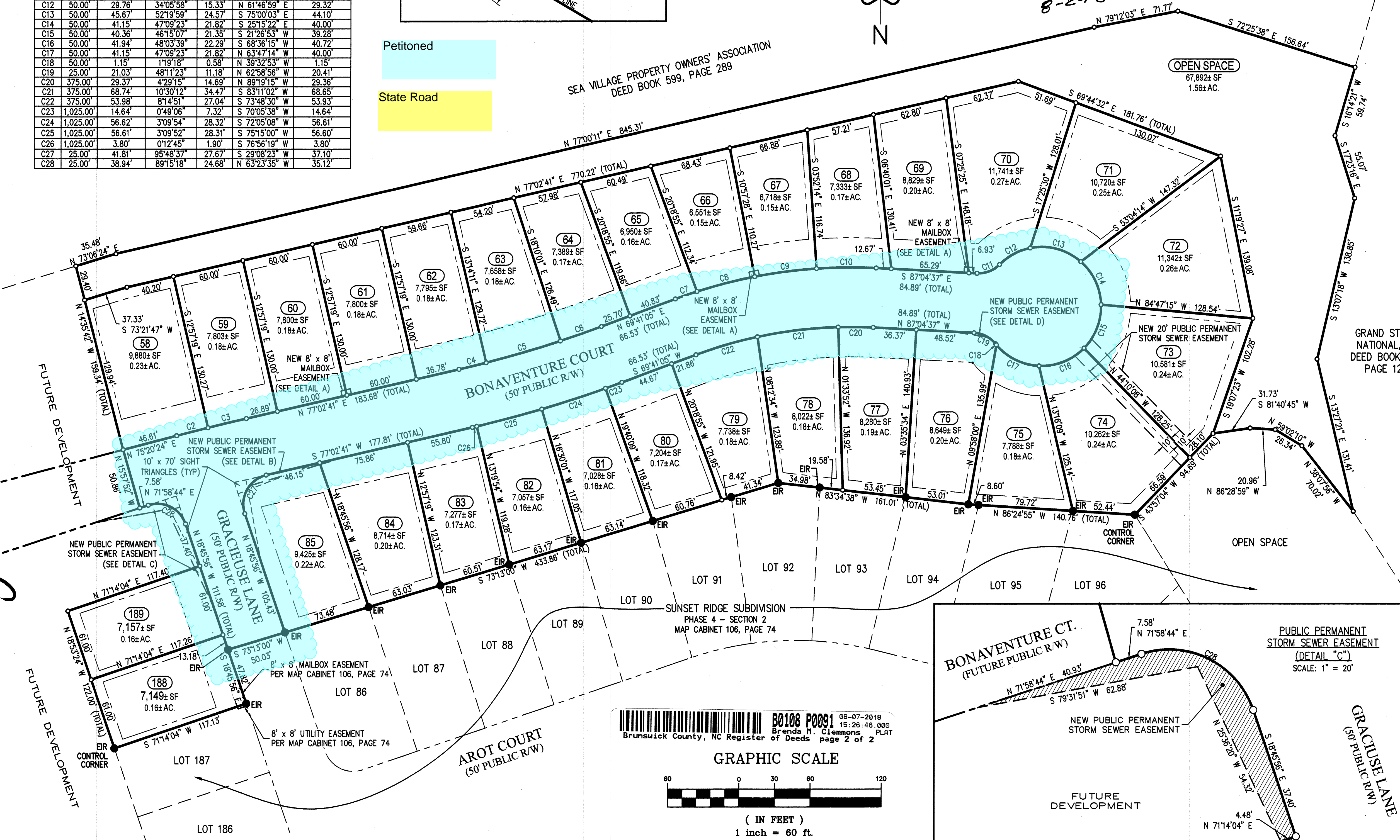
Petitioned

State Road

SEA VILLAGE PROPERTY OWNERS' ASSOCIATION  
DEED BOOK 599, PAGE 289

OPEN SPACE  
67,892± SF  
1.56± AC.

GRAND STRAND  
NATIONAL, LLC  
DEED BOOK 1180,  
PAGE 1220



**ATLANTIC COAST SURVEY, PLLC**

LICENSE P-0822

PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

SUNSET RIDGE SUBDIVISION  
PHASE 5 - SECTION 1

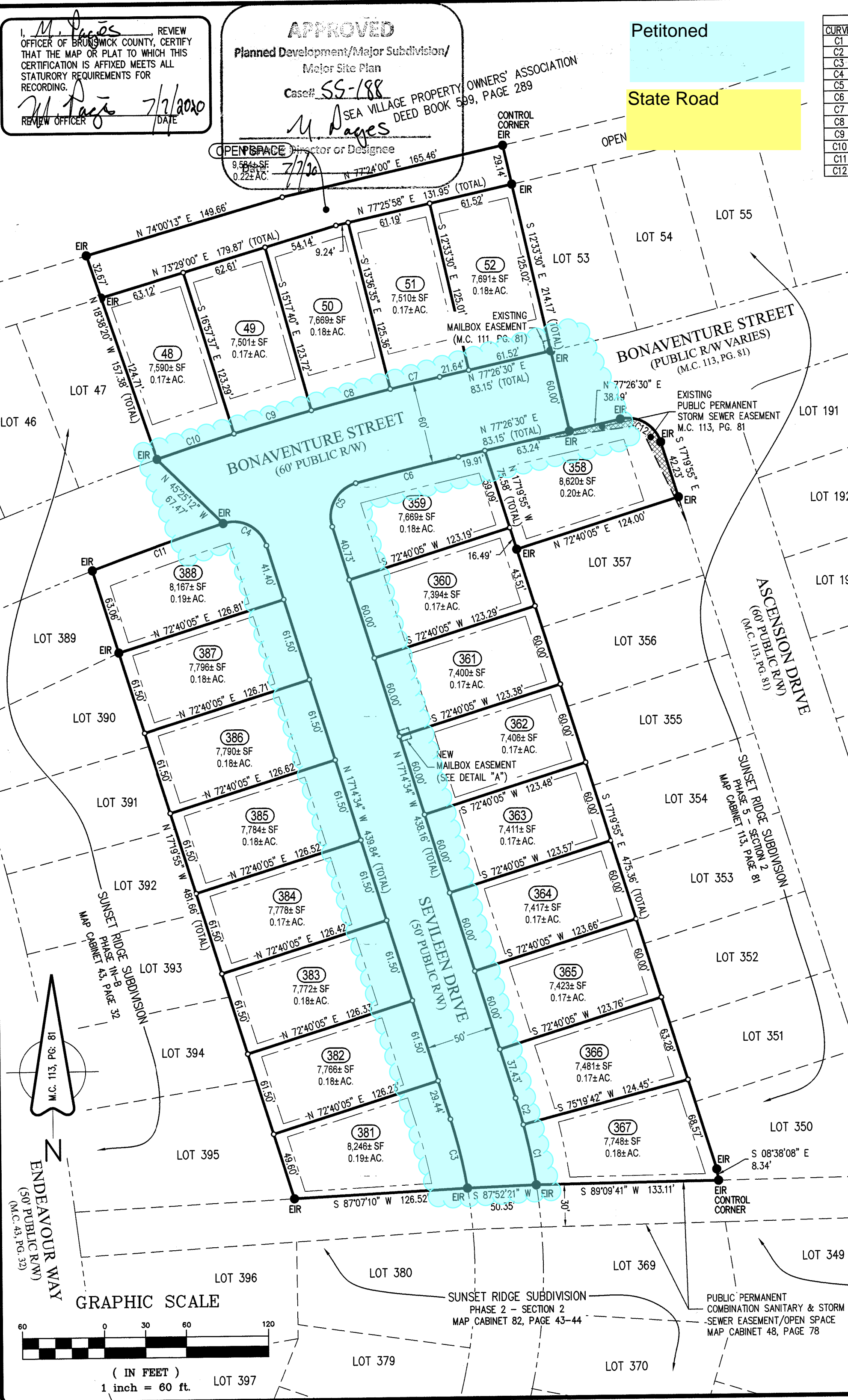
North Carolina  
Brunswick County

SUBDIVISION PLAT

BY	DESCRIPTION	DATE	SCALE
		8/3/18	1"=60'
		EB3	MOMC
SHEET: 2 OF 2			
FIELD BOOK# CAD			
ACS PROJECT NO: 18-1001			



Map Cabinet 122 Page 18 7/13/20 Kth



CURVE TABLE

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	425.00'	45.04'	6°04'22"	22.54'	S 11°29'55" E	45.02'
C2	425.00'	20.09'	2°42'28"	10.04'	S 15°53'20" E	20.08'
C3	375.00'	51.91'	7°55'54"	26.00'	S 13°16'37" E	51.87'
C4	25.00'	39.49'	90°30'39"	25.22'	N 62°29'57" W	35.51'
C5	25.00'	40.33'	92°26'05"	26.09'	S 28°58'29" W	36.10'
C6	1,970.00'	77.35'	2°14'59"	38.68'	S 76°19'01" W	77.34'
C7	2,030.00'	37.25'	1°03'05"	18.63'	S 76°54'57" E	37.25'
C8	2,030.00'	59.69'	1°41'05"	29.85'	N 75°32'52" E	59.68'
C9	2,030.00'	59.02'	1°39'57"	29.51'	N 73°52'22" E	59.02'
C10	2,030.00'	59.47'	1°40'43"	29.74'	N 72°12'02" E	59.47'
C11	1,970.00'	101.75'	2°57'34"	50.89'	S 70°45'57" W	101.74'
C12	25.00'	37.19'	85°13'35"	23.00'	N 59°56'42" W	33.85'



CERTIFICATE OF APPROVAL FOR INSTALLED IMPROVEMENTS

THE UNDERSIGNED HEREBY CERTIFIES THAT THE REQUIRED IMPROVEMENTS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND IN ACCORDANCE WITH THE REGULATIONS OF THE BRUNSWICK COUNTY ENGINEERING AND UTILITIES DEPARTMENTS AND ALL REQUIREMENTS OF THE BRUNSWICK COUNTY UNIFIED DEVELOPMENT ORDINANCE.

*Bill Clark* 5/5/2020  
DEVELOPER OR AUTHORIZED AGENT OF WILLIAMSON, LLC  
BRUNSWICK COUNTY ENGINEERING DIRECTOR

ELECTRICAL SERVICE CERTIFICATION

I (WE) HEREBY CERTIFY THAT ELECTRICAL SERVICE TO ALL LOTS AS DEPICTED ON THIS SUBDIVISION PLAT HAVE BEEN INSTALLED IN ACCORDANCE WITH THE UTILITY PROVIDER'S SPECIFICATIONS PER SECTION 3.3.3.B16.ii OF THE BRUNSWICK COUNTY UNIFIED DEVELOPMENT ORDINANCE.

*Bill Clark* 5/5/2020  
DEVELOPER OR PROJECT MANAGER

**SYMBOL LEGEND:**

● EXISTING IRON ROD ○ REBAR SET  
▲ EXISTING MAG NAIL (MGS)

**LINETYPE LEGEND:**

— NEW BOUNDARY LINE  
--- LINES NOT SURVEYED (ADJOINERS)  
--- RIGHT-OF-WAY  
--- SETBACK LINE  
--- DRAINAGE EASEMENT LINE

**ABBREVIATIONS:**

EIR EXISTING IRON ROD  
RBS REBAR SET  
PG: PAGE  
M.C. MAP CABINET

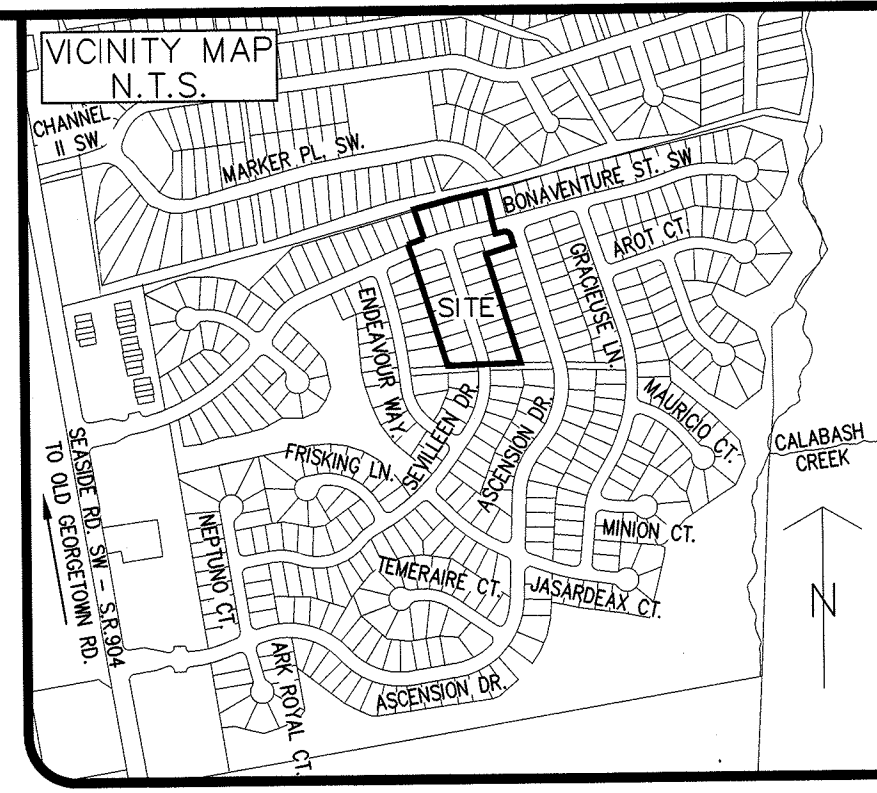
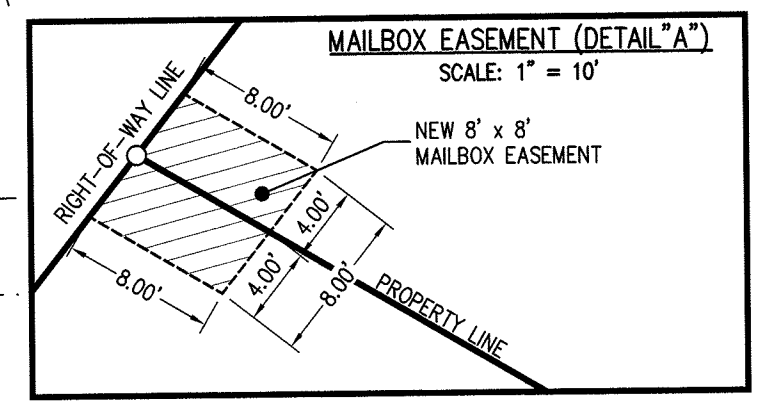
CERTIFICATE OF ACCURACY & MAPPING

I, THE UNDERSIGNED, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 3884, PAGE 713, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS SHOWN HEREON; THAT THE RATIO OF PRECISION, AS CALCULATED, IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 15th DAY OF MAY, A.D. 2020.

G.S. 47-30 (f) (11) (q)

I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

*Miles O. McCall III*  
MILES O. MCCALL III - PROFESSIONAL LAND SURVEYOR (L-3518)



I, *Cheryl Blanton*, HEREBY CERTIFY THAT I AM THE OWNER OF THE PUBLIC EASEMENT SHOWN AND DESCRIBED HEREON, WHICH IS FOR THE PURPOSE OF STORM WATER DETENTION AND THAT PUBLIC EASEMENT WILL BE MAINTAINED BY THE OWNERS, HEIRS OR ASSIGNS, FOR THAT PURPOSE, AT NO EXPENSE TO THE DEPARTMENT OF TRANSPORTATION.

ALSO, I WILL BE RESPONSIBLE FOR COMPLETELY DRAINING THE STORM WATER DETENTION PONDS TO FACILITATE MAINTENANCE WITHIN THE PUBLIC RIGHT OF WAY.

*Bill Clark* 5/5/2020  
OWNERS(S) DATE  
PRINTED NAME

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 3884, PAGE 713, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATED ALL STREETS, ALLEYS, WALKS, PARKS, DRAINAGE-WAYS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY.

*Bill Clark* 5/5/2020  
OWNERS(S) DATE  
PRINTED NAME

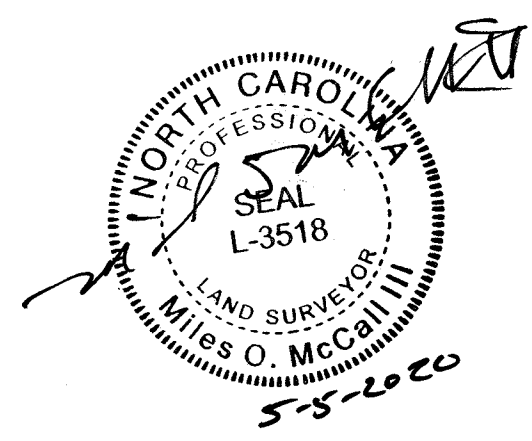
THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND ALLOTMENT IS MY FREE ACT AND DEED.

*Bill Clark*  
OWNERS SIGNATURE  
127 RACINE DR. STE 201, WILMINGTON, NC 28403  
ADDRESS  
(910) 350-1744  
TELEPHONE NUMBER

**BUILDING SETBACKS:**

FRONT: 25'  
SIDE: 5'  
SECONDARY STREET: 15'  
REAR: 9'

**PREPARED FOR/OWNER:**  
BILL CLARK HOMES  
127 RACINE DR #201  
WILMINGTON, NC 28403  
PH: 910-350-1744



- GENERAL NOTES**
- THIS IS A MAJOR SUBDIVISION PLAT.
  - BEARINGS FOR THIS PLAT ARE REFERENCED TO MAP CABINET 113, PAGE 81.
  - ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
  - UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
  - AREA BY COORDINATE GEOMETRY.
  - NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
  - THIS SURVEY PERFORMED AND PLAT PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
  - FLOOD NOTE: AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP #3720205500 K, EFFECTIVE DATE AUGUST 28, 2018.
  - AFFECTED COUNTY PARCEL #2420000109.
  - TOTAL PLATTED SITE AREA: 5.28± ACRES.
  - MAP & DEED REFERENCES SHOWN PER BRUNSWICK COUNTY REGISTRY.
  - NCDOT WILL ALLOW SIDEWALKS BY ENCROACHMENT AND WILL NOT ACCEPT RESPONSIBILITY FOR MAINTENANCE. MAINTENANCE RESPONSIBILITY OF SIDEWALKS SHALL BE THAT OF THE OWNERS, HIS HEIRS, OR ASSIGNS. ALL SIDEWALKS SHALL MEET REQUIREMENTS OF THE "AMERICANS WITH DISABILITIES ACT".

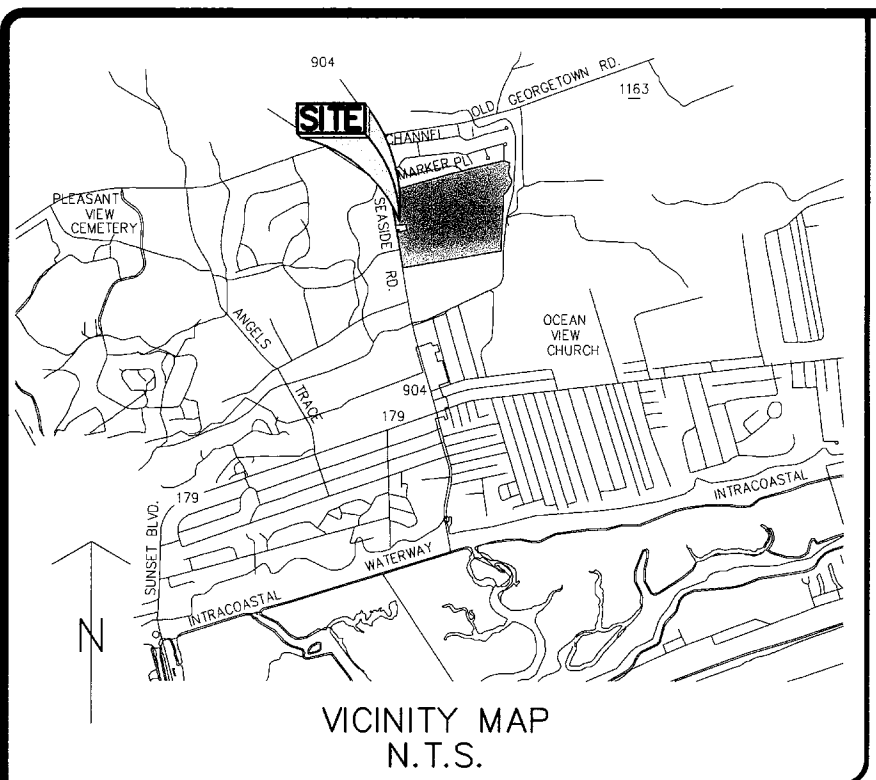
**ATLANTIC COAST SURVEY, PLLC**  
LICENSE P-0822  
PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

**SUNSET RIDGE SUBDIVISION  
PHASE 5 - SECTION 3  
SUBDIVISION PLAT**

BY: \_\_\_\_\_  
DATE: 11/15/19  
DRAWN: EB3  
SHEET: 1 OF 1  
FIELD BOOK# CAD  
ACS PROJECT NO: 19-1057



Map Cabinet 82 Page 43 2-11-14 Mr PG 1042



**CERTIFICATE OF ACCURACY & MAPPING**

I, THE UNDERSIGNED, CERTIFY THAT THIS SURVEY WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 3104, PAGE 1036, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS SHOWN HEREON; THAT THE RATIO OF PRECISION, AS CALCULATED, IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 9 DAY OF JAN, A.D. 2014.

G.S. 47-30 (f) (1) (a)

I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

MILES O. McCALL III - PROFESSIONAL LAND SURVEYOR (L-3518)

- GENERAL NOTES**
- THIS IS A MAJOR SUBDIVISION PLAT.
  - BASIS OF BEARINGS FOR THIS PLAT ARE FROM MC 43/32
  - ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
  - UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
  - AREA BY COORDINATE GEOMETRY.
  - NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
  - THIS SURVEY PERFORMED AND MAP PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
  - FLOOD NOTE: AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP #3720205500 J, EFFECTIVE DATE JUNE 2, 2006.
  - UTILITY STATEMENT: THE UNDERGROUND UTILITIES SHOWN (IF ANY) HAVE BEEN LOCATED FROM COUNTY GIS INFORMATION, EXISTING DRAWINGS & FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED, OR THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED. HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.
  - AFFECTED COUNTY PARCEL #2420000107
  - TOTAL PLATTED SITE AREA: 5.60± ACRES
  - MAP & DEED REFERENCES (PER BRUNSWICK COUNTY REGISTRY):  
DB 2868/103 DB 3104/1036  
MC 43/03 MC 43/32 MC 72/6  
(AND OTHERS THAT MAY BE SHOWN ON THIS MAP)

**SYMBOL LEGEND:**

● EIR EXISTING IRON PIPE / ROD      — LINE BREAK  
○ REBAR SET

**LINE TYPE LEGEND:**

— SURVEYED LINES (BOUNDARY)  
--- LINES NOT SURVEYED (ADJOINERS)  
- - - RIGHT-OF-WAY  
- - - CENTER LINE OF ROAD

**ABBREVIATIONS:**

EIR	EXISTING IRON ROD	MB	MAP BOOK / CABINET
RBS	REBAR SET	DB	DEED BOOK
N/F	NOW OR FORMERLY	PG	PAGE
		MC	MAP CABINET

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE UNIFIED DEVELOPMENT ORDINANCE OF BRUNSWICK COUNTY, WITH ANY VARIANCES (IF APPLICABLE) NOTED IN THE MINUTES OF THE BRUNSWICK COUNTY PLANNING BOARD, THAT ALL EASEMENTS, SHOWN HEREON, ARE ACCEPTED BY BRUNSWICK COUNTY, SUBJECT TO APPROVAL BY THE N.C. DEPARTMENT OF TRANSPORTATION WHICH ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME, AND THAT THIS MAP HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE BRUNSWICK COUNTY REGISTER OF DEEDS.

PLANNING DIRECTOR OR DESIGNEE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVAL EXPIRES IF NOT RECORDED ON OR BEFORE \_\_\_\_\_ (DATE) AND MUST BE SUBMITTED FOR REAPPROVAL.

**DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS**

PROPOSED SUBDIVISION ROAD CONSTRUCTION STANDARDS CERTIFICATION

APPROVED \_\_\_\_\_  
DISTRICT ENGINEER

DATE 1/23/14

02-11-2014 10:24:16.000  
Brenda M. Clemmons PLAT  
Brunswick County, NC Register of Deeds page 1 of 2

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 3104, PAGE 1036, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATED ALL STREETS, ALLEYS, WALKS, PARKS, DRAINAGE-WAYS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY.

Ed H Clark 1/10/2014  
OWNERS(S) DATE  
**Edward H Clark**  
PRINTED NAME

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND ALLOTMENT IS MY FREE ACT AND DEED.

Ed H Clark Edward H CLARK  
OWNERS SIGNATURE PRINTED NAME  
127 RACINE DR, WILMINGTON, NC  
ADDRESS  
910 350-1744  
TELEPHONE NUMBER

**CERTIFICATE OF REVIEW OFFICER**

I, M. Page, REVIEW OFFICER OF BRUNSWICK COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

M. Page 2/10/14  
REVIEW OFFICER DATE

**CERTIFICATE OF REVIEW OFFICER**

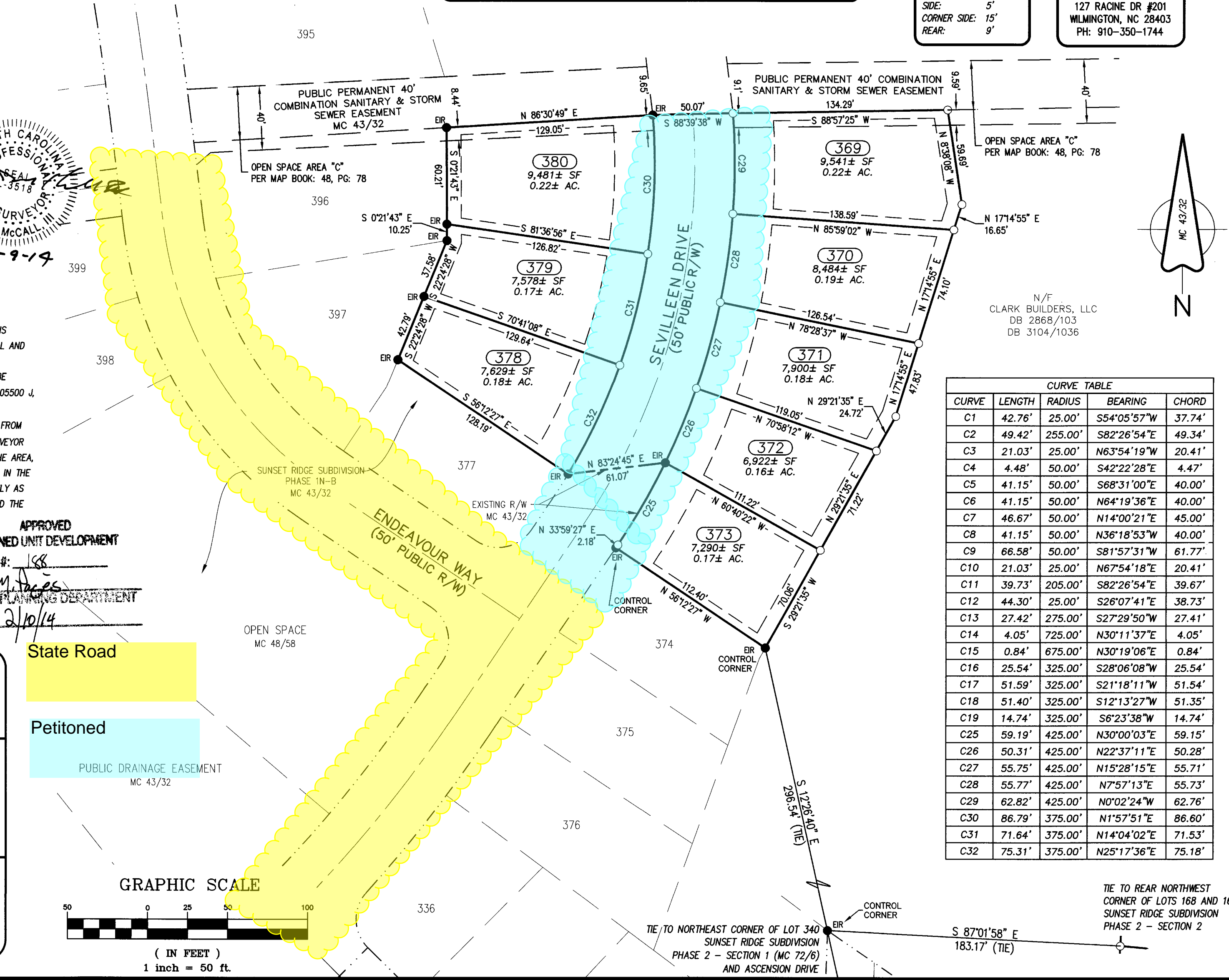
I, Brigit Flora, REVIEW OFFICER FOR BRUNSWICK COUNTY ENGINEERING, CERTIFY THAT THE MAP OR PLAT MEETS ALL STANDARDS AND REQUIREMENTS AS SET FORTH BY BRUNSWICK COUNTY ORDINANCES, WITH REGARDS TO UTILITY SERVICES AND EASEMENTS OR A FINANCIAL GUARANTEE HAS BEEN APPROVED.

Brigit Flora 2/5/14  
REVIEW OFFICER DATE

**BUILDING SETBACKS**

FRONT: 25'  
SIDE: 5'  
CORNER SIDE: 15'  
REAR: 9'

**PREPARED FOR:**  
BILL CLARK HOMES  
127 RACINE DR #201  
WILMINGTON, NC 28403  
PH: 910-350-1744



CURVE TABLE				
CURVE	LENGTH	RADIUS	BEARING	CHORD
C1	42.76'	25.00'	S54°05'57"W	37.74'
C2	49.42'	255.00'	S82°26'54"E	49.34'
C3	21.03'	25.00'	N63°54'19"W	20.41'
C4	4.48'	50.00'	S42°22'28"E	4.47'
C5	41.15'	50.00'	S68°31'00"E	40.00'
C6	41.15'	50.00'	N64°19'36"E	40.00'
C7	46.67'	50.00'	N14°00'21"E	45.00'
C8	41.15'	50.00'	N36°18'53"W	40.00'
C9	66.58'	50.00'	S81°57'31"W	61.77'
C10	21.03'	25.00'	N67°54'18"E	20.41'
C11	39.73'	205.00'	S82°26'54"E	39.67'
C12	44.30'	25.00'	S26°07'41"E	38.73'
C13	27.42'	275.00'	S27°29'50"W	27.41'
C14	4.05'	725.00'	N30°11'37"E	4.05'
C15	0.84'	675.00'	N30°19'06"E	0.84'
C16	25.54'	325.00'	S28°06'08"W	25.54'
C17	51.59'	325.00'	S21°18'11"W	51.54'
C18	51.40'	325.00'	S12°13'27"W	51.35'
C19	14.74'	325.00'	S6°23'38"W	14.74'
C25	59.19'	425.00'	N30°00'03"E	59.15'
C26	50.31'	425.00'	N22°37'11"E	50.28'
C27	55.75'	425.00'	N15°28'15"E	55.71'
C28	55.77'	425.00'	N7°57'13"E	55.73'
C29	62.82'	425.00'	N0°02'24"W	62.76'
C30	86.79'	375.00'	N1°57'51"E	86.60'
C31	71.84'	375.00'	N14°04'02"E	71.53'
C32	75.31'	375.00'	N25°17'36"E	75.18'

**ATLANTIC COAST SURVEY, PLLC**

LICENSE P-0822

PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

**SUNSET RIDGE SUBDIVISION**  
**PHASE 2 - SECTION 2**  
**LOTS 145-154, 168-173, 369-373 AND 378-380**  
**SHALLOTTE TOWNSHIP**  
**BRUNSWICK COUNTY**  
**MAJOR SUBDIVISION PLAT**

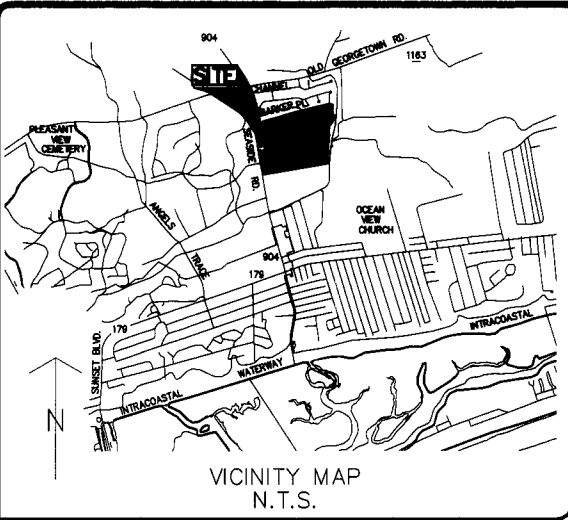
BY	DATE	DESCRIPTION	NO.
MRD	1-11-14	ADDED EASEMENTS	1

DATE: 10-18-2013 SCALE: AS NOTED  
DRAWN: EB CHECKED: ACS  
SHEET: 1 OF 2  
FIELD BOOK#  
ACS PROJECT NO: 13-1062.01

© 2013



Map Cabinet 72 Page 6 12-2-11 Pg 1 of 2 MR



**GENERAL NOTES:**

1. THIS IS A SUBDIVISION PLAT.
2. BASIS OF BEARINGS FOR THIS PLAT ARE BASED ON MC 43/32
3. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
4. UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
5. AREA BY COORDINATE GEOMETRY.
6. NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
7. THIS SURVEY PERFORMED AND MAP PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
8. **FLOOD NOTE:** AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP #3720205500, EFFECTIVE DATE JUNE 2, 2006.
9. **Petitioned** THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED, OR THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED. HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE AT THE TIME OF THE SURVEY.

**State Road**

**SYMBOL LEGEND:**

- EXISTING IRON (AS NOTED)
- REBAR SET
- EXISTING MONUMENT (AS NOTED)
- EXISTING R.O.W. MONUMENT
- EXISTING NCOS MONUMENT
- WATER METER
- WATER VALVE
- FIRE HYDRANT
- SEWER MANHOLE
- SEWER CLEAN-OUT
- UTILITY POLE
- GUY WIRE ANCHOR
- ELECTRIC PEDESTAL
- ELECTRIC METER
- LIGHT / LIGHT POLE
- TELEPHONE PEDESTAL
- MAIL BOX

**LINE TYPE LEGEND:**

- SURVEYED LINES (BOUNDARY)
- LINES NOT SURVEYED (ADJOINERS)
- RIGHT-OF-WAY
- FENCE
- STORM PIPE

**ABBREVIATIONS:**

EIP	EXISTING IRON PIPE	N/F	NOW OR FORMERLY
EIR	EXISTING IRON ROD	DB	DEED BOOK
RBS	REBAR SET	MB	MAP BOOK
MON	MONUMENT	MC	MAP CABINET
ECM	EXISTING CONCRETE MONUMENT	PG	PAGE
NCOS	N.C. GEODETIC SURVEY	BLDG	BUILDING

**CERTIFICATE OF REVIEW OFFICER**

I, M. P. Pugh, REVIEW OFFICER OF BRUNSWICK COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

M. P. Pugh REVIEW OFFICER 12/2/2011 DATE

THIS PLAN HAS BEEN REVIEWED FOR EASEMENTS ONLY AND HAS BEEN APPROVED FOR EASEMENTS ONLY BY THE COUNTY ENGINEER.

Bright H. H. H. APPROVED COUNTY ENGINEER 12/2/11 DATE

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE UNIFIED DEVELOPMENT ORDINANCE OF BRUNSWICK COUNTY, WITH ANY VARIANCES (IF APPLICABLE) NOTED IN THE MINUTES OF THE BRUNSWICK COUNTY PLANNING BOARD, THAT ALL EASEMENTS, SHOWN HEREON, ARE ACCEPTED BY BRUNSWICK COUNTY, SUBJECT TO APPROVAL BY THE N.C. DEPARTMENT OF TRANSPORTATION WHICH ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME, AND THAT THIS MAP HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE BRUNSWICK COUNTY REGISTER OF DEEDS.

PLANNING DIRECTOR OR DESIGNEE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVAL EXPIRES IF NOT RECORDED ON OR BEFORE \_\_\_\_\_ (DATE) AND MUST BE SUBMITTED FOR REAPPROVAL.

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 2868, PAGE 633 & BOOK 2382, PAGE 103, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, DRAINAGE-WAYS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY.

Edward H. Clark OWNERS(S) 11/23/2011 DATE

Edward H. Clark PRINTED NAME

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND ALLOTMENT IS MY FREE ACT AND DEED.

Edward H. Clark OWNERS SIGNATURE 127 Racine Dr, Wilmington NC 28403 ADDRESS

910 350-1744 TELEPHONE NUMBER

**CERTIFICATE OF ACCURACY & MAPPING**

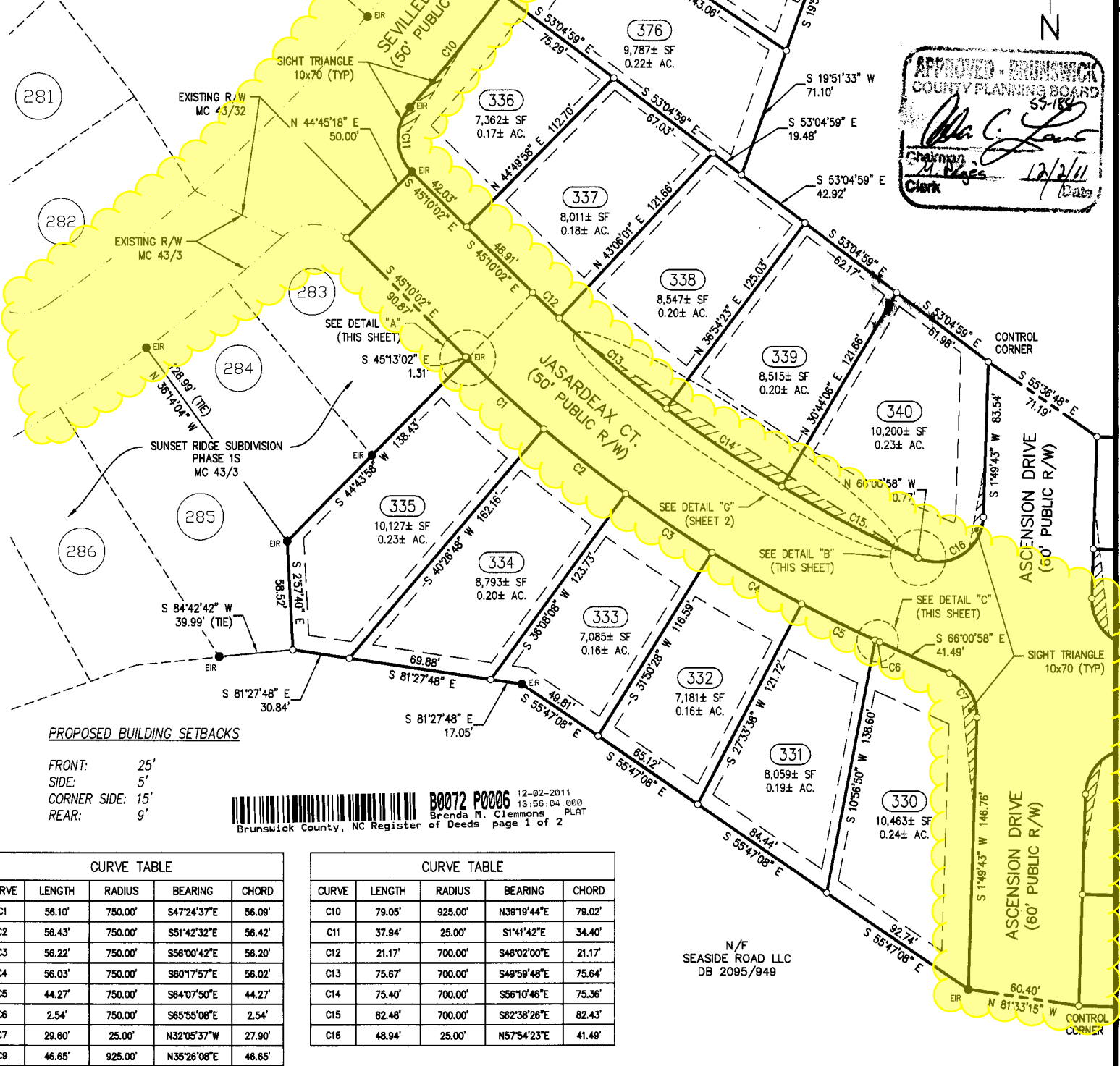
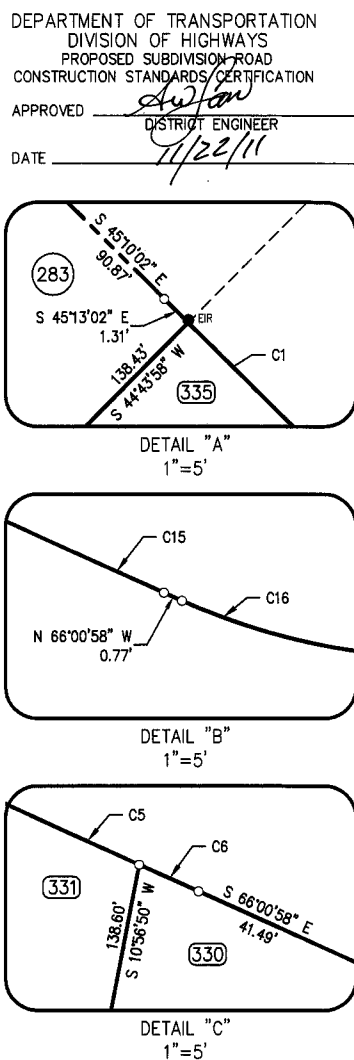
I, THE UNDERSIGNED, CERTIFY THAT THIS SURVEY WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 2868, PAGE 103, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS FOUND IN BOOK 23, PAGE 103; THAT THE RATIO OF PRECISION, AS CALCULATED, IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 21st DAY OF NOVEMBER, A.D. 20 11.

G.S. 47-30 (f) (11) (a)

I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

Joseph A. Romeo 11/21/11

JOSEPH A. ROMEO - PROFESSIONAL LAND SURVEYOR (L-4937)

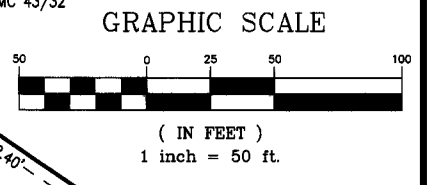


**PROPOSED BUILDING SETBACKS**

FRONT: 25'  
SIDE: 5'  
CORNER SIDE: 15'  
REAR: 9'

CURVE TABLE				
CURVE	LENGTH	RADIUS	BEARING	CHORD
C1	56.10'	750.00'	S47°24'37"E	56.09'
C2	56.43'	750.00'	S51°42'32"E	56.42'
C3	56.22'	750.00'	S58°00'42"E	56.20'
C4	56.03'	750.00'	S60°17'57"E	56.02'
C5	44.27'	750.00'	S64°07'50"E	44.27'
C6	2.54'	750.00'	S65°55'08"E	2.54'
C7	29.80'	25.00'	N32°05'37"W	27.90'
C9	46.65'	925.00'	N35°26'08"E	46.65'

CURVE TABLE				
CURVE	LENGTH	RADIUS	BEARING	CHORD
C10	79.05'	925.00'	N39°19'44"E	79.02'
C11	37.94'	25.00'	S1°41'42"E	34.40'
C12	21.17'	700.00'	S46°02'00"E	21.17'
C13	75.67'	700.00'	S49°59'48"E	75.64'
C14	75.40'	700.00'	S56°10'46"E	75.36'
C15	82.48'	700.00'	S62°38'26"E	82.43'
C16	48.94'	25.00'	N57°34'23"E	41.49'



**APPROVED - BRUNSWICK COUNTY PLANNING BOARD**

Clark 12/2/11

**ATLANTIC COAST SURVEY, PLLC**

LICENSE P-0822

PO Box 12588, Wilmington, NC 28405  
(910) 443-0080 www.atlanticcoastsurvey.com

**SUNSET RIDGE SUBDIVISION**  
**PHASE 2 - SECTION 1**  
**LOTS 155-167, 212-215, 330-340 & 374-376**  
**SHALLOTTE TOWNSHIP**  
**BRUNSWICK COUNTY**  
**SUBDIVISION PLAT**

DATE: 09/21/2011 SCALE: AS NOTED  
DRAWN: J. ROMEO CHECKED: ACS  
SHEET: 1 OF 2  
FIELD BOOK: 11-1028



LINE TABLE			LINE TABLE		
LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	S38°59'04"E	60.78'	L51	S46°18'31"W	77.80'
L2	N66°10'28"E	103.37'	L52	S46°18'31"W	75.83'
L3	N66°10'28"E	62.00'	L53	S46°18'31"W	81.73'
L4	S04°47'43"E	65.70'	L54	S53°53'40"E	10.57'
L5	S04°47'43"E	64.22'	L55	S53°53'40"E	62.96'
L6	S04°47'43"E	58.79'	L56	S51°40'02"E	4.12'
L7	S04°47'43"E	60.45'	L57	S66°10'28"W	62.00'
L8	S13°55'01"E	63.38'	L58	S66°10'28"W	69.54'
L9	S18°18'42"E	81.41'	L59	S66°10'28"W	45.91'
L10	S24°33'48"E	13.43'	L60	N17°19'55"W	44.69'
L11	S24°33'48"E	80.20'	L61	N07°05'46"W	45.41'
L12	S37°00'40"E	93.92'	L62	N07°05'46"W	28.49'
L13	S49°45'37"E	89.34'	L62A	S55°53'00"E	1.12'
L14	S62°38'29"E	53.58'	L63	N56°00'33"W	98.54'
L15	N44°45'18"E	50.00'	L64	N33°59'27"E	20.35'
L16	N33°59'27"E	13.56'	L65	N33°59'27"E	22.40'
L17	N33°59'27"E	63.50'	L66	S56°00'33"E	98.54'
L18	N33°59'27"E	63.50'	L66A	N55°49'43"W	1.29'
L18A	N33°59'27"E	2.18'	L67	S07°05'46"E	48.65'
L19	S83°22'54"W	61.04'	L68	S07°05'46"E	25.25'
L20	N22°24'28"E	42.79'	L69	S17°19'55"W	10.61'
L21	N22°24'28"E	37.58'	L70	S17°19'55"W	45.47'
L22	N00°21'43"W	10.25'	L71	N66°10'28"E	55.56'
L23	N00°21'43"W	60.21'	L72	N66°10'28"E	62.02'
L24	N86°30'49"E	129.05'	L73	N66°10'28"E	62.45'
L25	S87°07'10"W	126.52'	L74	N66°10'28"E	60.00'
L26	N17°19'55"W	58.61'	L75	N66°10'28"E	61.24'
L27	N17°19'55"W	32.48'	L76	N66°10'28"E	61.32'
L28	N17°19'55"W	27.52'	L77	N66°10'28"E	15.09'
L29	N17°19'55"W	36.20'	L78	S23°49'32"E	121.21'
L30	N17°19'55"W	23.80'	L79	S19°55'49"E	130.55'
L31	N17°19'55"W	40.96'	L80	N74°39'08"E	61.34'
L32	N17°19'55"W	19.04'	L81	N74°39'08"E	66.38'
L33	N17°19'55"W	45.26'	L82	-	-
L34	N17°19'55"W	14.74'	L82	N65°21'41"E	126.02'
L35	N17°19'55"W	48.40'	L84	S20°21'18"E	128.07'
L36	N17°19'55"W	11.60'	L85	S22°00'00"E	133.13'
L37	N17°19'55"W	60.00'	L86	S23°40'37"E	140.62'
L38	N17°19'55"W	63.06'	L87	S23°49'32"E	149.07'
L39	N45°25'12"W	67.47'	L88	S23°49'32"E	157.65'
L40	S73°29'00"W	64.68'	L89	S23°49'32"E	166.28'
L41	S73°29'00"W	62.23'	L90	S23°49'32"E	174.58'
L42	S73°29'00"W	16.53'	L91	S23°49'32"E	183.04'
L43	S74°02'43"W	47.34'	L92	S23°49'32"E	179.90'
L44	S74°02'43"W	61.78'	L93	S30°21'13"E	156.88'
L45	S74°02'43"W	62.61'	L94	S39°17'30"E	145.27'
L46	S74°02'43"W	63.04'	L95	-	-
L47	S74°02'43"W	60.57'	L96	-	-
L48	S74°02'43"W	61.82'	L97	S33°47'33"W	48.25'
L49	S74°02'43"W	38.44'	L98	S22°24'28"W	18.33'
L50	S46°18'31"W	24.72'			

NOTES:  
\* A HOMEOWNERS ASSOCIATION SHALL BE FORMED TO GUARANTEE CONTINUAL MAINTENANCE OF THE COMMON AREAS AND OPEN SPACE.  
\* ALL ROADS ARE TO BE DEDICATED AND BUILT TO NCDOT STANDARDS FOR SUBDIVISION ROADS.

DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
PROPOSED SUBDIVISION ROAD  
CONSTRUCTION STANDARDS CERTIFICATION

APPROVED Anthony W. Jan  
DISTRICT ENGINEER

DATE 8/6/07

APPROVED • BRUNSWICK  
COUNTY PLANNING BOARD

Michael Boyack  
CHAIRMAN

A. Dixon 8/20/07  
CLERK DATE

State Road

Petitioned

CERTIFICATE OF OWNERSHIP, DEDICATION AND JURISDICTION  
I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, CONSERVATION SPACE AND OTHERS TO PUBLIC OR PRIVATE USE, AS NOTED. ALL ROADS AND DRAINAGE EASEMENTS ARE DEDICATED FOR PUBLIC UTILITY PURPOSES, FURTHER, I (WE) CERTIFY THE LAND, AS SHOWN HEREON IS LOCATED WITHIN THE SUBDIVISION JURISDICTION OF BRUNSWICK COUNTY.

DATE 7/30/07 SIGNATURE Soupy A. Cullen, Manager

SEASIDE DRIVE NC 904  
100' R/W

BRUNSWICK COUNTY, NC REGISTER OF DEEDS  
80043 P0032 08-30-2007 10:57:56.000  
Robert J. Robinson

THE ELECTRONIC DRAWING MEDIA SHOULD NOT BE CONSIDERED A CERTIFIED DOCUMENT.  
THIS DOCUMENT ORIGINALLY ISSUED AND SEALED BY OWEN D. GIDLOW, L-4356, ON JULY 27, 2007.

CURVE TABLE					
CURVE	LENGTH	TANGENT	RADIUS	DELTA	BEARING
C1	123.46'	62.75	280.00'	25°15'48"	N53°32'34"E
C2	132.38'	66.32	875.00'	8°40'06"	S44°42'09"W
C3	37.97'	23.73	25.00'	87°01'19"	S88°40'41"E
C4	37.94'	23.70	25.00'	86°56'39"	N01°41'42"W
C5	79.05'	39.55	925.00'	4°53'47"	N39°19'44"E
C6	46.65'	23.33	925.00'	2°53'23"	N35°26'08"E
C7	59.19'	29.64	425.00'	7°58'46"	N30°00'04"E
C8	30.40'	15.21	375.00'	4°38'40"	N06°59'16"W
C9	101.75'	50.89	1970.00'	2°57'34"	S70°45'57"W
C10	42.10'	28.01	25.00'	96°29'37"	N65°34'44"W
C11	68.39'	34.20	1975.27'	1°59'02"	N16°20'23"W
C12	69.48'	34.74	1975.27'	2°00'55"	N14°20'24"W
C13	68.64'	34.32	1975.27'	1°59'27"	N12°20'13"W
C14	63.32'	31.66	1975.27'	1°50'12"	N10°25'24"W
C15	65.46'	32.73	1975.27'	1°53'55"	N08°33'20"W
C16	17.59'	8.80	1975.27'	0°30'37"	N07°21'04"W
C17	-	-	-	-	-
C18	43.04'	21.57	255.00'	9°40'13"	N11°55'52"W
C19	52.68'	26.44	255.00'	11°50'15"	N22°41'06"W
C20	62.15'	31.23	255.00'	13°57'55"	N35°35'12"W
C21	58.70'	29.48	255.00'	13°11'18"	N49°09'48"W
C22	39.27'	25.00	25.00'	90°00'00"	N11°00'33"W

CURVE TABLE					
CURVE	LENGTH	TANGENT	RADIUS	DELTA	BEARING
C23	25.95'	12.98	875.00'	1°41'57"	N34°50'25"E
C24	71.45'	35.74	875.00'	4°40'42"	N38°01'45"E
C25	19.27'	9.64	375.00'	2°56'40"	N32°31'07"E
C26	39.27'	25.00	25.00'	90°00'00"	N78°59'27"E
C27	136.64'	70.97	205.00'	38°11'21"	S36°33'12"E
C28	37.08'	18.59	205.00'	10°21'46"	S12°16'38"E
C29	8.19'	4.09	2025.27'	0°13'54"	S07°12'42"E
C30	72.05'	36.03	2025.27'	2°02'18"	N08°20'48"W
C31	59.09'	29.55	2025.27'	1°40'18"	N10°12'06"W
C32	60.44'	30.22	2025.27'	1°42'35"	N11°53'33"W
C33	60.31'	30.16	2025.27'	1°42'22"	N13°36'02"W
C34	59.38'	29.69	2025.27'	1°40'48"	N15°17'37"W
C35	42.35'	21.18	2025.27'	1°11'53"	N16°43'57"W
C36	-	-	-	-	-
C37	36.49'	22.36	25.00'	83°37'03"	S24°28'37"W
C38	103.16'	51.59	1970.00'	3°00'02"	S67°47'09"W
C39	60.81'	30.41	2030.00'	1°42'59"	N70°30'11"E
C40	58.28'	29.14	2030.00'	1°38'42"	N68°49'21"E
C41	59.42'	29.71	2030.00'	1°40'37"	N67°09'42"E
C42	5.27'	2.63	2030.00'	0°08'55"	N66°14'55"E
C43	40.33'	20.19	340.00'	8°47'49"	N62°46'33"E
C44	51.43'	25.76	340.00'	8°39'59"	N55°02'39"E
C45	47.49'	23.78	340.00'	8°00'11"	N46°42'34"E

PLAT OF SURVEY FOR

## SUNSET RIDGE SUBDIVISION PHASE 1N-B LOTS 36-47, 377 AND 389-408.

MADE FROM A PORTION OF MAP CABINET 32, PAGE 4, DEED BOOK 2419, PAGE 1239, BRUNSWICK COUNTY REGISTRY, NORTH CAROLINA AND EXISTING PHYSICAL EVIDENCE.

REVIEW OFFICER'S CERTIFICATE

STATE OF NORTH CAROLINA  
COUNTY OF BRUNSWICK

I, Kristie Dixon, REVIEW OFFICER OF BRUNSWICK COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER  
Kristie Dixon  
DATE 8/20/07

### POND STATEMENT

I (WE) \_\_\_\_\_ HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER (S) OF THE PUBLIC EASEMENT SHOWN AND DESCRIBED HEREON WHICH IS THE PURPOSE OF STORM WATER DETENTION AND THAT PUBLIC EASEMENT WILL BE MAINTAINED BY THE OWNERS, HIS HEIRS OR ASSIGNS, FOR THAT PURPOSE AT NO EXPENSE TO THE DEPARTMENT OF TRANSPORTATION. ALSO, I (WE) WILL BE RESPONSIBLE FOR COMPLETELY DRAINING THE STORM WATER DETENTION PONDS TO FACILITATE MAINTENANCE WITHIN THE PUBLIC RIGHT-OF-WAY.

DATE 7/30/07 SIGNATURE Soupy A. Cullen, Manager

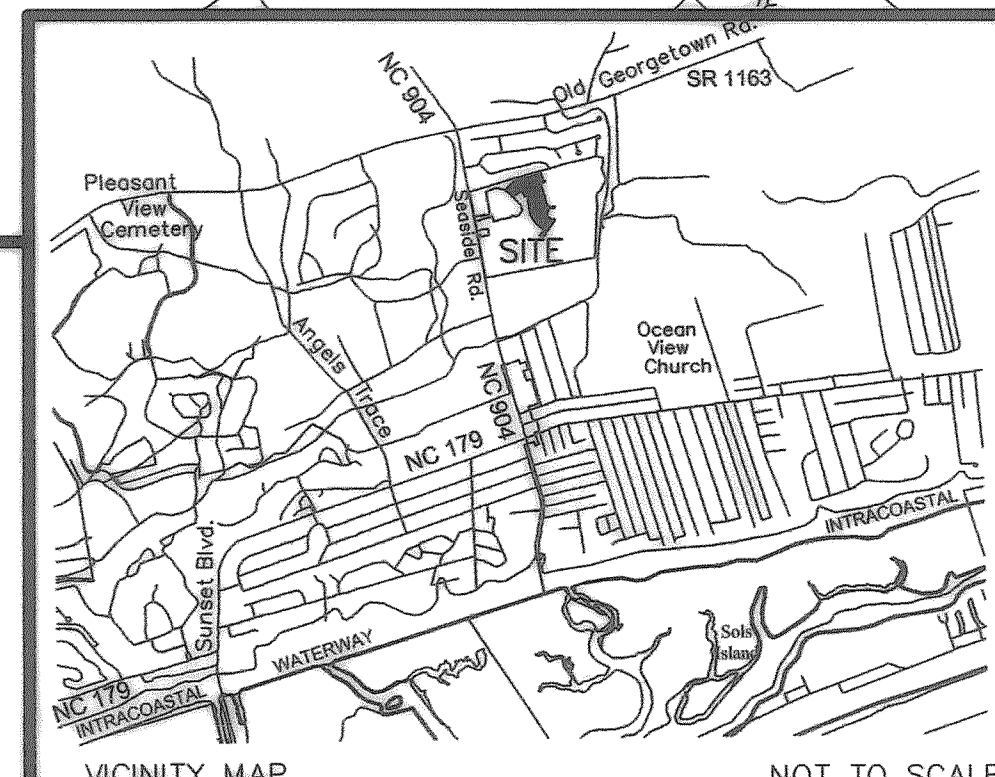
I, OWEN D. GIDLOW, P.L.S. L-4356, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

Owen D. Gidlow PLS L-4356

NORTH CAROLINA  
BRUNSWICK COUNTY

I, OWEN D. GIDLOW, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DESCRIPTION RECORDED IN \_\_\_\_\_, THAT THE ERROR OF CLOSURE AS CALCULATED BY COMPUTER IS 1/\_\_\_\_\_, 10,000+ THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES, PLOTTED FROM INFORMATION REFERENCED, THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS \_\_\_\_\_ 27th \_\_\_\_\_ OF \_\_\_\_\_ JULY \_\_\_\_\_ A.D., 2007.

Owen D. Gidlow PLS L-4356  
OWEN D. GIDLOW, P.L.S.  
REGISTRATION NUMBER L-4356  
SEAL OR STAMP



NOW OR FORMERLY  
SEA VILLAGE P.O.A.  
PARCEL ID# 2273A151

PHASE 1-N-A  
SUNSET RIDGE  
SUBDIVISION  
MAP CABINET 39, PAGE 16

FUTURE PHASE 1-S  
SUNSET RIDGE  
SUBDIVISION

FUTURE PHASE 2-N  
SUNSET RIDGE  
SUBDIVISION

FUTURE PHASE 2-S  
SUNSET RIDGE  
SUBDIVISION

THIS PLAN HAS BEEN REVIEWED FOR EASEMENTS ONLY AND HAS BEEN APPROVED FOR EASEMENTS ONLY BY THE COUNTY ENGINEER.

DATE 7/30/07  
Bright Alora 8/20/07

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND ALLOTMENT IS MY FREE ACT AND DEED.

OWNERS SIGNATURE Soupy A. Cullen, Manager  
ADDRESS 430 Eastwood Rd. Suite 100  
Wilmington, NC 28403  
TELEPHONE NUMBER 910-350-1044

LEGEND:  
NRB ☐ NEW REBAR (SET)  
NCM ☐ NEW CONTROL MONUMENT (SET)  
NIR ☐ NEW IRON ROD (SET)  
EMN ☐ EXISTING "MAG" NAIL (FOUND)  
EIP ☐ EXISTING IRON PIPE (FOUND)  
EAI ☐ EXISTING ANGLE IRON (FOUND)  
C28 ☐ TICK PERPENDICULAR TO R IS A CALCULATED POINT (NOT SET)  
PUBLIC PERMANENT EASEMENT  
BUILDING SETBACK LINE

PROPOSED BUILDING SETBACKS:  
FRONT: 25 FEET; REAR: 9 FEET; SIDE 5 FEET.  
CORNER LOT SIDE: 15 FEET.

OWNER:  
BILL CLARK HOMES OF WILMINGTON LLC  
430 EASTWOOD ROAD, SUITE 100  
WILMINGTON, NC 28403

NOTES:  
\* A PORTION OF PARCEL ID# 2420000104.  
\* FOR ADDITIONAL INFORMATION ON EASEMENTS, RIGHT-OF-WAYS AND RESTRICTIONS, SEE DEED BOOK 2419, PAGE 1239-1246.  
\* TOTAL ACRES PHASE 1N-B= 10.33 ACRES.  
\* THE PROPERTY SHOWN IS LOCATED IN ZONE "X", ACCORDING TO DFRM# 3720105500 J, EFFECTIVE DATE 2, JUNE 2006.

## WITHERS & RAVENEL - BRUNSWICK SURVEYING

1027 SABBATH HOME RD., SW  
SUPPLY, NORTH CAROLINA 28462  
TEL: 910-842-9392 FAX: 910-842-8019  
WWW.WITHERSRAVENEL.COM

Cary Office: 111 Macken Drive  
Cary, NC 27511  
tel: 919-469-3340

Wilmington Office: 7040 Wrightsville Ave, Suite 101.  
Wilmington, NC 28403  
tel: 910-256-9277

1" = 100' SCALE	
REVISED 7-27-07: RESPONSE TO NCDOT COMMENTS.	REVISED 8-30-07: OWNER NAME CORRECTED.
DRAWN BY: FMR	FIELD WORK BY: ML, RT, DP
CHECKED BY: ODG	© 2007, WITHERS & RAVENEL - BRUNSWICK SURVEYING
SCALE: 1" = 100'	FIELD DATE: 5-9-07
TOWNSHIP: SHALLOTTE	FIELD BOOK: 716-13
COUNTY: BRUNSWICK	FILE: 070435-v07
STATE: NORTH CAROLINA	JOB NO.: 07-0435



Map Cabinet 113 Page 81 5-17-19 *AK*

SEA VILLAGE PROPERTY OWNERS' ASSOCIATION  
DEED BOOK 599, PAGE 289

OPEN SPACE  
9,122± SF  
0.21± AC.

DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
PROPOSED SUBDIVISION ROAD  
CONSTRUCTION STANDARDS CERTIFICATION

APPROVED *[Signature]*  
DISTRICT ENGINEER

DATE 5-1-19

LOT 58  
LOT 59  
LOT 60  
SUNSET RIDGE SUBDIVISION  
PHASE 5 - SECTION 1  
MAP CABINET 109, PAGE 5-6

BONAVENTURE ST.  
(FUTURE PUBLIC R/W)

State Road

Petitioned

PUBLIC PERMANENT  
STORM SEWER EASEMENT  
(DETAIL "B")

SCALE: 1" = 30'

CERTIFICATE OF APPROVAL FOR INSTALLED IMPROVEMENTS

THE UNDERSIGNED HEREBY CERTIFIES THAT THE REQUIRED IMPROVEMENTS  
STORM WATER, SEWER, PAVEMENT  
HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND IN ACCORDANCE  
WITH THE REGULATIONS OF THE BRUNSWICK COUNTY ENGINEERING AND  
UTILITIES DEPARTMENTS AND ALL REQUIREMENTS OF THE BRUNSWICK COUNTY  
UNIFIED DEVELOPMENT ORDINANCE.

*[Signature]* 5/3/2019  
DEVELOPER OR AUTHORIZED AGENT DATE  
*[Signature]* 5/17/19  
BRUNSWICK COUNTY ENGINEERING DIRECTOR DATE

ELECTRICAL SERVICE CERTIFICATION

I (WE) HEREBY CERTIFY THAT ELECTRICAL SERVICE TO ALL LOTS AS  
DEPICTED ON THIS SUBDIVISION PLAN HAVE BEEN INSTALLED IN  
ACCORDANCE WITH THE UTILITY PROVIDER'S SPECIFICATIONS PER  
SECTION 3.3.3.B16.ii. OF THE BRUNSWICK COUNTY UNIFIED  
DEVELOPMENT ORDINANCE.

*[Signature]* 5/3/2019  
DEVELOPER OR PROJECT MANAGER DATE

SYMBOL LEGEND:

EXISTING IRON ROD REBAR SET  
EXISTING MAG NAIL (MGS)

LINE TYPE LEGEND:

NEW BOUNDARY LINE  
LINES NOT SURVEYED (ADJOINERS)  
RIGHT-OF-WAY  
SETBACK LINE  
DRAINAGE EASEMENT LINE

ABBREVIATIONS:

EIR EXISTING IRON ROD  
RBS REBAR SET  
PG: PAGE  
M.C. MAP CABINET

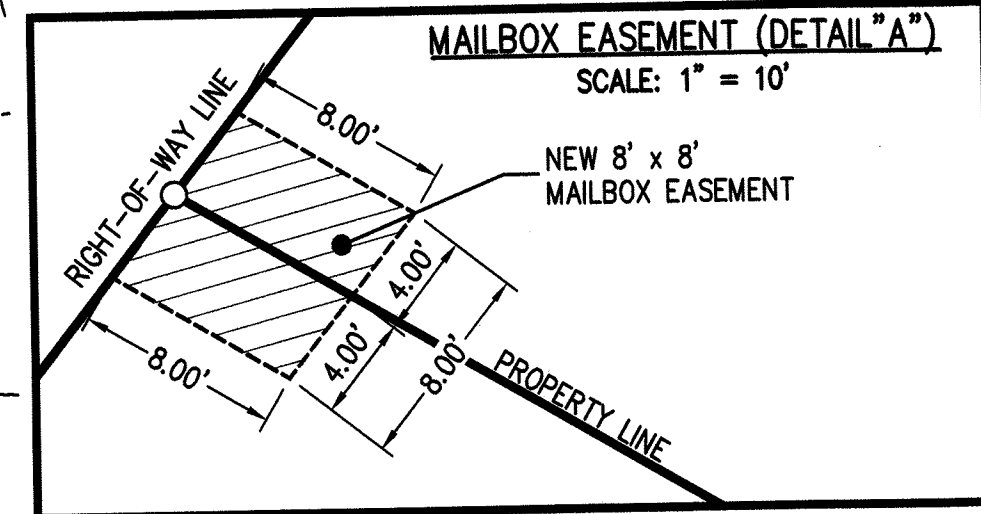
CERTIFICATE OF ACCURACY & MAPPING

I, THE UNDERSIGNED, CERTIFY THAT THIS PLAN WAS DRAWN UNDER MY  
SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED  
DESCRIPTION RECORDED IN BOOK 3884, PAGE 713, ETC.); THAT THE  
BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM  
INFORMATION AS SHOWN HEREON; THAT THE RATIO OF PRECISION, AS  
CALCULATED, IS 1:10,000; THAT THIS PLAN WAS PREPARED IN ACCORDANCE  
WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE  
NUMBER AND SEAL THIS 9TH DAY OF APRIL, A.D. 2019.

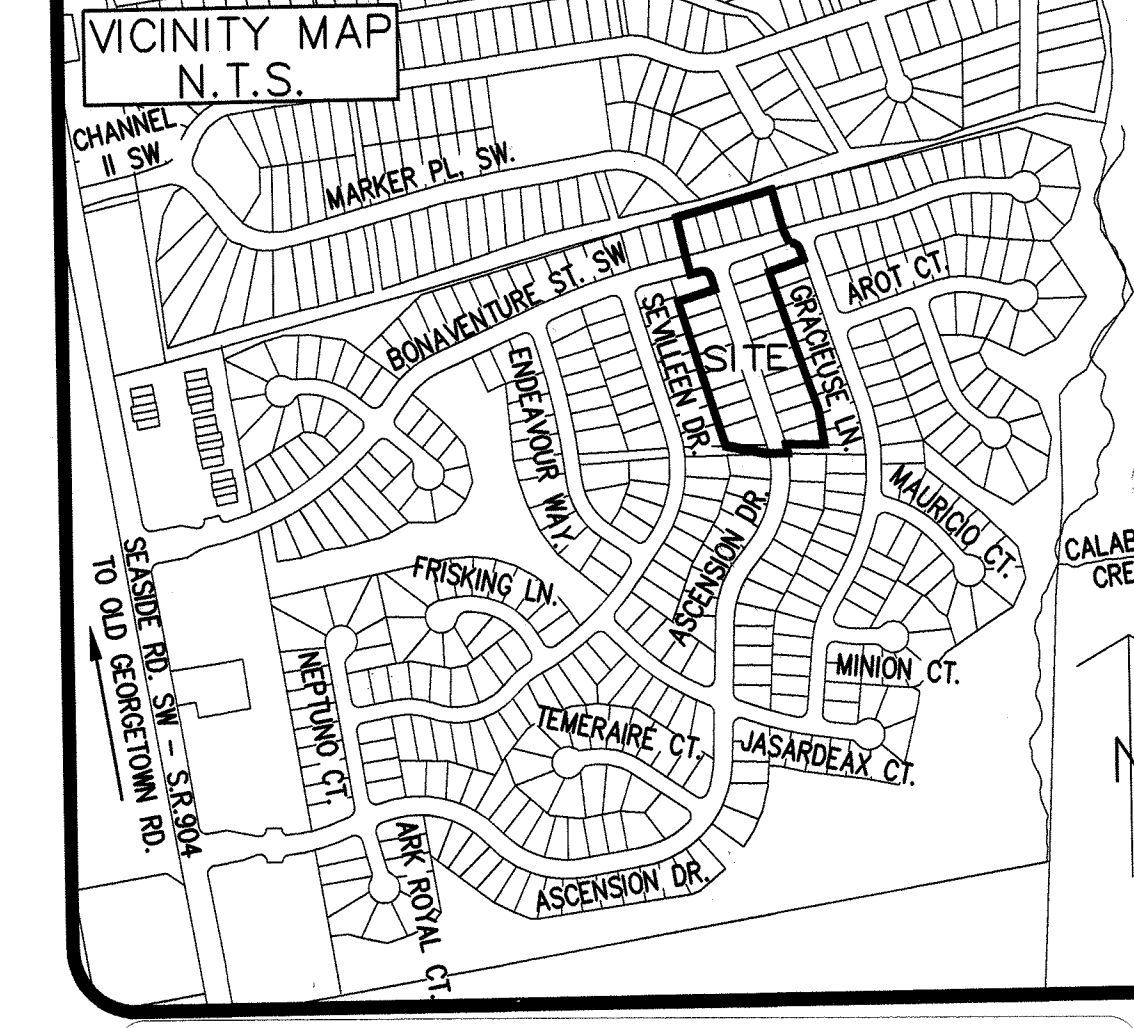
G.S. 47-30 (f) (1) (g)

I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN  
THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT  
REGULATES PARCELS OF LAND.

*[Signature]*  
MILES O. MCCALL III - PROFESSIONAL LAND SURVEYOR (L-3518)



CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	405.00	30.81	4°21'32"	15.41	S 11°12'20" E	30.80
C2	345.00	30.69	5°05'48"	15.35	N 13°18'00" W	30.68
C3	345.00	8.93	1°29'01"	4.47	N 16°35'25" W	8.93
C4	405.00	27.90	3°56'49"	13.96	N 15°21'31" W	27.89
C5	25.00	37.19	85°13'35"	23.00	N 59°56'42" W	33.85
C6	25.00	39.57	90°41'51"	25.31	N 27°19'25" E	35.57
C7	25.00	38.93	89°12'41"	24.66	S 63°25'01" E	35.11



BRUNSWICK COUNTY, NC REGISTER OF DEEDS  
B0113 P0081 05-17-2019  
Brenda M. Clemmons PLAT  
page 1 of 1

"I, *Bill Clark Homes of Wilmington, LLC*, HEREBY CERTIFY THAT I AM THE  
OWNER OF THE PUBLIC EASEMENT SHOWN AND DESCRIBED HEREON, WHICH IS FOR THE PURPOSE  
OF STORM WATER DETENTION AND THAT PUBLIC EASEMENT WILL BE MAINTAINED BY THE OWNERS,  
HEIRS OR ASSIGNS, FOR THAT PURPOSE, AT NO EXPENSE TO THE DEPARTMENT OF  
TRANSPORTATION".  
ALSO, I WILL BE RESPONSIBLE FOR COMPLETELY DRAINING THE STORM WATER DETENTION PONDS TO  
FACILITATE MAINTENANCE WITHIN THE PUBLIC RIGHT OF WAY.

*[Signature]* 5/3/2019  
OWNERS(S) DATE  
*Cheryl Blanton, Manager Bill Clark Homes of Wilmington, LLC*  
PRINTED NAME

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND  
DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 3884, PAGE  
713, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT,  
ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATED ALL STREETS, ALLEYS, WALKS, PARKS,  
DRAINAGE-WAYS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I  
(WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION  
JURISDICTION OF BRUNSWICK COUNTY.

*[Signature]* 5/3/2019  
OWNERS(S) DATE  
*Cheryl Blanton, Manager Bill Clark Homes of Wilmington, LLC*  
PRINTED NAME

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE  
SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND  
ALLOTMENT IS MY FREE ACT AND DEED  
*[Signature]* *Cheryl Blanton, Manager*  
PRINTED NAME  
*127 RACINE DR STE 201*  
ADDRESS *WILMINGTON, NC 28403*  
*(910) 350-1744*  
TELEPHONE NUMBER

PREPARED FOR OWNER:  
BILL CLARK HOMES  
127 RACINE DR #201  
WILMINGTON, NC 28403  
PH: 910-350-1744

GENERAL NOTES

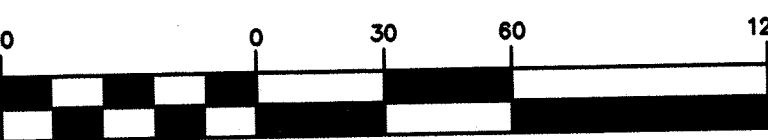
- THIS IS A MAJOR SUBDIVISION PLAT.
- BEARINGS FOR THIS PLAT ARE REFERENCED TO MAP CABINET 109, PAGE 6.
- ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
- UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
- AREA BY COORDINATE GEOMETRY.
- NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
- THIS SURVEY PERFORMED AND PLAT PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS  
SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL  
AND ACCURATE TITLE SEARCH.
- FLOOD NOTE: AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE  
LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP  
#3720205500 K, EFFECTIVE DATE AUGUST 28, 2018.
- AFFECTED COUNTY PARCEL #2420000109.
- TOTAL PLATTED SITE AREA: 5.76± ACRES.
- MAP & DEED REFERENCES SHOWN PER BRUNSWICK COUNTY REGISTRY.
- NECOT WILL ALLOW SIDEWALKS BY ENCROACHMENT AND WILL NOT ACCEPT RESPONSIBILITY  
FOR MAINTENANCE. RESPONSIBILITY OF SIDEWALKS SHALL BE THAT OF THE  
OWNERS, HIS HEIRS, OR ASSIGNS. ALL SIDEWALKS SHALL MEET REQUIREMENTS OF THE  
"AMERICANS WITH DISABILITIES ACT".

BUILDING SETBACKS:

FRONT: 25'  
SIDE: 5'  
SECONDARY STREET: 15'  
REAR: 9'

I, *Brandon Hackney*, REVIEW  
OFFICER OF BRUNSWICK COUNTY, CERTIFY  
THAT THE MAP OR PLAT TO WHICH THIS  
CERTIFICATION IS AFFIXED MEETS ALL  
STATUTORY REQUIREMENTS FOR  
RECORDING.  
*[Signature]* 5/17/19  
REVIEW OFFICER DATE

GRAPHIC SCALE



( IN FEET )  
1 inch = 60 ft.

PUBLIC PERMANENT  
COMBINATION SANITARY & STORM  
SEWER EASEMENT/OPEN SPACE  
PER MAP CABINET 48, PAGE 78

SUNSET RIDGE SUBDIVISION  
PHASE 4 - SECTION 3  
MAP CABINET 105, PAGE 32-33

ATLANTIC COAST SURVEY, PLLC

LICENSE P-0822

PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 www.atlanticcoastsurvey.com

SUNSET RIDGE SUBDIVISION

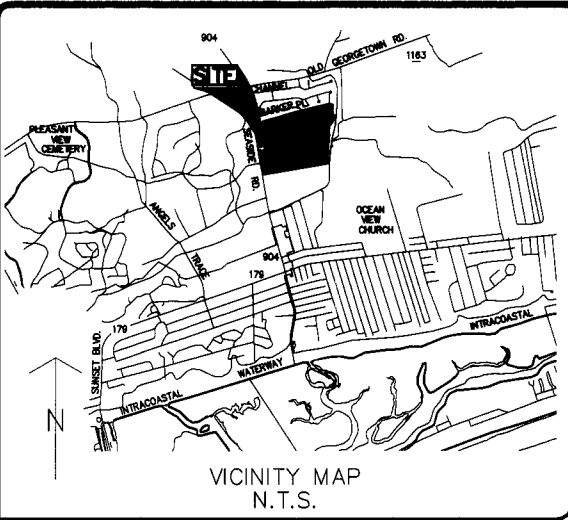
PHASE 5 - SECTION 2

SUBDIVISION PLAT

NO.	DATE	DESCRIPTION	BY
1	4-24-19	Bill Clark Homes of Wilmington, LLC	AK
DATE:	4/9/19	SCALE:	1"=60'
DRAWN:	EB3	CHECKED:	MOMC
SHEET:	1	OF	1
FIELD BOOK#	CAD		
ACS PROJECT NO:	18-1103		



Map Cabinet 72 Page 6 12-2-11 Pg 1 of 2 MR



**CERTIFICATE OF REVIEW OFFICER**  
I, M. P. Jones, REVIEW OFFICER OF BRUNSWICK COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.  
REVIEW OFFICER M. P. Jones DATE 12/2/2011

THIS PLAN HAS BEEN REVIEWED FOR EASEMENTS ONLY AND HAS BEEN APPROVED FOR EASEMENTS ONLY BY THE COUNTY ENGINEER.  
Bright H. H. H. H. DATE 12/2/11  
APPROVED COUNTY ENGINEER

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE UNIFIED DEVELOPMENT ORDINANCE OF BRUNSWICK COUNTY, WITH ANY VARIANCES (IF APPLICABLE) NOTED IN THE MINUTES OF THE BRUNSWICK COUNTY PLANNING BOARD, THAT ALL EASEMENTS, SHOWN HEREON, ARE ACCEPTED BY BRUNSWICK COUNTY, SUBJECT TO APPROVAL BY THE N.C. DEPARTMENT OF TRANSPORTATION WHICH ASSUMES NO RESPONSIBILITY TO OPEN OR MAINTAIN THE SAME, AND THAT THIS MAP HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE BRUNSWICK COUNTY REGISTER OF DEEDS.  
PLANNING DIRECTOR OR DESIGNEE \_\_\_\_\_ DATE \_\_\_\_\_  
APPROVAL EXPIRES IF NOT RECORDED ON OR BEFORE \_\_\_\_\_ (DATE) AND MUST BE SUBMITTED FOR REAPPROVAL.

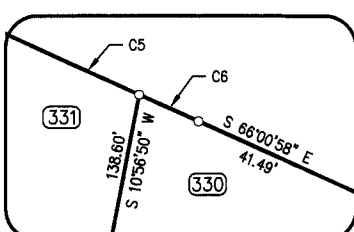
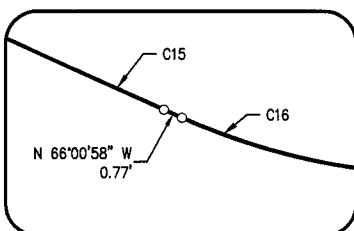
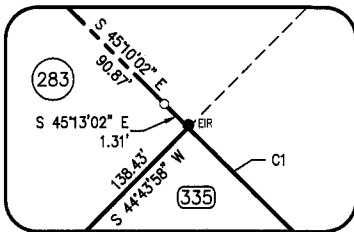
I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 2868, PAGE 633 & BOOK 2382, PAGE 103, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, DRAINAGE-WAYS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY.  
Edward H. Clark DATE 11/23/2011  
OWNERS(S) PRINTED NAME

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND ALLOTMENT IS MY FREE ACT AND DEED.  
Edward H. Clark DATE 11/23/2011  
ADDRESS 127 Racine Dr, Wilmington NC 28403  
TELEPHONE NUMBER 910 350-1744

**CERTIFICATE OF ACCURACY & MAPPING**  
I, THE UNDERSIGNED, CERTIFY THAT THIS SURVEY WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 2868, PAGE 103, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS FOUND IN BOOK 23, PAGE 103, THAT THE RATIO OF PRECISION, AS CALCULATED, IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 21st DAY OF NOVEMBER, A.D. 20 11.  
G.S. 47-30 (f) (1) (a)  
I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.  
Joseph A. Romeo DATE 11/21/11  
JOSEPH A. ROMEO - PROFESSIONAL LAND SURVEYOR (L-4937)

- GENERAL NOTES:**
- THIS IS A SUBDIVISION PLAT.
  - BASES OF BEARINGS FOR THIS PLAT ARE BASED ON MC 43/32
  - ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
  - UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
  - AREA BY COORDINATE GEOMETRY.
  - NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
  - THIS SURVEY PERFORMED AND MAP PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
  - FLOOD NOTE: AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP #3720205500, EFFECTIVE DATE JUNE 2, 2006.
  - UTILITY STATEMENT: THE UNDERGROUND UTILITIES SHOWN (IF ANY) HAVE BEEN LOCATED FROM COUNTY GIS INFORMATION, EXISTING DRAWINGS & FIELD SURVEY INFORMATION. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED, OR THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED. HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.
  - AFFECTED COUNTY PARCEL # 2420000107
  - TOTAL PLATTED SITE AREA: 2.61± ACRES
  - MAP & DEED REFERENCES (PER BRUNSWICK COUNTY REGISTRY):  
DB 2868/103 DB 2382/633  
MC 43/03 MC 43/32  
(AND OTHERS THAT MAY BE SHOWN ON THIS MAP)

DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
PROPOSED SUBDIVISION ROAD  
CONSTRUCTION STANDARDS CERTIFICATION  
APPROVED [Signature] DISTRICT ENGINEER  
DATE 11/22/11



**SYMBOL LEGEND:**

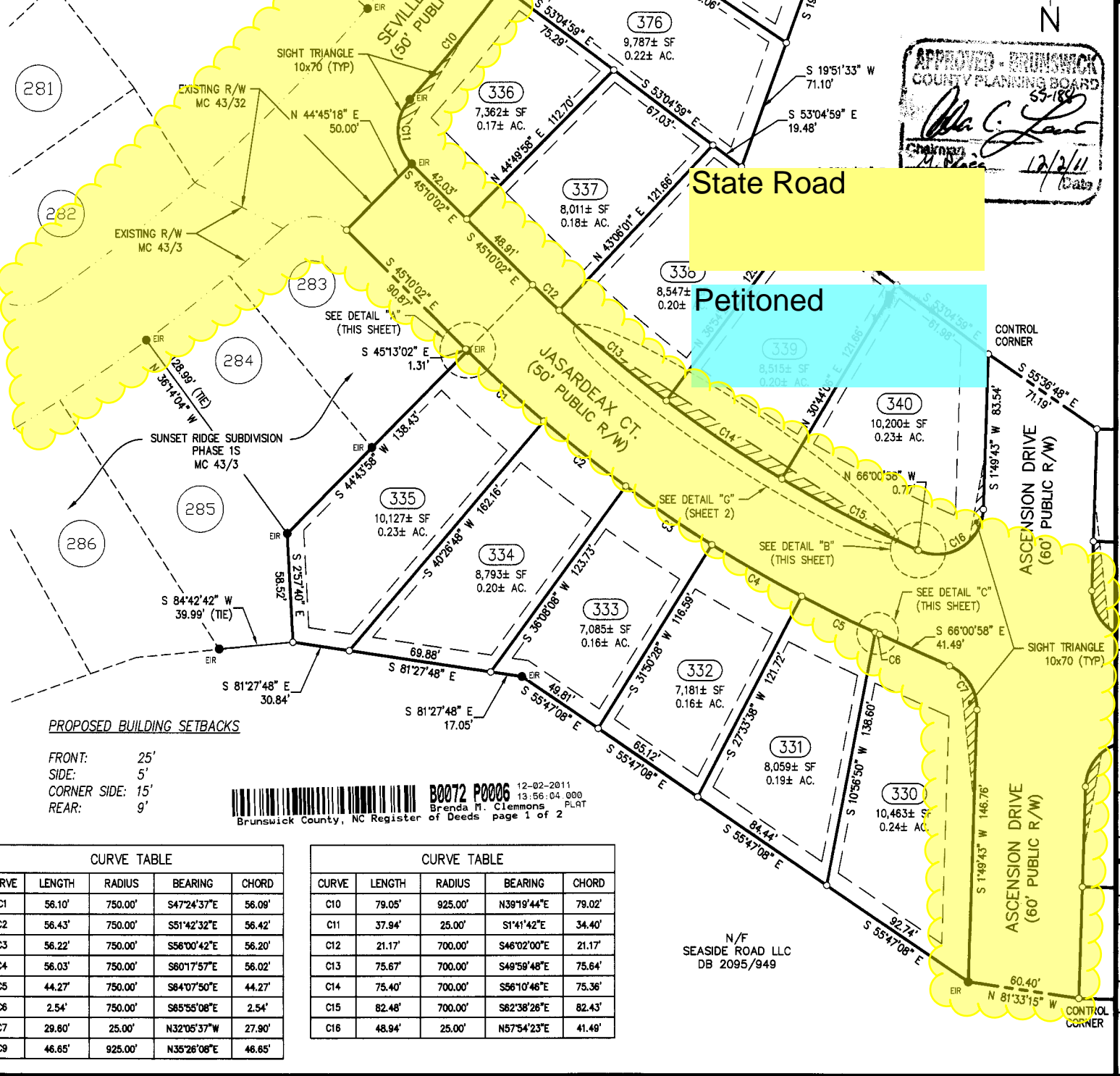
- EXISTING IRON (AS NOTED)
- REBAR SET
- EXISTING MONUMENT (AS NOTED)
- EXISTING R.O.W. MONUMENT
- EXISTING NCOS MONUMENT
- WATER METER
- WATER VALVE
- FIRE HYDRANT
- SEWER MANHOLE
- SEWER CLEAN-OUT
- UTILITY POLE
- GUY WIRE ANCHOR
- ELECTRIC PEDESTAL
- ELECTRIC METER
- LIGHT / LIGHT POLE
- TELEPHONE PEDESTAL
- MAIL BOX

**LINE TYPE LEGEND:**

- SURVEYED LINES (BOUNDARY)
- LINES NOT SURVEYED (ADJOINERS)
- RIGHT-OF-WAY
- FENCE
- STORM PIPE

**ABBREVIATIONS:**

EIP	EXISTING IRON PIPE	N/F	NOW OR FORMERLY
EIR	EXISTING IRON ROD	DB	DEED BOOK
RBS	REBAR SET	MB	MAP BOOK
MON	MONUMENT	MC	MAP CABINET
ECM	EXISTING CONCRETE MONUMENT	PG	PAGE
NCOS	N.C. GEODETIC SURVEY	BLDG	BUILDING

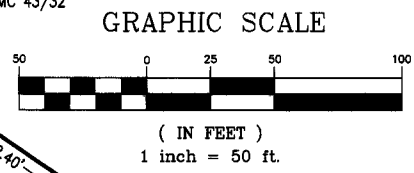


**CURVE TABLE**

CURVE	LENGTH	RADIUS	BEARING	CHORD
C1	56.10'	750.00'	S47°24'37"E	56.09'
C2	56.43'	750.00'	S51°42'32"E	56.42'
C3	56.22'	750.00'	S58°00'42"E	56.20'
C4	56.03'	750.00'	S60°17'57"E	56.02'
C5	44.27'	750.00'	S64°07'50"E	44.27'
C6	2.54'	750.00'	S65°55'08"E	2.54'
C7	29.60'	25.00'	N32°05'37"W	27.90'
C9	46.65'	925.00'	N35°26'08"E	46.65'

**CURVE TABLE**

CURVE	LENGTH	RADIUS	BEARING	CHORD
C10	79.05'	925.00'	N39°19'44"E	79.02'
C11	37.94'	25.00'	S1°41'42"E	34.40'
C12	21.17'	700.00'	S46°02'00"E	21.17'
C13	75.67'	700.00'	S49°59'48"E	75.64'
C14	75.40'	700.00'	S56°10'46"E	75.36'
C15	82.48'	700.00'	S62°38'26"E	82.43'
C16	48.94'	25.00'	N57°34'23"E	41.49'



APPROVED - BRUNSWICK COUNTY PLANNING BOARD  
[Signature] DATE 12/2/11

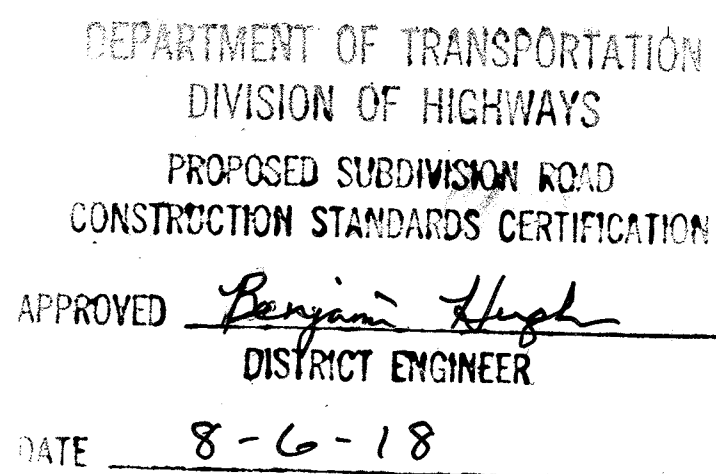
**ATLANTIC COAST SURVEY, PLLC**  
LICENSE P-0822  
PO Box 12588, Wilmington, NC 28405  
(910) 443-0080 www.atlanticcoastsurvey.com

**SUNSET RIDGE SUBDIVISION  
PHASE 2 - SECTION 1**  
LOTS 155-167, 212-215, 330-340 & 374-376  
SHALLOTTE TOWNSHIP  
BRUNSWICK COUNTY  
SUBDIVISION PLAT

BY \_\_\_\_\_ DATE \_\_\_\_\_  
SCALE: AS NOTED  
DRAWN: J. ROMEO CHECKED: ACS  
SHEET: 1 OF 2  
FIELD BOOK# \_\_\_\_\_  
ACS PROJECT NO: 11-1028



Map Cabinet 108 Page 90 8-7-18 LR Pg 1042



**BUILDING SETBACKS**

FRONT:	25'
SIDE:	5'
CORNER SIDE:	15'
REAR:	9'

"CHEYL BLANSTON, MANAGER, HEREBY CERTIFY THAT I AM THE OWNER OF THE PUBLIC EASEMENT SHOWN AND DESCRIBED HEREON, WHICH IS FOR THE PURPOSE OF STORM WATER DETENTION AND THAT PUBLIC EASEMENT WILL BE MAINTAINED BY THE OWNERS, HEIRS OR ASSIGNS, FOR THAT PURPOSE, AT NO EXPENSE TO THE DEPARTMENT OF TRANSPORTATION".

ALSO, I WILL BE RESPONSIBLE FOR COMPLETELY DRAINING THE STORM WATER DETENTION PONDS TO FACILITATE MAINTENANCE WITHIN THE PUBLIC RIGHT OF WAY.

YIP BT, MANAGER 8/7/18  
OWNERS(S) BILL CLARK HOMES OF WILMINGTON, LLC

CHEYL BLANSTON, MANAGER  
PRINTED NAME BILL CLARK HOMES OF WILMINGTON, LLC

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 3772, PAGE 443, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING LINES, AND DEDICATED ALL STREETS, ALLEYS, WALKS, PARKS, DRAINAGE-WAYS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY.

Bill Clark, manager 8/7/18  
OWNERS(S) DATE

CHERYL BLASTON, MANAGER  
PRINTED NAME BILL CLARK HOMES OF WILMINGTON, NC

THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT THE LAND SHOWN ON THIS PLAT IS WITHIN THE  
SUBDIVISION REGULATION JURISDICTION OF BRUNSWICK COUNTY AND THAT THIS PLAT AND  
ALLOTMENT IS MY FREE ACT AND DEED.

41035 MANAGER  
OWNERS SIGNATURE

124 RACINE DR. SUITE 201  
ADDRESS WILMINGTON, NC 28403  
(910) 350-1744  
TELEPHONE NUMBER

CHEVEL BLANTON, MANAGER  
PRINTED NAME  
BILL CLARK HOMES OF WILMINGTON, NC

I, THE UNDERSIGNED, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 3884, PAGE 713, ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS SHOWN HEREON; THAT THE RATIO OF PRECISION, AS CALCULATED, IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 2ND DAY OF AUGUST, A.D. 2018.

I HEREBY CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

MILES O. McCALL III - PROFESSIONAL LAND SURVEYOR (L-3518)

**APPROVED**  
Planned Development/Major Subdivision/  
Major Site Plan  
Case# 55-188  
M. Pappas  
Planning Director or Designee  
Date: 9/7/18

**CERTIFICATE OF REVIEW OFFICER**  
I, M. Payne, REVIEW OFFICER OF BRUNSWICK COUNTY,  
CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED  
MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.  
M. Payne 8/7/18  
REVIEW OFFICER DATE

THIS PLAN HAS BEEN REVIEWED FOR EASEMENTS ONLY AND HAS BEEN APPROVED FOR EASEMENTS ONLY BY THE COUNTY ENGINEER.

Bright Gloria 8/7/18  
APPROVED COUNTY ENGINEER DATE







ELECTRICAL SERVICE CERTIFICATION

I (WE) HEREBY CERTIFY THAT ELECTRICAL SERVICE TO ALL LOTS AS DEPICTED ON THIS SUBDIVISION PLAN HAVE BEEN INSTALLED IN ACCORDANCE WITH THE UTILITY PROVIDER'S SPECIFICATIONS PER SECTION 3.3.3.B16.ii, OF THE BRUNSWICK COUNTY UNIFIED DEVELOPMENT ORDINANCE.

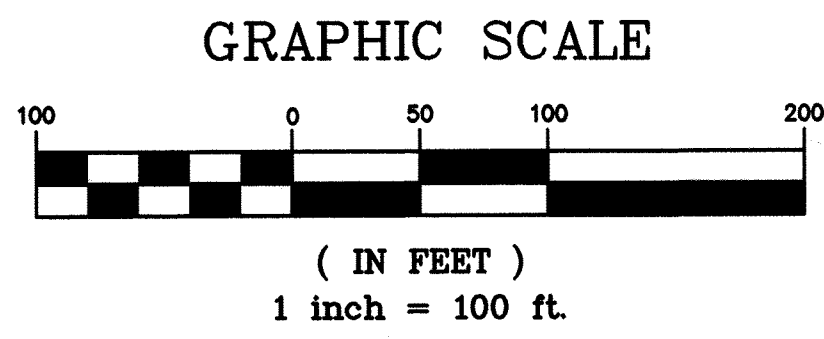
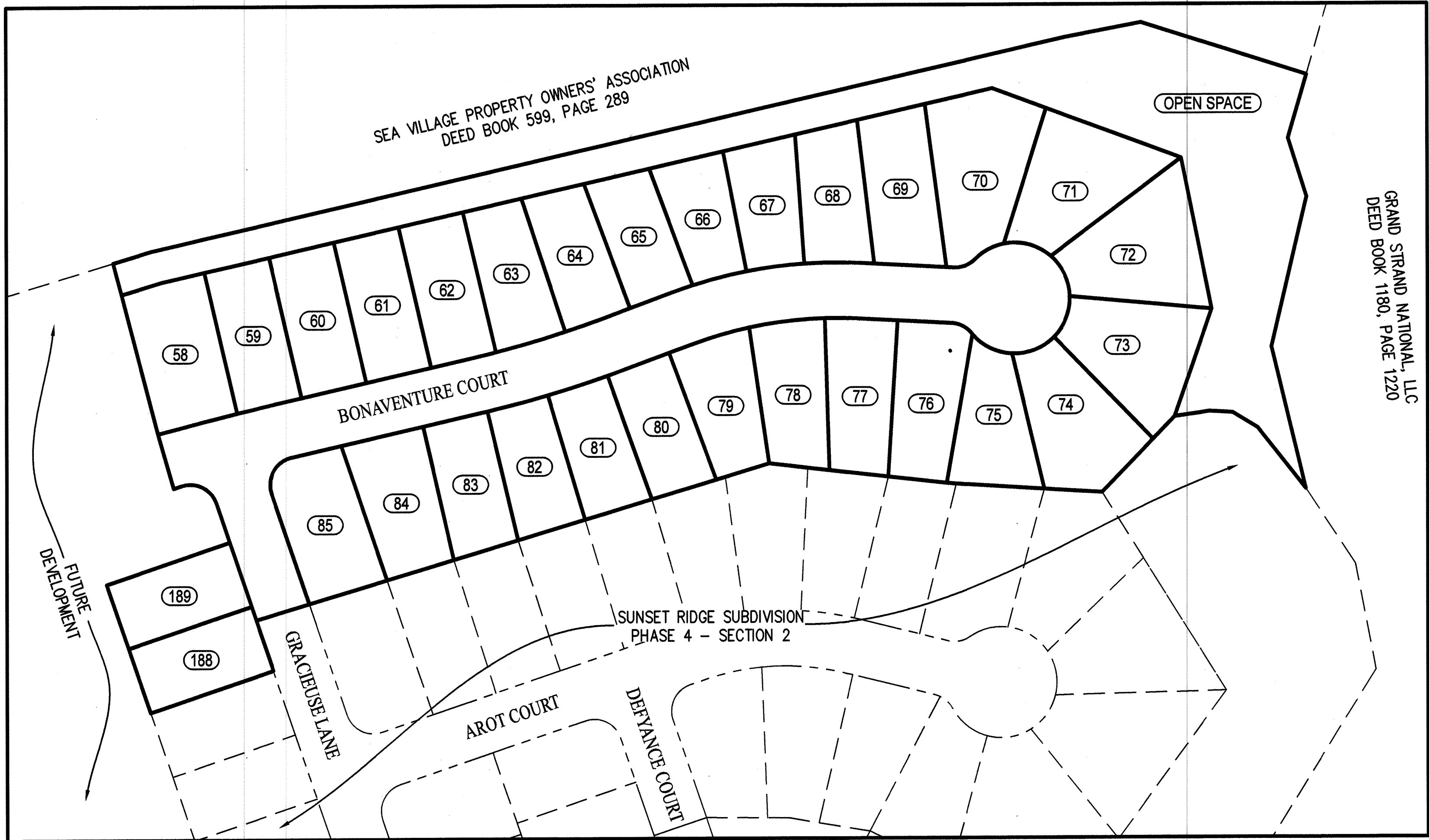
Bill Clark 8/7/2018  
DEVELOPER OR PROJECT MANAGER DATE  
BILL CLARK/HOMES OF WILMINGTON, LLC

1. THIS IS A MAJOR SUBDIVISION PLAT.
2. BEARINGS FOR THIS PLAT ARE REFERENCED TO MAP CABINET 106, PAGE 74.
3. ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE NOTED.
4. UNITS ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
5. AREA BY COORDINATE GEOMETRY.
6. NO GRID MONUMENTS FOUND WITHIN 2000' OF SITE.
7. THIS SURVEY PERFORMED AND PLAT PREPARED WITHOUT BENEFIT OF A TITLE REPORT. THIS SURVEY SUBJECT TO ANY FACTS AND EASEMENTS WHICH MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.
8. FLOOD NOTE: AS DETERMINED BY GRAPHIC PLOTTING, THE PLATTED AREA APPEARS TO BE LOCATED IN FLOOD HAZARD ZONE "X" PER FEMA FLOOD INSURANCE RATE MAP #3720205500 J, EFFECTIVE DATE JUNE 2, 2006.
9. AFFECTED COUNTY PARCEL #2420000109.
10. TOTAL PLATTED SITE AREA: 8.46± ACRES.
11. MAP & DEED REFERENCES SHOWN PER BRUNSWICK COUNTY REGISTRY.
12. NCDOT WILL ALLOW SIDEWALKS BY ENCRoACHMENT AND WILL NOT ACCEPT RESPONSIBILITY FOR MAINTENANCE. MAINTENANCE RESPONSIBILITY OF SIDEWALKS SHALL BE THAT OF THE OWNERS, HIS HEIRS, OR ASSIGNS. ALL SIDEWALKS SHALL MEET REQUIREMENTS OF THE "AMERICANS WITH DISABILITIES ACT".

- EXISTING IRON ROD ○CP COMPUTED POINT
- REBAR SET

 NEW BOUNDARY LINE  
 LINES NOT SURVEYED (ADJOINERS)  
 RIGHT-OF-WAY  
 SETBACK LINE  
 DRAINAGE EASEMENT LINE  
 MAILBOX EASEMENT LINE

EIR	EXISTING IRON ROD	N/F	NOW OR FORMERLY
RBS	REBAR SET	PG:	PAGE
CP	COMPUTED POINT	M.C.	MAP CABINET



Brunswick County, NC Register of Deeds page 1 of 2

LICENSE P-0822

PO Box 12588, Wilmington, NC 28405  
(910) 292-4889 [www.atlanticcoastsurvey.com](http://www.atlanticcoastsurvey.com)

## North Carolina

**Brunswick County**

SUBDIVISION PLAT

[illegible]



**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

**NORTH CAROLINA**

**COUNTY OF BRUNSWICK**

**ROAD DESCRIPTION:** Bonaventure St. SW, Sivilleen Dr. SW, Ascension Dr. SW, Gracieuse Ln  
SW, Mauricio Ct. SW, Arot Ct. SW and Defyance Ct. SW

**WHEREAS**, the attached petition has been filed with the Board of County Commissioners of the County of Brunswick requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

**WHEREAS**, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of the County of Brunswick that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Brunswick at a meeting on the 2<sup>nd</sup> day of August, 2021.

**WITNESS** my hand and official seal this the 2<sup>nd</sup> day of August, 2021.

**Official Seal**

\_\_\_\_\_  
Daralyn Spivey  
Clerk, Board of Commissioners  
County of Brunswick

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**



**County of Brunswick**  
**OFFICE OF THE TAX ADMINISTRATOR**  
PO Box 269, BOLIVIA, NC 28422  
910-253-2829 TELEPHONE  
910-253-2861 FAX  
[TAXADMIN@BRUNSCO.NET](mailto:TAXADMIN@BRUNSCO.NET) - EMAIL  
[WWW.BRUNSWICKCOUNTYNC.GOV](http://WWW.BRUNSWICKCOUNTYNC.GOV)

**JEFFERY P NIEBAUER**  
TAX ADMINISTRATOR

**TONY MASIERO**  
ASSIST TAX ADMINISTRATOR

**MELINDA ORE**  
DEPUTY TAX COLLECTOR

Date: July 16, 2021

To: Daralyn Spivey, Clerk to the Board  
County Administration

From: Jan Clemmons, Address Administrator  
GIS

RE: SR-1 Petition: BONAVENTURE ST SW  
SEVILLEEN DR SW  
ASCENSION DR SW  
GRACIEUSE LN SW  
MAURICIO CT SW  
AROT CT SW  
DEFYANCE CT SW

The referenced petition, as shown above, is suitable for passage insofar as the Geographic Information Systems Department is concerned. Please let me know if I can be of any further assistance.

/jc





**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**From:**

Randell Woodruff, County Manager

**Action Item # V. - 2.**

Administration - Resolution In Opposition To Issuance Of Wind Energy Leases Within 24 Nautical Miles Of North Carolina's Shores

**Issue/Action Requested:**

Request the Board of Commissioners adopt a resolution in opposition to locating offshore wind turbines within 24 nautical miles of the shoreline.

**Background/Purpose of Request:**

The wind energy leases issued by BOEM for sites within County viewsheds (and as close as 10 nautical miles) still exist and BOEM has stated the leases will have no significant impact on the human environment even though "visual impacts from the installation of a wind energy facility were not analyzed." BOEM Environmental Assessment at p. 5-22. In fact, issuance of leases determine distance from shore and therefore determine the adverse visual impacts of wind turbines. Visual impacts caused by distance from shore must either be eliminated before leases are issued or must be fully analyzed in an Environmental Impact Statement before leases are issued.

**Fiscal Impact:**

Not Applicable

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners adopt a resolution in opposition of locating wind turbines within 24 nautical miles of the coast.

**ATTACHMENTS:**

Description

- ▣ Resolution in Opposition of Wind Energy

*County of Brunswick*  
*Office of the County Commissioners*



**BRUNSWICK COUNTY RESOLUTION IN OPPOSITION TO ISSUANCE  
OF WIND ENERGY LEASES WITHIN 24 NAUTICAL MILES OF  
NORTH CAROLINA'S SHORES**

**WHEREAS**, Brunswick County has six beach towns across five barrier islands, and approximately 50 miles of beautiful shoreline along the Atlantic Ocean; and

**WHEREAS**, the natural coastal beauty of our viewshed is an essential driver of our economy; and

**WHEREAS**, the onshore visual impact of wind energy turbines is overwhelmingly determined by a single causal factor: distance of wind turbines from shore; and

**WHEREAS**, wind turbines located within the viewshed of Brunswick County beaches would damage tourism and the economy of the county by transforming open ocean views to views of massive industrial machinery; and

**WHEREAS**, such a change would represent a destructive commitment of ocean resources that could irreversibly damage the natural environment and resources that drive our economy; and

**WHEREAS**, BOEM knows that wind turbines will have adverse visual impacts if located within 24 nautical miles from shore. BOEM, based on the 33.7 nautical mile buffer BOEM established for Bodie Island Lighthouse; and

**WHEREAS**, BOEM has established a 24 nautical mile no-leasing buffer for the State of Virginia to protect viewsheds, BOEM has established a 24 nautical mile no-leasing buffer for the Kitty Hawk WEA to protect viewsheds, and BOEM has established a 33.7 nautical mile no-leasing buffer to protect the Bodie Island Lighthouse; and

**WHEREAS**, the wind energy leases issued for by BOEM for sites within County viewsheds (and as close as 10 nautical miles) still exist and BOEM has stated the leases will have no significant impact on the human environment even though "visual impacts from the installation of a wind energy facility were not analyzed." BOEM Environmental Assessment at p. 5-22. In fact, issuance of leases determine distance from shore and therefore determine the adverse visual impacts of wind turbines. Visual impacts caused by distance from shore must either be eliminated before leases are issued, or must be fully analyzed in an Environmental Impact Statement before leases are issued; and



**WHEREAS**, BOEM has not analyzed the visual impacts of wind turbines on Brunswick County and will likely not do so until it is too late to reasonably do anything about wind turbine distance from shore. BOEM plans to delay its analysis until the following commitments of resources, among others, have occurred:

- BOEM issues a lease for a BOEM-specified area whose distance from shore is determined by BOEM;
- A wind energy company has submitted a site assessment plan for the BOEM-specified area;
- BOEM has approved a site assessment plan for the BOEM-specified area;
- A wind energy company has completed site assessment activities and has decided to propose a Construction and Operation Plan for the BOEM-specified area;
- A wind energy company develops, completes, and submits to BOEM its Construction and Operation Plan for the BOEM-specified area;
- BOEM receives a Construction and Operation Plan for the BOEM-specified area and BOEM will decide whether to approve, modify, or reject the plan.

At this late stage, as part of BOEM's decision to approve, modify, or reject a Construction and Operation Plan, BOEM plans to analyze visual impacts - impacts that are caused primarily by distance from shore. However, because distance from shore is determined when a lease is issued, the analysis of visual impacts must be either eliminated *before* leasing, or fully analyzed *before* leasing in order to satisfy the requirements of the National Environmental Policy Act and to prevent substantial wasteful expenditure of private and public time, effort, and money on sites that are known to be in unacceptable locations; and

**WHEREAS**, if an area leased by BOEM is too close to shore, producing unacceptable visual impacts, the County is concerned that (1) BOEM cannot modify a Construction and Operation Plan by specifying a different location than one leased and (2) BOEM will fail to reject a Construction and Operation Plan because of the magnitude of private and government expenditures on a location whose distance from shore was decided prior to those expenditures, when the lease was issued. Conversely, if BOEM, based on proximity to shore and resulting visual impacts, were to reject a Construction and Operation Plan or specify a different location than the one leased, we are concerned that BOEM would fail to successfully defend such a decision; and

**WHEREAS**, the reasonable and lawful point in the BOEM process to assess or eliminate visual impacts caused by distance of wind turbines from shore is prior to issuing any lease; and

**WHEREAS**, if BOEM proceeds with leasing in the West Wilmington WEA and the East Wilmington WEA without an EIS, the reasonable, lawful course of action is to exclude from leasing any areas that are within 24 nautical miles of shore and any areas where wind turbines would be visible from Brunswick County shores; and

**NOW, THEREFORE, BE IT RESOLVED** that Brunswick County respectfully requests that BOEM restrict leasing and approval of site assessment plans in the Wilmington East WEA and Wilmington West WEA to exclude locations within 24 nautical miles of the Brunswick County

shoreline; and

**BE IT FURTHER RESOLVED** that Brunswick County respectfully requests BOEM to provide at least 30 days written notice to Brunswick County before issuing any lease or approving any site assessment plan that includes any location within the Visual Impact Exclusion Area; and

**BE IT FURTHER RESOLVED** that Brunswick County is committed to challenge any BOEM issuance of wind energy leases within the Visual Impact Exclusion Area; and

**BE IT FURTHER RESOLVED** that Brunswick County stands in solidarity with North Carolina coastal communities, and with other communities that may be affected by BOEM wind energy leasing on the continental shelf within 24 nautical miles of the North Carolina shore or within viewing distance from any North Carolina lighthouse; and

**BE IT FURTHER RESOLVED** that Brunswick County calls upon Governor Roy Cooper, Department of Environmental Quality Secretary Elizabeth S. Biser, and the North Carolina General Assembly to protect North Carolina's beautiful ocean viewshed and North Carolina's proven tourism-driven coastal economy by opposing wind energy leasing on the continental shelf within 24 nautical miles of the North Carolina coast, and within areas where wind turbines would be visible from any North Carolina lighthouse.

This the 2nd day of August, 2021.

---

Randell Thompson, Chairman  
Brunswick County Board of Commissioners

ATTEST:

---

Daralyn Spivey  
Clerk to the Board



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 3.**

**From:**  
Steve Stone, Deputy County Manager

Administration - Surplus Property Offers for Upset Bid Process

**Issue/Action Requested:**

Request that the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.

**Background/Purpose of Request:**

Parcel	Location	Size	Tax Value	Acquired	Cost	Bid
070DA022	454 Creekview LN, SE	.33 acre	\$10,200.00	3-14-2007	\$2,014.48	\$2,550.00
1731A00101	Pender St, BSL	.36 acre	\$1,500.00	6-22-2021	\$1,692.26	\$2,000.00
1780007102	2078 Ward RD, NW	.11 acre	\$4,500.00	12-16-2019	\$1,740.06	\$1,746.00
142HA056	Robin Rd, BSL	.73 acre	\$8,800.00	4-1-2014	\$3,300.00	\$3,300.00

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**Advisory Board Recommendation:**

Not Applicable

**County Manager's Recommendation:**

Recommend the Board of Commissioners accept, subject to the upset bid process, offers that have been submitted for surplus parcels that meet the value parameters previously established by the Board.

**ATTACHMENTS:**

Description

- ☐ Bid 070DA022
- ☐ Bid 1731A00101
- ☐ Bid 1780007102
- ☐ Bid 142HA056



**From:** [Surplus Land Bid](#)  
**To:** [Steve Stone](#)  
**Subject:** Surplus Land Bid: Parcel # 070DA022  
**Date:** Wednesday, July 14, 2021 10:48:53 PM

---

**CAUTION:** This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jesse Jayne  
(843) 970-3535  
jesse@brontoroofing.com  
8061 pleasant point lane, myrtle beach, sc, 29579, United States  
Parcel # 070DA022  
Bid Amount: \$2550.00  
Optional Additional Comments:

Please notify as soon as possible of minimum bid requirement.

**From:** [Surplus Land Bid](#)  
**To:** [Steve Stone](#)  
**Subject:** Surplus Land Bid: Parcel # 173IA00101  
**Date:** Thursday, July 15, 2021 11:26:21 PM

---

**CAUTION:** This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

John Marshburn  
(910) 379-4111  
johnmarshburn@yahoo.com  
563 Brock Rd, Raeford, NC, 28376-6403, United States  
Parcel # 173IA00101  
Bid Amount: \$2000  
Optional Additional Comments:

**From:** [Surplus Land Bid](#)  
**To:** [Steve Stone](#)  
**Subject:** Surplus Land Bid: Parcel # 178007102  
**Date:** Thursday, July 22, 2021 6:35:32 AM

---

**CAUTION:** This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jesse Jayne  
(910) 664-4459  
[jesse@brontoroofing.com](mailto:jesse@brontoroofing.com)  
8061 pleasant point lane, myrtle beach, sc, 29579, United States  
Parcel # 178007102  
Bid Amount: \$1746  
Optional Additional Comments:

**From:** [Surplus Land Bid](#)  
**To:** [Steve Stone](#)  
**Subject:** Surplus Land Bid: Parcel # 142HA056  
**Date:** Thursday, July 22, 2021 2:57:10 PM

---

**CAUTION:** This email originated from outside of Brunswick County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ardouin Boucard  
(908) 948-7404  
aboucard@comcast.net  
8563 OAK ABBEY TRAIL NE, LELAND, NC, 28451, United States  
Parcel # 142HA056  
Bid Amount: \$3300  
Optional Additional Comments:



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**From:**  
Daralyn Spivey

**Action Item # V. - 4.**

Board Appointment - Brunswick Community College Board of Trustees

**Issue/Action Requested:**

Request the Board of Commissioners appoint Scott Evans to fill the unexpired term on the Brunswick Community College Board of Trustees. This term will expire June 30, 2023.

**Background/Purpose of Request:**

Mr. Scott Evans submitted an application expressing interest in serving on the Brunswick Community College Board of Trustees. This seat was previously held by Dr. Gene Steadman, who resigned effective May 10, 2021. If appointed, Mr. Evans will fill the unexpired term which will expire June 30, 2023.

**Fiscal Impact:**

Not Applicable

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners appoint Scott Evans to fill the unexpired term on the Brunswick Community College Board of Trustees. This term will expire June 30, 2023.

**ATTACHMENTS:**

Description

☐ BCC Board of Trustees Roster

# BCC Board of Trustees

Name	District	Appointment Date	Term	Expiration Date	Serving Since
VACANT (unexp)	N/A	6/17/2019	4	6/30/2023	2015
Douglas Terhune (unexp)	N/A	8/6/2018	4	6/30/2022	2014
Michael Norton	N/A	6/1/2020	4	6/30/2024	2016
Myong Jensen	N/A	5/17/2021	4	6/30/2025	2019
Pat Sykes	Liaison				
Marty Cooke	Alternate (for Sykes)				

## Mission

The Board of Trustees has the responsibility for the development and operation of the College in accordance with the provisions of the law and the standards of the State Board of Community Colleges.

## Membership

All trustees serve 4-year terms.

~ 13 Trustees

~ Four trustees are appointed by the Board of Commissioners

~ Four trustees are appointed by the Board of Education

~ Four trustees are appointed by the Governor of North Carolina

~ The Student Government Association President is an ex officio non-voting member of the Board



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 5.**

Clerk to the Board - Meeting Minutes

**From:**

Daralyn Spivey

**Issue/Action Requested:**

Request that the Board of Commissioners approve the Draft Minutes from the July 6, 2021 Regular Meeting and the July 21, 2021 Special Called Meeting.

**Background/Purpose of Request:**

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve the Draft Minutes from the July 6, 2021 Regular Meeting and the July 21, 2021 Special Called Meeting.

**ATTACHMENTS:**

Description

- ❑ Draft Minutes - 2021-07-06 Regular Meeting
- ❑ Draft Minutes 2021-07-21 Special Meeting



# DRAFT

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
REGULAR MEETING  
JULY 6, 2021  
3:00 P.M.**

**The Brunswick County Board of Commissioners met in Regular Session on the above date at 3:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

**PRESENT:** Commissioner Randy Thompson, Chairman  
Commissioner Mike Forte, Vice-Chairman  
Commissioner J. Martin Cooke  
Commissioner Pat Sykes  
Commissioner Frank Williams

**STAFF:** Randell Woodruff, County Manager  
Bob Shaver, County Attorney  
Steve Stone, Deputy County Manager  
David Stanley, Deputy County Manager  
Haynes Brigman, Deputy County Manager  
Julie Miller, Finance Director  
Andrea White, Clerk to the Board  
Daralyn Spivey, Clerk to the Board  
Jared Galloway, Deputy Clerk to the Board  
Meagan Kascak, Communications Director  
Cpt. Lamar Siler, Sheriff's Office  
Neal Galloway, IT

**Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.**

**I. CALL TO ORDER**

Chairman Thompson called the meeting to order at 3:00 p.m.

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Chairman Thompson gave the Invocation and led the Pledge of Allegiance.

**III. ADJUSTMENTS/APPROVAL OF AGENDA**

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Williams moved to approve the agenda as presented. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

**IV. PUBLIC COMMENTS**

No one signed up to speak.

**V. APPROVAL OF CONSENT AGENDA**

Commissioner Sykes moved to approve the Consent Agenda as presented. The motion was seconded by Vice-Chairman Forte and passed unanimously (5 to 0). The following items were approved:

1. **Administration - Amendment to the Fiscal Year 2022 Budget Ordinance - Elected Officials Provision**  
Approved an amendment to the Fiscal Year 2022 Approved Budget Ordinance for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022, for the Sheriff and Register of Deeds pay grade change.
2. **Administration - Brunswick County Schools WBHS Port City Grading & Paving, Inc.**  
Approved and authorized the Chairman to sign the Port City Grading & Paving, Inc. contract for the demolition and reconstruction of the West Brunswick High School tennis court in the amount of \$490,256 contingent on the Board of Education approval at the July 6, 2021 Board of Education meeting.

3. **Administration - Resolution Honoring North Carolina Director of Emergency Management Mike Sprayberry**

Adopted the following Resolution honoring North Carolina Director of Emergency Management Mike Sprayberry upon his retirement from the State of North Carolina:

**RESOLUTION HONORING NORTH CAROLINA DIRECTOR OF EMERGENCY  
MANAGEMENT MIKE SPRAYBERRY UPON HIS RETIREMENT FROM THE STATE  
OF NORTH CAROLINA**

**WHEREAS**, Mike Sprayberry has served in the North Carolina Division of Emergency Management since 2005; and

**WHEREAS**, Mike Sprayberry has been the Director of the North Carolina Division of Emergency Management since 2013; and

**WHEREAS**, Mike Sprayberry has also served as the Director of the North Carolina Office of Resiliency and Recovery; and

**WHEREAS**, Mike Sprayberry has provided keen and responsive leadership of the State's preparation for and response to numerous meteorological, chemical, radiological, biological, and other threats to the health and safety of the people of North Carolina; and

**WHEREAS**, Mike Sprayberry has worked tirelessly to help the people of North Carolina and Brunswick County overcome both the long- and short-term impacts of several events, including hurricanes Matthew, Florence, Dorian, and Isaias, the ongoing COVID-19 pandemic of 2020-2021, and the Grissettown tornado in 2021; and

**WHEREAS**, Mike Sprayberry has also served in national leadership roles as a member of the National Advisory Council of the Federal Emergency Action Agency, as well as serving a term as the President of the National Emergency Management Association.

**NOW, THEREFORE**, the Brunswick County Board of Commissioners honors and recognizes Mike Sprayberry for his committed service to the people of North Carolina and Brunswick County.

This the 6<sup>th</sup> day of July, 2021.

Randy Thompson, Chairman  
Brunswick County Commissioners

Attest:  
Andrea White, NCCCC  
Clerk to the Board

4. **Clerk to the Board - Meeting Minutes**

Approved the draft minutes from the June 21, 2021 Special Called meeting and the Regular meeting.

5. **County Attorney - Declaration of Surplus Property**

Declared parcel 1731A00101 obtained by the County through tax foreclosure as surplus property, to be placed on the County's website for possible future purchase. The property was obtained through tax foreclosure for \$1,692.26, with a tax value of \$1,500.

6. **County Attorney - St. James CM-4, Phase 2, DOD**

Accepted the Deed of Dedication for water and sewer infrastructure in St. James CM-4, Phase 2.

7. **Finance - Fiscal Items**

Approved the following Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature:

- **NC Education Lottery Application**

Authorized the Chairman to execute the signed North Carolina Education Lottery application. Freyja Cahill, Brunswick County Schools Finance Officer, submitted the State lottery funding application for \$800,000. The lottery funds will be used for the 2015 LOBS debt payments in FY 2021-2022.

- **Airport Grant 36244.58.13.1 Grant Agreement**

Approved and authorized the Chairman to sign the grant agreement for the airport grant 36244.58.13.1 in the amount of \$3,254,231 with a local match of \$361,582. The grant and local match were approved on the June 8, 2021 Board of Commissioners' meeting.

This agreement provides NCDOT work authorization for the West Apron Expansion Phase II (construction) under grant 36244.58.13.1.

- **FY22 JCPC Funding Budget Appropriation**  
Appropriated state revenues (restricted) of \$242,486 as awarded by the Juvenile Crime Prevention Council from the NC Department of Public Safety and approved at the 4/19/2021 Board meeting. The following has been awarded to the JCPC Programs: JCPC Administration \$7,500, Coastal ART \$44,990, Guiding Good Choices (GCC) & Systematic Training for Effective Parenting (STEP) \$47,289, Providence Home \$20,441, Teen Court \$59,141, and Restitution \$63,125.
  - **2021 Brunswick County CWRAR Grant**  
Appropriated state revenues (restricted) of \$20,000 for the NC DEQ Community Waste Reduction and Recycling Grant approved at the 06/07/2021 Board meeting. The grant program provides funding to public recycling programs for projects to help communities build lasting capacity to divert materials from the waste stream and/or increase awareness of recycling. The grant requires a cash match of 20% covered by funds in the approved FY22 Solid Waste budget. The grant period is 7/1/21 - 6/30/22.
8. **Health and Human Services - Brunswick Senior Resources Inc. - Budget Revision #2 to HCCBG Funding**  
Approved Revision #2 budget document for the Fiscal Year 2020-2021 Home and Community Care Block Grant (HCCBG) for Older Adults consisting of a request to move \$100,659 in unused funds from Congregate Nutrition to Home Delivered Meals, and a request to move a total of \$15,000 in unused funds from Transportation to Senior Center Operations \$7,000 and to In-Home Aide-Level II services, \$8,000.
  9. **Health and Human Services - Health Services - Contract for NC Alliance of Public Health Agencies FY 21-22**  
Approved and executed the contract with the North Carolina Alliance of Public Health Agencies for FY 2021-2022.
  10. **Health and Human Services - Health Services - New Hope Clinic Contract Renewal for FY 21-22**  
Approved the FY 2021-2022 contract with New Hope Clinic for services up to \$75,000.
  11. **Health and Human Services - Health Services - Novant Health Medical Group Coastal Region, LLC Contract for FY 21-22**  
Approved the FY 2021-2022 contract between the County and Novant Health Medical Group Coastal Region, LLC.
  12. **Health and Human Services - Social Services - Annual Energy Outreach Plan**  
Approved the Social Services Energy Outreach Plan for FY 2021-2022.
  13. **Health and Human Services - Social Services - Non-Emergency Medicaid Transportation Contracts for FY 21-22**  
Approved the Non-Emergency Medicaid Transportation contracts with Brunswick Transit System and Med Trans.
  14. **Health and Human Services - Social Services - Non-Profit Contracts FY 21-22**  
Approved the renewal of contracts between Brunswick County and the following non-profit agencies: Hope Harbor Home, Inc., Brunswick Family Assistance, Coastal Horizons Center, Inc., Providence Home, and Brunswick Housing Opportunities.
  15. **Health and Human Services - Social Services - Wortman Law Firm Contract FY 21-22**  
Approved the FY 21-22 contract for Wortman Law Firm, PLLC to provide legal representation and support to Social Services in the areas of Child Protective Services, Foster Care, Adult Protective Services, Child Support Enforcement, and Guardianship. The maximum annual value of the renewal contract is \$80,000.
  16. **Register of Deeds - RecordingPro Contract Extension**  
Entered into an agreement extension with RecordingPro for recording system and internet document-based access system for a monthly service payment of \$11,600, continuing until June 30, 2026, and gave authority to the County Manager to sign the contract.
  17. **Tax Administration - July 2021 Releases**  
Approved the July 2021 releases.

## **VI. ADMINISTRATIVE REPORT**

1. **Utilities - ECS Southeast Mirasol Family Farm (John Nichols, Public Utilities Director)**  
Request that the Board of Commissioners provide input regarding engineering work to determine the impacts associated with a developer request to expand and construct a sand mine within the 211 Water Treatment Plant Wellhead Protection Area and, based on that input, approve a task order with ECS in the amount of \$10,350 for consultant services.

Mr. Nichols explained that a rezoning request had been made by a developer for expansion of a sand mine in an area that was designated in 2013 as a wellhead protection area. The property is located across from the entrance to St. James Plantation. In an effort to protect wells that supply public water, DEQ requested that a plan be in place to identify potential hazards in areas where wells are located. The County has approximately 15 wells across from the water treatment plant on Hwy. 211, with one being located on the subject property. There are approximately four wells within the zone of influence. The wells are located in the Castle Hayne Aquifer and are very shallow, therefore, there is the potential for impacts to the yield, quantity of water, and quality of water by development. The 211 Water Treatment Plant is a ground water plant, and the regulatory requirements are different than the requirements for the Northwest Water Treatment Plant. The construction of a sand mine indicates a higher hazard use within the wellhead protection plan, which is cause for concern. Additional study from an expert hydrogeologist is needed to determine if there is a potential hazard, and if there is, a plan is needed for the developer's engineers and consultants to study to determine the impacts.

Staff recommended approval of a task order with ECS in the initial amount of \$10,350 for the consultant services in order to give valid information/direction to the developer. The information from the consultant would also allow the County to make a decision regarding the rezoning request. Depending on the results of the initial phase, future phases may be required. The study would provide staff with a good understanding of the potential impacts for this area as it develops. Mr. Nichols noted that, regardless of the approval, there is the potential for the developer to move forward due to rules that would allow the expansion if the project is done for the NCDOT.

Following discussion, Commissioner Williams moved to approve the task order with ECS in the amount of \$10,350 for consultant services as presented. The motion was seconded by Commissioner Sykes.

Following further discussion regarding possible impacts, Mr. Shaver stated that the first step in the process would be to get an independent evaluation of what the risks may be, which is the purpose of the study.

Chairman Thompson called for a vote on the motion. The motion passed unanimously (5 to 0).

2. **Utilities - Shallotte Transmission Water Main Change Order #1 (John Nichols, Public Utilities Director)**

Request that the Board of Commissioners approve a budget amendment and Change Order #1 in the amount of \$325,046 and 56 additional days for the Shallotte Transmission Water Main contract with Ralph Hodge Construction Company.

Mr. Nichols explained the difficulty in obtaining 24" diameter PVC pipe for the redundant line around the Town of Shallotte. Due to a fire that resulted in the loss of the plant that supplied a significant amount of the plastics that are used in the pipe, along with flooding that impacted other plants, many suppliers are declaring force majeure events. The contractor has recommended the use of ductile iron pipe in lieu of PVC. The project was bid with an alternate of ductile iron or PVC and the cost of the ductile iron will be less than what was initially in the bid. Staff recommended utilizing ductile iron pipe and initiating a change order, in the amount of \$325,046 and 56 additional days, for the project.

Following discussion on the cost of the change order, Mr. Shaver explained that the price quoted for the ductile iron is less than when they had it as a bid alternate. Mr. Nichols explained that if the Board opts not to do this, the schedule will be extended until the PVC can be obtained, however, the cost will be higher than the differential presented.

Commissioner Williams moved to approve the budget amendment and Change Order as requested. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

## **VII. BOARD APPOINTMENTS**

### **1. Governing Body - Annual Board Appointments**

Request that the Board of Commissioners appoint Leah McGhee to the Substance Use and Addiction Commission, as the Chief Superior Court Judge Designee, for a 4-year term expiring June 30, 2025.

Commissioner Sykes moved to appoint Leah McGhee to the Substance Use and Addiction Commission as requested. The motion was seconded by Vice-Chairman Forte and passed unanimously (5 to 0).

### **2. Governing Body - Appointment of the Clerk to the Board of Commissioners**

Request that the Board of Commissioners appoint Daralyn Spivey to serve as Clerk to the Board of Commissioners.

Commissioner Williams moved to appoint Daralyn Spivey to serve as Clerk to the Board of Commissioners. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

Clerk to the Board Andrea White administered the following Oath of Office to Daralyn Spivey:

#### ***OATH OF OFFICE***

#### ***BRUNSWICK COUNTY CLERK TO THE BOARD***

*I, Daralyn Spivey, do solemnly and sincerely swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as Clerk to the Board, so help me God.*

*Daralyn Spivey*

*Attestation:*

*Subscribed and sworn before me this the 6<sup>th</sup> day of July, 2021.*

*Andrea White*

*Clerk to the Board/Notary*

*Brunswick County Commissioners*

## **VIII. OTHER BUSINESS/INFORMAL DISCUSSION**

Chairman Thompson recognized Commissioner Williams for the donation and presentation of an engraved wooden plaque of Brunswick County to be displayed in a location selected by staff.

Following the presentation, the Board recognized that the July 6 meeting was the last meeting for Andrea White, Clerk to the Board, as she retires after 30 years of service to Brunswick County, and Jared Galloway, Deputy Clerk, as he moves into full time ministry. Each Commissioner shared their farewell sentiments to both Ms. White and Mr. Galloway, and expressed appreciation of their service.

## **IX. CLOSED SESSION**

### **1. Closed Session - Approve Closed Session Minutes and Consult with Attorney**

Request that the Board of Commissioners enter into Closed Session pursuant to N.C.G.S. 143-318.11(a)(1) to approve closed session minutes and 143-318.11(a)(3) to consult with its Attorney.

Mr. Shaver noted that the statutory requirements were included in the agenda with the purpose to approve closed session minutes and to consult with the attorney.

Commissioner Cooke moved to enter Closed Session as stated at 3:41 p.m. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

Chairman Thompson called the Regular Session to order at 4:10 p.m. There were no items to report from Closed Session.

## **X. ADJOURNMENT**



Vice-Chairman Forte moved to adjourn the meeting at 4:10 p.m. The motion was seconded by Commissioner Cooke and passed unanimously (5 to 0).

---

Randy Thompson, Chairman  
Brunswick County Board of Commissioners

Attest:

---

Daralyn Spivey, NCCMC  
Clerk to the Board

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
SPECIAL CALLED MEETING  
JULY 21, 2021  
11:00 A.M.**

**The Brunswick County Board of Commissioners held a Special Called Meeting on the above date at 11:00 a.m., Commissioners’ Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

- PRESENT:** Commissioner Randy Thompson, Chairman  
Commissioner Mike Forte, Vice-Chairman  
Commissioner Pat Sykes  
Commissioner Frank Williams
- ABSENT:** Commissioner J. Martin Cooke
- STAFF:** Randell Woodruff, County Manager  
Bob Shaver, County Attorney  
Steve Stone, Deputy County Manager  
Julie Miller, Finance Director  
Andrea White, Clerk to the Board  
Daralyn Spivey, Clerk to the Board  
Raquel Perez, Executive Assistant  
Neal Galloway, MIS  
Meagan Kascsak, Communications Director  
Lieutenant Jeff Beck, Sheriff’s Office

**Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board’s office.**

**I. CALL TO ORDER**

Chairman Thompson called the meeting to order at 11:00 a.m.

Commissioner Williams gave Invocation and led the Pledge of Allegiance.

**II. ORDER OF BUSINESS**

- **Presentation – Chad Kimes, NC Department of Transportation Cape Fear Memorial Bridge Replacement**

Chairman Thompson recognized Mr. Chad Kimes, Division Engineer, NC DOT.

Mr. Kimes presented a brief history of the Cape Fear Memorial Bridge, the maintenance costs/frequency of maintenance associated with both the fixed and the moveable spans of the existing bridge. Initial indications are the ability to fund a large-scale non-tolled project within the next ten (10) years is unlikely. Current trends show the estimated traffic daily is approximately sixty thousand (60K) vehicles with a projection of eighty-two thousand (82K) by the year 2045. A feasibility study was conducted to better understand the replacement options available for the bridge. Four (4) options were considered with the best option for replacement to be south of the existing bridge. Last year, the DOT received an unsolicited proposal for replacement of the existing Cape Fear Memorial Bridge as a public-private partnership with much of the information contained remaining confidential. The Wilmington Urban Area Metropolitan Planning Organization (WMPO) has been presented with the same plan. The WMPO must approve the process before it can move forward and at any time the WMPO makes the decision to no longer support the project, no further action will be taken. The proposed toll rates would remain confidential until such time the project has been through the entire bid process. The timeline over the next two (2) years would be for the WMPO to offer a resolution of support with public involvement and completing with selection of proposal. The WMPO will be included in the decision making to completion. This project is not, at this time, a “shovel ready” project.

Mike Kozlosky, Executive Director of the WMPO, commented there is a team of people looking at the possibility of using the funding that will be coming available from the pending federal infrastructure bill.

Mr. Roger Rochelle, Chief Engineer, Innovative Delivery with NC DOT Turnpike Authority, clarified the bridge/road would be owned by the State and the maintenance would be the responsibility of the developer. The WMPO will be working closely with other stakeholders and the NC DOT to make the toll decisions as they arise. The developer could sell equity in the project however, they cannot sell the controlling interest. Traffic studies are also part of the process and will be conducted as the process moves forward.

Commissioner Williams requested staff prepare a resolution in support of state and federal officials pursuing additional funding options for this bridge for consideration at the August 2, 2021 Board of Commissioners Meeting.

It was the consensus of the Board to further explore the options at the WMPO level.

No action was taken

III. ADJOURNMENT

Commissioner Williams moved to adjourn the meeting at 11:58 a.m. The motion was seconded by Commissioner Sykes and passed unanimously (4 to 0 – Commissioner Cooke being absent).

---

Randy Thompson, Chairman  
Brunswick County Board of Commissioners

Attest:

---

Daralyn Spivey, NCCMC  
Clerk to the Board



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**From:**  
Asst. County Attorney-Bryan Batton

**Action Item # V. - 6.**

County Attorney - Dollar General Midway Road Deed of Dedication

**Issue/Action Requested:**

Request that the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for Dollar General, Midway Road.

**Background/Purpose of Request:**

Par 5 Development Group, LLC has submitted a Deed of Dedication for water infrastructure for the Dollar General, Midway Road location. The lines have been tested and approved and are ready to be incorporated into our utility system.

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Attorney's Recommendation:**

\$ 35,392.50 for water.

**County Manager's Recommendation:**

Recommend the Board of Commissioners consider accepting the Deed of Dedication for water and sewer infrastructure for Dollar General, Midway Road.

**ATTACHMENTS:**

Description

- ☐ Dollar General Midway Road DOD

Prepared by: Brian M. Ferrell, Kennon Craver, PLLC

**DEED OF DEDICATION**

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

THIS DEED OF DEDICATION, made and entered into this the \_\_\_\_\_ day of July, 2021, by and between PAR 5 DEVELOPMENT GROUP, LLC, a North Carolina limited liability company, with an office and place of business in Moore County, 2075 Juniper Lake Road, West End, North Carolina 27376, party of the first part, hereinafter referred to as "Developer", and BRUNSWICK COUNTY, a governmental entity created and existing under the laws of the State of North Carolina, party of the second part, hereinafter referred to as "Grantee"; *whose mailing address is Po Box 249, Bolivia, NC 28422.*

WITNESS ETH:

That-whereas Developer is the owner and developer of a tract or parcel located in Lockwood Folly Township, Brunswick County, North Carolina, described on Exhibit A;

And whereas Developer has caused to be installed water distribution lines under and along the road rights-of-way hereinafter described and referenced;

And whereas Developer wishes to obtain water from Grantee for the property.

And whereas Grantee has adopted through appropriate resolution stated policy regarding water distribution systems under the terms of which, among other things, in order to obtain water for said parcel Developer must convey title to the water distribution system to Grantee through an instrument of dedication acceptable to Grantee;

NOW, THEREFORE, Developer, in consideration of Grantee accepting said water lines and making water available to said parcel, has conveyed by these presents does hereby convey to Grantee, its lawful successors and assigns, the following described property:

BEING all of that certain 6"x16" tapping sleeve and valve with approximately 116 linear feet of 6" PVC water line, the fire hydrant, and approximately 75 linear feet of 1" water service line located approximately 1,500 feet north of the intersection of NC 211 (Southport Supply Road) and NC 906 (Midway Road) running from NC 906 (Midway Road) to the Fire Hydrant located on the parcel described on Exhibit A.

TO HAVE AND TO HOLD said water lines and equipment above described together with the privileges and appurtenances thereto belonging to Grantee forever.

Non-exclusive easements over, along and upon the entire area of the streets and cul-de-sacs depicted on the maps

and serving the areas referenced above for purposes of entry into the parcel for maintenance, repair and upkeep of the water distribution systems reserving unto Developers, its successor and assigns, equal rights of easement for purposes of installing and maintaining such utilities as may be required for the development of said parcel, including, but not limited to, electric, gas, telephone, cable and sewer.

And Developer does hereby covenant that it is seized of said water lines and equipment described above in fee simple and has the right to convey the same in fee simple, that the same are free and clear of encumbrances, and that it will warrant and defend the title to the same against all persons whomsoever.

Developer warrants to Grantee that the system herein conveyed is of good quality and free from faults and defects, and conforms to as-built drawings. Developer warrants said system for a period of one (1) year from the date of recording this Deed of Dedication in the office of the Brunswick County Register of Deeds.

IN WITNESS WHEREOF, the Grantor has caused this instrument to be duly executed, the day and year first above written.

[Signature Page Follows]

DEED OF DEDICATION

SIGNATURE PAGE

PAR 5 DEVELOPMENT GROUP, LLC

By: [Signature]  
Name: Jamie S Encinosa  
Title: Vice President

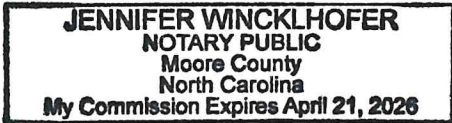
STATE OF NORTH CAROLINA

COUNTY OF MOORE

I certify that the following person personally appeared before me this day acknowledging to me that he signed the foregoing document: Jamie S. Encinosa

Date: July 16, 2021

(Affix Official Seal below)



[Signature]  
Official Signature of Notary Public  
Notary Public

Print Name: Jennifer Winckhofer  
My commission expires: 04-21-2026

ACCEPTANCE OF DEED

This Deed of Dedication and accompanying Affidavit for Par 5 Development Group, LLC was accepted by the Brunswick County Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Brunswick County Board of Commissioners

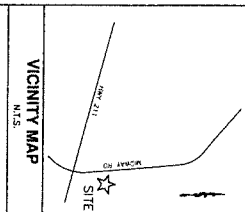
\_\_\_\_\_  
Randy Thompson, Chairman

\_\_\_\_\_  
Daralyn Spivey  
Clerk to the Board



## EXHIBIT A

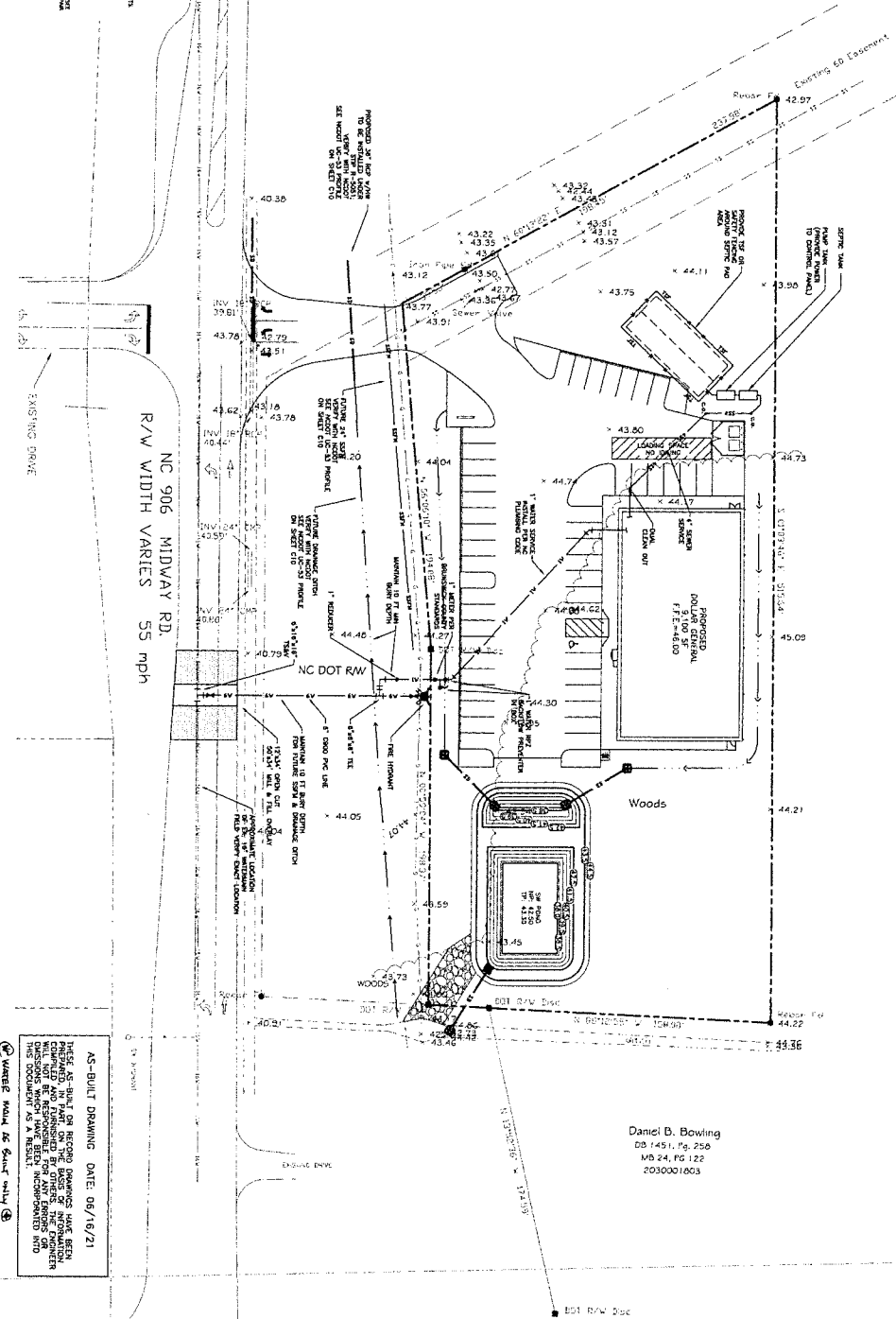
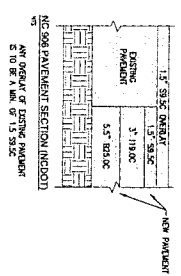
Beginning at a Rebar Set in the Eastern Right of Way of NC Highway 906 (Variable Width R/W), said beginning being located S 07°52'32" E. 823.83 Ft. from NCGS Monument "Muncy", Thence N 60°13'22" E. passing through an Iron Pipe Fd. at a distance of 39.53 Ft., a total distance of 237.98 Ft. to a Rebar Found; Thence S 01°03'46" E. 515.64 Ft. to a Rebar Fd.; Thence N 88°12'55" W. 158.08 Ft. to a NC DOT R/W Disk Found; thence N 88°07'20" W. 34.10 Feet to a NC DOT R/W Disk Found; Thence N 00°59'04" W. 198.37 Ft. to a NC DOT R/W Disk Found; Thence N 06°06'10" W. 194.08 Ft. to the place and point of BEGINNING. Containing 2.06 Acres + - according to a survey by Norris & Ward Land Surveyors PA dated September 22nd, 2020 to which reference is made for a more full and accurate description.



VICINITY MAP  
N.T.S.

1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS, FIELD SURVEY, AND OTHER AVAILABLE INFORMATION. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
2. THE EXISTING UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
3. THE PROPOSED UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
4. THE EXISTING UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
5. THE PROPOSED UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.

AS-BUILT PAVEMENT DETAIL FOR EXISTING PAVEMENT



Daniel B. Bowling  
05 1566, Pg. 370  
WB 22, PG 126  
2030001704

Daniel B. Bowling  
05 1451, Pg. 256  
WB 24, PG 122  
2030001603

1. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
2. THE EXISTING UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
3. THE PROPOSED UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
4. THE EXISTING UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.
5. THE PROPOSED UTILITIES SHOWN ON THIS DRAWING ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.

AS-BUILT DRAWING DATE: 06/16/21  
THIS AS-BUILT DRAWING IS BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES.

SCALE: 1" = 30'

SYMBOL	DATE	DESCRIPTION	BY
		REVISIONS	

© 2020 NORRIS & TUNSTALL

**NORRIS & TUNSTALL**  
CONSULTING ENGINEERS P.C.

2602 IRON GATE DR., SUITE 102 WILMINGTON, NC 28412  
PHONE (910) 341-9133

OWNER:  
RIMMSON COMPANIES, INC.  
2070 JUNIPER LAKE ROAD  
WEST END, NC 27376  
(P) 910-944-0881  
alan@rhythmson.com

UTILITY PLAN  
DOLLAR GENERAL  
MIDWAY RD @ HWY 211  
OAK ISLAND, NORTH CAROLINA

C4

20050  
DATE: 06/16/21  
BY: [Signature]

Prepared by: Brian M. Ferrell, Kennon Craver, PLLC

### AFFIDAVIT

STATE OF NORTH CAROLINA

COUNTY OF BRUNSWICK

PAR 5 DEVELOPMENT GROUP, LLC, a North Carolina limited liability company, with an office and place of business in Moore County, 2075 Juniper Lake Road, West End, North Carolina 27376, hereinafter referred to as an Affiant, being first duly sworn, hereby deposes and says under oath as follows:

1. That it is the owner of certain property located in Lockwood Folly Township, Brunswick County, North Carolina as more particularly described in a Deed of Dedication in favor of Brunswick County of even date herewith.

2. That it has caused to be installed water distribution lines under and along the road right-of-ways of property hereinafter described and referenced:

BEING all of that certain 6"x16" tapping sleeve and valve with approximately 116 linear feet of 6" PVC water line, the fire hydrant, and approximately 75 linear feet of 1" water service line located approximately 1,500 feet north of the intersection of NC 211(Southport Supply Road) and NC 906 (Midway Road) running from NC 906 (Midway Road) to the Fire Hydrant located on the parcel described in the Deed of Dedication (the "Property").

3. All the work which has been performed in the construction and installation of said water distribution lines described in paragraph 2, above, has been fully paid for and there are now no liens of any kind including any lien for labor or material against the Property which would in any way jeopardize title of Affiant to the Property on said parcel nor are there any legal actions pending against Affiant or any contractor arising out of any work performed on said parcel or the water lines installed therein which would in any way jeopardize title to said parcel or the water distribution lines located therein.

IN WITNESS WHEREOF, the Affiant has caused this instrument to be duly executed by its authorized officer, this 6<sup>th</sup> day of July, 2021.

[Signature Page Follows]

AFFIDAVIT

SIGNATURE PAGE

PAR 5 DEVELOPMENT GROUP, LLC

By: [Signature]  
Name: Jamie S. Encinosa  
Title: Vice President

STATE OF North Carolina

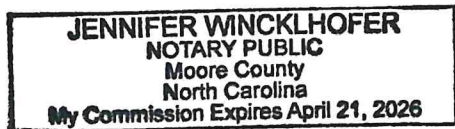
COUNTY OF MOORE

Signed and sworn t (or affirmed) before me this day by Jamie S. Encinosa.

Date: July 4, 2021

(Affix Official Seal below)

[Signature]  
Official Signature of Notary Public  
Notary Public



Print Name: Jennifer Winckhofer  
My commission expires: 04-21-2026



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 7.**

Emergency Services - Ambulance Purchase

**From:**

Edward Conrow

**Issue/Action Requested:**

Request that the Board of Commissioners approve the purchase of three new ambulances.

**Background/Purpose of Request:**

Requesting consideration due to the amount of the purchase which requires Board of Commissioners approval. Three new ambulances were approved in the budget for this fiscal year. These ambulances are on the Chevrolet 5500 chassis. This purchase is part of our fleet upkeep and improvement process. The vehicles are being purchased on quote from Northwestern Emergency Vehicles, using the NC Sheriffs Association Procurement Program.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

Funds available in the current budget

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve the purchase of three new ambulances.

**ATTACHMENTS:**

Description

- ☐ Quote and Documentation from NWEV using NC Sheriff's Association Procurement Program
- ☐ Detailed Quote
- ☐ Goods and Services Agreement

# ***NORTHWESTERN EMERGENCY VEHICLES***

*POST OFFICE BOX 790  
JEFFERSON, NORTH CAROLINA 28640  
PHONE: 800-536-8488  
FAX: 336-246-8978*

## **PROPOSAL FOR BRUNSWICK COUNTY EMERGENCY SERVICES**

**Date:** June 28, 2021

**Customer:** Brunswick County Emergency Services  
Attn: Lyle Johnston  
3325 Old Ocean Hwy  
PO Box 249  
Bolivia, NC 28422

Proposal is Priced through the NC Sheriffs' Association Contract

(3) 2022 Chevrolet 5500 Type I AEV Ambulances @ \$240,872.09 Each

**Total Proposed Price for (3) Units: \$722,616.27**

# QUOTATION

# Northwestern Emergency Vehicles

Brunswick County EMS  
Phillip Britt

2020 Type I Chev 5500 AEV  
Total-\$240,872.09 EACH  
NORTH CAROLINA SHERIFF'S ASSOCIATION

Exp. Date: 09/30/2021  
Quote No: 10255-0019  
TYPE9: 17296-TPSX Top Level - Silverado HD LWB X-Series  
GENERAL: GEN\_INFO X \*\*\*\*\*BID STANDARDS\*\*\*\*\*  
CHASSIS: CCK4500M1 \*\*\*\*\*Silverado/CV515 MD 189 Chassis \*\*\*\*\*  
CONVERSION: 172T9LWGX 172 x 96 LWB Silverado HD X-Series Conversion  
BASE: 172T1LWBKX 172 x 95 LWB Silverado HD X Base Price

07/22/2021

Page 1

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
== *****BID STANDARDS***** -			1	AEV	0.00	0.00
15.015 07/22/20 ==						
00-00-0107		-- Order Date: Post July 1, 2019	1	AEV	0.00	0.00
00-00-0113	<	-- Ambulance Built to Star Of Life KKK-A-1882-F Certification, Latest Revision	1	AEV	0.00	0.00
00-10-0010	S	Party Identification XXXXX	1	AEV	0.00	0.00
00-10-0015		Vehicle Quantity (Vehicles)	1	AEV	0.00	0.00
00-10-0017		Ford QVM, Qualified Vehicle Modifiers Program Member	1	AEV	0.00	0.00
00-10-0018		Product Liability Insurance	1	AEV	0.00	0.00
00-10-0019		Non-Discrimination and Equal Opportunity	1	AEV	0.00	0.00
00-10-0020		Drug Free Work Place	1	AEV	0.00	0.00
00-10-0023		Quality Management System ISO 9001(TM):2015 Registered	1	AEV	0.00	0.00
00-91-0009		ACCOUNT MANAGER: **MUST CHOOSE AN ACCOUNT MANAGER**	1	AEV	0.00	0.00
00-99-0150	S	Debarment Status XXXX	1	AEV	0.00	0.00
00-99-9000		Revision Level: 0 - Zero - ORIGINAL VERSION	1	AEV	0.00	0.00
Aluminum Composite Cabinet Configuration			1	AEV	0.00	0.00
== *****Silverado/CV515 MD 189 Chassis			1	AEV	0.00	0.00
***** - 15.015 07/22/20 ==						
01-1N-0000		Type I Medium Duty Modular Ambulance	1	AEV	0.00	0.00
01-AP-1C4H	S	< 2022 GM, CC5500 Silverado HD Diesel 4 x 2 DRW Reg Cab, 189" WB 108 CA , 6.6L	1	AEV	69339.09	69339.09
01-3G-C66F		-- Engine: 6.6L DuraMax V-8 Turbo Diesel - C/K-series OEM B20 Diesel	1	AEV	0.00	0.00
01-3G-C74E		-- Transmission:MH1 Allison Automatic 6-speed Heavy duty	1	AEV	0.00	0.00
01-3G-C820		-- Rear Axle: 4.30 ratio, Limited slip Dana Spicer true trac, torque proportioning	1	AEV	0.00	0.00



PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
01-3G-DIHH		-- High Idle (Throttle): OEM thru Cruise Control	1	AEV	0.00	0.00
01-3G-GVW5		-- GVWR (4x4): GVWR 19,500 pounds, FAWR = 7,500 , RAWR = 13,500	1	AEV	0.00	0.00
01-3G-K65D		-- GM Option KHB Alternator: Dual 150 amp, and 220 amp Each OEM	1	AEV	0.00	0.00
01-3G-KA4C		-- Engine Block Heater: OEM K05	1	AEV	0.00	0.00
01-3G-KAEB		-- Exhaust Brake for diesel C/K series option K40 via OEM dash switch	1	AEV	0.00	0.00
01-3G-KAEM	<	-- Exhaust Modification to extend and turn out past side of module curbside STD	1	AEV	0.00	0.00
01-3G-NH4A		-- Fuel Tank: 40 Gallon, Single Rear of Rear Axle	1	AEV	0.00	0.00
01-3G-R1QH	<	-- Tires and Wheels: All Season, LT225/70R19.5G White Steel Wheels	1	AEV	0.00	0.00
01-3G-R1R1		-- Wheel Finish: Polished SS Simulators Front and Rear 19.5" 8 lug 4 hand hole std	1	AEV	0.00	0.00
01-3G-R2QH	<	-- Spare Tire and Wheel: All Terrain, LT225/70R19.5G mounted on Black steel wheel	1	AEV	0.00	0.00
04-SU-19F2	<	-- Rear Suspension: C 55/65 4x2 to Liquid spring BY FONTAINE PRIOR TO AEV	1	AEV	0.00	0.00
01-TT-0208	<	-- ""DETAIL"" Liquid Rear Suspension Decal Install	1	AEV	0.00	0.00
04-SU-0601		-- Kneeling Feature: Enable Switch Located in CAB console	1	AEV	0.00	0.00
04-SU-0610		-- Kneeling Feature: Activated by TRAILING rear access door	1	AEV	0.00	0.00
01-3G-AU0A		-- Cab Equipment: Keyless Remote	1	AEV	0.00	0.00
01-3G-DB6C		-- Mirror: Exterior Elect/Heated Manual Folding with Extension	1	AEV	0.00	0.00
01-3G-DC01		-- Vehicle window glass, deep-tinted.	1	AEV	0.00	0.00
01-3G-GF10		-- Cab door handle exterior Chrome	1	AEV	0.00	0.00
01-3G-GFOD	<	-- Deluxe Front Appearance Package: Tilt-hood chrome grille	1	AEV	0.00	0.00
01-3G-U202		-- OEM Rear Backup camera, Black Displays into front Radio (Silverado)	1	AEV	0.00	0.00
01-3G-69IA		-- Interior Trim, Very Dark Pewter	1	AEV	0.00	0.00
01-3G-69IB		-- Interior cloth, Jet Black	1	AEV	0.00	0.00
01-3G-A18C		-- Cab Seat Adj.....: Driver, Passenger, Manual Adjust	1	AEV	0.00	0.00
01-3G-A18O		-- Cab Seat Belts; Orange Upgrade option 379	1	AEV	0.00	0.00
01-3G-DK01		-- Option 5H1 Additional Chassis keys two, for four total	1	AEV	0.00	0.00
01-3G-U1CD		-- Radio: Cab; Option IO5 AM/FM Stereo, 8" touch screen Aux Jack, Bluetooth USB std	1	AEV	0.00	0.00
12-PT-1500		-- OEM Certified Idle System Stickers: On Front Cab Fenders	1	AEV	0.00	0.00
01-TP-0010		-- Tire Pressure Monitoring System: None	1	AEV	0.00	0.00
01-FU-0150	<	Fuel Surcharge, M2-4500, Any-WB Chassis, Med Duty	1	AEV	61.00	61.00
		<b>== 172 x 96 LWB Silverado HD X-Series Conversion - 15.015 07/22/20 ==</b>	1	AEV	0.00	0.00
06-EA-01FD		Tire Valve Extensions, S/S Braided, PR, Dual Rear Wheel	1	AEV	52.00	52.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
		<b>BODY Generation 9</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
02-00-0003	<	-- ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"	1	AEV	0.00	0.00
02-00-0010	S	***CURBSIDE PATIENT COMPT.MOVED FORWARD***	1	AEV	0.00	0.00
02-B2-XO96		Body, Mod: Type 1 LWB, 172" x 96" x 72" Interior HR - 6" Body Drop Silverado X	1	AEV	0.00	0.00
02-00-0006		-- Headroom: 74/72" Finished Interior - Ducted A/C	1	AEV	0.00	0.00
02-00-0060		-- Compartment and Entry door Full length Stainless Steel Hinges std	1	AEV	0.00	0.00
02-B0-CC01	<	-- Compartment Construction: STANDARD, Unless Specified Otherwise	1	AEV	0.00	0.00
02-B0-SFL0	<	-- Compt Floors: Sweep-out, even with bottom door jamb	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-B0-CC18		-- Compartment Ventilation - Flap style #VT-2495-A01, STD	1	AEV	0.00	0.00
02-B0-CEX2		-- Curbside Entry Door (CSE): 84.813"H x 31.0"W X w/6" drop	1	AEV	0.00	0.00
02-B0-09B2		-- C/S Door Check : Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
02-B0-CESL		-- Curbside Entry Door (CSE) Location: Standard, Rearward of M-7 Compt if Optioned	1	AEV	0.00	0.00
02-B1-SWX2	<	-- Step Well, CURBSIDE Entry Door, 2-Step Embossed Diamond Plate	1	AEV	0.00	0.00
05-IL-09X1	<	-- Light, Step Well: 3" Kinequip #4302S, Chrome, LED, STD	1	AEV	0.00	0.00
05-IL-09XN		-- Light, Step Well #2 : NONE	1	AEV	0.00	0.00
02-BC-0504		-- Walk through, Cab Height, T1 Light Truck Dodge	1	AEV	731.00	731.00
02-BC-0700	<	-- Cab Roof Support : 3/16" x 3" Steel Plate, Per Engineering Drawing	1	AEV	0.00	0.00
04-00-0900	<	-- Threshold Transition Plate - Type I	1	AEV	0.00	0.00
02-BD-0100		-- Body Drop: 6" Curbside, Ahead of Rear Wheels	1	AEV	0.00	0.00
02-X1-M149		-- M-1 Compt (LF): 61.5" H x 22.125" W x 20.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
02-B0-CC16		-- Compartment Door Ventilation - small punched half-moon Louvered Door	1	AEV	0.00	0.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40X1	<	-- Light, Compt, LED, M-1 (LF): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
08-B1-02LI		-- Prep for 02 Lift: NONE	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
09-ZZ-ZZZZ	S	-- ****SEE CUSTOM DRAWINGS***	1	AEV	0.00	0.00
02-X1-M1AD		-- M-1A Comp (LF Upper): 72 HR, 17.56" H x 22.125" W x 20.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
02-B0-CC1B		-- Compartment Ventilation - M-1A Pancake Fan & 1-Column of Louvers	1	AEV	58.00	58.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A0		-- Compartment Door: SINGLE DOOR, 1-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40XB	<	-- Light, Compt, LED, M-1A (LF Upper): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
02-X1-M278		-- M-2 Compt (LFM): 34.5" H x 49.875" W x 20.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-B1-BIOX	<	-- Bio-Waste: Diamond Plate Closeout for Bio in A/A	1	AEV	0.00	0.00
02-B1-ELEH		-- Electrical Compartment : Circuit Board Storage relocated to cabinet H	1	AEV	0.00	0.00
02-BC-10D0		-- Doors, Compartment, DOUBLE DOORS (std)	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
04-TS-11D3		-- M-2 Shelf, Adjustable, Ext: .125 Alum, 2" Upward lip	1	AEV	0.00	0.00
04-TS-4010		-- Shelf Bracket: CPI 90 Deg with Slotted Holes	1	AEV	0.00	0.00
05-EL-40X2	<	-- Lights, (2) Compartment: Kinequip #KSLC8 8", Strip Light, M-2, STD	1	AEV	0.00	0.00
06-RR-13Z0		-- Standard Conduit: 1-1/2", with pull wire	1	AEV	0.00	0.00
06-RR-13O4		-- CONDUIT ORIENTATION POINT: M-2 compartment	1	AEV	0.00	0.00
06-RR-13T3		-- CONDUIT TERMINATION POINT: Behind A/A Board (Panel)	1	AEV	0.00	0.00
06-RR-13Z1		-- Conduit #2 1-1/2" diameter, with pull wire, Type 1 units Std	1	AEV	0.00	0.00
06-RR-13O1		-- CONDUIT ORIENTATION POINT: Electrical Circuit board cabinet	1	AEV	0.00	0.00
06-RR-13T2		-- CONDUIT TERMINATION POINT: Behind Driver's seat	1	AEV	0.00	0.00
09-ZZ-ZZZZ	S	-- ***ARTIC WEDGE/FRONT OF BODY***	1	AEV	1930.00	1930.00
02-X1-M375		-- M-3 Compt (LR): 34.5" H x 36.625" W x 12.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate	1	AEV	0.00	0.00
		Standard				
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40X3	<	-- Light, Compt, LED, M-3 (LR): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
02-X1-M574		-- M-5 Compt (RR): 72 HR, 82.812" H x 25.625" W x 21." D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate	1	AEV	0.00	0.00
		Standard				
02-B0-CC12	<	-- Compartment Ventilation - Compartment Ceiling O O O O	1	AEV	0.00	0.00
02-B0-CC16		-- Compartment Door Ventilation - small punched half-moon Louvered Door	1	AEV	0.00	0.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
04-TS-17M5		-- M-5 Dividers, Adj: (1) 14x60 H, (1) 14x30 H, Opt #2	1	AEV	0.00	0.00
04-TS-1001		-- Divider Material: .125 Aluminum Sheet	1	AEV	0.00	0.00
04-TS-STR1	<	-- Strap: 2" Webb Seatbelt buckle chrome footman loops	1	AEV	0.00	0.00
04-TS-STR2		-- 2" Footman Loops: Locate back from jamb	1	AEV	0.00	0.00
05-EL-40X5	<	-- Light, Compt, LED, M-5 (RR): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
02-M1-X600		-- M-6 Compt (RRFwd): Delete	1	AEV	-295.00	-295.00
02-X1-M763		-- M-7 Compt (RF): 72 HR, 46.6" H x 25.25" W, I/O to ALS	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40M7		-- Light, Compt, M-7 (RF): NONE	1	AEV	0.00	0.00
02-X1-M864		-- M-8 Drawer (RF): Batt, 172, 12.1" H x 25.25" W x 21.9" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate	1	AEV	0.00	0.00
		Standard				
02-BC-10E0		-- Drawer Front: 2-point latch	1	AEV	0.00	0.00
05-ZZ-ZZZZ	S	-- ***BODY DROP / BOTH SIDES/6"	1	AEV	350.00	350.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
02-X1-RA02		-- Rear Access Doors: 46.75" Wide x 60.625" High	1	AEV	0.00	0.00
09-IN-3STX	<	-- Insulation: All Module Doors, 2" Black Foam, X-Series units	1	AEV	0.00	0.00
09-IN-3STY	<	-- Insulation: All Module Doors, Black Sound Proofing, X-Series units	1	AEV	0.00	0.00
<b>WELDING - CELL 1</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
04-00-0001			1	AEV	0.00	0.00
04-BP-X146		BODY PROTECTION AND TRIM PACKAGE: Silverado X-Series Units	1	AEV	0.00	0.00
04-AS-0370		-- Wire/Hose Cover : Diamond Plate, Between Cab & Module	1	AEV	0.00	0.00
04-AS-06A0		-- Fuel Fill: CPI C1045, Open Housing, Polished Bezel - (Std)	1	AEV	0.00	0.00
04-BW-ABY1	<	-- Bumper, Rear: X-Series 1/9 96" Wide w/ Embossed D/P Pontoon Covers	1	AEV	0.00	0.00
04-BW-FLIW	<	-- Step, Center: 2' x 9" Bar Grate, flip-up, recessed	1	AEV	0.00	0.00
04-EA-1306		-- Dock Bumpers: Rubber D-Shape, 4" H x 18" W x 4" Thick X-series	1	AEV	0.00	0.00
04-BW-RF20	<	-- Fenders, Rear: Rubber Extruded, Black	1	AEV	0.00	0.00
04-BW-DN00		-- Corner Caps "X Series:	1	AEV	0.00	0.00
04-BW-DN23	<	-- Front Corner Caps: 24.0" High, Alum Diamond Plate	1	AEV	0.00	0.00
04-BW-DN33	<	-- Rear Corner Caps: 24" High, Polished Diamond Plate, X-Series	1	AEV	0.00	0.00
04-BW-DP1F	S <	-- Rear kickplate Custom with laser cut "BRUNSWICK" W/ red LED backlite	1	AEV	1280.00	1280.00
04-BW-TA03		-- Recessed Tag Area: Polished Aluminum Diamond Plate	1	AEV	0.00	0.00
04-BW-TA04		-- Location: Centered in the kick plate	1	AEV	0.00	0.00
05-EL-44TN		-- Tag Light: Kinequip LED #132703C	1	AEV	0.00	0.00
04-BW-DP2A	<	-- Rear Kick Plate: Aluminum D/P, Recessed, X-Series 96" wide STD Type 1	1	AEV	0.00	0.00
04-BW-TA03		-- Recessed Tag Area: Polished Aluminum Diamond Plate	1	AEV	0.00	0.00
04-BW-TA07		-- Location: Offset to the Left SPECIAL	1	AEV	0.00	0.00
05-EL-44TN		-- Tag Light: Kinequip LED #132703C	1	AEV	0.00	0.00
05-EL-44XL	<	-- Rear Flip up Step Lights, (2), Kinequip LED Strip light #KFL-SLC8	1	AEV	0.00	0.00
04-BW-DP93	<	-- Front Stone Guards: 24.0" High, Alum Diamond Plate	1	AEV	0.00	0.00
04-BW-DPY9	<	-- Skirt Rails: Polished D/P, w/ 12-inch LED Lights, X-series >>	1	AEV	0.00	0.00
05-EL-SKXB	<	-- Skirt rail Lights, Front Pair 12" LED	1	AEV	0.00	0.00
05-EL-SKV0	<	-- (2) Skirt rail LED Strip Lights, Red/White 12" X-series	1	AEV	0.00	0.00
05-EL-SKXC	<	-- Skirt rail Lights, Middle Pair 12" LED	1	AEV	0.00	0.00
05-EL-SKV0	<	-- (2) Skirt rail LED Strip Lights, Red/White 12" X-series	1	AEV	0.00	0.00
05-EL-SKXD	<	-- Skirt rail Lights, Rear Pair 12"-LED	1	AEV	0.00	0.00
05-EL-SKV0	<	-- (2) Skirt rail LED Strip Lights, Red/White 12" X-series	1	AEV	0.00	0.00
05-EL-SKZ1		-- Skirt rail Lights Switched: Separate Switch in the Cab console	1	AEV	0.00	0.00
05-EL-SLHX	<	-- LED Ground Lights: (6) Kinequip White 12" -LED lights, In Skirt rails x	1	AEV	0.00	0.00
05-EL-SLGY	<	-- LED Ground Lights Switched:	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
04-EA-09A0		-- (2) Rear Door Hold Opens: Grabber Style, each door	1	AEV	0.00	0.00
04-ZZ-ZZZZ		--	1	AEV	0.00	0.00
04-EA-14C7		-- Running Boards, DP, w/ bar grate insert X series Type Reg cab CK45/55/65 STD	1	AEV	0.00	0.00
04-EA-1122		-- Mud Flaps Front: Modular, Rubber with AEV/Rev Logo std	1	AEV	0.00	0.00
04-EA-1132		-- Mud Flaps Rear: Modular, Rubber AEV LOGO	1	AEV	0.00	0.00
EXTERIOR LIGHTING / HEAT/AC / INSULATION - CELL 2			1	AEV	0.00	0.00
05-00-0001			1	AEV	0.00	0.00
05-EL-1800		CORNER CAP LED ICC/WARNING LIGHTS	1	AEV	0.00	0.00
05-EL-18F0		-- Front Corner Cap LED ICC/Warning Lights: Warnings RED/WHITE	1	AEV	0.00	0.00
05-EL-18F1	<	-- Front Center ICC Lts: (3) AMBER Kinequip LED No 112401A,	1	AEV	0.00	0.00
05-EL-18FH		-- Front ICC Lt Guards: NONE	1	AEV	0.00	0.00
05-EL-18R5		-- Rear Corner Cap LED ICC/Warning Lights: Warnings RED/AMBER	1	AEV	0.00	0.00
05-EL-18R1	<	-- Rear Center ICC Lts: (3) RED Kinequip LED No 112401R	1	AEV	0.00	0.00
05-EL-18RH		-- Rear ICC Lt Guards: NONE	1	AEV	0.00	0.00
06-SW-CC01		-- ICC Warning Lights Switched: Primary Only	1	AEV	0.00	0.00
05-EL-2346	<	LED, Load LED Module Required	1	AEV	0.00	0.00
05-EL-2503	<	LED Lights, Patient on Board, X-Series Units	1	AEV	0.00	0.00
05-EL-252C		-- Red/White LED POB Light, Kinequip Each, X-Series Units	11	AEV	0.00	0.00
05-EL-256X		-- Lights Switched with Entry Door Switch	1	AEV	0.00	0.00
05-EL-258X		Underbody Ground Lights : NONE	1	AEV	0.00	0.00
05-EL-42XX		TAIL LIGHTS	1	AEV	0.00	0.00
05-EL-23X2		-- Tail Lights, Whelen LED Combinations , STD, X-Series	1	AEV	0.00	0.00
05-EL-19MO	<	-- Side Marker Lights: (2) RED Kinequip LED No 112401RD	1	AEV	0.00	0.00
05-EL-2414		-- Whelen M6 Series, Tail Lights	1	AEV	0.00	0.00
05-EL-2420		-- Stop/Tail, Whelen M6 Series, LED, Pair	1	AEV	229.00	229.00
05-EL-2426		-- Turn, Whelen M6 Series, LED, Pair	1	AEV	203.00	203.00
05-EL-2432		-- Back up, Whelen M6 Series, LED, Pair	1	AEV	296.00	296.00
05-PH-LF24		-- M6 Series Flange, Chrome Plated, Std: Three Pair	1	AEV	0.00	0.00
06-ZZ-ZZZZ		--	1	AEV	0.00	0.00
05-EL-43SR	<	Third (3rd) Brake Light: Kinequip KFL-3BLO1 LED	1	AEV	0.00	0.00
05-EL-43T2		-- Light is to steady burn, no flash	1	AEV	0.00	0.00
05-EL-4584		SCENE/FLOOD LIGHTS (LED-M9 Series)	1	AEV	0.00	0.00
05-EL-45L4	S <	-- Left Scene Lights: (2) LED-M9V Chrome Flange Whelen	1	AEV	1054.00	1054.00
05-EL-0224		-- Flanges: Above M9 Scene lights, Incorporated into lights	1	AEV	0.00	0.00
06-EL-18LF		-- Left Flood Activate: Left Flood Switch	1	AEV	0.00	0.00
05-EL-45T4	S <	-- Right Scene Lights: (2) LED-M9V Chrome flange Whelen	1	AEV	1054.00	1054.00
05-EL-0224		-- Flanges: Above M9 Scene lights, Incorporated into lights	1	AEV	0.00	0.00
06-EL-18RT		-- Right Flood Activate: Right Flood Switch and open CSE Door	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
05-EL-46R2	S	-- Rear Load Lights: (2) LED-M6V Whelen	1	AEV	1054.00	1054.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
06-EL-18RE		-- Activate: Rear Flood Switch, Reverse and Lead RA Door	1	AEV	0.00	0.00
05-HA-13XY	<	HVAC SYSTEM: ACC Hepa-Max, Ducted in Ceiling - X Silverado HD 2nd comp req	1	AEV	0.00	0.00
04-VP-001G		-- Electric Water Valve For Heater units	1	AEV	0.00	0.00
05-HA-0406		-- Water Pump: Installed required	1	AEV	0.00	0.00
05-HA-070X		-- FILTER, Return Air: HEPA	1	AEV	0.00	0.00
05-HA-14BF	<	-- 2nd AC Compressor Installed 2020+ Silverado 4500/55 by fontaine	1	AEV	0.00	0.00
05-HA-14QX		-- AC Evaporator: ACC (AC/Heat unit) w/ dual fans, "X" STD	1	AEV	0.00	0.00
05-HA-1101		-- Condensation Drain Pan: Internal ABS	1	AEV	0.00	0.00
05-HA-1404		-- Heater Hoses: EPDM - Nomex Rubber (per Ford QVM)	1	AEV	0.00	0.00
05-HA-1405		-- AC Hoses: Carrier "Quick Click" hose and fitting system	1	AEV	0.00	0.00
05-HA-14A0		-- Side Plenum Grille, Return Air: Stamped Powder Coated Steel	1	AEV	0.00	0.00
05-HA-14B1		-- Filter, Washable Carbon Pre-Filter	1	AEV	0.00	0.00
10-HA-0309	<	-- Thermostat, Rear A/C, Digital, Pro-Air, Provided with Combo 125/12v system	1	AEV	0.00	0.00
05-HA-1501		Espar Heater System: None	1	AEV	0.00	0.00
05-IL-00X1	<	Ceiling Panels; white Aluminum Composite (2) piece X series	1	AEV	0.00	0.00
05-IL-01XR	<	-- Dome Lts, LED "LIGHT RAIL" system	1	AEV	0.00	0.00
05-IL-05T1	<	-- Timer, Constant Hot, Check out, Class 1 Multiplex System	1	AEV	0.00	0.00
06-EC-0914	<	-- 15 Minute Activation	1	AEV	0.00	0.00
06-EC-09P1		-- Timer to Power: Street side DOMES, High intensity	1	AEV	0.00	0.00
09-MH-08A1		-- IV Hook No 1: Hook 07 w/ Velcro bag stabilizer - STD	1	AEV	0.00	0.00
29-MH-1000		-- LOCATION: Over head/chest area, primary patient on COT	1	AEV	0.00	0.00
09-MH-08A2		-- IV Hook No 2: Hook 07 w/ Velcro bag stabilizer - STD	1	AEV	0.00	0.00
09-MH-08P2		-- LOCATION: Over head/chest area, secondary patient on S/B	1	AEV	0.00	0.00
09-MH-2AC5	<	-- Recessed C/S Grab Rail, ceiling: 1.25 Dia..... 3 pt, 72in, Gray Anti microbial	1	AEV	0.00	0.00
09-MH-2ASX	<	-- Recessed S/S Grab Rail, ceiling: 1.25 Dia..... S/S, 3 pt, 72in, Gray X-series	1	AEV	0.00	0.00
<b>Insulation PKG: X-Series units</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
05-IN-3STX	<	-- Insulation: All Module Doors, 2" Black Foam, X-Series units	1	AEV	0.00	0.00
05-IN-3STY	<	-- Insulation: All Module Doors, Black Sound Proofing, X-Series units	1	AEV	0.00	0.00
05-IN-4ST9		-- Insulation Sound Deadening: Generation 9 Floor	1	AEV	0.00	0.00
05-IN-5STX	<	-- Insulation: Walls/Ceiling, 1" Black Foam, X-Series units	1	AEV	0.00	0.00
05-IN-6STX	<	-- Stepwell Insulation: Urethane Froth Insulation, STD X-Series units	1	AEV	0.00	0.00
05-IN-6SXS	<	-- Black Sound Proofing, Doors & Select Walls, X-Series units	1	AEV	0.00	0.00
05-IN-6SXT	<	-- Insulation: Circumferential PKG, 1LEF Reflective, X-Series units	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
05-LB-6240		-- Front of Module M Series LED System - 92" and wider	1	AEV	0.00	0.00
05-LB-6624		-- Whelen, M9 Series LED	1	AEV	0.00	0.00
05-LB-6895		-- Flasher for LED front of module	1	AEV	80.00	80.00
05-PM-LT04		-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable IATS	4	AEV	254.00	1016.00
05-PH-LF10		-- M9 Series Flange, Chrome Plated, Std. Each	4	AEV	0.00	0.00
05-LB-6900		-- Alternative Lightbar Switching, Prim/Sec	1	AEV	0.00	0.00
05-PA-LB0B		-- Rear Light Bar: NONE	1	AEV	0.00	0.00
05-SY-LTML		M SERIES LED WARNING LT SYSTEM - Sivlerado HD	1	AEV	0.00	0.00
05-FS-0712		-- Flasher: None, All M Series LED's Are Programmable	1	AEV	0.00	0.00
05-FS-10P4		-- Flash Pattern: None, Internal Light Head Flasher	1	AEV	0.00	0.00
11-ZZ-0909	<	-- CAAS GVS Exception to C.8.2.12 Warning lights non-compliant to Table 1 dual mode	1	AEV	0.00	0.00
06-SW-PS01		-- Warning Light SWITCH: center console, Primary / Secondary	1	AEV	0.00	0.00
11-ZZ-0909	<	-- CAAS GVS Exception to C.8.2.12 Warning lights non-compliant to Table 1 dual mode	1	AEV	0.00	0.00
05-PL-LT02		-- (2) Grille Lights: Whelen M-2, ILOS	1	AEV	0.00	0.00
05-PH-LS0T		-- Flanges: (2) Chrome, M2 Lights	1	AEV	0.00	0.00
05-PH-LT1C		-- Lights: (2) Whelen M2, (2), RED/WHITE LED, CLEAR Lens	1	AEV	153.00	153.00
05-FS-1212		-- Opt A Programmable Lights Split Color - Color 1 Flashes Opposite Color 2	1	AEV	18.00	18.00
05-PS-LZ02		-- Additional Grille Lights: NONE	1	AEV	0.00	0.00
05-PM-LE09		-- (2) Intersection Lights: Whelen M2 Series, LED	1	AEV	0.00	0.00
05-PM-LN09		-- Flanges,(2) Chrome : Intersection M2	1	AEV	0.00	0.00
05-PM-LRC6	<	-- Lights: (2) Whelen M2, LED, RED LED/CLEAR Lens Programmable Ilos	1	AEV	153.00	153.00
05-PM-LF70		-- (1) Center Front Body Light: Whelen M9 Series, LED	1	AEV	0.00	0.00
05-PH-LF10		-- M9 Series Flange, Chrome Plated, Std. Each	1	AEV	0.00	0.00
05-PM-LRK0		-- Light: Whelen M9, LED, WHITE LED/CLEAR Lens, Non-Programmable ILOS	1	AEV	268.00	268.00
05-PM-LG70		-- (2) Outer Front Body Lights: Whelen M9 Series, LED	1	AEV	0.00	0.00
05-PH-LF12		-- M9 Series Flange Chrome Plated, Std: Pair	1	AEV	0.00	0.00
05-PM-LRK2		-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable ILOS	2	AEV	268.00	536.00
05-PM-LH70		-- (4) Upper Side Body Lights: Whelen M9 Series, LED	1	AEV	0.00	0.00
05-PH-LF14		-- M9 Series Flange, Chrome Plated, Std: Two Pair	1	AEV	0.00	0.00
05-PM-LRK2		-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable ILOS	4	AEV	268.00	1072.00
05-PM-LI50		-- (2) Rear Intersection Lights: Whelen M7 Series, LED	1	AEV	63.00	63.00
05-PH-LF22		-- M7 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
05-PM-LR24		-- LED M7 Red - Pair	1	AEV	0.00	0.00



PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
05-PM-LRA2		-- Light, Whelen LED M7 Red LED/Clear Lens - Non-Programmable	2	AEV	122.00	244.00
05-PM-LJ30		-- (2) Outer Rear Body Lights: Whelen M6 Series, LED	1	AEV	0.00	0.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
05-PM-LRG2		-- Light: Whelen M6, LED, RED LED/CLEAR Lens, Non-Programmable	2	AEV	0.00	0.00
05-PM-LK30		-- (2) Additional Rear Body Lights: Whelen M6 Series, LED	1	AEV	63.00	63.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
05-PM-LQ26		-- LED M6 Amber - Pair	1	AEV	294.00	294.00
05-PM-LRG6		-- Light: Whelen M6, LED, AMBER LED/CLEAR Lens, Non-Programmable	2	AEV	0.00	0.00
05-PM-LL30		-- (1) Center Rear Body Light: Whelen M6 Series, LED ILOS	1	AEV	0.00	0.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	1	AEV	0.00	0.00
05-PM-LQ06	S	-- LED M6V Amber- Each	1	AEV	527.00	527.00
05-PM-LRG6		-- Light: Whelen M6, LED, AMBER LED/CLEAR Lens, Non-Programmable	1	AEV	0.00	0.00
05-PN-KPM0		-- Additional Kick Plate Lts, On Rear : NONE	1	AEV	0.00	0.00
05-PZ-09B4		-- LED Program Switch : NONE	1	AEV	0.00	0.00
05-ZZ-ZZZZ			1	AEV	0.00	0.00
<b>ELECTRICAL - CELL 3</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
06-00-0004		-- Customer Supplied Part(s) : NONE	1	AEV	0.00	0.00
06-00-0001			1	AEV	0.00	0.00
06-00-0055		< Tremco Ignition Security Kit -Silverado HD 4500 + Diesel	1	AEV	200.00	200.00
06-AL-4900	<	-- Cab Spot Light: None	1	AEV	0.00	0.00
06-AM-SAH3	<	-- AEV Trauma Hawk Telematics System - Medium Duty AEV RMR-LX1 20-2	1	AEV	0.00	0.00
06-AM-SAL1		-- Location: Passenger's seat base	1	AEV	0.00	0.00
06-RR-0707	<	-- (1) Speaker: Connect to AEV Traumahawk Telmatics in patient area	1	AEV	0.00	0.00
06-BA-3F4K		Batteries: 2 - Battery System - Silverado HD 4500/5500/6500	1	AEV	0.00	0.00
06-BA-3FD7	<	-- Battery Make: (2) Random Make, Min OEM 1100 CCA/HR	1	AEV	0.00	0.00
06-BA-3FN2		-- Batt Loc: (T1) All Batteries M-8	1	AEV	0.00	0.00
06-BA-Q632	<	-- Battery Switch: Cole Hersee 2484-16 Paddle, Medium Duty, center console	1	AEV	0.00	0.00
06-BA-3FW4		-- Batteries Wired: Parallel for higher amperage	1	AEV	0.00	0.00
06-DA-DOM0		Dash Light : NONE	1	AEV	0.00	0.00
06-EC-056X		POWER Door Locks: Module Doors, X-Series Units	1	AEV	0.00	0.00
06-EC-0506	<	-- Door Locks, Tied into OEM System X series	1	AEV	0.00	0.00
06-EC-0512	<	-- OEM Key Fob: Included w/Chassis Unlock Mod Doors	1	AEV	0.00	0.00
06-EC-05B9		-- Door Lock Switches : Integrated in Interior Entry door Handles -x	1	AEV	0.00	0.00
06-EC-05M0		-- ONLY the following doors shall have power door locks:	1	AEV	0.00	0.00
06-EC-05X0		-- Electric Door Lock: (M-1A) Upper Left Front Compartment,	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
06-EC-05X1		-- Electric Door Lock: (M-1) Left Front Compartment	1	AEV	0.00	0.00
06-EC-05X2		-- Electric Door Lock: (M-2) Left Middle Compartment	1	AEV	0.00	0.00
06-EC-05X4		-- Electric Door Lock: (M-3) Left Rear Compartment	1	AEV	0.00	0.00
06-EC-05X6		-- Electric Door Lock: Rear Access Doors	1	AEV	0.00	0.00
06-EC-05X7		-- Electric Door Lock: (M-5) Right Rear Compartment	1	AEV	0.00	0.00
06-EC-05X9		-- Electric Door Lock: (M-6) Right Rear, Forward Compt	1	AEV	0.00	0.00
06-EC-05XA		-- Electric Door Lock: Curbside Access Door	1	AEV	0.00	0.00
06-EC-05XB		-- Electric Door Lock: (M-7) Right Front Compt	1	AEV	0.00	0.00
06-EC-081X	<	-- Remote Keypad #1: Installed, X-Series Units	1	AEV	0.00	0.00
06-EC-0816		-- Location: By Curbside Door	1	AEV	0.00	0.00
06-EC-3028		Chevy Silverado HD Rearview Camera Installed, Module body	1	AEV	0.00	0.00
06-EC-31FW	<	Patient Area Bullet Camera: Voyager VCCYL37	1	AEV	250.00	250.00
06-EC-31I2		-- Camera Mounted Toward: Rear (Faces Forward)	1	AEV	0.00	0.00
ZZ-ZZ-ZZZZ	S	-- *(3) CONTROL SWITCHES/CURBSIDE	1	AEV	225.00	225.00
06-EC-350S		Circuit Board: RMR Rail System, W/ LED Diagram - Type I Silverado	1	AEV	0.00	0.00
06-EC-CB03		-- Circuit Protection, 12V: Blade Breaker - Manual-reset	1	AEV	0.00	0.00
06-RR-23F1		-- Ind Light Flasher: Thru 14S Flasher Unit	1	AEV	0.00	0.00
06-RR-2406	S	-- Type I - COMPOSITE Console: Pass Thru - 14" OAW std Silverado design	1	AEV	0.00	0.00
06-RR-2315		-- Type 1 LED Rocker Switches Front and Rear Switch Panels Standard	1	AEV	0.00	0.00
06-EC-3570		-- Master Switch: Front Only	1	AEV	0.00	0.00
06-MC-0810	<	-- Smart Volt Meter: (1) Kinequip 8.0 thru 16.0 Volts, Digital w Low voltage buzze	1	AEV	0.00	0.00
06-RR-23A1		-- Engraved LOGO: AEV TraumaHawk	1	AEV	0.00	0.00
06-RR-23I1		-- Indicator Light: Halogen AMBER "Compt Open" light	1	AEV	0.00	0.00
06-RR-23I2		-- Flashing light: Activate w/ ANY compartment door switch.	1	AEV	0.00	0.00
06-RR-23I3		-- Indicator Light: halogen GREEN "AMB PWR" light	1	AEV	0.00	0.00
06-RR-23I4		-- Steady burn light: Activate with Conversion power switch	1	AEV	0.00	0.00
06-RR-23I5		-- Indicator Light: Halogen RED "Door Ajar" light	1	AEV	0.00	0.00
06-RR-23I6		-- Flashing light: Activate w/ ANY Mod entry door switch.	1	AEV	0.00	0.00
06-RR-23J3		-- Door/Compartment Ajar Buzzer: None	1	AEV	0.00	0.00
06-RR-23L0		-- Illumination strip LED for Front and rear switch panels 12v	1	AEV	0.00	0.00
07-RR-24A0		-- Console Finish: Black, Textured "Easy Grip"	1	AEV	0.00	0.00
06-EC-4300		Back-up Alarm: Standard 102DB	1	AEV	0.00	0.00
06-EC-43B0		-- Cut Off Switch: Auto reset ,momentary style	1	AEV	0.00	0.00
06-EC-GR01		Ground Straps, Module to Frame: (Qty 4) Braided	1	AEV	0.00	0.00
06-IG-0310		Inverter : Vanner 20-1050 CUL-DC - Full Mod	1	AEV	1233.00	1233.00
06-EC-03AS		-- Portable Equip Charging Circuits: Included in Inverter	1	AEV	0.00	0.00
06-EC-03AA		-- PREWIRE LOCATION: (1)Cab Console, (1) Behind A/A	1	AEV	0.00	0.00
06-EC-03C9	<	-- Portable Equip Pwr Source: Ignition and/or Shoreline	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
06-IG-03A0		-- Battery Charger/Conditioner: 55A - Built into Inverter	1	AEV	0.00	0.00
06-IG-0003		-- Built-in Battery Charger: Enable - Wire to Batteries	1	AEV	0.00	0.00
06-IG-04L0		-- Inverter Location: M-2 (LFM) Compartment	1	AEV	0.00	0.00
06-IG-04M0		-- On Floor near wall #1	1	AEV	0.00	0.00
06-IG-04C0		-- Lexan Cover: Over Inverter	1	AEV	39.00	39.00
		<b>COMMUNICATION RADIO(S) RELATED</b>	1	AEV	0.00	0.00
06-00-0001		--	1	AEV	0.00	0.00
		<b>RADIO POWER</b>	1	AEV	0.00	0.00
06-EC-03A0		-- Radio Power No 1: 30A, Pos and Neg, 10 awg Wires	1	AEV	0.00	0.00
06-EC-03B0		-- Radio Power Source: Battery Switch Hot	1	AEV	0.00	0.00
06-EC-03G0		-- LOCATION: Behind Passenger's Seat	1	AEV	0.00	0.00
06-EC-03A2		-- Radio Power No 2: 30A, Pos and Neg, 10 awg Wires	1	AEV	0.00	0.00
06-EC-03B0		-- Radio Power Source: Battery Switch Hot	1	AEV	0.00	0.00
06-EC-03E0		-- LOCATION: Behind Action Area Board	1	AEV	0.00	0.00
	<b>S</b>	<b>***LABOR INSTALL RADIOS***</b>	1	AEV	500.00	500.00
06-RR-0100		-- Coaxial Cable, No 1: Type RG-58U, No connectors	1	AEV	0.00	0.00
06-RR-01O1	<	-- ORIGINATION POINT: Roof Port No 1	1	AEV	0.00	0.00
06-RR-01P0		-- Port Plate: None - Access thru center upholstery panel	1	AEV	0.00	0.00
06-RR-01T1		-- TERMINATION POINT: Behind Passenger's seat w/ 36" Tail	1	AEV	0.00	0.00
06-RR-1809		-- Patient Area Radio : None	1	AEV	0.00	0.00
06-SO-0000		125V SHORE LINE AND OUTLETS	1	AEV	0.00	0.00
06-00-0001		--	1	AEV	0.00	0.00
06-SO-0500		-- Shore Line Inlet: 20A Super Auto Eject, ILOS	1	AEV	317.00	317.00
06-SO-00L1		-- Inlet location: Aft of Left Front compartment	1	AEV	0.00	0.00
06-SO-0801	<	-- Indicator Light, Shore line: Weather proof, power by SL, Green	1	AEV	71.00	71.00
06-SO-1005		-- Cover, Yellow, Shore Line Inlet : 20A Super Auto Eject, STD	1	AEV	0.00	0.00
06-SO-10TT	<	-- Inpower Timer: VCM-05-01SF, Installed	1	AEV	62.00	62.00
06-ZZ-ZZZZ		--	1	AEV	0.00	0.00
06-SO-1400		-- **125 Volt OUTLETS**	1	AEV	0.00	0.00
06-SO-1401	<	-- 125 VAC Outlet, No 1: 15A, Hospital Grade, IVORY	1	AEV	0.00	0.00
06-SO-14L1		-- LOCATION: Action Area, standard location	1	AEV	0.00	0.00
06-SO-14O2		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1402		-- 125 VAC Outlet, No 2: 15A, Hospital Grade, IVORY	1	AEV	0.00	0.00
06-SO-14L3		-- LOCATION: RF ALS, (See Drawing)	1	AEV	0.00	0.00
06-SO-14O2		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1403		-- 125 VAC Outlet, No 3: 15A, Hospital Grade, IVORY	1	AEV	82.00	82.00
06-SO-14L4		-- LOCATION: Telemetry Area, (See Drawing)	1	AEV	0.00	0.00
06-SO-14O2		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1404		-- 125 VAC Outlet, No 4: 15A, Hospital Grade, IVORY	1	AEV	82.00	82.00
06-SO-14LA		-- LOCATION: Streetside left wall mid-point	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
06-SO-1402		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1100		**INTERIOR 12 Volt OUTLETS**	1	AEV	0.00	0.00
06-SO-1101		-- 12V Outlet, No 1: Power Point Double Outlet- Wire thru Med Isolator	1	AEV	0.00	0.00
06-SO-1111		-- LOCATION: Action Area, standard location	1	AEV	0.00	0.00
06-SO-1402		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1910		-- Power Source: Medical Isolator , Batt Sw Hot	1	AEV	0.00	0.00
06-SO-1161	<	-- 12V Outlet, DUAL USB Fast 4.8A., 2.4 A per slot Round IATS EACH	1	AEV	75.00	75.00
26-SO-1111		-- LOCATION: Action Area wall #2	1	AEV	0.00	0.00
06-SS-0604		Siren: Whelen, 295SLSA1, Standard GM Silverado 4500/5500/6500 +	1	AEV	0.00	0.00
06-SS-FC80	<	-- Siren Spkr: CPI, Bumper surface bumper SAD/P3819/20-19C45-1 Silverado HD Intl CV	1	AEV	226.00	226.00
06-SS-SW01	<	-- Siren / Horn Switch: In Cab Console	1	AEV	0.00	0.00
06-SS-SY01		Air Horn System: NONE	1	AEV	0.00	0.00
06-SS-1265		Siren, Whelen Howler (1) IATS, w/Bracket - D4/5500 2020+	1	AEV	782.00	782.00
06-SS-1274		-- Howler, Mounting Bracket: D4/5500 - HWLRB14	1	AEV	0.00	0.00
06-ZZ-ZZZZ			1	AEV	0.00	0.00
		<b>CABINET SHOP - Modular</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
07-00-0001	<	ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"	1	AEV	0.00	0.00
		<b>***Aluminum Composite Cabinet Configuration 172 Type 1</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
07-00-0006		-- Rubber Cactus Mat : On Cabinet Floors, Drawers & Shelves, X-Series units	1	AEV	0.00	0.00
07-00-0030	<	-- Aluminum Cabinet Backer-Sound Barrier	1	AEV	0.00	0.00
07-00-MB90		-- Interior Color Packages	1	AEV	0.00	0.00
07-00-MC02		-- Mica Color: Gloss Gray D355-01	1	AEV	36.00	36.00
07-00-N002		-- All Cabinet interiors Standard Pre-laminated > WHITE	1	AEV	0.00	0.00
07-00-PC00		-- LEXAN Type : Specify Color ????????????????????	1	AEV	0.00	0.00
11-SE-0199	S	-- **EVS CHILD SAFETY **	1	AEV	975.00	975.00
07-AC-4500	<	-- AC CABINET: Evaporator,Location : Bulkhead X Series STD composite Over Walkthru	1	AEV	0.00	0.00
07-CA-03XA		-- CURBSIDE UPPER: Over Squad Bench	1	AEV	398.00	398.00
07-CU-X101		-- Cabinet K: 1 opening with set back center divider	1	AEV	0.00	0.00
07-DR-LXX1	<	-- Doors, Sliding Lexan : Restocking, STD X-Series Non-Compliant to J3058	1	AEV	0.00	0.00
07-00-PH05		-- Full Length Extruded additional handle to facing door of all slider window	1	AEV	8.00	8.00
11-YZ-0907	<	-- Non-Compliant to 3.11.3 J3058, cabinets shall not come open in transit	1	AEV	0.00	0.00
11-ZZ-ZZZZ	S	-- *** (3) Restocking Features*****	1	AEV	588.00	588.00
07-CA-04A8		-- Cabinet, (3) Glove Storage, over C/S Entry Door	1	AEV	332.00	332.00
07-DR-LX04		-- Door: Overlay He, 3/8" Lexan - 3-glove dispense thru	1	AEV	0.00	0.00
07-HW-SO11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	27.00	27.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
07-CA-04B0		-- CURBSIDE REAR STORAGE CABINET: NONE	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- ****GRAB HANDLE /CURBSIDE DOOR**	1	AEV	95.00	95.00
07-LF-4800		-- LF Cabinet, Behind Att Seat: NONE	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- **ALS CABINET/FRONT OF SQ BENCH	1	AEV	0.00	0.00
07-RF-4500	<	-- RF ALS Cabinet: Aluminum Composite Construction	1	AEV	0.00	0.00
07-CA-04AX		-- Cabinet, (3) Glove Storage, 45° Section of RF ALS cabinet, X-Series	1	AEV	0.00	0.00
07-DR-LX0C		-- Door: Overlay Hinged, 3/8" Lexan - 3-glove dispense thru X-SERIES	1	AEV	0.00	0.00
07-DR-LZ10		-- Hinges: Stainless Spring Loaded	2	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-RF-0003		-- Interior Color: White Anti-Microbial Powder Coated	1	AEV	0.00	0.00
07-RF-I1X0		-- Cabinet I-1: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-DR-LXXA		-- Door: Single Flip Up 3/8" Lexan	1	AEV	0.00	0.00
07-DR-LZ20		-- Hinges: Reel Torque	1	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- (2) DRAWERS/ALS CABINET****	1	AEV	560.00	560.00
07-RF-I2X0		-- Cabinet I-2: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-DR-LXXB		-- Doors, Dual, Overlay Hinged, 3/8" Lexan - RF ALS Cabinet	1	AEV	0.00	0.00
07-00-PH02		-- Window Handles: Full Length Extruded - Hinge Door	1	AEV	0.00	0.00
07-HW-SX15		-- Dual Round Pull Latches: Non-locking - Chrome	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	2	AEV	0.00	0.00
07-RA-IOA1		-- Outside Access: Thru M-7 (RF) Compartment door.	1	AEV	0.00	0.00
07-RF-0001		-- Interior MICA Color: White cabinet liner	1	AEV	0.00	0.00
07-TS-12X2		-- Shelf Track: Small Alum. Unistrut, X-Series, RF ALS cabinet	1	AEV	0.00	0.00
07-CA-06VD		-- (2) Shelves: Adjustable, Aluminum, White Anti-Microbial coated, STD	1	AEV	0.00	0.00
07-RF-I3X0	<	-- Cabinet I-3: X Standard, Aluminum Composite	1	AEV	0.00	0.00
07-DR-LXXE		-- Door, Single Solid, Flush - Drug Locker	1	AEV	0.00	0.00
07-CA-2100		-- TRIM: U-shaped Door, J-trim opening	1	AEV	0.00	0.00
07-HW-HIN1		-- Hinge: 1 1/2" Stainless Steel Piano Hinge	1	AEV	0.00	0.00
07-HW-SX12		-- Round Pull Latch: Locking - Chrome Finish	1	AEV	3.00	3.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-RA-IOA1		-- Outside Access: Thru M-7 (RF) Compartment door.	1	AEV	0.00	0.00
07-RF-0001		-- Interior MICA Color: White cabinet liner	1	AEV	0.00	0.00
07-RR-0064		-- Right Rear Cabinet: Cover over M-5 Compartment	1	AEV	0.00	0.00
07-SB-4500		-- SQUAD BENCH: Aluminum Composite Construction X Series	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
07-SB-1001		-- Storage Under Lid - Configure to M-6 Compartment Size	1	AEV	0.00	0.00
07-SB-LIDX		-- Squad Bench Lids: Split - 2-section	1	AEV	0.00	0.00
07-SB-LH00		-- Hinge, Squad Bench Lid(s): Butt Style Hinges	1	AEV	0.00	0.00
07-SB-LH03		-- Lid Checks: Gas shock, Dual Action	2	AEV	0.00	0.00
07-SB-LH07		-- Latch, Squad Bench Lid: Slam Action Paddle, W keeper	2	AEV	0.00	0.00
11-X0-0030		-- Stowage rating label - Squad bench interior, entire area 80 lbs	2	AEV	0.00	0.00
07-TR-SB01		-- Edge Trim, Lids: Band w/ Laminate and J-Trim Protection	1	AEV	0.00	0.00
08-MH-1400	<	-- Restraint Net, Black, 7 point detachable, at head of S/B, Mod	1	AEV	0.00	0.00
07-TC-4500		-- TOP CABINETS, - w/ 72" HR, Aluminum Composite Construction X STD	1	AEV	0.00	0.00
07-TC-A450		-- Cabinet A: 72" HR Aluminum Composite X std	1	AEV	0.00	0.00
07-DR-LXXA		-- Door: Single Flip Up 3/8" Lexan	1	AEV	0.00	0.00
07-DR-LZ20		-- Hinges: Reel Torque	1	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-TC-B450		-- Cabinet B: Ergonomically angled toward the CPR seat (72"HR) X Std	1	AEV	0.00	0.00
07-CB-DR75		-- Doors; Cabinet B Secure Latch Restocking Sliding Window Top hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-0000	S	-- ***DRAWER/ LEFT / CPR SEAT***	1	AEV	280.00	280.00
07-WC-4500		-- WALL CABINET: CPR Seat w/Telemetry, Aluminum Composite Construction X	1	AEV	0.00	0.00
07-WC-AAX1		-- Action Area: Standard	1	AEV	0.00	0.00
07-CA-480X		-- 1/2" Solid Surface A/A Tray W/ Bio Waste, X-Series STD	1	AEV	0.00	0.00
07-CA-480Y	<	-- Solid Surface : Specify Color of Tray ????????????????????????????	1	AEV	0.00	0.00
07-CA-4U01	<	-- Solid Surface Bezel for sharps and trash w Lid on trash X series std	1	AEV	0.00	0.00
07-SB-1005		-- WASTE CONTAINER: 6 Quart	1	AEV	0.00	0.00
07-SB-1008		-- SHARPS CONTAINER: 2-Gallon Sharps-A-Gator (CONT-02)	1	AEV	0.00	0.00
07-CA-4U08		-- Solid Surface extension in front of O1 X series std	1	AEV	0.00	0.00
07-WC-AABD		-- Action Area Board: Black Grip See Station No 6 for content	1	AEV	0.00	0.00
07-WC-O10X		-- Cabinet O1: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-DR-LXX5		-- (O1)Door: Single Overlay Lexan Hinged Right	1	AEV	0.00	0.00
07-DR-LZ10		-- Hinges: Stainless Spring Loaded	1	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-C64X		-- Cabinet C: Aluminum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7C	<	-- Doors; Cabinet C Secure Latch Restocking Sliding Window Left Side Hinged X	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-RF-0008		-- No Inside Access To Exterior Compartment	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-D64X		-- Cabinet D: Ergonomically Angled Over Telemetry, Alum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7D	<	-- Doors; Cabinet D Secure Latch Restocking Sliding Window Top hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-E64X		-- Cabinet E: 172 Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7E	<	-- Doors; Cabinet E Secure Latch Restocking Sliding Window Top hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-RF-0008		-- No Inside Access To Exterior Compartment	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-F64X		-- Cabinet F: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7F	<	-- Doors; Cabinet F Secure Latch Restocking Sliding Window Bottom hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- ***CUSTOM LEFT WALL****	1	AEV	0.00	0.00
07-WC-SS09		-- CPR Side Seat: None, See Work Order for Specifics	1	AEV	0.00	0.00
07-WC-TAX1		-- Telemetry Area: with armrest pad	1	AEV	0.00	0.00
07-CA-49X0		-- 1/2" Solid Surface Telemetry Area Tray: X-Series STD	1	AEV	0.00	0.00
07-CA-480Y	<	-- Solid Surface : Specify Color of Tray ????????????????????	1	AEV	0.00	0.00
08-SE-1702		-- P4 - 4-Point PER4MAX Restraint System - with replacement indicator W/CPR	1	AEV	0.00	0.00
08-SE-1820	<	-- (2) on Squad Bench, (1) CPR Side Seat Per4Max Black Belts	1	AEV	0.00	0.00
08-SE-SB70		-- S/B: (3) Sec patient restraints - 9" Sleeves Face of Bench	1	AEV	0.00	0.00
08-SE-SB76		-- S/B: (3) Sec patient restraints - 5" Sleeves By Hinge	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
00-20-0072		-- Per4Max Four-Point Seatbelts: Accept and Install Full Feature	1	AEV	0.00	0.00
		<b>CABINET SET - CELL 4 - MOD</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
08-00-00CX		-- Sub Floor, 3/4" Composite, STD	1	AEV	0.00	0.00
08-00-FL30		Flooring: Lonplate II - #424 Gun Metal (Dark Gray)	1	AEV	273.00	273.00
08-00-FL0B	<	-- Flooring Main Edge, 3" Recessed 3/4: deep w Blue LED Lighted roll-up	1	AEV	418.00	418.00
11-ZZ-0919	<	-- Exception to C.9.4.1 Patient compartment lighting contains blue lighting	1	AEV	0.00	0.00
08-AS-0001	<	-- Rear Threshold, Stainless, 6" Wide x Full Width at rear doors	1	AEV	0.00	0.00
08-AS-0006		-- C/S Stepwell Threshold, Polished Diamond Plate	1	AEV	0.00	0.00
08-CS-0001		COT MOUNT HARDWARE: (Full Size Mod)	1	AEV	0.00	0.00
08-CR-09PL	<	-- Cot Mount: Stryker, No 6390, Power Load, Installed	1	AEV	22169.00	22169.00
08-CR-09PN		-- mass casualty kit not requested	1	AEV	0.00	0.00
08-CR-1002	<	-- 12v power feed location FRONT for Stryker power load 6390	1	AEV	0.00	0.00
08-CS-00PL	<	-- Cot Position No 1: PRIMARY CENTER POSITION,	1	AEV	0.00	0.00
08-CS-2000	<	-- Primary Cot position under floor reinforcement	1	AEV	0.00	0.00
08-CS-3009		-- Cot mount set up for: Stryker Power-Pro 6506	1	AEV	0.00	0.00
08-CS-19A5		-- Cot Stop, Block: Stryker Power/Performance load. Install hook with kit	1	AEV	15.00	15.00
08-CS-3009		-- Cot mount set up for: Stryker Power-Pro 6506	1	AEV	0.00	0.00
08-CS-19U1		-- Q Straint System: NONE	1	AEV	0.00	0.00
08-OS-04SX		OXYGEN / AIR / VACUUM System: X-Series	1	AEV	0.00	0.00
08-OS-0401		-- Oxygen Outlet No 1: Amico Console - Ohmeda/Ohio Diamond Style	1	AEV	0.00	0.00
08-OS-040A		-- LOCATION: Action Area	1	AEV	0.00	0.00
08-OS-0402		-- Oxygen Outlet No 2: Amico Console - Ohmeda/Ohio Diamond Style	1	AEV	0.00	0.00
08-OS-040A		-- LOCATION: Action Area	1	AEV	0.00	0.00
08-OS-0403		-- Oxygen Outlet No 3: Amico Console - Ohmeda/Ohio Diamond Style	1	AEV	144.00	144.00
08-OS-040D		-- LOCATION: Curbside Wall, over the head of the S/B	1	AEV	0.00	0.00
08-OS-08B2	<	-- Port Cyl Rack No 2: CPI Auto-Release Duramount (no strap) D tank	1	AEV	248.00	248.00
08-OS-090L	<	-- Port Cyl Rack No 1: CPI Auto-Release Duramount (no strap) D tank	1	AEV	0.00	0.00
08-OS-1331	<	-- Rack No 1: Adjustable AEV O2 Rack Green with 4 Ratchet Straps M/H	1	AEV	0.00	0.00
08-OS-11G1	<	-- Cylinder Type: OXYGEN - Green Colored Hose	1	AEV	0.00	0.00
08-OS-1301		-- Rack Location: Left Front, wall #2 near wall #3	1	AEV	0.00	0.00
08-OS-132M		-- Set up For M cylinder	1	AEV	0.00	0.00
08-OS-1710	<	-- Regulator, Oxygen, Fixed output @ 50 psi +/-5 , CGA 540, Installed STD	1	AEV	0.00	0.00



PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
08-OS-1902		-- Regulator Wrench: Cast aluminum, OXYGEN w/ cable lanyard	1	AEV	0.00	0.00
08-OS-35ST		-- Vacuum System: SSCOR regulator/gauge panel in A/A	1	AEV	0.00	0.00
08-OS-3501	<	-- Collection Canister w Clip: Bemis, 1200 CC Capacity -J3043 retention compliant	1	AEV	0.00	0.00
08-OS-3502		-- VAC Plumbing: Direct from panel to canister - NO Outlet	1	AEV	0.00	0.00
08-OS-3503		-- Vacuum Pump: 49 State	1	AEV	0.00	0.00
08-OS-35L4		-- Location: M-2 Compartment	1	AEV	0.00	0.00
<b>TRIM / DOOR ASSEMBLY - CELL 5</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
09-00-002S		-- Interior window and aluminum trim with standard satin finish- std	1	AEV	0.00	0.00
09-00-000Z		*****Door Department X Series > New	1	AEV	0.00	0.00
02-BT-C85V		-- Handles, Ext: Tri-mark 1875, Free Float, Polished CNNC finish X-Series	1	AEV	0.00	0.00
02-BT-C85A		-- Interior Release: All Entry Doors, with bezel Emergency Access	1	AEV	0.00	0.00
09-B1-ED0X		-- Entry Door Panels, Windows and Hardware, X-Series Units	1	AEV	0.00	0.00
08-MH-0020		-- Interior Grab Handle Color: Yellow Antimicrobial	1	AEV	0.00	0.00
08-MH-0318	<	-- Grab Handle, CS Entry: (1) 3-pt "L" Shaped 90, Yellow Antimicrobial	1	AEV	114.00	114.00
08-MH-03E8		-- Grab Handles, Rear Access: (2) 3-pt "L" Shaped 90, Yellow Antimicrobial	1	AEV	226.00	226.00
09-AS-070X	<	-- Door Panels: Mica over Smooth Alum (Upper/Lower), Upholstery (Center)	1	AEV	0.00	0.00
09-WI-02BX		-- "AUTO SHADE" Windows: Upper R/A Doors, Fixed Glass, X-Series STD	1	AEV	0.00	0.00
09-WI-06BX		-- "AUTO SHADE" Window: Upper C/S Access, Fixed Glass, X-Series STD	1	AEV	0.00	0.00
09-WI-09BX		-- Inverter, "Auto Shade" Windows : Part of X series windows	1	AEV	0.00	0.00
09-IN-3STX	<	-- Insulation: All Module Doors, 2" Black Foam, X-Series units	1	AEV	0.00	0.00
09-IN-3STY	<	-- Insulation: All Module Doors, Black Sound Proofing, X-Series units	1	AEV	0.00	0.00
09-MH-2530	<	-- Grab Rail, (1), 18" Gray Antimicrobial Rear Entry Assist std.	1	AEV	0.00	0.00
09-DR-WT00		Talk Through Window: Sliding Lexan Window - CLEAR	1	AEV	0.00	0.00
09-DR-WT20		-- Sliding Window Locking Pin: 1/4" with Lanyard	1	AEV	0.00	0.00
09-FM-10X4		Dri-Dek Compt Floors and shelves, Blue, STD X-Series	1	AEV	0.00	0.00
09-FM-11X1		-- Dri-Dek EDGES: Blue, Beveled frontal edges	1	AEV	0.00	0.00
<b>ELECTRICAL Point to Point - CELL 6</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
10-EB-13X2		Cabinet Light(s) : "DAY BRIGHT" LED White Lights, X-Series Units	1	AEV	0.00	0.00
05-IL-13S1		-- Cab Interior Lights Switching: Thru MultiPlex System	1	AEV	0.00	0.00
10-EB-13Y0		-- Daybright location 1	1	AEV	0.00	0.00
10-EB-13YB		-- Daybright Light Location Cabinet B	1	AEV	0.00	0.00
10-EB-13Y1		-- Daybright location 2	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
10-EB-13YD		-- Daybright Light Location Cabinet D	1	AEV	0.00	0.00
10-EB-13Y2		-- Daybright location 3	1	AEV	0.00	0.00
10-EB-13YO		-- Daybright Light Location Cabinet O1	1	AEV	0.00	0.00
10-EB-13Y3		-- Daybright location 4	1	AEV	0.00	0.00
10-EB-13YC		-- Daybright Light Location Cabinet C	1	AEV	0.00	0.00
10-EB-13Y4		-- Daybright location 5	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y5		-- Daybright location 6	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y6		-- Daybright location 7	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y7		-- Daybright location 8	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y8		-- Daybright location 9	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y9		-- Daybright location 10	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-IL-02ST		Action Area Light: 12V, LED, Surface Mount	1	AEV	0.00	0.00
10-IL-02L7		-- Light Location: Action Area	1	AEV	0.00	0.00
<b>UPHOLSTERY - CELL 7</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
11-00-0002		Upholstery : Specify Color Required ????????????????????????????	1	AEV	0.00	0.00
11-00-UT0X		Uph Joint Type: "PREMIUM " Upgrade	1	AEV	0.00	0.00
11-SB-0005		Squad Bench seat cushion cut-outs: None	1	AEV	0.00	0.00
11-SE-CSPD		Head Protection: Pad over CS Entry Door	1	AEV	0.00	0.00
11-SE-REPD		Head Protection: 2" Pad over Rear Access Doors, Full Width	1	AEV	0.00	0.00
<b>PAINT - STRIPES - DECALS</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
12-PT-UNCT		-- Undercoating : Per QVM Guidelines, STD	1	AEV	0.00	0.00
12-DC-0001		Reflective Tape: On painted edges of Exterior Door Frame	1	AEV	0.00	0.00
12-DC-GA10		Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
12-PT-0100		Primary (Over All) Color: White (YZ)	1	AEV	0.00	0.00
12-DC-0002	<	-- Flip Step Reflective/Prismatic Tape: Red/White/R/W/R/W/R	1	AEV	0.00	0.00
12-PT-0112		-- Tape Stripe: NONE (KKK-F Deviation)	1	AEV	0.00	0.00
11-YZ-0962		-- Non-Compliant to KKK-F 3.16.2 ;Exterior Safety stripe to be Orange	1	AEV	0.00	0.00
12-ZZ-ZZZZ	S	-- ***STRIPING & GRAPHICS***	1	AEV	3470.00	3470.00
12-PT-RF01	<	-- Roof Paint: Color and finish quality to be GLOSSY	1	AEV	0.00	0.00
12-PT-DRIP	<	Drip Rails: Bright Aluminum, De-burred and rounded corners	1	AEV	0.00	0.00
<b>DETAIL - SHIP LOOSE ITEMS</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
12-PT-DRIZ	<	-- Drip Rails: Detail-Refer to Paint Section for Drip Rail Information	1	AEV	0.00	0.00
13-10-XM00		-- Owner's Manual USB Flash Drive ship loose	1	AEV	0.00	0.00
13-KK-KDEC		Decals: KKK / DOT Pkg, Blue/White reflective - Ship Loose	1	AEV	0.00	0.00
13-RF-STAS		-- Decals: 32" Star of Life - Ship Loose	1	AEV	0.00	0.00
13-KK-NSSB		Decals: NO SMOKING & SEATBELT, installed, cab & pt. area.	1	AEV	0.00	0.00

**240,872.09**

**NORTH CAROLINA**

**GOODS AND SERVICES AGREEMENT**

**BRUNSWICK COUNTY**

**THIS GOODS AND SERVICES AGREEMENT** (hereinafter referred to as the “Agreement”) is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as “County”), party of the first part and Northwestern Emergency Vehicles, Inc., (hereinafter referred to as “Provider”), party of the second part.

**WITNESSETH:**

**1. GOODS AND SERVICES; FEES**

The goods to be purchased and the services to be performed under this Agreement (hereinafter referred to collectively as the “Project”) and the agreed upon fees for the Project are set forth on Exhibit “A” attached hereto.

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

**2. TERM OF AGREEMENT AND TERMINATION**

The term of this Agreement begins on 08/02/2021 (the “Effective Date”) and continues in effect until 08/01/2022, unless sooner terminated as provided herein. The County may terminate this Agreement at any time without cause by giving sixty (60) days’ written notice to Provider. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to County showing in detail the work performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

**3. NONAPPROPRIATION**

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Provider of the non-appropriation

and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

#### **4. COMPENSATION**

The County agrees to pay costs as specified in Exhibit "A" or as set out above for the satisfactory completion of the Project. Unless otherwise specified, Provider shall submit monthly invoices to County and include detail of all product delivered or work performed under the terms of this Agreement. County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, County will not pay late fees on any charges under this Agreement. If County disputes any portion of the charges on any invoice received from Provider, the County shall inform Provider in writing of the disputed charges. Once the dispute has been resolved, Provider shall re-invoice County for the previously disputed charges, and, per any resolution between County and Provider, the County shall pay those charges in full at that time. No advance payment shall be made for the work to be performed by Provider under this Agreement.

#### **5. INDEPENDENT CONTRACTOR**

Both County and Provider agree that Provider shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Provider represents that it has or will secure, at its own expense, all personnel required in performing the work under this Agreement. Accordingly, Provider shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including, without limitation, federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required. Provider shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

In the event the Internal Revenue Service should determine that Provider is, according to Internal Revenue Service guidelines, an employee subject to withholding and social security contributions, then Provider hereby acknowledges that all payments hereunder are gross payments, and the Provider is responsible for all income taxes and social security payments thereon.

#### **6. PROVIDER REPRESENTATIONS**

- a. Provider is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;
- b. Provider has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;

- c. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Provider to enter into and perform its obligations under this Agreement;
- d. In connection with Provider's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;
- e. Provider shall not violate any agreement with any third party by entering into or performing the work under this Agreement;
- f. Provider will provide all goods and perform all work in conformity with the specifications and requirements of this Agreement;
- g. The goods and services provided by Provider under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including, without limitation, non-compete agreements);
- h. Provider shall exercise reasonable care and diligence when performing the work hereunder and will ensure that it adheres to the highest generally accepted standards in the industry when performing said work;
- i. Provider acknowledges that if any specific licenses, certifications or related credentials are required in its performance of the work, it will ensure that such credentials remain current and active and not in a state of suspension or revocation; and
- j. Provider shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

## **7. WARRANTIES**

Without limiting Provider's obligation to provide warranty or maintenance services, and in addition to any other warranties available, Provider hereby assigns to County all of Provider's warranties covering any third-party goods purchased under this Agreement. Provider will provide copies of all said warranties to County upon delivery of the goods.

## **8. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA**

Provider shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data arising out of the negligent or willful act or omission of Provider or

its subcontractors. In the event that Provider causes damage to the County's equipment or facilities, Provider shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

## **9. NON-ENDORSEMENT AND PUBLICITY**

County is not endorsing Provider or the goods or services covered under this Agreement, and Provider is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Provider may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

## **10. NON-EXCLUSIVITY**

Provider acknowledges that County is not obligated to contract solely with Provider for the goods or services covered under this Agreement.

## **11. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL**

Provider hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

## **12. DEBARMENT**

Provider hereby certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this Agreement by any governmental department or agency. Provider must notify County within thirty (30) days if debarred by any governmental entity during this Agreement.

## **13. INDEMNIFICATION**

Provider shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Provider, its employees or agents. Provider further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Provider shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

## **14. INSURANCE**

Provider shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional

Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Provider shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Provider shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

## **15. WORKERS' COMPENSATION**

To the extent required by law, Provider shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Provider is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Provider shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Provider's obligations under this Agreement.

Provider agrees to furnish County proof of compliance with said Act or adequate medical/accident insurance coverage upon request.

## **16. REMEDIES**

- a. **RIGHT TO COVER.** If Provider fails to meet any completion date or resolution time set forth, due to no fault of County, the County may take any of the following actions with or without terminating this Agreement, and in addition to, and without limiting, any other remedies it may have:
  - i. Employ such means as it may deem advisable and appropriate to perform itself or obtain the goods and/or services from a third party until the matter is resolved and Provider is again able to resume performance under this Agreement; and
  - ii. Deduct any and all expenses incurred by County in obtaining the goods and/or performing the services from any money then due or to become due Provider and, should the County's cost of obtaining the goods and/or performing the services exceed the amount due Provider, collect the amount due from Provider.
- b. **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Provider fails to perform under this Agreement until such breach has been fully cured.



- c. **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.
- d. **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently in addition to any other available remedy.
- e. **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Provider, notwithstanding anything to the contrary in this Agreement, Provider agrees that it will not terminate this Agreement or suspend or limit any services or warranties, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

## **17. TAXES**

Provider shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Provider shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

## **18. HEALTH AND SAFETY**

Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with completing the Project. Provider shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with completing the Project and other persons who may be affected thereby.

## **19. NON-DISCRIMINATION IN EMPLOYMENT**

Provider shall not discriminate against any employee or applicant for employment because of race, ethnicity, gender, gender identity, sexual orientation, age, religion, national origin, disability, color, ancestry, citizenship, genetic information, political affiliation or military/veteran status, or any other status protected by federal, state or local law or other unlawful form of discrimination. Provider shall take affirmative action to ensure that applicants are employed and that employees are treated fairly during employment. In the event Provider is determined by the final order of an appropriate agency or court of competent jurisdiction to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be cancelled, terminated or suspended in whole or in part by County, and Provider may be declared ineligible for further County agreements.

## 20. COMPLIANCE WITH E-VERIFY PROGRAM

Pursuant to N.C.G.S. § 143-133.3, Provider understands that it is a requirement of this Agreement that Provider and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Provider agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Provider shall require its subcontractors to do the same. Upon request, Provider agrees to provide County with an affidavit of compliance or exemption.

## 21. CONFIDENTIAL INFORMATION

For purposes of this Agreement, the party disclosing Confidential Information is the “Discloser,” and the party receiving Confidential Information is the “Recipient.” “Confidential Information” shall mean any nonpublic information concerning the parties’ respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as “Confidential.” Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

- a. in the public domain through no fault of the Recipient;
- b. within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;
- c. lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;
- d. independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;
- e. disclosed with the prior written consent of the Discloser; or
- f. required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser’s sole expense.

## **22. OWNERSHIP OF WORK PRODUCT**

Should Provider's performance under this Agreement generate documents or other work product that are specific to the Project hereunder, such documents or work product shall become the property of County and may be used by County on other projects without additional compensation to Provider.

## **23. NO ASSIGNMENT WITHOUT CONSENT**

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

## **24. GOVERNING LAW AND VENUE**

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

## **25. DISPUTE RESOLUTION**

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

## **26. GOVERNMENTAL IMMUNITY**

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

## **27. NON-WAIVER**

Failure by County at any time to require the performance by Provider of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

## **28. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

## **29. HEADINGS**

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

## **30. SEVERABILITY**

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

## **31. AMENDMENTS**

No amendments or changes to this Agreement, or additional Proposals or Statements of Work, shall be valid unless in writing and signed by authorized agents of both Provider and County.

## **32. NOTICES**

- a. **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.
- b. **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.

c. **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:

- i. For the County: Brunswick County Manager  
P.O. Box 249  
Bolivia, NC 28422  
Fax: 910-253-2022
- ii. For the Provider: Northwestern Emergency Vehicles, Inc.  
268 NWEV Drive  
West Jefferson, NC 28694

[SIGNATURES APPEAR ON FOLLOWING PAGE]

**33. SIGNATURES**

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S. § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S. § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

**BRUNSWICK COUNTY**

\_\_\_\_\_  
Clerk to the Board /  
Deputy Clerk to the Board

By: \_\_\_\_\_  
Chairman, Board of Commissioners

[SEAL]

**NORTHWESTERN EMERGENCY VEHICLES, INC.**

By: Richard Hamby

Printed Name: Richard Hamby

Title: President

Date: 7/28/2021

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Julie A. Miller  
Julie A. Miller, Director of Fiscal Operations  
Brunswick County, North Carolina

**APPROVED AS TO FORM**

Bryan W. Batton  
Robert V. Shaver, Jr., County Attorney /  
Bryan W. Batton, Assistant County Attorney

**EXHIBIT "A"**

***NORTHWESTERN EMERGENCY VEHICLES***

*POST OFFICE BOX 790*

*JEFFERSON, NORTH CAROLINA 28640*

*PHONE: 800-536-8488*

*FAX: 336-246-8978*

**PROPOSAL FOR BRUNSWICK COUNTY EMERGENCY SERVICES**

**Date:** June 28, 2021

**Customer:** Brunswick County Emergency Services  
Attn: Lyle Johnston  
3325 Old Ocean Hwy  
PO Box 249  
Bolivia, NC 28422

Proposal is Priced through the NC Sheriffs' Association Contract

Three (3) 2022 Chevrolet 5500 Type I AEV Ambulances @ \$240,872.09 Each

**Total Proposed Price for Three (3) Units: \$722,616.27**

## QUOTATION

## Northwestern Emergency Vehicles

Brunswick County EMS  
Phillip Britt

2020 Type I Chev 5500 AEV  
Total-\$240,872.09 EACH  
NORTH CAROLINA SHERIFF'S ASSOCIATION

Exp. Date: 09/30/2021  
Quote No: 10255-0019  
TYPE9: 17296-TPSX Top Level - Silverado HD LWB X-Series  
GENERAL: GEN\_INFO X \*\*\*\*\*BID STANDARDS\*\*\*\*\*  
CHASSIS: CCK4500M1 \*\*\*\*\*Silverado/CV515 MD 189 Chassis \*\*\*\*\*  
CONVERSION: 172T9LWGX 172 x 96 LWB Silverado HD X-Series Conversion  
BASE: 172T1LWBKX 172 x 95 LWB Silverado HD X Base Price

07/22/2021

Page 1

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
== *****BID STANDARDS***** -			1	AEV	0.00	0.00
15.015 07/22/20 ==						
00-00-0107		-- Order Date: Post July 1, 2019	1	AEV	0.00	0.00
00-00-0113	<	-- Ambulance Built to Star Of Life KKK-A-1882-F Certification, Latest Revision	1	AEV	0.00	0.00
00-10-0010	S	Party Identification XXXXX	1	AEV	0.00	0.00
00-10-0015		Vehicle Quantity (Vehicles)	1	AEV	0.00	0.00
00-10-0017		Ford QVM, Qualified Vehicle Modifiers Program Member	1	AEV	0.00	0.00
00-10-0018		Product Liability Insurance	1	AEV	0.00	0.00
00-10-0019		Non-Discrimination and Equal Opportunity	1	AEV	0.00	0.00
00-10-0020		Drug Free Work Place	1	AEV	0.00	0.00
00-10-0023		Quality Management System ISO 9001(TM):2015 Registered	1	AEV	0.00	0.00
00-91-0009		ACCOUNT MANAGER: **MUST CHOOSE AN ACCOUNT MANAGER**	1	AEV	0.00	0.00
00-99-0150	S	Debarment Status XXXX	1	AEV	0.00	0.00
00-99-9000		Revision Level: 0 - Zero - ORIGINAL VERSION	1	AEV	0.00	0.00
Aluminum Composite Cabinet Configuration			1	AEV	0.00	0.00
== *****Silverado/CV515 MD 189 Chassis			1	AEV	0.00	0.00
***** - 15.015 07/22/20 ==						
01-1N-0000		Type I Medium Duty Modular Ambulance	1	AEV	0.00	0.00
01-AP-1C4H	S	< 2022 GM, CC5500 Silverado HD Diesel 4 x 2 DRW Reg Cab, 189" WB 108 CA , 6.6L	1	AEV	69339.09	69339.09
01-3G-C66F		-- Engine: 6.6L DuraMax V-8 Turbo Diesel - C/K-series OEM B20 Diesel	1	AEV	0.00	0.00
01-3G-C74E		-- Transmission:MH1 Allison Automatic 6-speed Heavy duty	1	AEV	0.00	0.00
01-3G-C820		-- Rear Axle: 4.30 ratio, Limited slip Dana Spicer true trac, torque proportioning	1	AEV	0.00	0.00



07/22/2021

Page 2

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
01-3G-DIHH		-- High Idle (Throttle): OEM thru Cruise Control	1	AEV	0.00	0.00
01-3G-GVW5		-- GVWR (4x4): GVWR 19,500 pounds, FAWR = 7,500 , RAWR = 13,500	1	AEV	0.00	0.00
01-3G-K65D		-- GM Option KHB Alternator: Dual 150 amp, and 220 amp Each OEM	1	AEV	0.00	0.00
01-3G-KA4C		-- Engine Block Heater: OEM K05	1	AEV	0.00	0.00
01-3G-KAEB		-- Exhaust Brake for diesel C/K series option K40 via OEM dash switch	1	AEV	0.00	0.00
01-3G-KAEM	<	-- Exhaust Modification to extend and turn out past side of module curbside STD	1	AEV	0.00	0.00
01-3G-NH4A		-- Fuel Tank: 40 Gallon, Single Rear of Rear Axle	1	AEV	0.00	0.00
01-3G-R1QH	<	-- Tires and Wheels: All Season, LT225/70R19.5G White Steel Wheels	1	AEV	0.00	0.00
01-3G-R1R1		-- Wheel Finish: Polished SS Simulators Front and Rear 19.5" 8 lug 4 hand hole std	1	AEV	0.00	0.00
01-3G-R2QH	<	-- Spare Tire and Wheel: All Terrain, LT225/70R19.5G mounted on Black steel wheel	1	AEV	0.00	0.00
04-SU-19F2	<	-- Rear Suspension: C 55/65 4x2 to Liquid spring BY FONTAINE PRIOR TO AEV	1	AEV	0.00	0.00
01-TT-0208	<	-- ""DETAIL"" Liquid Rear Suspension Decal Install	1	AEV	0.00	0.00
04-SU-0601		-- Kneeling Feature: Enable Switch Located in CAB console	1	AEV	0.00	0.00
04-SU-0610		-- Kneeling Feature: Activated by TRAILING rear access door	1	AEV	0.00	0.00
01-3G-AU0A		-- Cab Equipment: Keyless Remote	1	AEV	0.00	0.00
01-3G-DB6C		-- Mirror: Exterior Elect/Heated Manual Folding with Extension	1	AEV	0.00	0.00
01-3G-DC01		-- Vehicle window glass, deep-tinted.	1	AEV	0.00	0.00
01-3G-GF10		-- Cab door handle exterior Chrome	1	AEV	0.00	0.00
01-3G-GFOD	<	-- Deluxe Front Appearance Package: Tilt-hood chrome grille	1	AEV	0.00	0.00
01-3G-U202		-- OEM Rear Backup camera, Black Displays into front Radio (Silverado)	1	AEV	0.00	0.00
01-3G-69IA		-- Interior Trim, Very Dark Pewter	1	AEV	0.00	0.00
01-3G-69IB		-- Interior cloth, Jet Black	1	AEV	0.00	0.00
01-3G-A18C		-- Cab Seat Adj.....: Driver, Passenger, Manual Adjust	1	AEV	0.00	0.00
01-3G-A18O		-- Cab Seat Belts; Orange Upgrade option 379	1	AEV	0.00	0.00
01-3G-DK01		-- Option 5H1 Additional Chassis keys two, for four total	1	AEV	0.00	0.00
01-3G-U1CD		-- Radio: Cab; Option IO5 AM/FM Stereo, 8" touch screen Aux Jack, Bluetooth USB std	1	AEV	0.00	0.00
12-PT-1500		-- OEM Certified Idle System Stickers: On Front Cab Fenders	1	AEV	0.00	0.00
01-TP-0010		-- Tire Pressure Monitoring System: None	1	AEV	0.00	0.00
01-FU-0150	<	Fuel Surcharge, M2-4500, Any-WB Chassis, Med Duty	1	AEV	61.00	61.00
		<b>== 172 x 96 LWB Silverado HD X-Series Conversion - 15.015 07/22/20 ==</b>	1	AEV	0.00	0.00
06-EA-01FD		Tire Valve Extensions, S/S Braided, PR, Dual Rear Wheel	1	AEV	52.00	52.00

07/22/2021

Page 3

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
		<b>BODY Generation 9</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
02-00-0003	<	-- ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"	1	AEV	0.00	0.00
02-00-0010	S	***CURBSIDE PATIENT COMPT.MOVED FORWARD***	1	AEV	0.00	0.00
02-B2-XO96		Body, Mod: Type 1 LWB, 172" x 96" x 72" Interior HR - 6" Body Drop Silverado X	1	AEV	0.00	0.00
02-00-0006		-- Headroom: 74/72" Finished Interior - Ducted A/C	1	AEV	0.00	0.00
02-00-0060		-- Compartment and Entry door Full length Stainless Steel Hinges std	1	AEV	0.00	0.00
02-B0-CC01	<	-- Compartment Construction: STANDARD, Unless Specified Otherwise	1	AEV	0.00	0.00
02-B0-SFL0	<	-- Compt Floors: Sweep-out, even with bottom door jamb	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-B0-CC18		-- Compartment Ventilation - Flap style #VT-2495-A01, STD	1	AEV	0.00	0.00
02-B0-CEX2		-- Curbside Entry Door (CSE): 84.813"H x 31.0"W X w/6" drop	1	AEV	0.00	0.00
02-B0-09B2		-- C/S Door Check : Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
02-B0-CESL		-- Curbside Entry Door (CSE) Location: Standard, Rearward of M-7 Compt if Optioned	1	AEV	0.00	0.00
02-B1-SWX2	<	-- Step Well, CURBSIDE Entry Door, 2-Step Embossed Diamond Plate	1	AEV	0.00	0.00
05-IL-09X1	<	-- Light, Step Well: 3" Kinequip #4302S, Chrome, LED, STD	1	AEV	0.00	0.00
05-IL-09XN		-- Light, Step Well #2 : NONE	1	AEV	0.00	0.00
02-BC-0504		-- Walk through, Cab Height, T1 Light Truck Dodge	1	AEV	731.00	731.00
02-BC-0700	<	-- Cab Roof Support : 3/16" x 3" Steel Plate, Per Engineering Drawing	1	AEV	0.00	0.00
04-00-0900	<	-- Threshold Transition Plate - Type I	1	AEV	0.00	0.00
02-BD-0100		-- Body Drop: 6" Curbside, Ahead of Rear Wheels	1	AEV	0.00	0.00
02-X1-M149		-- M-1 Compt (LF): 61.5" H x 22.125" W x 20.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
02-B0-CC16		-- Compartment Door Ventilation - small punched half-moon Louvered Door	1	AEV	0.00	0.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40X1	<	-- Light, Compt, LED, M-1 (LF): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
08-B1-02LI		-- Prep for 02 Lift: NONE	1	AEV	0.00	0.00

07/22/2021

Page 4

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
09-ZZ-ZZZZ	S	-- ****SEE CUSTOM DRAWINGS***	1	AEV	0.00	0.00
02-X1-M1AD		-- M-1A Comp (LF Upper): 72 HR, 17.56" H x 22.125" W x 20.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
02-B0-CC1B		-- Compartment Ventilation - M-1A Pancake Fan & 1-Column of Louvers	1	AEV	58.00	58.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A0		-- Compartment Door: SINGLE DOOR, 1-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40XB	<	-- Light, Compt, LED, M-1A (LF Upper): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
02-X1-M278		-- M-2 Compt (LFM): 34.5" H x 49.875" W x 20.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-B1-BIOX	<	-- Bio-Waste: Diamond Plate Closeout for Bio in A/A	1	AEV	0.00	0.00
02-B1-ELEH		-- Electrical Compartment : Circuit Board Storage relocated to cabinet H	1	AEV	0.00	0.00
02-BC-10D0		-- Doors, Compartment, DOUBLE DOORS (std)	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
04-TS-11D3		-- M-2 Shelf, Adjustable, Ext: .125 Alum, 2" Upward lip	1	AEV	0.00	0.00
04-TS-4010		-- Shelf Bracket: CPI 90 Deg with Slotted Holes	1	AEV	0.00	0.00
05-EL-40X2	<	-- Lights, (2) Compartment: Kinequip #KSLC8 8", Strip Light, M-2, STD	1	AEV	0.00	0.00
06-RR-13Z0		-- Standard Conduit: 1-1/2", with pull wire	1	AEV	0.00	0.00
06-RR-13O4		-- CONDUIT ORIENTATION POINT: M-2 compartment	1	AEV	0.00	0.00
06-RR-13T3		-- CONDUIT TERMINATION POINT: Behind A/A Board (Panel)	1	AEV	0.00	0.00
06-RR-13Z1		-- Conduit #2 1-1/2" diameter, with pull wire, Type 1 units Std	1	AEV	0.00	0.00
06-RR-13O1		-- CONDUIT ORIENTATION POINT: Electrical Circuit board cabinet	1	AEV	0.00	0.00
06-RR-13T2		-- CONDUIT TERMINATION POINT: Behind Driver's seat	1	AEV	0.00	0.00
09-ZZ-ZZZZ	S	-- ***ARTIC WEDGE/FRONT OF BODY***	1	AEV	1930.00	1930.00
02-X1-M375		-- M-3 Compt (LR): 34.5" H x 36.625" W x 12.0" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00

07/22/2021

Page 5

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate	1	AEV	0.00	0.00
		Standard				
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40X3	<	-- Light, Compt, LED, M-3 (LR): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
02-X1-M574		-- M-5 Compt (RR): 72 HR, 82.812" H x 25.625" W x 21." D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate	1	AEV	0.00	0.00
		Standard				
02-B0-CC12	<	-- Compartment Ventilation - Compartment Ceiling O O O O	1	AEV	0.00	0.00
02-B0-CC16		-- Compartment Door Ventilation - small punched half-moon Louvered Door	1	AEV	0.00	0.00
02-B0-SWFL		-- Compt Floor: Sweep-out, even with bottom door jamb.	1	AEV	0.00	0.00
02-B0-CC41		-- Compartment floor thickness .125" standard	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
04-TS-17M5		-- M-5 Dividers, Adj: (1) 14x60 H, (1) 14x30 H, Opt #2	1	AEV	0.00	0.00
04-TS-1001		-- Divider Material: .125 Aluminum Sheet	1	AEV	0.00	0.00
04-TS-STR1	<	-- Strap: 2" Webb Seatbelt buckle chrome footman loops	1	AEV	0.00	0.00
04-TS-STR2		-- 2" Footman Loops: Locate back from jamb	1	AEV	0.00	0.00
05-EL-40X5	<	-- Light, Compt, LED, M-5 (RR): Intertek Model No ZY-156-LEDC, STD	1	AEV	0.00	0.00
02-M1-X600		-- M-6 Compt (RRFwd): Delete	1	AEV	-295.00	-295.00
02-X1-M763		-- M-7 Compt (RF): 72 HR, 46.6" H x 25.25" W, I/O to ALS	1	AEV	0.00	0.00
02-BC-10A5		-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch	1	AEV	0.00	0.00
02-B0-09B0		-- Compt Door Check: Double Action Gas Shock	1	AEV	0.00	0.00
04-EA-09B1		-- Door Swing Angle: Set to 90-100 degrees	1	AEV	0.00	0.00
05-EL-40M7		-- Light, Compt, M-7 (RF): NONE	1	AEV	0.00	0.00
02-X1-M864		-- M-8 Drawer (RF): Batt, 172, 12.1" H x 25.25" W x 21.9" D	1	AEV	0.00	0.00
02-B0-CC02	<	-- Compartment Construction: STANDARD Diamond Plate	1	AEV	0.00	0.00
02-B0-CC08		-- Compartment Door Panel: Diamond Plate	1	AEV	0.00	0.00
12-DC-GA10		-- Compartment Finish: Diamond Plate	1	AEV	0.00	0.00
		Standard				
02-BC-10E0		-- Drawer Front: 2-point latch	1	AEV	0.00	0.00
05-ZZ-ZZZZ	S	-- ***BODY DROP / BOTH SIDES/6"	1	AEV	350.00	350.00

07/22/2021

Page 6

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
02-X1-RA02		-- Rear Access Doors: 46.75" Wide x 60.625" High	1	AEV	0.00	0.00
09-IN-3STX	<	-- Insulation: All Module Doors, 2" Black Foam, X-Series units	1	AEV	0.00	0.00
09-IN-3STY	<	-- Insulation: All Module Doors, Black Sound Proofing, X-Series units	1	AEV	0.00	0.00
<b>WELDING - CELL 1</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
04-00-0001			1	AEV	0.00	0.00
04-BP-X146		BODY PROTECTION AND TRIM PACKAGE: Silverado X-Series Units	1	AEV	0.00	0.00
04-AS-0370		-- Wire/Hose Cover : Diamond Plate, Between Cab & Module	1	AEV	0.00	0.00
04-AS-06A0		-- Fuel Fill: CPI C1045, Open Housing, Polished Bezel - (Std)	1	AEV	0.00	0.00
04-BW-ABY1	<	-- Bumper, Rear: X-Series 1/9 96" Wide w/ Embossed D/P Pontoon Covers	1	AEV	0.00	0.00
04-BW-FLIW	<	-- Step, Center: 2' x 9" Bar Grate, flip-up, recessed	1	AEV	0.00	0.00
04-EA-1306		-- Dock Bumpers: Rubber D-Shape, 4" H x 18" W x 4" Thick X-series	1	AEV	0.00	0.00
04-BW-RF20	<	-- Fenders, Rear: Rubber Extruded, Black	1	AEV	0.00	0.00
04-BW-DN00		-- Corner Caps "X Series:	1	AEV	0.00	0.00
04-BW-DN23	<	-- Front Corner Caps: 24.0" High, Alum Diamond Plate	1	AEV	0.00	0.00
04-BW-DN33	<	-- Rear Corner Caps: 24" High, Polished Diamond Plate, X-Series	1	AEV	0.00	0.00
04-BW-DP1F	S <	-- Rear kickplate Custom with laser cut "BRUNSWICK" W/ red LED backlite	1	AEV	1280.00	1280.00
04-BW-TA03		-- Recessed Tag Area: Polished Aluminum Diamond Plate	1	AEV	0.00	0.00
04-BW-TA04		-- Location: Centered in the kick plate	1	AEV	0.00	0.00
05-EL-44TN		-- Tag Light: Kinequip LED #132703C	1	AEV	0.00	0.00
04-BW-DP2A	<	-- Rear Kick Plate: Aluminum D/P, Recessed, X-Series 96" wide STD Type 1	1	AEV	0.00	0.00
04-BW-TA03		-- Recessed Tag Area: Polished Aluminum Diamond Plate	1	AEV	0.00	0.00
04-BW-TA07		-- Location: Offset to the Left SPECIAL	1	AEV	0.00	0.00
05-EL-44TN		-- Tag Light: Kinequip LED #132703C	1	AEV	0.00	0.00
05-EL-44XL	<	-- Rear Flip up Step Lights, (2), Kinequip LED Strip light #KFL-SLC8	1	AEV	0.00	0.00
04-BW-DP93	<	-- Front Stone Guards: 24.0" High, Alum Diamond Plate	1	AEV	0.00	0.00
04-BW-DPY9	<	-- Skirt Rails: Polished D/P, w/ 12-inch LED Lights, X-series >>	1	AEV	0.00	0.00
05-EL-SKXB	<	-- Skirt rail Lights, Front Pair 12" LED	1	AEV	0.00	0.00
05-EL-SKV0	<	-- (2) Skirt rail LED Strip Lights, Red/White 12" X-series	1	AEV	0.00	0.00
05-EL-SKXC	<	-- Skirt rail Lights, Middle Pair 12" LED	1	AEV	0.00	0.00
05-EL-SKV0	<	-- (2) Skirt rail LED Strip Lights, Red/White 12" X-series	1	AEV	0.00	0.00
05-EL-SKXD	<	-- Skirt rail Lights, Rear Pair 12"-LED	1	AEV	0.00	0.00
05-EL-SKV0	<	-- (2) Skirt rail LED Strip Lights, Red/White 12" X-series	1	AEV	0.00	0.00
05-EL-SKZ1		-- Skirt rail Lights Switched: Separate Switch in the Cab console	1	AEV	0.00	0.00
05-EL-SLHX	<	-- LED Ground Lights: (6) Kinequip White 12" -LED lights, In Skirt rails x	1	AEV	0.00	0.00
05-EL-SLGY	<	-- LED Ground Lights Switched:	1	AEV	0.00	0.00



07/22/2021

Page 7

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
04-EA-09A0		-- (2) Rear Door Hold Opens: Grabber Style, each door	1	AEV	0.00	0.00
04-ZZ-ZZZZ		--	1	AEV	0.00	0.00
04-EA-14C7		-- Running Boards, DP, w/ bar grate insert X series Type Reg cab CK45/55/65 STD	1	AEV	0.00	0.00
04-EA-1122		-- Mud Flaps Front: Modular, Rubber with AEV/Rev Logo std	1	AEV	0.00	0.00
04-EA-1132		-- Mud Flaps Rear: Modular, Rubber AEV LOGO	1	AEV	0.00	0.00
EXTERIOR LIGHTING / HEAT/AC / INSULATION - CELL 2			1	AEV	0.00	0.00
05-00-0001			1	AEV	0.00	0.00
05-EL-1800		CORNER CAP LED ICC/WARNING LIGHTS	1	AEV	0.00	0.00
05-EL-18F0		-- Front Corner Cap LED ICC/Warning Lights: Warnings RED/WHITE	1	AEV	0.00	0.00
05-EL-18F1	<	-- Front Center ICC Lts: (3) AMBER Kinequip LED No 112401A,	1	AEV	0.00	0.00
05-EL-18FH		-- Front ICC Lt Guards: NONE	1	AEV	0.00	0.00
05-EL-18R5		-- Rear Corner Cap LED ICC/Warning Lights: Warnings RED/AMBER	1	AEV	0.00	0.00
05-EL-18R1	<	-- Rear Center ICC Lts: (3) RED Kinequip LED No 112401R	1	AEV	0.00	0.00
05-EL-18RH		-- Rear ICC Lt Guards: NONE	1	AEV	0.00	0.00
06-SW-CC01		-- ICC Warning Lights Switched: Primary Only	1	AEV	0.00	0.00
05-EL-2346	<	LED, Load LED Module Required	1	AEV	0.00	0.00
05-EL-2503	<	LED Lights, Patient on Board, X-Series Units	1	AEV	0.00	0.00
05-EL-252C		-- Red/White LED POB Light, Kinequip Each, X-Series Units	11	AEV	0.00	0.00
05-EL-256X		-- Lights Switched with Entry Door Switch	1	AEV	0.00	0.00
05-EL-258X		Underbody Ground Lights : NONE	1	AEV	0.00	0.00
05-EL-42XX		TAIL LIGHTS	1	AEV	0.00	0.00
05-EL-23X2		-- Tail Lights, Whelen LED Combinations , STD, X-Series	1	AEV	0.00	0.00
05-EL-19MO	<	-- Side Marker Lights: (2) RED Kinequip LED No 112401RD	1	AEV	0.00	0.00
05-EL-2414		-- Whelen M6 Series, Tail Lights	1	AEV	0.00	0.00
05-EL-2420		-- Stop/Tail, Whelen M6 Series, LED, Pair	1	AEV	229.00	229.00
05-EL-2426		-- Turn, Whelen M6 Series, LED, Pair	1	AEV	203.00	203.00
05-EL-2432		-- Back up, Whelen M6 Series, LED, Pair	1	AEV	296.00	296.00
05-PH-LF24		-- M6 Series Flange, Chrome Plated, Std: Three Pair	1	AEV	0.00	0.00
06-ZZ-ZZZZ		--	1	AEV	0.00	0.00
05-EL-43SR	<	Third (3rd) Brake Light: Kinequip KFL-3BLO1 LED	1	AEV	0.00	0.00
05-EL-43T2		-- Light is to steady burn, no flash	1	AEV	0.00	0.00
05-EL-4584		SCENE/FLOOD LIGHTS (LED-M9 Series)	1	AEV	0.00	0.00
05-EL-45L4	S <	-- Left Scene Lights: (2) LED-M9V Chrome Flange Whelen	1	AEV	1054.00	1054.00
05-EL-0224		-- Flanges: Above M9 Scene lights, Incorporated into lights	1	AEV	0.00	0.00
06-EL-18LF		-- Left Flood Activate: Left Flood Switch	1	AEV	0.00	0.00
05-EL-45T4	S <	-- Right Scene Lights: (2) LED-M9V Chrome flange Whelen	1	AEV	1054.00	1054.00
05-EL-0224		-- Flanges: Above M9 Scene lights, Incorporated into lights	1	AEV	0.00	0.00
06-EL-18RT		-- Right Flood Activate: Right Flood Switch and open CSE Door	1	AEV	0.00	0.00

07/22/2021

Page 8

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
05-EL-46R2	S	-- Rear Load Lights: (2) LED-M6V Whelen	1	AEV	1054.00	1054.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
06-EL-18RE		-- Activate: Rear Flood Switch, Reverse and Lead RA Door	1	AEV	0.00	0.00
05-HA-13XY	<	HVAC SYSTEM: ACC Hepa-Max, Ducted in Ceiling - X Silverado HD 2nd comp req	1	AEV	0.00	0.00
04-VP-001G		-- Electric Water Valve For Heater units	1	AEV	0.00	0.00
05-HA-0406		-- Water Pump: Installed required	1	AEV	0.00	0.00
05-HA-070X		-- FILTER, Return Air: HEPA	1	AEV	0.00	0.00
05-HA-14BF	<	-- 2nd AC Compressor Installed 2020+ Silverado 4500/55 by fontaine	1	AEV	0.00	0.00
05-HA-14QX		-- AC Evaporator: ACC (AC/Heat unit) w/ dual fans, "X" STD	1	AEV	0.00	0.00
05-HA-1101		-- Condensation Drain Pan: Internal ABS	1	AEV	0.00	0.00
05-HA-1404		-- Heater Hoses: EPDM - Nomex Rubber (per Ford QVM)	1	AEV	0.00	0.00
05-HA-1405		-- AC Hoses: Carrier "Quick Click" hose and fitting system	1	AEV	0.00	0.00
05-HA-14A0		-- Side Plenum Grille, Return Air: Stamped Powder Coated Steel	1	AEV	0.00	0.00
05-HA-14B1		-- Filter, Washable Carbon Pre-Filter	1	AEV	0.00	0.00
10-HA-0309	<	-- Thermostat, Rear A/C, Digital, Pro-Air, Provided with Combo 125/12v system	1	AEV	0.00	0.00
05-HA-1501		Espar Heater System: None	1	AEV	0.00	0.00
05-IL-00X1	<	Ceiling Panels; white Aluminum Composite (2) piece X series	1	AEV	0.00	0.00
05-IL-01XR	<	-- Dome Lts, LED "LIGHT RAIL" system	1	AEV	0.00	0.00
05-IL-05T1	<	-- Timer, Constant Hot, Check out, Class 1 Multiplex System	1	AEV	0.00	0.00
06-EC-0914	<	-- 15 Minute Activation	1	AEV	0.00	0.00
06-EC-09P1		-- Timer to Power: Street side DOMES, High intensity	1	AEV	0.00	0.00
09-MH-08A1		-- IV Hook No 1: Hook 07 w/ Velcro bag stabilizer - STD	1	AEV	0.00	0.00
29-MH-1000		-- LOCATION: Over head/chest area, primary patient on COT	1	AEV	0.00	0.00
09-MH-08A2		-- IV Hook No 2: Hook 07 w/ Velcro bag stabilizer - STD	1	AEV	0.00	0.00
09-MH-08P2		-- LOCATION: Over head/chest area, secondary patient on S/B	1	AEV	0.00	0.00
09-MH-2AC5	<	-- Recessed C/S Grab Rail, ceiling: 1.25 Dia..... 3 pt, 72in, Gray Anti microbial	1	AEV	0.00	0.00
09-MH-2ASX	<	-- Recessed S/S Grab Rail, ceiling: 1.25 Dia..... S/S, 3 pt, 72in, Gray X-series	1	AEV	0.00	0.00
<b>Insulation PKG: X-Series units</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
05-IN-3STX	<	-- Insulation: All Module Doors, 2" Black Foam, X-Series units	1	AEV	0.00	0.00
05-IN-3STY	<	-- Insulation: All Module Doors, Black Sound Proofing, X-Series units	1	AEV	0.00	0.00
05-IN-4ST9		-- Insulation Sound Deadening: Generation 9 Floor	1	AEV	0.00	0.00
05-IN-5STX	<	-- Insulation: Walls/Ceiling, 1" Black Foam, X-Series units	1	AEV	0.00	0.00
05-IN-6STX	<	-- Stepwell Insulation: Urethane Froth Insulation, STD X-Series units	1	AEV	0.00	0.00
05-IN-6SXS	<	-- Black Sound Proofing, Doors & Select Walls, X-Series units	1	AEV	0.00	0.00
05-IN-6SXT	<	-- Insulation: Circumferential PKG, 1LEF Reflective, X-Series units	1	AEV	0.00	0.00

07/22/2021

Page 9

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
05-LB-6240		-- Front of Module M Series LED System - 92" and wider	1	AEV	0.00	0.00
05-LB-6624		-- Whelen, M9 Series LED	1	AEV	0.00	0.00
05-LB-6895		-- Flasher for LED front of module	1	AEV	80.00	80.00
05-PM-LT04		-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable IATS	4	AEV	254.00	1016.00
05-PH-LF10		-- M9 Series Flange, Chrome Plated, Std. Each	4	AEV	0.00	0.00
05-LB-6900		-- Alternative Lightbar Switching, Prim/Sec	1	AEV	0.00	0.00
05-PA-LB0B		-- Rear Light Bar: NONE	1	AEV	0.00	0.00
05-SY-LTML		M SERIES LED WARNING LT SYSTEM - Sivlerado HD	1	AEV	0.00	0.00
05-FS-0712		-- Flasher: None, All M Series LED's Are Programmable	1	AEV	0.00	0.00
05-FS-10P4		-- Flash Pattern: None, Internal Light Head Flasher	1	AEV	0.00	0.00
11-ZZ-0909	<	-- CAAS GVS Exception to C.8.2.12 Warning lights non-compliant to Table 1 dual mode	1	AEV	0.00	0.00
06-SW-PS01		-- Warning Light SWITCH: center console, Primary / Secondary	1	AEV	0.00	0.00
11-ZZ-0909	<	-- CAAS GVS Exception to C.8.2.12 Warning lights non-compliant to Table 1 dual mode	1	AEV	0.00	0.00
05-PL-LT02		-- (2) Grille Lights: Whelen M-2, ILOS	1	AEV	0.00	0.00
05-PH-LS0T		-- Flanges: (2) Chrome, M2 Lights	1	AEV	0.00	0.00
05-PH-LT1C		-- Lights: (2) Whelen M2, (2), RED/WHITE LED, CLEAR Lens	1	AEV	153.00	153.00
05-FS-1212		-- Opt A Programmable Lights Split Color - Color 1 Flashes Opposite Color 2	1	AEV	18.00	18.00
05-PS-LZ02		-- Additional Grille Lights: NONE	1	AEV	0.00	0.00
05-PM-LE09		-- (2) Intersection Lights: Whelen M2 Series, LED	1	AEV	0.00	0.00
05-PM-LN09		-- Flanges,(2) Chrome : Intersection M2	1	AEV	0.00	0.00
05-PM-LRC6	<	-- Lights: (2) Whelen M2, LED, RED LED/CLEAR Lens Programmable Ilos	1	AEV	153.00	153.00
05-PM-LF70		-- (1) Center Front Body Light: Whelen M9 Series, LED	1	AEV	0.00	0.00
05-PH-LF10		-- M9 Series Flange, Chrome Plated, Std. Each	1	AEV	0.00	0.00
05-PM-LRK0		-- Light: Whelen M9, LED, WHITE LED/CLEAR Lens, Non-Programmable ILOS	1	AEV	268.00	268.00
05-PM-LG70		-- (2) Outer Front Body Lights: Whelen M9 Series, LED	1	AEV	0.00	0.00
05-PH-LF12		-- M9 Series Flange Chrome Plated, Std: Pair	1	AEV	0.00	0.00
05-PM-LRK2		-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable ILOS	2	AEV	268.00	536.00
05-PM-LH70		-- (4) Upper Side Body Lights: Whelen M9 Series, LED	1	AEV	0.00	0.00
05-PH-LF14		-- M9 Series Flange, Chrome Plated, Std: Two Pair	1	AEV	0.00	0.00
05-PM-LRK2		-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable ILOS	4	AEV	268.00	1072.00
05-PM-LI50		-- (2) Rear Intersection Lights: Whelen M7 Series, LED	1	AEV	63.00	63.00
05-PH-LF22		-- M7 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
05-PM-LR24		-- LED M7 Red - Pair	1	AEV	0.00	0.00

07/22/2021

Page 10

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
05-PM-LRA2		-- Light, Whelen LED M7 Red LED/Clear Lens - Non-Programmable	2	AEV	122.00	244.00
05-PM-LJ30		-- (2) Outer Rear Body Lights: Whelen M6 Series, LED	1	AEV	0.00	0.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
05-PM-LRG2		-- Light: Whelen M6, LED, RED LED/CLEAR Lens, Non-Programmable	2	AEV	0.00	0.00
05-PM-LK30		-- (2) Additional Rear Body Lights: Whelen M6 Series, LED	1	AEV	63.00	63.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	2	AEV	0.00	0.00
05-PM-LQ26		-- LED M6 Amber - Pair	1	AEV	294.00	294.00
05-PM-LRG6		-- Light: Whelen M6, LED, AMBER LED/CLEAR Lens, Non-Programmable	2	AEV	0.00	0.00
05-PM-LL30		-- (1) Center Rear Body Light: Whelen M6 Series, LED ILOS	1	AEV	0.00	0.00
05-PH-LF20		-- M6 Series Flange, Chrome Plated, Std: Each	1	AEV	0.00	0.00
05-PM-LQ06	S	-- LED M6V Amber- Each	1	AEV	527.00	527.00
05-PM-LRG6		-- Light: Whelen M6, LED, AMBER LED/CLEAR Lens, Non-Programmable	1	AEV	0.00	0.00
05-PN-KPM0		-- Additional Kick Plate Lts, On Rear : NONE	1	AEV	0.00	0.00
05-PZ-09B4		-- LED Program Switch : NONE	1	AEV	0.00	0.00
05-ZZ-ZZZZ			1	AEV	0.00	0.00
<b>ELECTRICAL - CELL 3</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
06-00-0004		-- Customer Supplied Part(s) : NONE	1	AEV	0.00	0.00
06-00-0001			1	AEV	0.00	0.00
06-00-0055		< Tremco Ignition Security Kit -Silverado HD 4500 + Diesel	1	AEV	200.00	200.00
06-AL-4900	<	-- Cab Spot Light: None	1	AEV	0.00	0.00
06-AM-SAH3	<	-- AEV Trauma Hawk Telematics System - Medium Duty AEV RMR-LX1 20-2	1	AEV	0.00	0.00
06-AM-SAL1		-- Location: Passenger's seat base	1	AEV	0.00	0.00
06-RR-0707	<	-- (1) Speaker: Connect to AEV Traumahawk Telematics in patient area	1	AEV	0.00	0.00
06-BA-3F4K		Batteries: 2 - Battery System - Silverado HD 4500/5500/6500	1	AEV	0.00	0.00
06-BA-3FD7	<	-- Battery Make: (2) Random Make, Min OEM 1100 CCA/HR	1	AEV	0.00	0.00
06-BA-3FN2		-- Batt Loc: (T1) All Batteries M-8	1	AEV	0.00	0.00
06-BA-Q632	<	-- Battery Switch: Cole Hersee 2484-16 Paddle, Medium Duty, center console	1	AEV	0.00	0.00
06-BA-3FW4		-- Batteries Wired: Parallel for higher amperage	1	AEV	0.00	0.00
06-DA-DOM0		Dash Light : NONE	1	AEV	0.00	0.00
06-EC-056X		POWER Door Locks: Module Doors, X-Series Units	1	AEV	0.00	0.00
06-EC-0506	<	-- Door Locks, Tied into OEM System X series	1	AEV	0.00	0.00
06-EC-0512	<	-- OEM Key Fob: Included w/Chassis Unlock Mod Doors	1	AEV	0.00	0.00
06-EC-05B9		-- Door Lock Switches : Integrated in Interior Entry door Handles -x	1	AEV	0.00	0.00
06-EC-05M0		-- ONLY the following doors shall have power door locks:	1	AEV	0.00	0.00
06-EC-05X0		-- Electric Door Lock: (M-1A) Upper Left Front Compartment,	1	AEV	0.00	0.00



07/22/2021

Page 11

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
06-EC-05X1		-- Electric Door Lock: (M-1) Left Front Compartment	1	AEV	0.00	0.00
06-EC-05X2		-- Electric Door Lock: (M-2) Left Middle Compartment	1	AEV	0.00	0.00
06-EC-05X4		-- Electric Door Lock: (M-3) Left Rear Compartment	1	AEV	0.00	0.00
06-EC-05X6		-- Electric Door Lock: Rear Access Doors	1	AEV	0.00	0.00
06-EC-05X7		-- Electric Door Lock: (M-5) Right Rear Compartment	1	AEV	0.00	0.00
06-EC-05X9		-- Electric Door Lock: (M-6) Right Rear, Forward Compt	1	AEV	0.00	0.00
06-EC-05XA		-- Electric Door Lock: Curbside Access Door	1	AEV	0.00	0.00
06-EC-05XB		-- Electric Door Lock: (M-7) Right Front Compt	1	AEV	0.00	0.00
06-EC-081X	<	-- Remote Keypad #1: Installed, X-Series Units	1	AEV	0.00	0.00
06-EC-0816		-- Location: By Curbside Door	1	AEV	0.00	0.00
06-EC-3028		Chevy Silverado HD Rearview Camera Installed, Module body	1	AEV	0.00	0.00
06-EC-31FW	<	Patient Area Bullet Camera: Voyager VCCYL37	1	AEV	250.00	250.00
06-EC-31I2		-- Camera Mounted Toward: Rear (Faces Forward)	1	AEV	0.00	0.00
ZZ-ZZ-ZZZZ	S	-- *(3) CONTROL SWITCHES/CURBSIDE	1	AEV	225.00	225.00
06-EC-350S		Circuit Board: RMR Rail System, W/ LED Diagram - Type I Silverado	1	AEV	0.00	0.00
06-EC-CB03		-- Circuit Protection, 12V: Blade Breaker - Manual-reset	1	AEV	0.00	0.00
06-RR-23F1		-- Ind Light Flasher: Thru 14S Flasher Unit	1	AEV	0.00	0.00
06-RR-2406	S	-- Type I - COMPOSITE Console: Pass Thru - 14" OAW std Silverado design	1	AEV	0.00	0.00
06-RR-2315		-- Type 1 LED Rocker Switches Front and Rear Switch Panels Standard	1	AEV	0.00	0.00
06-EC-3570		-- Master Switch: Front Only	1	AEV	0.00	0.00
06-MC-0810	<	-- Smart Volt Meter: (1) Kinequip 8.0 thru 16.0 Volts, Digital w Low voltage buzze	1	AEV	0.00	0.00
06-RR-23A1		-- Engraved LOGO: AEV TraumaHawk	1	AEV	0.00	0.00
06-RR-23I1		-- Indicator Light: Halogen AMBER "Compt Open" light	1	AEV	0.00	0.00
06-RR-23I2		-- Flashing light: Activate w/ ANY compartment door switch.	1	AEV	0.00	0.00
06-RR-23I3		-- Indicator Light: halogen GREEN "AMB PWR" light	1	AEV	0.00	0.00
06-RR-23I4		-- Steady burn light: Activate with Conversion power switch	1	AEV	0.00	0.00
06-RR-23I5		-- Indicator Light: Halogen RED "Door Ajar" light	1	AEV	0.00	0.00
06-RR-23I6		-- Flashing light: Activate w/ ANY Mod entry door switch.	1	AEV	0.00	0.00
06-RR-23J3		-- Door/Compartment Ajar Buzzer: None	1	AEV	0.00	0.00
06-RR-23L0		-- Illumination strip LED for Front and rear switch panels 12v	1	AEV	0.00	0.00
07-RR-24A0		-- Console Finish: Black, Textured "Easy Grip"	1	AEV	0.00	0.00
06-EC-4300		Back-up Alarm: Standard 102DB	1	AEV	0.00	0.00
06-EC-43B0		-- Cut Off Switch: Auto reset ,momentary style	1	AEV	0.00	0.00
06-EC-GR01		Ground Straps, Module to Frame: (Qty 4) Braided	1	AEV	0.00	0.00
06-IG-0310		Inverter : Vanner 20-1050 CUL-DC - Full Mod	1	AEV	1233.00	1233.00
06-EC-03AS		-- Portable Equip Charging Circuits: Included in Inverter	1	AEV	0.00	0.00
06-EC-03AA		-- PREWIRE LOCATION: (1)Cab Console, (1) Behind A/A	1	AEV	0.00	0.00
06-EC-03C9	<	-- Portable Equip Pwr Source: Ignition and/or Shoreline	1	AEV	0.00	0.00

07/22/2021

Page 12

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
06-IG-03A0		-- Battery Charger/Conditioner: 55A - Built into Inverter	1	AEV	0.00	0.00
06-IG-0003		-- Built-in Battery Charger: Enable - Wire to Batteries	1	AEV	0.00	0.00
06-IG-04L0		-- Inverter Location: M-2 (LFM) Compartment	1	AEV	0.00	0.00
06-IG-04M0		-- On Floor near wall #1	1	AEV	0.00	0.00
06-IG-04C0		-- Lexan Cover: Over Inverter	1	AEV	39.00	39.00
		<b>COMMUNICATION RADIO(S) RELATED</b>	1	AEV	0.00	0.00
06-00-0001		--	1	AEV	0.00	0.00
		<b>RADIO POWER</b>	1	AEV	0.00	0.00
06-EC-03A0		-- Radio Power No 1: 30A, Pos and Neg, 10 awg Wires	1	AEV	0.00	0.00
06-EC-03B0		-- Radio Power Source: Battery Switch Hot	1	AEV	0.00	0.00
06-EC-03G0		-- LOCATION: Behind Passenger's Seat	1	AEV	0.00	0.00
06-EC-03A2		-- Radio Power No 2: 30A, Pos and Neg, 10 awg Wires	1	AEV	0.00	0.00
06-EC-03B0		-- Radio Power Source: Battery Switch Hot	1	AEV	0.00	0.00
06-EC-03E0		-- LOCATION: Behind Action Area Board	1	AEV	0.00	0.00
	<b>S</b>	<b>***LABOR INSTALL RADIOS***</b>	1	AEV	500.00	500.00
06-RR-0100		-- Coaxial Cable, No 1: Type RG-58U, No connectors	1	AEV	0.00	0.00
06-RR-01O1	<	-- ORIGINATION POINT: Roof Port No 1	1	AEV	0.00	0.00
06-RR-01P0		-- Port Plate: None - Access thru center upholstery panel	1	AEV	0.00	0.00
06-RR-01T1		-- TERMINATION POINT: Behind Passenger's seat w/ 36" Tail	1	AEV	0.00	0.00
06-RR-1809		-- Patient Area Radio : None	1	AEV	0.00	0.00
06-SO-0000		125V SHORE LINE AND OUTLETS	1	AEV	0.00	0.00
06-00-0001		--	1	AEV	0.00	0.00
06-SO-0500		-- Shore Line Inlet: 20A Super Auto Eject, ILOS	1	AEV	317.00	317.00
06-SO-00L1		-- Inlet location: Aft of Left Front compartment	1	AEV	0.00	0.00
06-SO-0801	<	-- Indicator Light, Shore line: Weather proof, power by SL, Green	1	AEV	71.00	71.00
06-SO-1005		-- Cover, Yellow, Shore Line Inlet : 20A Super Auto Eject, STD	1	AEV	0.00	0.00
06-SO-10TT	<	-- Inpower Timer: VCM-05-01SF, Installed	1	AEV	62.00	62.00
06-ZZ-ZZZZ		--	1	AEV	0.00	0.00
06-SO-1400		-- **125 Volt OUTLETS**	1	AEV	0.00	0.00
06-SO-1401	<	-- 125 VAC Outlet, No 1: 15A, Hospital Grade, IVORY	1	AEV	0.00	0.00
06-SO-14L1		-- LOCATION: Action Area, standard location	1	AEV	0.00	0.00
06-SO-14O2		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1402		-- 125 VAC Outlet, No 2: 15A, Hospital Grade, IVORY	1	AEV	0.00	0.00
06-SO-14L3		-- LOCATION: RF ALS, (See Drawing)	1	AEV	0.00	0.00
06-SO-14O2		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1403		-- 125 VAC Outlet, No 3: 15A, Hospital Grade, IVORY	1	AEV	82.00	82.00
06-SO-14L4		-- LOCATION: Telemetry Area, (See Drawing)	1	AEV	0.00	0.00
06-SO-14O2		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1404		-- 125 VAC Outlet, No 4: 15A, Hospital Grade, IVORY	1	AEV	82.00	82.00
06-SO-14LA		-- LOCATION: Streetside left wall mid-point	1	AEV	0.00	0.00

07/22/2021

Page 13

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
06-SO-1402		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1100		**INTERIOR 12 Volt OUTLETS**	1	AEV	0.00	0.00
06-SO-1101		-- 12V Outlet, No 1: Power Point Double Outlet- Wire thru Med Isolator	1	AEV	0.00	0.00
06-SO-1111		-- LOCATION: Action Area, standard location	1	AEV	0.00	0.00
06-SO-1402		-- Outlet mounting ORIENTATION: Vertical	1	AEV	0.00	0.00
06-SO-1910		-- Power Source: Medical Isolator , Batt Sw Hot	1	AEV	0.00	0.00
06-SO-1161	<	-- 12V Outlet, DUAL USB Fast 4.8A., 2.4 A per slot Round IATS EACH	1	AEV	75.00	75.00
26-SO-1111		-- LOCATION: Action Area wall #2	1	AEV	0.00	0.00
06-SS-0604		Siren: Whelen, 295SLSA1, Standard GM Silverado 4500/5500/6500 +	1	AEV	0.00	0.00
06-SS-FC80	<	-- Siren Spkr: CPI, Bumper surface bumper SAD/P3819/20-19C45-1 Silverado HD Intl CV	1	AEV	226.00	226.00
06-SS-SW01	<	-- Siren / Horn Switch: In Cab Console	1	AEV	0.00	0.00
06-SS-SY01		Air Horn System: NONE	1	AEV	0.00	0.00
06-SS-1265		Siren, Whelen Howler (1) IATS, w/Bracket - D4/5500 2020+	1	AEV	782.00	782.00
06-SS-1274		-- Howler, Mounting Bracket: D4/5500 - HWLRB14	1	AEV	0.00	0.00
06-ZZ-ZZZZ			1	AEV	0.00	0.00
		<b>CABINET SHOP - Modular</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
07-00-0001	<	ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"	1	AEV	0.00	0.00
		<b>***Aluminum Composite Cabinet Configuration 172 Type 1</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
07-00-0006		-- Rubber Cactus Mat : On Cabinet Floors, Drawers & Shelves, X-Series units	1	AEV	0.00	0.00
07-00-0030	<	-- Aluminum Cabinet Backer-Sound Barrier	1	AEV	0.00	0.00
07-00-MB90		-- Interior Color Packages	1	AEV	0.00	0.00
07-00-MC02		-- Mica Color: Gloss Gray D355-01	1	AEV	36.00	36.00
07-00-N002		-- All Cabinet interiors Standard Pre-laminated > WHITE	1	AEV	0.00	0.00
07-00-PC00		-- LEXAN Type : Specify Color ????????????????????	1	AEV	0.00	0.00
11-SE-0199	S	-- **EVS CHILD SAFETY ***	1	AEV	975.00	975.00
07-AC-4500	<	-- AC CABINET: Evaporator,Location : Bulkhead X Series STD composite Over Walkthru	1	AEV	0.00	0.00
07-CA-03XA		-- CURBSIDE UPPER: Over Squad Bench	1	AEV	398.00	398.00
07-CU-X101		-- Cabinet K: 1 opening with set back center divider	1	AEV	0.00	0.00
07-DR-LXX1	<	-- Doors, Sliding Lexan : Restocking, STD X-Series Non-Compliant to J3058	1	AEV	0.00	0.00
07-00-PH05		-- Full Length Extruded additional handle to facing door of all slider window	1	AEV	8.00	8.00
11-YZ-0907	<	-- Non-Compliant to 3.11.3 J3058, cabinets shall not come open in transit	1	AEV	0.00	0.00
11-ZZ-ZZZZ	S	-- *** (3) Restocking Features*****	1	AEV	588.00	588.00
07-CA-04A8		-- Cabinet, (3) Glove Storage, over C/S Entry Door	1	AEV	332.00	332.00
07-DR-LX04		-- Door: Overlay He, 3/8" Lexan - 3-glove dispense thru	1	AEV	0.00	0.00
07-HW-SO11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	27.00	27.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00

07/22/2021

Page 14

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
07-CA-04B0		-- CURBSIDE REAR STORAGE CABINET: NONE	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- ****GRAB HANDLE /CURBSIDE DOOR**	1	AEV	95.00	95.00
07-LF-4800		-- LF Cabinet, Behind Att Seat: NONE	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- **ALS CABINET/FRONT OF SQ BENCH	1	AEV	0.00	0.00
07-RF-4500	<	-- RF ALS Cabinet: Aluminum Composite Construction	1	AEV	0.00	0.00
07-CA-04AX		-- Cabinet, (3) Glove Storage, 45° Section of RF ALS cabinet, X-Series	1	AEV	0.00	0.00
07-DR-LX0C		-- Door: Overlay Hinged, 3/8" Lexan - 3-glove dispense thru X-SERIES	1	AEV	0.00	0.00
07-DR-LZ10		-- Hinges: Stainless Spring Loaded	2	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-RF-0003		-- Interior Color: White Anti-Microbial Powder Coated	1	AEV	0.00	0.00
07-RF-I1X0		-- Cabinet I-1: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-DR-LXXA		-- Door: Single Flip Up 3/8" Lexan	1	AEV	0.00	0.00
07-DR-LZ20		-- Hinges: Reel Torque	1	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- (2) DRAWERS/ALS CABINET****	1	AEV	560.00	560.00
07-RF-I2X0		-- Cabinet I-2: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-DR-LXXB		-- Doors, Dual, Overlay Hinged, 3/8" Lexan - RF ALS Cabinet	1	AEV	0.00	0.00
07-00-PH02		-- Window Handles: Full Length Extruded - Hinge Door	1	AEV	0.00	0.00
07-HW-SX15		-- Dual Round Pull Latches: Non-locking - Chrome	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	2	AEV	0.00	0.00
07-RA-IOA1		-- Outside Access: Thru M-7 (RF) Compartment door.	1	AEV	0.00	0.00
07-RF-0001		-- Interior MICA Color: White cabinet liner	1	AEV	0.00	0.00
07-TS-12X2		-- Shelf Track: Small Alum. Unistrut, X-Series, RF ALS cabinet	1	AEV	0.00	0.00
07-CA-06VD		-- (2) Shelves: Adjustable, Aluminum, White Anti-Microbial coated, STD	1	AEV	0.00	0.00
07-RF-I3X0	<	-- Cabinet I-3: X Standard, Aluminum Composite	1	AEV	0.00	0.00
07-DR-LXXE		-- Door, Single Solid, Flush - Drug Locker	1	AEV	0.00	0.00
07-CA-2100		-- TRIM: U-shaped Door, J-trim opening	1	AEV	0.00	0.00
07-HW-HIN1		-- Hinge: 1 1/2" Stainless Steel Piano Hinge	1	AEV	0.00	0.00
07-HW-SX12		-- Round Pull Latch: Locking - Chrome Finish	1	AEV	3.00	3.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-RA-IOA1		-- Outside Access: Thru M-7 (RF) Compartment door.	1	AEV	0.00	0.00
07-RF-0001		-- Interior MICA Color: White cabinet liner	1	AEV	0.00	0.00
07-RR-0064		-- Right Rear Cabinet: Cover over M-5 Compartment	1	AEV	0.00	0.00
07-SB-4500		-- SQUAD BENCH: Aluminum Composite Construction X Series	1	AEV	0.00	0.00



07/22/2021

Page 15

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
07-SB-1001		-- Storage Under Lid - Configure to M-6 Compartment Size	1	AEV	0.00	0.00
07-SB-LIDX		-- Squad Bench Lids: Split - 2-section	1	AEV	0.00	0.00
07-SB-LH00		-- Hinge, Squad Bench Lid(s): Butt Style Hinges	1	AEV	0.00	0.00
07-SB-LH03		-- Lid Checks: Gas shock, Dual Action	2	AEV	0.00	0.00
07-SB-LH07		-- Latch, Squad Bench Lid: Slam Action Paddle, W keeper	2	AEV	0.00	0.00
11-X0-0030		-- Stowage rating label - Squad bench interior, entire area 80 lbs	2	AEV	0.00	0.00
07-TR-SB01		-- Edge Trim, Lids: Band w/ Laminate and J-Trim Protection	1	AEV	0.00	0.00
08-MH-1400	<	-- Restraint Net, Black, 7 point detachable, at head of S/B, Mod	1	AEV	0.00	0.00
07-TC-4500		-- TOP CABINETS, - w/ 72" HR, Aluminum Composite Construction X STD	1	AEV	0.00	0.00
07-TC-A450		-- Cabinet A: 72" HR Aluminum Composite X std	1	AEV	0.00	0.00
07-DR-LXXA		-- Door: Single Flip Up 3/8" Lexan	1	AEV	0.00	0.00
07-DR-LZ20		-- Hinges: Reel Torque	1	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-TC-B450		-- Cabinet B: Ergonomically angled toward the CPR seat (72"HR) X Std	1	AEV	0.00	0.00
07-CB-DR75		-- Doors; Cabinet B Secure Latch Restocking Sliding Window Top hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-0000	S	-- ***DRAWER/ LEFT / CPR SEAT***	1	AEV	280.00	280.00
07-WC-4500		-- WALL CABINET: CPR Seat w/Telemetry, Aluminum Composite Construction X	1	AEV	0.00	0.00
07-WC-AAX1		-- Action Area: Standard	1	AEV	0.00	0.00
07-CA-480X		-- 1/2" Solid Surface A/A Tray W/ Bio Waste, X-Series STD	1	AEV	0.00	0.00
07-CA-480Y	<	-- Solid Surface : Specify Color of Tray ????????????????????????????	1	AEV	0.00	0.00
07-CA-4U01	<	-- Solid Surface Bezel for sharps and trash w Lid on trash X series std	1	AEV	0.00	0.00
07-SB-1005		-- WASTE CONTAINER: 6 Quart	1	AEV	0.00	0.00
07-SB-1008		-- SHARPS CONTAINER: 2-Gallon Sharps-A-Gator (CONT-02)	1	AEV	0.00	0.00
07-CA-4U08		-- Solid Surface extension in front of O1 X series std	1	AEV	0.00	0.00
07-WC-AABD		-- Action Area Board: Black Grip See Station No 6 for content	1	AEV	0.00	0.00
07-WC-O10X		-- Cabinet O1: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-DR-LXX5		-- (O1)Door: Single Overlay Lexan Hinged Right	1	AEV	0.00	0.00
07-DR-LZ10		-- Hinges: Stainless Spring Loaded	1	AEV	0.00	0.00
07-HW-SX11		-- Round Pull Latch: Non-locking - Chrome Finish	1	AEV	0.00	0.00

07/22/2021

Page 16

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
11-X0-0010		-- Stowage rating label - Southco round latch 10 pounds applied each	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-C64X		-- Cabinet C: Aluminum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7C	<	-- Doors; Cabinet C Secure Latch Restocking Sliding Window Left Side Hinged X	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-RF-0008		-- No Inside Access To Exterior Compartment	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-D64X		-- Cabinet D: Ergonomically Angled Over Telemetry, Alum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7D	<	-- Doors; Cabinet D Secure Latch Restocking Sliding Window Top hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-E64X		-- Cabinet E: 172 Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7E	<	-- Doors; Cabinet E Secure Latch Restocking Sliding Window Top hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-RF-0008		-- No Inside Access To Exterior Compartment	1	AEV	0.00	0.00
07-TS-12X0		-- Shelf Track: Small Alum. Unistrut, X-Series	1	AEV	0.00	0.00
07-CA-06VB		-- (1) Shelf: Adjustable, Aluminum, White Anti-Microbial coated	1	AEV	0.00	0.00
07-WC-F64X		-- Cabinet F: Standard, Aluminum Composite Construction	1	AEV	0.00	0.00
07-CB-DR7F	<	-- Doors; Cabinet F Secure Latch Restocking Sliding Window Bottom hinged x	1	AEV	0.00	0.00
11-X0-0016		-- Stowage rating label Secure Latch Restocking Sliding Window 30 pounds applied	1	AEV	0.00	0.00
07-ZZ-ZZZZ	S	-- ***CUSTOM LEFT WALL****	1	AEV	0.00	0.00
07-WC-SS09		-- CPR Side Seat: None, See Work Order for Specifics	1	AEV	0.00	0.00
07-WC-TAX1		-- Telemetry Area: with armrest pad	1	AEV	0.00	0.00
07-CA-49X0		-- 1/2" Solid Surface Telemetry Area Tray: X-Series STD	1	AEV	0.00	0.00
07-CA-480Y	<	-- Solid Surface : Specify Color of Tray ??????????????????????	1	AEV	0.00	0.00
08-SE-1702		-- P4 - 4-Point PER4MAX Restraint System - with replacement indicator W/CPR	1	AEV	0.00	0.00
08-SE-1820	<	-- (2) on Squad Bench, (1) CPR Side Seat Per4Max Black Belts	1	AEV	0.00	0.00
08-SE-SB70		-- S/B: (3) Sec patient restraints - 9" Sleeves Face of Bench	1	AEV	0.00	0.00
08-SE-SB76		-- S/B: (3) Sec patient restraints - 5" Sleeves By Hinge	1	AEV	0.00	0.00

07/22/2021

Page 17

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
00-20-0072		-- Per4Max Four-Point Seatbelts: Accept and Install Full Feature	1	AEV	0.00	0.00
		<b>CABINET SET - CELL 4 - MOD</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
08-00-00CX		-- Sub Floor, 3/4" Composite, STD	1	AEV	0.00	0.00
08-00-FL30		Flooring: Lonplate II - #424 Gun Metal (Dark Gray)	1	AEV	273.00	273.00
08-00-FL0B	<	-- Flooring Main Edge, 3" Recessed 3/4: deep w Blue LED Lighted roll-up	1	AEV	418.00	418.00
11-ZZ-0919	<	-- Exception to C.9.4.1 Patient compartment lighting contains blue lighting	1	AEV	0.00	0.00
08-AS-0001	<	-- Rear Threshold, Stainless, 6" Wide x Full Width at rear doors	1	AEV	0.00	0.00
08-AS-0006		-- C/S Stepwell Threshold, Polished Diamond Plate	1	AEV	0.00	0.00
08-CS-0001		COT MOUNT HARDWARE: (Full Size Mod)	1	AEV	0.00	0.00
08-CR-09PL	<	-- Cot Mount: Stryker, No 6390, Power Load, Installed	1	AEV	22169.00	22169.00
08-CR-09PN		-- mass casualty kit not requested	1	AEV	0.00	0.00
08-CR-1002	<	-- 12v power feed location FRONT for Stryker power load 6390	1	AEV	0.00	0.00
08-CS-00PL	<	-- Cot Position No 1: PRIMARY CENTER POSITION,	1	AEV	0.00	0.00
08-CS-2000	<	-- Primary Cot position under floor reinforcement	1	AEV	0.00	0.00
08-CS-3009		-- Cot mount set up for: Stryker Power-Pro 6506	1	AEV	0.00	0.00
08-CS-19A5		-- Cot Stop, Block: Stryker Power/Performance load. Install hook with kit	1	AEV	15.00	15.00
08-CS-3009		-- Cot mount set up for: Stryker Power-Pro 6506	1	AEV	0.00	0.00
08-CS-19U1		-- Q Straint System: NONE	1	AEV	0.00	0.00
08-OS-04SX		OXYGEN / AIR / VACUUM System: X-Series	1	AEV	0.00	0.00
08-OS-0401		-- Oxygen Outlet No 1: Amico Console - Ohmeda/Ohio Diamond Style	1	AEV	0.00	0.00
08-OS-040A		-- LOCATION: Action Area	1	AEV	0.00	0.00
08-OS-0402		-- Oxygen Outlet No 2: Amico Console - Ohmeda/Ohio Diamond Style	1	AEV	0.00	0.00
08-OS-040A		-- LOCATION: Action Area	1	AEV	0.00	0.00
08-OS-0403		-- Oxygen Outlet No 3: Amico Console - Ohmeda/Ohio Diamond Style	1	AEV	144.00	144.00
08-OS-040D		-- LOCATION: Curbside Wall, over the head of the S/B	1	AEV	0.00	0.00
08-OS-08B2	<	-- Port Cyl Rack No 2: CPI Auto-Release Duramount (no strap) D tank	1	AEV	248.00	248.00
08-OS-090L	<	-- Port Cyl Rack No 1: CPI Auto-Release Duramount (no strap) D tank	1	AEV	0.00	0.00
08-OS-1331	<	-- Rack No 1: Adjustable AEV O2 Rack Green with 4 Ratchet Straps M/H	1	AEV	0.00	0.00
08-OS-11G1	<	-- Cylinder Type: OXYGEN - Green Colored Hose	1	AEV	0.00	0.00
08-OS-1301		-- Rack Location: Left Front, wall #2 near wall #3	1	AEV	0.00	0.00
08-OS-132M		-- Set up For M cylinder	1	AEV	0.00	0.00
08-OS-1710	<	-- Regulator, Oxygen, Fixed output @ 50 psi +/-5 , CGA 540, Installed STD	1	AEV	0.00	0.00

07/22/2021

Page 18

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
08-OS-1902		-- Regulator Wrench: Cast aluminum, OXYGEN w/ cable lanyard	1	AEV	0.00	0.00
08-OS-35ST		-- Vacuum System: SSCOR regulator/gauge panel in A/A	1	AEV	0.00	0.00
08-OS-3501	<	-- Collection Canister w Clip: Bemis, 1200 CC Capacity -J3043 retention compliant	1	AEV	0.00	0.00
08-OS-3502		-- VAC Plumbing: Direct from panel to canister - NO Outlet	1	AEV	0.00	0.00
08-OS-3503		-- Vacuum Pump: 49 State	1	AEV	0.00	0.00
08-OS-35L4		-- Location: M-2 Compartment	1	AEV	0.00	0.00
<b>TRIM / DOOR ASSEMBLY - CELL 5</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
09-00-002S		-- Interior window and aluminum trim with standard satin finish- std	1	AEV	0.00	0.00
09-00-000Z		*****Door Department X Series > New	1	AEV	0.00	0.00
02-BT-C85V		-- Handles, Ext: Tri-mark 1875, Free Float, Polished CNNC finish X-Series	1	AEV	0.00	0.00
02-BT-C85A		-- Interior Release: All Entry Doors, with bezel Emergency Access	1	AEV	0.00	0.00
09-B1-ED0X		-- Entry Door Panels, Windows and Hardware, X-Series Units	1	AEV	0.00	0.00
08-MH-0020		-- Interior Grab Handle Color: Yellow Antimicrobial	1	AEV	0.00	0.00
08-MH-0318	<	-- Grab Handle, CS Entry: (1) 3-pt "L" Shaped 90, Yellow Antimicrobial	1	AEV	114.00	114.00
08-MH-03E8		-- Grab Handles, Rear Access: (2) 3-pt "L" Shaped 90, Yellow Antimicrobial	1	AEV	226.00	226.00
09-AS-070X	<	-- Door Panels: Mica over Smooth Alum (Upper/Lower), Upholstery (Center)	1	AEV	0.00	0.00
09-WI-02BX		-- "AUTO SHADE" Windows: Upper R/A Doors, Fixed Glass, X-Series STD	1	AEV	0.00	0.00
09-WI-06BX		-- "AUTO SHADE" Window: Upper C/S Access, Fixed Glass, X-Series STD	1	AEV	0.00	0.00
09-WI-09BX		-- Inverter, "Auto Shade" Windows : Part of X series windows	1	AEV	0.00	0.00
09-IN-3STX	<	-- Insulation: All Module Doors, 2" Black Foam, X-Series units	1	AEV	0.00	0.00
09-IN-3STY	<	-- Insulation: All Module Doors, Black Sound Proofing, X-Series units	1	AEV	0.00	0.00
09-MH-2530	<	-- Grab Rail, (1), 18" Gray Antimicrobial Rear Entry Assist std.	1	AEV	0.00	0.00
09-DR-WT00		Talk Through Window: Sliding Lexan Window - CLEAR	1	AEV	0.00	0.00
09-DR-WT20		-- Sliding Window Locking Pin: 1/4" with Lanyard	1	AEV	0.00	0.00
09-FM-10X4		Dri-Dek Compt Floors and shelves, Blue, STD X-Series	1	AEV	0.00	0.00
09-FM-11X1		-- Dri-Dek EDGES: Blue, Beveled frontal edges	1	AEV	0.00	0.00
<b>ELECTRICAL Point to Point - CELL 6</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
10-EB-13X2		Cabinet Light(s) : "DAY BRIGHT" LED White Lights, X-Series Units	1	AEV	0.00	0.00
05-IL-13S1		-- Cab Interior Lights Switching: Thru MultiPlex System	1	AEV	0.00	0.00
10-EB-13Y0		-- Daybright location 1	1	AEV	0.00	0.00
10-EB-13YB		-- Daybright Light Location Cabinet B	1	AEV	0.00	0.00
10-EB-13Y1		-- Daybright location 2	1	AEV	0.00	0.00



07/22/2021

Page 19

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
10-EB-13YD		-- Daybright Light Location Cabinet D	1	AEV	0.00	0.00
10-EB-13Y2		-- Daybright location 3	1	AEV	0.00	0.00
10-EB-13YO		-- Daybright Light Location Cabinet O1	1	AEV	0.00	0.00
10-EB-13Y3		-- Daybright location 4	1	AEV	0.00	0.00
10-EB-13YC		-- Daybright Light Location Cabinet C	1	AEV	0.00	0.00
10-EB-13Y4		-- Daybright location 5	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y5		-- Daybright location 6	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y6		-- Daybright location 7	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y7		-- Daybright location 8	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y8		-- Daybright location 9	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-EB-13Y9		-- Daybright location 10	1	AEV	0.00	0.00
10-EB-13YI		-- Daybright Light Location Cabinet I-1	1	AEV	0.00	0.00
10-IL-02ST		Action Area Light: 12V, LED, Surface Mount	1	AEV	0.00	0.00
10-IL-02L7		-- Light Location: Action Area	1	AEV	0.00	0.00
<b>UPHOLSTERY - CELL 7</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
11-00-0002		Upholstery : Specify Color Required ????????????????????????????	1	AEV	0.00	0.00
11-00-UT0X		Uph Joint Type: "PREMIUM " Upgrade	1	AEV	0.00	0.00
11-SB-0005		Squad Bench seat cushion cut-outs: None	1	AEV	0.00	0.00
11-SE-CSPD		Head Protection: Pad over CS Entry Door	1	AEV	0.00	0.00
11-SE-REPD		Head Protection: 2" Pad over Rear Access Doors, Full Width	1	AEV	0.00	0.00
<b>PAINT - STRIPES - DECALS</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
12-PT-UNCT		-- Undercoating : Per QVM Guidelines, STD	1	AEV	0.00	0.00
12-DC-0001		Reflective Tape: On painted edges of Exterior Door Frame	1	AEV	0.00	0.00
12-DC-GA10		Compartment Finish: Diamond Plate Standard	1	AEV	0.00	0.00
12-PT-0100		Primary (Over All) Color: White (YZ)	1	AEV	0.00	0.00
12-DC-0002	<	-- Flip Step Reflective/Prismatic Tape: Red/White/R/W/R/W/R	1	AEV	0.00	0.00
12-PT-0112		-- Tape Stripe: NONE (KKK-F Deviation)	1	AEV	0.00	0.00
11-YZ-0962		-- Non-Compliant to KKK-F 3.16.2 ;Exterior Safety stripe to be Orange	1	AEV	0.00	0.00
12-ZZ-ZZZZ	S	-- ***STRIPING & GRAPHICS***	1	AEV	3470.00	3470.00
12-PT-RF01	<	-- Roof Paint: Color and finish quality to be GLOSSY	1	AEV	0.00	0.00
12-PT-DRIP	<	Drip Rails: Bright Aluminum, De-burred and rounded corners	1	AEV	0.00	0.00
<b>DETAIL - SHIP LOOSE ITEMS</b>			<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
12-PT-DRIZ	<	-- Drip Rails: Detail-Refer to Paint Section for Drip Rail Information	1	AEV	0.00	0.00
13-10-XM00		-- Owner's Manual USB Flash Drive ship loose	1	AEV	0.00	0.00
13-KK-KDEC		Decals: KKK / DOT Pkg, Blue/White reflective - Ship Loose	1	AEV	0.00	0.00
13-RF-STAS		-- Decals: 32" Star of Life - Ship Loose	1	AEV	0.00	0.00
13-KK-NSSB		Decals: NO SMOKING & SEATBELT, installed, cab & pt. area.	1	AEV	0.00	0.00

PART NO	S	DESCRIPTION	QTY	ID	EACH	EXTENDED
13-KL-0010		AEV Logos: Installed on unit per AEV standard locations	1	AEV	0.00	0.00
13-MH-05ST	<	Fire Extinguisher, 5 pound, shipped loose, Std	1	AEV	0.00	0.00
11-YZ-0932	<	-- Exception to 3.15.2 Required Two fire extinguishers installed by FSAM	1	AEV	0.00	0.00
11-ZZ-0932	<	-- Exception to C.16.1 1 Required Two fire extinguishers installed by FSAM	1	AEV	0.00	0.00
13-MH-10A0		Reflector Pkg: Body - 2ea, Side Fr Amber, Side Rear Red, Rear Red	1	AEV	0.00	0.00
13-SB-0003		Post And Wheel Cups: NONE	1	AEV	0.00	0.00
13-SP-TIRE		Spare Tire: Refer To Chassis Section to See if it gets one.	1	AEV	0.00	0.00
34-XX-0001		Primary Cot: NONE included	1	AEV	0.00	0.00
34-XX-0002		Secondary Stretcher: NONE included	1	AEV	0.00	0.00
34-XX-5000	<	Indemnification Statement	1	AEV	0.00	0.00
		<b>== 172 x 95 LWB Silverado HD X Base Price - 15.015 07/22/20 ==</b>	<b>1</b>	<b>AEV</b>	<b>0.00</b>	<b>0.00</b>
	<b>S</b>	<b>**Sheriff's Association Fee/ .075%</b>	<b>1</b>	<b>AEV</b>	<b>1793.00</b>	<b>1793.00</b>
03-00-0001	S	***CREDIT***	1	AEV	-1231.00	-1231.00
03-08-101P	S	2020 *172** Silverado CC5500HD 4 x 2 Reg cab Diesel (X-Series) Conv PKG -20-2	1	AEV	130104.00	130104.00
03-ZZ-ZZZZ	S	***CHEV FLEET ***	1	AEV	-6200.00	-6200.00
36-EO-0001		-- ***END OF ORDER***	1	AEV	0.00	0.00
		<b>Total</b>				<b>240,872.09</b>



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**From:**  
Emergency Services - Lyle Johnston

**Action Item # V. - 8.**

Emergency Services - Amendment to EMS Management  
Consultants Billing Agreement for Medicaid Claims

**Issue/Action Requested:**

Request that the Board of Commissioners approve an amendment to the current billing contract with EMS Management Consultants, as it relates to Medicaid claims. All Medicaid claims will switch to a fixed billing rate, instead of a percentage of collections rate.

**Background/Purpose of Request:**

With the recent changes to the North Carolina Medicaid Managed Care billing process, EMS/MC has proposed that they bill a flat rate \$11.50 per Medicaid Managed Care claim, instead of the usual percentage rate on collections. Any funds collected through these Medicaid claims will not be calculated into the total collections from which the percentage based payment is calculated.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve an amendment to the current billing contract with EMS Management Consultants, as it relates to Medicaid claims. All Medicaid claims will switch to a fixed billing rate, instead of a percentage of collections rate.

**ATTACHMENTS:**

Description

- EMS/MC Medicaid Billing Amendment

## **FIRST AMENDMENT TO BILLING SERVICES AGREEMENT**

THIS FIRST AMENDMENT TO BILLING SERVICES AGREEMENT is entered into as of the last date below by and between **EMS MANAGEMENT & CONSULTANTS, INC.** ("EMS|MC") and **BRUNSWICK COUNTY**, ("Client").

### **RECITALS:**

A. EMS|MC and Client are parties to a Billing Services Agreement effective November 1, 2018, (the "Original Agreement").

B. As a result of North Carolina Medicaid Managed Care ("NC-MMC") reimbursement changes implemented on July 1, 2021 in connection with North Carolina's Transformation to Medicaid Managed Care, the parties desire to amend the compensation paid by Client to EMS|MC for RCM Services provided with respect to NC-MMC claims.

### **AGREEMENT:**

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained and other good and valuable considerations, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

1. RCM Fee. Beginning on the Amendment Effective Date, the RCM Fee, as defined in Section 5 of the Original Agreement, shall be amended to add the following: For any claims that EMS|MC submits to NC-MMC on behalf of Client, Client shall pay to EMS|MC \$11.50 per claim (the "NC-MCC Rate") and any reimbursement received by Client for such NC-MMC claims shall be excluded from the calculation of "Net Collections," as defined in the Original Agreement. The NC-MMC Rate and the number of NC-MMC claims submitted in the previous month shall be included on the monthly invoice submitted by EMS|MC to Client.
2. Amendment Effective Date. The "Amendment Effective Date" means the first day of the month in which Client executes this Amendment.
3. Confirmation. Except as otherwise expressly agreed to herein, EMS|MC and Client hereby ratify, confirm and adopt all of the terms and conditions of the Original Agreement.
4. Signatures. This First Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This First Amendment may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this First Amendment by either electronic means or by facsimile shall be as effective as a manually executed counterpart.



IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed on the later of the dates set forth below.

EMS|MC:

CLIENT:

EMS Management & Consultants, Inc.

Brunswick County

By: Jay Gyure

By: \_\_\_\_\_

Print Name: Jay Gyure

Print Name: Randell Thompson

Title: Chief Financial Officer

Title: Chairman, Board of Commissioners

Date: 7/16/2021

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk to the Board

[SEAL]

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

Julie A. Miller  
Julie A. Miller, Director of Fiscal Operations  
Brunswick County, NC

APPROVED AS TO FORM

Bryan W. Batton  
Robert V. Shaver, Jr., County Attorney /  
Bryan W. Batton, Asst. County Attorney  
Brunswick County, NC



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 9.**

Finance - Fiscal Items

**From:**

Julie A. Miller

**Issue/Action Requested:**

Request that the Board of Commissioners approve Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature on the consent agenda.

**-Parks and Recreation World Series Budget Amendment**

The Brunswick County Dixie Belles team (13-15 year old) won the 2021 Belles Dixie Softball State Championship and will move on to play in the World Series at Moncks Corner, South Carolina July 23-28, 2021. The Brunswick County Junior Dixie Boys (13 year old) won the 2021 Junior Dixie Boys State Championship and will move on to play in the World Series in Monroe, Louisiana July 23-28, 2021. Two teams will be going out of town for their respective World Series. An additional \$12,000 above what is currently available will be needed in the Dixie Youth Travel Restricted line for the Belles request of \$15,040 and the Junior Boys request of \$16,020 to cover possible costs of their trips for a total of \$31,060.

**-Sheriff's Office Donation Budget Amendment**

Appropriate \$5,220 of gifts and memorials to capital outlay equipment for donation made to help purchase a covered trailer for the motor unit.

**-Cape Fear Regional Jetport Grant 36237.45.18.3 Additional Funding Budget Amendment and CPO**

Appropriate \$23,000 of additional CRRSAA funding awarded to the Cape Fear Regional Jetport for Grant 36237.45.18.3 in response to COVID-19 and economic disruption it caused.

**-Navassa Water System Rehabilitation Project Grant Budget Amendment and CPO**

Reduce Grant revenues \$44,379 for 2% loan fee originally budgeted for payment to State. Administration costs equal to the 2% loan fee will not be reimbursed rather than paying back a fee.

**Background/Purpose of Request:**

**Fiscal Impact:**

Budget Amendment Required, Capital Project/Grant Ordinance Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve Budget Amendments, Capital Project Ordinances and Fiscal Items of a routine nature on the consent agenda.

**ATTACHMENTS:**

Description

- ▣ 20210802 Budget Amendment World Series Travel.pdf
- ▣ 20210802 Budget Amendment Sheriff's Donation.pdf
- ▣ 20210802 Budget Amendment 36237.45.18.3.pdf
- ▣ 20210802 CPO Airport Grants.pdf
- ▣ 20210802 Budget Amendment Navassa Water System Grant.pdf
- ▣ 20210802 Attach Brunswick Project Budget.pdf
- ▣ 20210802 CPO Navassa Water System Rehabilitation Project.pdf

Request Info	
Type	Budget Amendment
Description	World Series Travel
Justification	Board Meeting 08/02/2021-The Brunswick County Dixie Belles team (13-15 year old) won the 2021 Belles Dixie Softball State Championship and will move on to play in the World Series at Moncks Corner, South Carolina July 23-28, 2021. The Brunswick County Junior Dixie Boys (13 year old) won the 2021 Junior Dixie Boys State Championship and will move on to play in the World Series in Monroe, Louisiana July 23-28, 2021. Two teams will be going out of town for their respective World Series. An additional \$12,000 above what is currently available will be needed in the Dixie Youth Travel Restricted line for the Belles request of \$15,040 and the Junior Boys request of \$16,020 to cover possible costs of their trips for a total of \$31,060.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
109910	499100	Contingency	Contingency	-12000	Decrease	Credit
106130	423119	Parks	Dixie Youth Travel Restricted	12000	Increase	Debit

Total	
Grand Total:	0



Request Info	
Type	Budget Amendment
Description	Sheriff's Donation
Justification	Board Meeting 08/02/2021-Appropriate \$5,220 of gifts and memorials to capital outlay equipment for donation made to help purchase a covered trailer for the motor unit.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
104310	383303	Sheriff's Office	Gifts and Memorials	5220	Increase	Credit
104310	455000	Sheriff's Office	Cap Outlay-Equipment	5220	Increase	Debit

Total	
Grand Total:	10440

Request Info	
Type	Budget Amendment
Description	36237.45.18.3
Justification	Board Meeting 08/02/2021-Appropriate \$23,000 of additional CRRSAA funding awarded to the Cape Fear Regional Jetport for Grant 36237.45.18.3 in response to COVID-19 and economic disruption it caused.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
438157	331048	Airport Grants	Cares Act	23000	Increase	Credit
438157	449843	Airport Grants	36237.45.18.3 CARES Exp	23000	Increase	Debit

Total	
Grand Total:	46000

**COUNTY OF BRUNSWICK, NORTH CAROLINA**  
**CAPITAL PROJECT ORDINANCE**  
**Airport Grants Program**  
**Amended (438157)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Airport Grants Capital Projects Fund:

**Airport Grant Project Fund:**

**Revenues:**

36237.45.13.2	3,031,885
36237.45.14.1	449,252
36237.45.15.2	899,841
36237.45.16.1	21,508
36244.58.4.1	62,000
36237.45.10.2	513,265
36237.45.10.3	409,235
36237.45.10.1	150,000
36244.58.5.1	2,853,811
36237.45.11.1	288,401
36244.58.6.1	2,814,516
36237.45.10.4	172,359
36237.45.13.1	229,592
36244.58.7.1	85,000
36237.45.15.1	201,656
46333.1.1	111,000
46333.2.1	251,281
36244.58.8.3	448,107
36244.58.10.1	1,276,182
36244.58.10.2	2,000,000
36244.58.10.3	1,168,447
36244.58.10.4	277,446
36244.58.9.1	1,105,950
36244.58.11.1	309,454
36244.58.11.2	1,492,037
36244.58.8.2	225,000
36244.58.12.1	297,810
36237.45.17.1	127,892
36237.45.18.1	390,244
36237.45.18.3	92,000
46333.3.1	192,646
36244.58.12.2	500,000
36244.58.13.1	3,254,231
Transfer from General Fund	1,139,107
<b>Total Airport Grant Capital Project Fund Revenues</b>	<b>\$ 26,841,155</b>

**Expenditures:**

36237.45.13.2	3,031,885
36237.45.14.1	449,252
36237.45.15.2	899,911
36237.45.16.1	21,508
36244.58.4.1	62,000
36237.45.10.2	528,873
36237.45.10.3	409,235
36237.45.10.1	150,000
36244.58.5.1	2,853,811
36237.45.11.1	288,401
36244.58.6.1	2,814,516
36237.45.10.4	172,359
36237.45.13.1	229,592
36244.58.7.1	85,000

36237.45.15.1	209,467
46333.1.1	111,000
46333.2.1	251,281
36244.58.8.3	459,932
36244.58.10.1	1,345,248
36244.58.10.2	2,000,000
36244.58.9.1	1,326,412
36244.58.10.3	1,298,277
36244.58.10.4	308,273
36244.58.11.1	309,455
36244.58.8.2	250,000
36244.58.11.2	1,657,818
36244.58.12.1	330,901
36237.45.17.1	142,103
36237.45.18.1	433,603
36237.45.18.3	92,000
46333.3.1	192,646
36244.58.12.2	500,000
36244.58.13.1	3,615,813
Miscellaneous Expense	10,583
Land	-
<b>Total Airport Grant Capital Project Fund Expenditures</b>	<b>26,841,155</b>

Section 2. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated	\$	1,139,107
----------------------------	----	-----------

Section 3. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contribution to Capital Project Fund	\$	1,139,107
--------------------------------------	----	-----------

Section 4. This Capital Project Ordinance shall be entered into the minutes of the August 2, 2021 meeting of the Brunswick County Board of Commissioners.



Request Info	
Type	Budget Amendment
Description	Navassa Water System Grant
Justification	Board Meeting 08/02/2021-Reduce Grant revenues \$44,379 for 2% loan fee originally budgeted for payment to State. Administration costs equal to the 2% loan fee will not be reimbursed rather than paying back a fee.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
418293	332000	Navassa Water System Rehab.	State Revenues - Restricted	-44379	Decrease	Debit
418293	464001	Navassa Water System Rehab.	Arch/Engnrg/Legal	-44379	Decrease	Credit

Total	
Grand Total:	-88758

<b>1. Project Budget (for Construction Projects Only)</b>			
	<b>Division Funding Requested</b>	<b>Other Secured Funding Source(s)</b>	<b>Total Cost Amount</b>
Indicate construction costs by line item (e.g., linear feet of different-sized lines)			
<b><u>Construction Costs</u></b>			
Inspection of 55,000 LF existing water lines, 109 days @ \$375/day (county staff)	40,875		40,875
Exercise 150 valves, 75 days @ \$375/day (county staff)	28,125		28,125
Replace 12,000 linear feet of 6-inch PVC main distribution line @ \$100/LF (construction estimate only) (contracted)	1,200,000		1,200,000
Install 40 feet of 6-inch tie in line (includes 1-12"x6" tapping saddle, 1-6"x6" tee, 4-6" valves, and 40 ft of 6" PVC line) (contracted)	30,000		30,000
Install three (3) hydrants on Royster Road @ \$6,000 each (contracted)	18,000		18,000
Upgrade twenty (20) hydrants that are 40-years old or older @ \$5,000 each (county staff)	100,000		100,000
Install twenty (20) blow-off valves on dead-end service lines @ \$5,000 each (county staff)	100,000		100,000
Install forty (40) – single ¾" yokes @ \$220 each	8,800		8,800
Install six (6) – double ¾" yokes @ \$489 each	2,934		2,934
Replace 65 meter boxes and lids @ \$25 each	1,625		1,625
Replace 394 single port MXU meter transmitter units @ \$143 each (parts only)	56,342		56,342
Replace six (6) dual port MXU meter transmitter units @ \$160 each	930		960
Meter replacement labor for 400 meters @ \$56/meter (county staff)	22,400		22,400
Replace one (1) 4" industrial meter and meter vault @ \$8,000 each (county staff)	8,000		8,000
Replace one (1) 6" industrial meter and meter vault @ \$10,000 each (county staff)	10,000		10,000
Install two (2) industrial meter vaults @ \$18,000 each	36,000		36,000
Install one (1) AMI base station @ \$15,000 each (contracted)	15,000		15,000
<i>Contingency (10% of construction costs):</i>	152,400		152,400
<b><i>Construction Subtotal:</i></b>	<b><i>1,846,967</i></b>		<b><i>1,846,967</i></b>
<b><u>Engineering Costs</u></b>			
Engineering Design (12,000 ft 6-inch main distribution line replacement)	180,000		180,000
Engineering Design (40 ft 6-inch tie in line installation)	15,000		15,000

Engineering - Modeling of Navassa System added to Brunswick County existing model	75,000		75,000
Permitting (12,000 ft 6-inch main distribution line replacement)	10,000		10,000
Permitting (40 ft 6-inch tie in line installation)	3,000		3,000
Land Surveying Costs			
<b><i>Engineering Subtotal:</i></b>	<b><i>283,000</i></b>		<b><i>283,000</i></b>
<b><u>Administration Costs</u></b>			
Planning	7,621	2,379	10,000
Easement Preparation		7,000	7,000
Grant Administration (if applicable)	45,000		45,000
Loan Administration (if applicable)			
ER Preparation		20,000	20,000
Environmental Documentation Preparation			
Legal Costs		7,000	7,000
Other			
<b><i>Administration Subtotal:</i></b>	<b><i>44,621</i></b>	<b><i>44,379</i></b>	<b><i>89,000</i></b>
<b>TOTAL PROJECT COST:</b>	<b>2,174,588</b>	<b>44,379</b>	<b>2,218,967</b>
<p>A PE Seal for the estimate <u>must be provided</u> in the space to the right for the application to be considered complete.</p>			

**COUNTY OF BRUNSWICK, NORTH CAROLINA**  
**CAPITAL PROJECT ORDINANCE**  
**Navassa Water System Rehabilitation Project**  
**(418293)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Water Capital Projects Fund:

**Water Capital Projects Fund:**

**Revenues:**

State Revenues Restricted	2,174,588
Transfer from Water Fund	<u>44,380</u>
<b>Total Water Capital Project Revenues</b>	<b>\$ 2,218,968</b>

**Expenditures:**

Administration	89,000
Arch/Eng/Legal	283,001
Construction	<u>1,846,967</u>
<b>Total Water Capital Project Expenditures</b>	<b>\$ 2,218,968</b>

Section 2. It is estimated that the following revenues will be available in the Brunswick County Water Fund:

Current Funds Appropriated	\$ 44,380
----------------------------	-----------

Section 3. The following amounts are hereby appropriated in the Brunswick County Water Fund:

Contribution to Capital Project Fund	\$ 44,380
--------------------------------------	-----------

Section 4. This Capital Project Ordinance shall be entered into the minutes of the August 2, 2021 meeting of the Brunswick County Board of Commissioners.





**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 10.**

Finance - NC Forest Service Agreement

**From:**

Julie Miller

**Issue/Action Requested:**

Request that the Board of Commissioners approve and authorize the County Manager to sign an agreement with the North Carolina Department of Agriculture and Consumer Services for the protection, development and improvement of forest land in Brunswick County.

**Background/Purpose of Request:**

In past years, Brunswick County has entered into agreements with the State for the protection, development and improvement of forest land. The FY21/22 budget appropriation of \$270,109 represents the County's share of the annual budget of \$675,272.50 for carrying out the work in Brunswick County and the county is billed monthly. The State has provided an agreement for FY21/22 and requests that the County execute said agreement.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve and authorize the County Manager to sign an agreement with the North Carolina Department of Agriculture and Consumer Services for the protection, development and improvement of forest land in Brunswick County.

**ATTACHMENTS:**

Description

❏ 20210802 Attach Forestry Agreement.pdf

STATE OF NORTH CAROLINA  
Department of  
Agriculture and Consumer Services

\$ 675,272.50  
Total Cooperative Appropriation

\$ 405,163.50 State

\$ 270,109.00 County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT  
OF FOREST LANDS IN **BRUNSWICK COUNTY** NORTH CAROLINA

THIS AGREEMENT is made under the authority of **Chapter 106, Article 75, of the North Carolina General Statutes, including N.C. Gen. Stat. § 106-906, titled "Cooperation between counties and State in forest protection and development,"** by and between the North Carolina Department of Agriculture and Consumer Services (hereinafter called the Department), party of the first part, and the Board of Commissioners of **BRUNSWICK COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part.

WHEREAS, the Board recognizing the need for active forest protection, development, reforestation, management and improvement in **BRUNSWICK COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object; and

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties contract and agree to maintain a legally appointed and equipped Forest Service office to support said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

1. To select and employ permanent and temporary position(s) in order to successfully execute the mission of the NC Forest Service and to support the forestry program in said county. These positions include:
  - A) ☐ County/Area Ranger(s) assigned for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.
  - B) ☐ Assistant County Ranger(s) for the purposes of assisting under the direction, supervision, and/or oversight of the County/Area Ranger in controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.

- C) \_\_\_ Forestry Management Clerk for purposes of providing administrative support, serving as the back-up administrative contact for the assigned district, counties within the district, or unit, and serving as the primary contact for forest management administrative business within the assigned district.
  - D) \_\_\_ Forest Fire Equipment Operator(s) for purposes of establishing fire suppression control lines in assigned work areas and in other areas as needed using equipment, including crawler tractors (fire dozers), with various attachments, such as a fire plow, hurricane blades, etc., and operate and maintain all types of heavy site preparation equipment.
  - E) \_\_\_ Vehicle Equipment Repair Technician(s) for purposes of overhauling, repairing, and maintaining light duty vehicles and heavy-duty equipment, including but not limited to specialized firefighting equipment, heavy construction and agricultural equipment, and stationary power units equipped with complex hydraulic systems and spark spark-ignition or diesel engines.
  - F) Temporary position(s) on an as-needed basis.
2. To furnish position(s) so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements insofar as the joint funds will permit.
  3. To pay the identified position(s) for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary administration policy.
  4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of each position, to discipline and, when necessary, discharge such position(s).
  5. To submit to the Board monthly, or at other mutually satisfactory intervals, an itemized statement of all monies to be paid by the County and those paid by the Department for the work conducted pursuant to this Agreement within said County.

#### State Funding

6. To make available annually from State, Federal, and other funds allotted to it, the sum of **FOUR HUNDRED FIVE THOUSAND, ONE HUNDRED SIXTY-THREE DOLLARS & FIFTY CENTS (\$405,163.50)** as its share of an annual budget of **SIX HUNDRED SEVENTY-FIVE THOUSAND, TWO HUNDRED SEVENTY-TWO DOLLARS & FIFTY CENTS (\$675,272.50)** for carrying on the above listed work in said County.

#### Part II. THE BOARD AGREES:

7. To pay the Department 40% of the total cost of the salary of position(s) specified in Part I.1 above and expenses and other proper expenditures made in connection with the overall forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

#### County Funding

8. To appropriate annually the sum of **TWO HUNDRED SEVENTY THOUSAND, ONE HUNDRED NINE DOLLARS (\$270,109.00)**, which sum shall be available for expenditure under the terms of this Agreement and shall represent the County's share of the annual budget for carrying on work listed in this Agreement in said County.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

9. That this Agreement becomes effective July 1, 2021 and lasts through June 30, 2022.
10. Payments made for services rendered in a prior contract period will apply toward the contract period in which the services were rendered and not toward the contract period when the payments are made.

That the annual appropriations as set forth above may be revised in writing by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work. Such revision shall become effective at the beginning of the stated Fiscal Year. A Fiscal Year begins on July 1 and ends on June 30. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.

11. That this Agreement may be modified only in writing and upon execution by both parties.
12. That the Board reimburse the Department as provided in Part II of this Agreement by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's monthly statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.
13. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.
14. That the County/Area Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be always informed regarding the Forestry finances and activities within the County.



IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of **BRUNSWICK COUNTY**

Date \_\_\_\_\_ County Manager

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized and this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Date \_\_\_\_\_ County Finance  
Officer

For the North Carolina Department of Agriculture and Consumer Services

Date \_\_\_\_\_ Signature

N. David Smith  
Chief Deputy Commissioner



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 11.**

**From:** Health and Human Services - Brunswick Senior Resources Inc. -  
David Stanley, Deputy County Manager Budget Revision #3 to HCCBG Funding

**Issue/Action Requested:**

Request that the Board of Commissioners approve the attached Revision #3 budget document for the Fiscal Year 2020-2021 Home and Community Care Block Grant (HCCBG) for Older Adults.

**Background/Purpose of Request:**

Attached, please find the Home and Community Care Block Grant Budget Revision #3, as well as the associated budget documents cumulative to "County Funding Plan" for Fiscal Year 2020 - 2021.

Budget Revision #3 consists of minor reallocations and an additional EOY block grant funding of \$65,671.

There are no changes to the local match provided through funds previously committed, and paid to BSRI, through Brunswick County's Current Fiscal Revision Year 2021 Budget. No additional County funding is required. This revision requires approval and execution by the Chairman of the Brunswick County Commissioners and County Finance Officer. Staff recommends approval of the Budget Revision # 3.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve the attached Revision #3 budget document for the Fiscal Year 2020-2021 Home and Community Care Block Grant (HCCBG) for Older Adults.

**ATTACHMENTS:**

Description

- ☐ BSRI HCCBG 2021 Revision 3
- ☐ BSRI 731 Summary FY 2021 Reconciliation Sheet
- ☐ Brunswick Amendment 7-19-21.pdf



BRUNSWICK SENIOR RESOURCES, INC.

PO Box 2470

Shallotte, NC 28459

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

DAAS-732

County: BRUNSWICK

Budget Period: July 2020 through June 2021

Revision #: 3 Date: 7/15/2021

Services	Serv. Delivery		A				B	C	D	E	F	G	H	I							
	(Check One)		Block Grant Funding			Required Local Match									Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
	Direct	Purchase	Access	In-Home	Other																
Congregate Nutrition	X		\$ -	\$ -	\$ 149,341	\$ 149,341	\$ 16,593	\$ 165,934	\$ 64,243	\$ 230,177	24,093	\$ 6,8873	110	85,657							
Home Delivered Meals	X		\$ -	\$ 350,659	\$ -	\$ 350,659	\$ 38,962	\$ 389,621	\$ 63,920	\$ 453,541	45,943	\$ 8,4806	190	85,227							
Senior Center Operation	X		\$ -	\$ -	\$ 432,949	\$ 432,949	\$ 48,105	\$ 481,054	\$ -	\$ 481,054	-	\$ -	-	-							
Transportation (General)		X	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-							
Total					\$ 582,290	\$ 932,949	\$ 103,660	\$ 1,036,609	\$ 128,163	\$ 1,164,772	70,036		300	170,884							

\*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		

Proj. Reimbursement Rate

Administrative %

	\$33.07	\$ 40.00
	0.00%	0.00%

Certification of required minimum local match availability.

Required local match will be expended simultaneously with Block Grant Funding.

Authorized Signature, Title

Community Service Provider

President/CEO 07/15/21

Date

Signature, County Finance Officer

Signature, Chairman, Board of Commissioners

Date

Date



North Carolina Division of Aging and Adult Services  
Service Cost Computation Worksheet

DAAS-732A

Provider: BRUNSWICK SENIOR RESOURCES, INC.  
County: BRUNSWICK  
Budget Period: July 2020 through June 2021

	Service					Service					Service					Service				
	Congregate Nutrition 180					Home Delivered Meals 020					Senior Center Operation 170					Transportation (General) 250				
<b>Grand Total</b>	\$	932,949				\$	149,341	\$	350,659	\$	432,949	\$				\$	-	\$		0
<b>I. Projected Revenues</b>																				#N/A
A. Fed/State Funding From the Div. of Aging & Adult Svcs.																				
Required Minimum Match - Cash																				
1)	\$	103,660				\$	16,593	\$	38,962	\$	48,105	\$								
2)	\$	-																		
3)	\$	-																		
Total Required Minimum Match - Cash	\$	103,660				\$	16,593	\$	38,962	\$	48,105	\$								
Required Minimum Match - In-Kind																				
1)	\$	-																		
2)	\$	-																		
3)	\$	-																		
Total Required Minimum Match - In-Kind	\$	-				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	-
B. Total Required Minimum Match (cash + in-kind)	\$	103,660				\$	16,593	\$	38,962	\$	48,105	\$								
C. Subtotal, Fed/State/Required Match Revenues	\$	1,036,609				\$	165,934	\$	389,621	\$	481,054	\$								
D. NSIP Cash Subsidy/Commodity Valuation	\$	128,163				\$	64,243	\$	63,920	\$	-	\$								
E. OAA Title V Worker Wages, Fringe Benefits and Costs	\$	-																		
Local Cash, Non-Match																				
1) Brunswick County	\$	1,803,835				\$	424,011	\$	333,152	\$	1,046,672	\$								
2)	\$	-																		
3)	\$	-																		
4)	\$	-																		
F. Subtotal, Local Cash, Non-Match	\$	1,803,835				\$	424,011	\$	333,152	\$	1,046,672	\$								
Other Revenues, Non-Match																				
1)	\$	-																		
2)	\$	-																		
3)	\$	-																		
G. Subtotal, Other Revenues, Non-Match	\$	-				\$	-	\$	-	\$	-	\$								
Local In-Kind Resources (Includes Volunteer Resources)																				
1)	\$	-																		
2)	\$	-																		
3)	\$	-																		
H. Subtotal, Local In-kind Resources, Non-Match	\$	-				\$	-	\$	-	\$	-	\$								
I. Client Cost Sharing	\$	-																		
J. Total Projected Revenues (Sum I.C,D,E,F,G,H, & I)	\$	2,968,607				\$	654,188	\$	786,693	\$	1,527,726	\$								

Division of Aging and Adult Services  
Service Cost Computation Worksheet

II. Line Item Expenses

Staff Salary From Labor Distribution Schedule

- 1) Full-time Staff (do not include Title V workers)  
2) Part-time staff (do not include Title V workers)

A. Subtotal, Staff Salary

Fringe Benefits

- 1) FICA @ 7.65 %

- 2) Health Insurance  
3) Retirement  
4) Unemployment Insurance  
5) Worker's Compensation  
6) Other

B. Subtotal, Fringe Benefits

Local In-Kind Resources Non-Match

- 1)  
2)  
3)

C. Subtotal, Local In-Kind Resources Non-Match

D. OAA Title V Worker Wages, Fringe Benefits and Costs

Travel

- 1) Per Diem  
2) Mileage Reimbursement  
3) Other Travel Cost

E. Subtotal, Travel

General Operating Expenses

- 1) Non-Staff Program Cost (inc Food and related)  
2) Meal Delivery Cost  
3) Repairs & Maintenance - Equipment  
4) Facility Rental, Repairs, & Maintenance  
5) Staff Training  
6) Outreach, Advertising, Supplies  
7) Utilities  
8) Property and General Liability Insurance

F. Subtotal, General Operating Expenses

G. Subtotal, Other Administrative Cost Not Allocated In

Lines IIA through E

H. Total Proj. Expenses Prior to Admin. Distribution

I. Distribution of Administrative Cost

J. Total Proj. Expenses After Admin. Distribution

Grand Total	Admin. Cost	Service Congregate Nutrition 180	Service Home Delivered Meals 020	Service Senior Center Operation 170	Service Transportation 250	Service 0 #N/A
\$ 927,744	\$ 102,071	\$ 195,381	\$ 244,182	\$ 386,110	\$ -	\$ -
\$ 53,684	\$ 5,460	\$ 18,652	\$ 18,652	\$ 16,380	\$ -	\$ -
\$ 986,888	\$ 107,531	\$ 214,033	\$ 262,834	\$ 402,490	\$ -	\$ -
\$ 75,497	\$ 8,226	\$ 16,374	\$ 20,107	\$ 30,790	\$ -	\$ -
\$ 195,899	\$ 8,517	\$ 59,622	\$ 51,104	\$ 76,656	\$ -	\$ -
\$ 59,213	\$ 6,452	\$ 12,842	\$ 15,770	\$ 24,149	\$ -	\$ -
\$ 4,709	\$ 419	\$ 1,159	\$ 1,467	\$ 1,664	\$ -	\$ -
\$ 13,174	\$ 1,288	\$ 2,863	\$ 3,610	\$ 5,413	\$ -	\$ -
\$ 348,492	\$ 24,902	\$ 92,860	\$ 92,058	\$ 138,672	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 703,900	\$ 244,154	\$ 284,746	\$ 175,000	\$ -	\$ -	\$ -
\$ 83,000	\$ -	\$ 83,000	\$ -	\$ -	\$ -	\$ -
\$ 119,000	\$ -	\$ 15,000	\$ 4,000	\$ 100,000	\$ -	\$ -
\$ 309,000	\$ -	\$ 15,000	\$ 4,000	\$ 290,000	\$ -	\$ -
\$ 38,000	\$ -	\$ 9,000	\$ 9,000	\$ 20,000	\$ -	\$ -
\$ 100,000	\$ -	\$ 5,000	\$ 5,000	\$ 90,000	\$ -	\$ -
\$ 179,000	\$ -	\$ 12,000	\$ 12,000	\$ 155,000	\$ -	\$ -
\$ 23,000	\$ -	\$ 4,000	\$ 4,000	\$ 15,000	\$ -	\$ -
\$ 1,554,900	\$ -	\$ 304,154	\$ 405,746	\$ 845,000	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 2,890,280	\$ 132,433	\$ 611,047	\$ 760,638	\$ 1,386,162	\$ -	\$ -
\$ (210,760)	\$ (43,141)	\$ (43,141)	\$ (26,055)	\$ (141,564)	\$ -	\$ -
\$ 2,968,607	\$ 854,188	\$ 786,693	\$ 1,527,726	\$ -	\$ -	\$ -

### III. Computation of Rates

#### A. Computation of Unit Cost Rate:

1. Total Expenses (equals line II.J)
2. Total Projected Units
3. Total Unit Cost Rate

#### B. Computation of Reimbursement Rate:

1. Total Revenues (equals line I.J)
2. Less: NSIP (equals line I.D)  
Title V (equals line I.E **less** II.D)  
Non Match In-Kind (equals line I.H **less** II.C)
3. Revenues Subject to Unit Reimbursement
4. Total Projected Units (equals line III.A.2)
5. Total Reimbursement Rate

#### C. Units Reimbursed Through HCCBG

#### D. Units Reimbursed Through Program Income\*

#### E. Units Reimbursed Through Remaining Revenues

#### F. Total Units Reimbursed/Total Projected Units

\* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

#### Certification:

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in return of funds if the error or omission results in a higher than actual reported cost.

  
Authorized Signature

President/CEO

Title

7/15/2021

Date

Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summary (DAAS-732) as follows:

Block Grant Funding	DAAS-732A	DAAS-732
Required Local Match-Cash & In-Kind	Line I.A	Col. A
Net Service Cost	Line I.B	Col. B
NSIP Subsidy	Line I.C	Col. C
Total Funding	Line I.D	Col. D
Projected HCCBG Reimbursed Units	Line I.C+I.D	Col. E
Total Reimbursement Rate	Line III.C	Col. F
Projected Total Service Units	Line III.B.5	Col. G
	Line III.F	Col. I

Grand Total	Service Congregate Nutrition 180	Service Home Delivered Meals 020	Service Senior Center Operation 170	Service Transportation (General) 250	Service 0 #N/A
\$ 2,968,607	\$ 654,188	\$ 786,693	\$ 1,527,726	\$ -	\$ -
	85,657	85,227	-	-	-
	7,6373	9,2306	-	-	-
\$ 2,968,607	\$ 654,188	\$ 786,693	\$ 1,527,726	\$ -	\$ -
\$ 128,163	\$ 64,243	\$ 63,920	-	-	-
\$ -	\$ -	\$ -	-	-	-
\$ -	\$ -	\$ -	-	-	-
\$ 2,840,444	\$ 589,945	\$ 722,773	\$ 1,527,726	\$ -	\$ -
	85,657	85,227	-	-	-
	6,8873	8,4806	-	-	-
	24,093	45,943	-	-	-
	61,564	39,284	-	-	-
	85,657	85,227	-	-	-





Home and Community Care Block Grant for Older Adults

County Funding Plan

County Services Summary

DAAS-731

County BRUNSWICK

July 1, 2020 through June 30, 2021

**731 RECONCILIATION SHEET**

											Original	Rev 1	Rev 2	Rev 3 BAYADA	Rev 3 HCCBG	HCCBG YE Additional funding
Services	A				B	C	D	E	F	G	H	I				
	Access	In-Home	Other	Total	Required Local Match	Net Service Cos	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate	Projected HCCBG Clients	Projected Total Units				
Congregate Nutrition			149341	////////	16593	165934	62625	228559	40332	6.8873	354	83500	250000		-100659	
Home Delivered Meals		350659		////////	38962	389621	64500	454121	32755	8.4806	118	86000	250000		100659	
Senior Center Operation			432949	////////	48105	481054		481054		0		0	293449	65000	7000	1515 314 65671
Transportation (General)	0			////////	0	0		0	1163	14.3362	15	1930	80000	-65000	-15000	
In-Home Aide-Level I - Home Management		14717		////////	1635	16352		16352	1003	17.9446	7	1003	41990	-25790		-1519 36
In-Home Aide-Level II - Personal Care		159360		////////	17707	177067		177067	9077	18.58	30	9077	126000	25790	8000	-346 -84
In-Home Aide-Level III - Personal Care		42094		////////	4677	46771		46771	2512	18.582	8	2512	42010			351 -267
				////////	0	0		0								
				////////	0	0		0								
				////////	0	0		0								
				////////	0	0		0								
				////////	0	0		0								
				////////	0	0		0								
				////////	0	0		0								
				////////	0	0		0								
Total	0	566830	582290	1149120	127680	1276799	127125	1403924	86842	////////	532	184022	1083449	0	0	1 -1 65671

Home and Community Care Block Grant for Older Adults  
**Amendment 1** to Agreement for the Provision of County-Based  
Aging Services  
July 1, 2020 through June 30, 2021

This AMENDMENT is made to the Home and Community Care Block Grant for Older Adults Agreement for the Provision of County-Based Aging Services, July 1, 2020 through June 30, 2021 (the “Agreement”) by and between the County of Brunswick (hereinafter referred to as the “County”) and the Cape Fear Council of Governments, Lead Regional Organization for the Area Agency on Aging (hereinafter referred to as the “Area Agency”) dated the 9th day of October 2020.

1. Paragraph 4 is amended as follows:

Services authorized through the County Funding Plan, as specified on the Provider Services Summary (DAAS-732) **Revision 3 dated July 15, 2021**, represented here as Attachment A, are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.

2. Paragraph 6 is amended as follows:

Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed **\$1,149,120**.

In witness whereof, the Area Agency and the County have executed this agreement this

\_\_\_\_\_ day of \_\_\_\_\_, 2021.

**BRUNSWICK COUNTY:**

Attest:

\_\_\_\_\_ By: \_\_\_\_\_  
Chairman, Board of Commissioners

**AREA AGENCY:**

Attest:

\_\_\_\_\_ By: \_\_\_\_\_  
Area Agency on Aging Director Executive Director, Cape Fear Council of  
Governments

This instrument has been pre-audited in the manner required by the Local  
Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Dawn Tucker, Finance Office



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 12.**

**From:** Health and Human Services - BSRI - FY 2022 HCCBG County  
David Stanley, Deputy County Manager Funding Plan

**Issue/Action Requested:**

Request that the Board of Commissioners approve the 2021-2022 Home and Community Care Block Grant for Older Adults County Funding Plan.

**Background/Purpose of Request:**

The Home and Community Care Block Grant (HCCBG) Allocation Page, and the 2021-2022 HCCBG Funding Plan for Brunswick County and its lead agency, Brunswick Senior Resources, Inc.(BSRI) is attached for review and approval. Local match is provided through funds committed to BRSI as the Lead HCCBG agency for Brunswick County by approval of the 2020-2022 Budget Ordinance. No additional County funding is required.

Staff recommends approval of the 2021-2022 HCCBG for Older Adults County Funding Plan.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve the 2021-2022 Home and Community Care Block Grant for Older Adults County Funding Plan.

**ATTACHMENTS:**

Description

- ▣ FY2022 HCCBG For Older Adults County Funding Plan



Mailed 07/2/2021

Addressee:

Mr. David Stanley, Deputy County Manager

Re:

1. SFY 2020/2021 HCCBG Allocation Letter:  
(File name: Brunswick 2021-2022 HCCBG & Title III D allocations)
2. HCCBG Committee allocation of award
3. 2021-2022 Home and Community Care Block Grant Budget to Brunswick County and its lead agency, BSRI, 4 copies.

Message:

Please review and forward as appropriate. Budget requires the signature of the County Finance Officer and the Chairman of the Board of Commissioners in various places. There are four originals, please have all sets signed.

As you know, any matching fund requests that occur with this AAA / HCCBG program services budget are covered by the concurrent year's County Allocation to BSRI.

Once signed, please forward 3 sets of executed documents to my attention at

Judith Benson  
BSRI  
PO BOX 2470  
Shallotte, NC 28459

Thank you for your assistance with this 2021/2022 budget signing.

Judith Gainey Benson, CPA, CFO  
Brunswick Senior Resources, Inc.  
[jbenson@bsrinc.org](mailto:jbenson@bsrinc.org)



Brunswick Senior Resources, Inc.  
Making a Difference

(910) 754-2300 x 1009  
(910) 754-9269 (fax)  
(910) 512-1301 (mobile)

J. BENSON

## Brunswick County Home Community Care Block Grant Allocation

### Region O

SFY 2021/2022

County	SFY 2021/2022 HCCBG	Local Match Required	Total Allocation Plus Local Match	Minimum Budget Requirement Access 30%	Minimum Budget Requirement In-Home 25%	Minimum Budget Requirement Congregate 33%
Brunswick	\$1,138,791	\$126,532	\$1,265,323	\$49,002	\$40,835	\$79,538

## 2021/2022 Title III-D Health Promotion/Disease Prevention Allocation

County	Allocation	Match	Total
Brunswick	\$16,720	\$1,858	\$18,578

\*Proposal Packets for III-D will be emailed at a later date

COUNTY: Brunswick  
DATE: 5/20/2021  
SFY: 2022

# HOME & COMMUNITY CARE BLOCK GRANT MEET]

## 2021-2022 WORKSHEET DECISIONS

Is this a budget revision? \_\_\_\_ Yes X No

If yes, revision date

Federal/State Home & Community Care Block Grant Funding:

What services are to receive monies? \$ **1,138,791**


- |                                   |                          |
|-----------------------------------|--------------------------|
| 1. <u>Access Services</u>         | 6. <u>Other Services</u> |
| 2. <u>Congregate Nutrition</u>    | 7. _____                 |
| 3. <u>Home Delivered Meals</u>    | 8. _____                 |
| 4. <u>Senior Center Operation</u> | 9. _____                 |
| 5. <u>In-Home Services</u>        | 10. _____                |

Increase \$ 55,342 \$ 13,967

What providers should receive these monies?

Service	Provider	Approved Allocation	Committee Adjustments 5/20/2021	Lead Agency 2022 Proposal	HCCBG 2021 Budget
1. Access Services	Brunswick Transit System	\$ 80,000		\$ 80,000	\$ 80,000
2. Congregate Nutrition	BSRI	\$ 210,000		\$ 210,000	\$ 250,000
3. Home Delivered Meals	BSRI	\$ 280,000		\$ 280,000	\$ 250,000
4. Senior Center Operations	BSRI	\$ 358,791		\$ 358,791	\$ 293,449
5. In-Home Services	BAYADA	\$ 210,000		\$ 210,000	\$ 210,000
6. Other Services					
7. -		\$ -			
8. -		\$ -			
9. -		\$ -			
10. -		\$ -			

HCCBG TOTAL: \$ 1,138,791 \$ - \$ 1,138,791 \$ 1,083,449

 5/20/2021  
James M. Fish, President/CEO  
Brunswick Senior Resources, Inc.  
Lead Agency for Brunswick County









North Carolina Division of Aging and Adult Services  
Service Cost Computation Worksheet

Provider: BRUNSWICK SENIOR RESOURCES, INC  
County: BRUNSWICK  
Budget Period: July 2021 through June 2022

	Service					Service					Service					Service				
	Congregate Nutrition 180					Home Delivered Meals 020					Senior Center Operation 170					Transportation (General) 250				
<b>I. Projected Revenues</b>	<b>Grand Total</b>																			
A. Fed/State Funding From the Div. of Aging & Adult Svcs.	\$	928,791				\$	210,000	\$	280,000	\$	358,791	\$	80,000	\$		\$	80,000	\$		\$
Required Minimum Match - Cash																				
1)	\$	103,199				\$	23,333	\$	31,111	\$	39,866	\$	8,889	\$		\$	8,889	\$		\$
2)	\$	-				\$										\$				\$
3)	\$	-				\$										\$				\$
Total Required Minimum Match - Cash	\$	103,199				\$	23,333	\$	31,111	\$	39,866	\$	8,889	\$		\$	8,889	\$		\$
Required Minimum Match - In-Kind																				
1)	\$	-				\$										\$				\$
2)	\$	-				\$										\$				\$
3)	\$	-				\$										\$				\$
Total Required Minimum Match - In-Kind	\$	-				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$
B. Total Required Minimum Match (cash + in-kind)	\$	103,199				\$	23,333	\$	31,111	\$	39,866	\$	8,889	\$		\$	8,889	\$		\$
C. Subtotal, Fed/State/Required Match Revenues	\$	1,031,990				\$	233,333	\$	311,111	\$	398,657	\$	88,889	\$		\$	88,889	\$		\$
D. NSIP Cash Subsidy/Commodity Valuation	\$	115,200				\$	55,200	\$	60,000	\$		\$		\$		\$		\$		\$
E. OAA Title V Worker Wages, Fringe Benefits and Costs	\$	-				\$										\$				\$
Local Cash, Non-Match																				
1) Brunswick County	\$	1,878,567				\$	278,134	\$	331,345	\$	1,235,676	\$	33,412	\$		\$	33,412	\$		\$
2)	\$	-				\$										\$				\$
3)	\$	-				\$										\$				\$
4)	\$	-				\$										\$				\$
F. Subtotal, Local Cash, Non-Match	\$	1,878,567				\$	278,134	\$	331,345	\$	1,235,676	\$	33,412	\$		\$	33,412	\$		\$
Other Revenues, Non-Match																				
1)	\$	-				\$										\$				\$
2)	\$	-				\$										\$				\$
3)	\$	-				\$										\$				\$
G. Subtotal, Other Revenues, Non-Match	\$	-				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$
Local In-Kind Resources (Includes Volunteer Resources)																				
1)	\$	-				\$										\$				\$
2)	\$	-				\$										\$				\$
3)	\$	-				\$										\$				\$
H. Subtotal, Local In-kind Resources, Non-Match	\$	-				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$
I. Client Cost Sharing	\$	-				\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$
J. Total Projected Revenues (Sum I,C,D,E,F,G,H, & I)	\$	3,025,757				\$	566,667	\$	702,456	\$	1,634,333	\$	122,301	\$		\$	122,301	\$		\$

Division of Aging and Adult Services  
Service Cost Computation Worksheet

II. Line Item Expenses

Staff Salary From Labor Distribution Schedule

- 1) Full-time Staff (do not include Title V workers)  
2) Part-time staff (do not include Title V workers)

A. Subtotal, Staff Salary

Fringe Benefits

- 1) FICA @ 7.65 %

2) Health Insurance

3) Retirement

4) Unemployment Insurance

5) Worker's Compensation

6) Other

B. Subtotal, Fringe Benefits

Local In-Kind Resources Non-Match

1)

2)

3)

C. Subtotal, Local In-Kind Resources Non-Match

D. OAA Title V Worker Wages, Fringe Benefits and Costs

Travel

1) Per Diem

2) Mileage Reimbursement

3) Other Travel Cost

E. Subtotal, Travel

General Operating Expenses

- 1) Non-Staff Program Cost (Inc Food and related)

2) Meal Delivery Cost

3) Repairs & Maintenance - Equipment

4) Facility Rental, Repairs, & Maintenance

5) Staff Training

6) Outreach, Advertising, Supplies

7) Utilities

8) Property and General Liability Insurance

F. Subtotal, General Operating Expenses

G. Subtotal, Other Administrative Cost Not Allocated in

Lines I.I.A through E

H. Total Proj. Expenses Prior to Admin. Distribution

I. Distribution of Administrative Cost

J. Total Proj. Expenses After Admin. Distribution

Grand Total	Admin. Cost	Service Congregate Nutrition 180	Service Home Delivered Meals 020	Service Senior Center Operation 170	Service Transportation 250	Service 0 #N/A
\$ 1,040,069	\$ 72,790	\$ 213,421	\$ 257,270	\$ 481,412	\$ 15,176	\$ -
\$ 116,220	\$ 8,320	\$ 14,625	\$ 19,695	\$ 81,900	\$ -	\$ -
\$ 1,164,609	\$ 81,110	\$ 228,046	\$ 276,965	\$ 563,312	\$ 15,176	\$ -
\$ 89,093	\$ 6,205	\$ 17,446	\$ 21,188	\$ 43,093	\$ 1,161	\$ -
\$ 208,601	\$ 15,090	\$ 48,278	\$ 56,171	\$ 86,018	\$ 3,044	\$ -
\$ 49,404	\$ 3,574	\$ 11,434	\$ 13,303	\$ 20,372	\$ 721	\$ -
\$ 5,924	\$ 424	\$ 1,266	\$ 1,493	\$ 2,668	\$ 73	\$ -
\$ 13,627	\$ 978	\$ 2,987	\$ 3,507	\$ 5,976	\$ 179	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 366,648	\$ 26,270	\$ 81,411	\$ 95,662	\$ 158,127	\$ 5,178	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 712,500	\$ 205,000	\$ 225,000	\$ 185,000	\$ 97,500	\$ -	\$ -
\$ 46,000	\$ 46,000	\$ 3,400	\$ 100,000	\$ -	\$ -	\$ -
\$ 106,600	\$ 3,200	\$ 7,500	\$ 290,000	\$ -	\$ -	\$ -
\$ 304,400	\$ 6,900	\$ 3,500	\$ 15,000	\$ -	\$ -	\$ -
\$ 22,000	\$ 5,000	\$ 12,000	\$ 155,000	\$ -	\$ -	\$ -
\$ 100,000	\$ 11,000	\$ 2,500	\$ 304,900	\$ -	\$ -	\$ -
\$ 178,000	\$ 2,500	\$ 2,500	\$ 20,000	\$ -	\$ -	\$ -
\$ 25,000	\$ 237,100	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,494,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 3,025,757	\$ 107,380	\$ 546,557	\$ 677,527	\$ 1,576,439	\$ 117,854	\$ -
\$ (107,380)	\$ -	\$ (20,110)	\$ (24,929)	\$ (57,894)	\$ (4,447)	\$ -
\$ 3,025,757	\$ -	\$ 566,667	\$ 702,456	\$ 1,634,333	\$ 122,301	\$ -



III. Computation of Rates

A. Computation of Unit Cost Rate:

1. Total Expenses (equals line II.J)
2. Total Projected Units
3. Total Unit Cost Rate

B. Computation of Reimbursement Rate:

1. Total Revenues (equals line I.J)
  2. Less: NSIP (equals line I.D)  
Title V (equals line I.E less II.D)  
Non Match In-Kind (equals line I.H less II.C)
  3. Revenues Subject to Unit Reimbursement
  4. Total Projected Units (equals line III.A.2)
  5. Total Reimbursement Rate
- C. Units Reimbursed Through HCCBG
- D. Units Reimbursed Through Program Income\*
- E. Units Reimbursed Through Remaining Revenues
- F. Total Units Reimbursed/Total Projected Units

Grand Total	Service Congregate Nutrition 180	Service Home Delivered Meals 020	Service Senior Center Operation 170	Service Transportation (General) 250	Service 0 #N/A
\$ 3,025,757	\$ 566,667	\$ 702,456	\$ 1,634,333	\$ 122,301	\$ -
\$ 69,000	\$ 69,000	\$ 75,000	\$ -	\$ 8,500	\$ -
\$ 8,2126	\$ 8,2126	\$ 9,3661	\$ -	\$ 14,3884	\$ -
\$ 3,025,757	\$ 566,667	\$ 702,456	\$ 1,634,333	\$ 122,301	\$ -
\$ 115,200	\$ 55,200	\$ 60,000	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 2,910,557	\$ 511,467	\$ 642,456	\$ 1,634,333	\$ 122,301	\$ -
\$ 69,000	\$ 69,000	\$ 75,000	\$ -	\$ 8,500	\$ -
\$ 7,4126	\$ 7,4126	\$ 8,5661	\$ -	\$ 14,3884	\$ -
\$ 31,478	\$ 31,478	\$ 36,319	\$ -	\$ 6,178	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 37,522	\$ 37,522	\$ 38,681	\$ -	\$ 2,322	\$ -
\$ 69,000	\$ 69,000	\$ 75,000	\$ -	\$ 8,500	\$ -

\* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

Certification:

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in return of funds if the error or omission results in a higher than actual reported cost.

Authorized Signature

President/CEO

Title

6/2/2021

Date

Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summary (DAAS-732) as follows:

Block Grant Funding	DAAS-732A	DAAS-732
Required Local Match-Cash & In-Kind	Line I.A	Col. A
Net Service Cost	Line I.B	Col. B
NSIP Subsidy	Line I.C	Col. C
Total Funding	Line I.D	Col. D
Projected HCCBG Reimbursed Units	L. I.C+I.D	Col. E
Total Reimbursement Rate	Line III.C	Col. F
Projected Total Service Units	Line III.B.5	Col. G
	Line III.F	Col. I

STAFF NAME	POSITION	TOTAL SALARY	FTE Equivalent	FULL TIME PART TIME	Assignable Salary	ADMIN. SALARY	SALVAGE		SALVAGE		SALVAGE		SALVAGE		0	0	0	0
							Congregate Nutrition	Home Delivered Meals	Senior Center Operation	Transportation (General)	0	0	0	0				
New Hire	SR CTR Nutrit Co-ord	\$ 31,200	1	FULL TIME	\$ 31,200	\$ -	\$ 15,738	\$ 15,462	\$ -	\$ -								0
Russel, Douglas	SR CTR Cook	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 16,262	\$ 15,978	\$ -	\$ -								
McLeod, Caroline	SR CTR Nutrit Co-ord	\$ 29,120	1	FULL TIME	\$ 29,120	\$ -	\$ 12,106	\$ 17,014	\$ -	\$ -								
Cooper, Shelletha B.	SR CTR Cook	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 13,403	\$ 18,837	\$ -	\$ -								
Greene, Braden	SR CTR Nutrit Co-ord	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 14,298	\$ 17,942	\$ -	\$ -								
Josephson, Justin L	SR CTR Cook	\$ 29,120	1	FULL TIME	\$ 29,120	\$ -	\$ 12,914	\$ 16,206	\$ -	\$ -								
Bridgers, Beverly	SR CTR Nutrit Co-ord	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 12,616	\$ 19,624	\$ -	\$ -								
Ramsey, Amber	SR CTR Cook	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 12,616	\$ 19,624	\$ -	\$ -								
Francisco, Dean	Food Transporter	\$ 22,880	0.5	PART TIME	\$ 11,440	\$ -	\$ 4,477	\$ 6,963	\$ -	\$ -								
Pieczarka, Gloria	SR CTR Nutrit Co-ord	\$ 24,500	1	FULL TIME	\$ 24,500	\$ -	\$ 11,014	\$ 13,486	\$ -	\$ -								
Barnes, Tonya A.	Food Transporter	\$ 35,200	0.65	PART TIME	\$ 22,880	\$ -	\$ 10,148	\$ 12,732	\$ -	\$ -								
Segen, Amy	SR Center Asst Dir	\$ 31,200	1	FULL TIME	\$ 31,200	\$ -	\$ 1,560	\$ 1,560	\$ 28,080	\$ -								
Norris, Holley	SR Center Director	\$ 47,500	1	FULL TIME	\$ 47,500	\$ 4,750	\$ 2,375	\$ 2,375	\$ 38,000	\$ -								
Kleinerman, Ellen	Receptionist - Administrative Asst	\$ 16,043	0.47	PART TIME	\$ 7,540	\$ -			\$ 7,540	\$ -								
Schotter, Carol A.	Receptionist - Administrative Asst	\$ 21,021	0.47	PART TIME	\$ 9,880	\$ -			\$ 9,880	\$ -								
Steinkamp, Brittany L	SR Center Asst Dir	\$ 29,154	1	FULL TIME	\$ 29,154	\$ 5,592	\$ 2,796	\$ 2,796	\$ 44,736	\$ -								
Lett-McGee, Veronica	SR Center Director	\$ 55,920	1	FULL TIME	\$ 55,920	\$ 5,592	\$ 2,796	\$ 2,796	\$ 4,160	\$ -								
Green, Patricia A.	Receptionist - Administrative Asst	\$ 18,909	0.22	PART TIME	\$ 4,160	\$ -			\$ 5,720	\$ -								
Jones, Janyce L.	Receptionist - Administrative Asst	\$ 22,880	0.25	PART TIME	\$ 5,720	\$ -			\$ 1,612	\$ 29,016	\$ -							
Stanley, M Blair	SR Center Asst Dir	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 1,612	\$ 1,612	\$ 2,562	\$ 41,000	\$ -							
Nelson, Teresa L	SR Center Director	\$ 51,250	1	FULL TIME	\$ 51,250	\$ 5,125	\$ 2,563	\$ 2,562	\$ 9,880	\$ -								
Ambrose, Brenda J.	Receptionist - Administrative Asst	\$ 21,021	0.47	PART TIME	\$ 9,880	\$ -			\$ 1,612	\$ 29,016	\$ -							
Knott, Jackie	SR Center Asst Dir	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 1,612	\$ 1,612	\$ 29,016	\$ -								
Callett, Melissa	SR Center Director	\$ 55,268	1	FULL TIME	\$ 55,268	\$ 5,527	\$ 2,763	\$ 2,763	\$ 44,215	\$ -								
Livers, Kathryn	Receptionist - Administrative Asst	\$ 21,021	0.47	PART TIME	\$ 9,880	\$ -			\$ 9,880	\$ -								
Hardin, Jillian	SR Center Asst Dir	\$ 32,240	1	FULL TIME	\$ 32,240	\$ -	\$ 1,612	\$ 1,612	\$ 29,016	\$ -								
Starr, Melissa	SR Center Director	\$ 52,768	1	FULL TIME	\$ 52,768	\$ 5,277	\$ 2,638	\$ 2,638	\$ 42,215	\$ -								
Confer, Sherry M.	Receptionist - Administrative Asst	\$ 21,021	0.47	PART TIME	\$ 9,880	\$ -			\$ 9,880	\$ -								
Ballice, Mallory	Prog Specialist-Health&Wellness	\$ 50,000	1	FULL TIME	\$ 50,000	\$ 5,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -								
Mullis, Tammie	Program Specialist - Nutrition	\$ 51,000	1	FULL TIME	\$ 51,000	\$ 5,000	\$ 20,500	\$ 20,500	\$ 5,000	\$ -								
Gore, Derissa	Program Support Specialist	\$ 45,989	1	FULL TIME	\$ 45,989	\$ 5,519	\$ 12,325	\$ 12,969	\$ -	\$ 15,176								
Center Services Associate		\$ 40,000	1	FULL TIME	\$ 40,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 34,000	\$ -								
Powell, Sarah	Volunteer Coordinator	\$ 50,000	1	FULL TIME	\$ 50,000	\$ 25,000	\$ 5,000	\$ 15,000	\$ 5,000	\$ -								
Jackson, Chauvet	Technology Coord	\$ 47,543	0.7	PART TIME	\$ 33,280	\$ 8,320	\$ -	\$ -	\$ 24,960	\$ -								
Benoj, Justin	SR Center Maintenance	\$ 74,880	1	FULL TIME	\$ 74,880	\$ 4,000	\$ -	\$ -	\$ 70,880	\$ -								
New Hire	Roaming Cook / Nutrition Coordinator	\$ 33,280	1	FULL TIME	\$ 33,280	\$ -	\$ 16,640	\$ 16,640	\$ -	\$ -								
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -			\$ -													
		\$ -																

	PERCENT FT:	89.31%	89.74%	93.59%	97.89%	85.46%	100.00%	#DIV/0!	#DIV/0!	#DIV/0!
	PERCENT PT:	10.69%	10.26%	6.41%	7.11%	14.54%	0.00%	#DIV/0!	#DIV/0!	#DIV/0!



**Home and Community Care Block Grant for Older Adults  
Outreach Methodology**

July 2021 through June 2022

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Service Provider: BRUNSWICK SENIOR RESOURCES, INC

County: BRUNSWICK

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.



## **Home and Community Care Block Grant for Older Adults Outreach Methodology**

Brunswick Senior Resources, Inc. operates five Senior Centers of Excellence and three satellite nutrition sites across Brunswick County. The five Centers, located in Southport, Leland, Shallotte, Supply and Calabash, operate five days per week offering weekday Congregate dining. The satellite nutrition sites in Ash, Boiling Spring Lakes and Oak Island offer Congregate dining on different days of the week

Outreach to the senior population in Brunswick County is facilitated through several outlets which include: events and programs at the Senior Centers and Nutrition Sites, a BSRI monthly magazine, “The Buzz,” which is distributed to local physicians, public buildings, and area businesses, the BSRI website and the utilization of social media platforms, i.e.: Facebook and Instagram. The website, as with all BSRI publications, contains information on center and site locations, activity calendars, county wide activities, and directives for accessing services. In addition to publications, BSRI participates in public venues promoting outreach programs to identify and encourage seniors with limited income and limited English proficiency to access services. BSRI makes every effort, within budget guidelines, to provide seniors with general transportation to access their local Senior Center or Nutrition Site. Staff at all BSRI locations are trained to make seniors feel welcomed and respected, regardless of their racial, cultural or financial status.

The vast majority of new attendees to our centers and nutrition sites continues to be single, lower income seniors, with limited family support. For Brunswick County, with over 50,000 residents over the age of 60, it is clear this trend will increase at an expedited rate and as more seniors find themselves in need of services and resources.

Meal counts within the Home Delivered Meals program have increased about 15% and Congregate and Nutrition Site meals served have increased by about 13% over the previous year.

July 2021 through June 2022

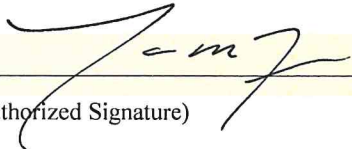
**Home and Community Care Block Grant for Older Adults  
Community Service Provider  
Standard Assurances**

BRUNSWICK SENIOR RESOURCES, INC agrees to provide services through the Home and Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accordance with the following:

1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan;
  - b) The Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers; and
  - c) The Division of Aging and Adult Services Standards Manual, Volumes I through IV or at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>.

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.
2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner specified on the Methodology to Address Service Needs of Low-Income (Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733).
3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) Client intake/registration;
  - c) Client assessment/reassessments and quarterly visits, as appropriate;
  - d) Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients.
4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
5. As specified in 45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community service providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.
6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the Provider Services Summary, (DAAS-732). Local match shall be expended simultaneously with Block Grant funding.
8. Community service providers agree to comply with audit and fiscal reporting requirements as specified in the Agreement for the Provision of County-Based Aging Services (DAAS-735).

9. Compliance with Equal Employment Opportunity and Americans with Disabilities Act requirements, as specified in paragraph fourteen (14) of the Agreement for the Provision of County-Based Aging Services (DAAS-735) shall be maintained.
10. Providers of In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the area agency on aging indicating that recipients of these services have been informed of their client rights, as required in Section 314 of the 2006 Amendments to the Older Americans Act.
11. Subcontracting – All HCCBG community service providers must assure that subcontractors (for-profit and non-profit entities only) meet the following requirements:
- a. The subcontractor has not been suspended or debarred. (N.C.G.S. §143C-6-23, 09 NCAC 03M)
  - b. The subcontractor has not been barred from doing business at the federal level.
  - c. The subcontractor is able to produce a notarized "State Grant Certification of No Overdue Tax Debts."
  - d. All licenses, permits, bonds and insurance necessary for carrying out Home and Community Care Block Grant services will be maintained by both the community service provider and any subcontractors.
  - e. The subcontractor is registered as a charitable, tax-exempt (501c3) organization with the Internal Revenue Service (non-profit subcontractors only).
12. Confidentiality and Security. Per the requirements in 10A NCAC 05J and Section 6 of the Home and Community Care Block Grant Procedures Manual, client information in any format and whether recorded or not shall be kept confidential and not disclosed in a form that identifies the person without the informed consent of the person or legal representative. Community service providers, including subcontractors and vendors, must adhere to all applicable federal, state and departmental requirements for protecting the security and confidentiality of client information including but not limited to appropriately restricting access, establishing procedures to reduce the risk of accidental disclosures from data processing systems, and developing a process by which the Division of Adult Aging Services is notified of suspected or confirmed security incidents and data breaches.
13. Record Retention and Disposition. All community service providers are responsible for maintaining custody of records and documentation to support the allowable expenditure of funds, service provision, and the reimbursement of services. Service providers must adhere to the approved record retention and disposition schedule posted semiannually on the website of the NC Department of Health and Human Services Controller at <http://www.ncdhhs.gov/control/retention/retention.htm>.
- Service providers are not authorized to destroy records related to the provision of services under this Agreement except in compliance with the approved DHHS retention and disposition schedule, which allows for the proper destruction of records based on a schedule by funding source and fiscal year. The agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of record destruction. Confidential records will be destroyed in such a manner that the records cannot be practically read or reconstructed.

  
(Authorized Signature)

6/03/21

(Date)





North Carolina Division of Aging and Adult Services  
Service Cost Computation Worksheet

DAAS-732A

Provider: BAYADA Home Health Care, Inc.  
County: BRUNSWICK  
Budget Period: July 2021 through June 2022

		Service	Service	Service	Service	Service	Service	Serv
	Grand Total	In-Home Aide-Level I - Home Management 041	In-Home Aide-Level II - Personal Care 042	In-Home Aide-Level III - Personal Care 045	0 #N/A	0 #N/A	0 #N/A	0 #N/A
<b>I. Projected Revenues</b>								
A. Fed/State Funding From the Div. of Aging & Adult Svcs.	\$ 210,000	\$ 41,990	\$ 126,000	\$ 42,010	\$ -	\$ -	\$ -	\$ -
Required Minimum Match - Cash								
1)	\$ -							
2)	\$ -							
3)	\$ -							
Total Required Minimum Match - Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Required Minimum Match - In-Kind								
1) Administrative Match In-Kind	\$ 23,334	\$ 4,666	\$ 14,000	\$ 4,668				
2)	\$ -							
3)	\$ -							
Total Required Minimum Match - In-Kind	\$ 23,334	\$ 4,666	\$ 14,000	\$ 4,668	\$ -	\$ -	\$ -	\$ -
B. Total Required Minimum Match (cash + in-kind)	\$ 23,334	\$ 4,666	\$ 14,000	\$ 4,668	\$ -	\$ -	\$ -	\$ -
C. Subtotal, Fed/State/Required Match Revenues	\$ 233,334	\$ 46,656	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -
D. NSIP Cash Subsidy/Commodity Valuation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E. OAA Title V Worker Wages, Fringe Benefits and Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Cash, Non-Match								
1)	\$ -							
2)	\$ -							
3)	\$ -							
4)	\$ -							
F. Subtotal, Local Cash, Non-Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenues, Non-Match								
1)	\$ -							
2)	\$ -							
3)	\$ -							
G. Subtotal, Other Revenues, Non-Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local In-Kind Resources (Includes Volunteer Resources)								
1)	\$ -							
2)	\$ -							
3)	\$ -							
H. Subtotal, Local In-Kind Resources, Non-Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I. Client Cost Sharing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J. Total Projected Revenues (Sum I,C,D,E,F,G,H, & I)	\$ 233,334	\$ 46,656	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -

Division of Aging and Adult Services  
Service Cost Computation Worksheet

	Grand Total	Admin. Cost	Service	Service	Service	Service	Service	Service	Serv
			In-Home Aide-Level I - Home Management 041	In-Home Aide-Level II - Personal Care 042	In-Home Aide-Level III - Personal Care 045	0 #N/A	0 #N/A	0 #N/A	0 #N/A
<b>II. Line Item Expenses</b>									
Staff Salary From Labor Distribution Schedule									
1) Full-time Staff (do not include Title V workers)	\$ 151,200	\$ 4,000	\$ 30,240	\$ 90,720	\$ 30,240	\$ -	\$ -	\$ -	\$ -
2) Part-time Staff (do not include Title V workers)	\$ 155,200	\$ 4,000	\$ 30,240	\$ 90,720	\$ 30,240	\$ -	\$ -	\$ -	\$ -
A. Subtotal, Staff Salary	\$ 155,200	\$ 4,000	\$ 30,240	\$ 90,720	\$ 30,240	\$ -	\$ -	\$ -	\$ -
Fringe Benefits									
1) FICA @ 7.65 %	\$ 11,873	\$ 306	\$ 2,313	\$ 6,940	\$ 2,313	\$ -	\$ -	\$ -	\$ -
2) Health Insurance	\$ 21,000	\$ -	\$ 4,200	\$ 12,600	\$ 4,200	\$ -	\$ -	\$ -	\$ -
3) Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4) Unemployment Insurance	\$ 1,118	\$ 29	\$ 218	\$ 653	\$ 218	\$ -	\$ -	\$ -	\$ -
5) Worker's Compensation	\$ 10,864	\$ 280	\$ 2,117	\$ 6,350	\$ 2,117	\$ -	\$ -	\$ -	\$ -
6) Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Subtotal, Fringe Benefits	\$ 44,855	\$ 615	\$ 8,848	\$ 26,543	\$ 8,848	\$ -	\$ -	\$ -	\$ -
Local In-Kind Resources Non-Match									
1)	\$ -								
2)	\$ -								
3)	\$ -								
C. Subtotal, Local In-Kind Resources Non-Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D. OAA Title V Worker Wages, Fringe Benefits and Costs	\$ -								
Travel									
1) Per Diem	\$ -								
2) Mileage Reimbursement	\$ 2,130	\$ -	\$ 426	\$ 1,278	\$ 426	\$ -	\$ -	\$ -	\$ -
3) Other Travel Cost	\$ -								
E. Subtotal, Travel	\$ 2,130	\$ -	\$ 426	\$ 1,278	\$ 426	\$ -	\$ -	\$ -	\$ -
General Operating Expenses									
1) Rent	\$ 12,861	\$ -	\$ 2,472	\$ 7,416	\$ 2,473	\$ -	\$ -	\$ -	\$ -

2) Utilities	\$ 2,900	\$ 569	\$ 1,740	\$ 591					
3) Insurance	\$ 5,000	\$ 1,000	\$ 3,000	\$ 1,000					
4) Supplies	\$ 4,000	\$ 800	\$ 2,400	\$ 800					
5) MIS	\$ 6,000	\$ 1,200	\$ 3,600	\$ 1,200					
6) Training	\$ 5,000	\$ 1,000	\$ 3,000	\$ 1,000					
7) Postage	\$ 503	\$ 100	\$ 303	\$ 100					
8)	\$ -								
F. Subtotal, General Operating Expenses	\$ 35,764	\$ -	\$ 7,141	\$ 21,459	\$ 7,164	\$ -	\$ -	\$ -	\$ -
G. Subtotal, Other Administrative Cost Not Allocated in Lines II.A through E	\$ -								
H. Total Proj. Expenses Prior to Admin. Distribution	\$ 237,949	\$ 4,615	\$ 46,655	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -
I. Distribution of Administrative Cost	\$ (0)	\$ (1)	\$ 0	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -
J. Total Proj. Expenses After Admin. Distribution	\$ 233,334	\$ 46,656	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -	\$ -

III. Computation of Rates									
A. Computation of Unit Cost Rate:									
1. Total Expenses (equals line I.J)	\$ 233,334	\$ 46,656	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -	\$ -
2. Total Projected Units	2,600	7,535	2,512						
3. Total Unit Cost Rate	\$ 17,9446	\$ 18,5800	\$ 18,5820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Computation of Reimbursement Rate:									
1. Total Revenues (equals line I.J)	\$ 233,334	\$ 46,656	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -	\$ -
2. Less: NSIP (equals line I.D)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Title V (equals line I.E less II.D)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non Match In-Kind (equals line I.H less II.C)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3. Revenues Subject to Unit Reimbursement	\$ 233,334	\$ 46,656	\$ 140,000	\$ 46,678	\$ -	\$ -	\$ -	\$ -	\$ -
4. Total Projected Units (equals line III.A.2)	2,600	7,535	2,512						
5. Total Reimbursement Rate	\$ 17,9446	\$ 18,5800	\$ 18,5820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C. Units Reimbursed Through HCCBG	2,600	7,535	2,512						
D. Units Reimbursed Through Program Income*	-	-	-	-	-	-	-	-	-
E. Units Reimbursed Through Remaining Revenues	-	-	-	-	-	-	-	-	-
F. Total Units Reimbursed/Total Projected Units	2,600	7,535	2,512	-	-	-	-	-	-

\* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

**Certification:**

I certify to the best of my knowledge and belief that the information included in the cost computation above is accurate and complies with all laws and regulations. I also understand that material deviations in reported cost information could limit funding, and also result in return of funds if the error or omission results in a higher than actual reported cost.

  
Authorized Signature

Director of Strategic Growth  
Title

6-21-21  
Date

Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summary (DAAS-732) as follows:

DAAS-732A	DAAS-732
Block Grant Funding	Line I.A Col. A
Required Local Match-Cash & In-Kind	Line I.B Col. B
Net Service Cost	Line I.C Col. C
NSIP Subsidy	Line I.D Col. D
Total Funding	Line I.C+I.D Col. E
Projected HCCBG Reimbursed Units	Line III.C Col. F
Total Reimbursement Rate	Line III.B.5 Col. G
Projected Total Service Units	Line III.F Col. I

AGENCY NAME: BAYADA Home Health Care, Inc.  
State Fiscal Year: 5FY 2021-2022

Fiscal Period: July 2021 through June 2022

[illegible]

**Home and Community Care Block Grant for Older Adults  
Outreach Methodology**

July 2021 through June 2022

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Service Provider: BAYADA Home Health Care, Inc.

County: BRUNSWICK

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.

BAYADA Home Health Care, Inc. shall provide In-Home Aide Level I, Level II, and Level III services to qualified consumers in Brunswick County as outlined in the Home and Community Care Block Grant for Older Adults. Those determined to be in need of In-Home Aide services will be eligible for services regardless of their income, although some recipients will be asked to voluntarily participate in the consumer contributions program. BAYADA will share information about the In-Home Aide program with local doctors, hospital discharge planners, hospice agencies, skilled agencies, senior advocacy groups, Adult Protective Services (APS) and Community Alternative Program (CAP). Information regarding the In-Home Aide program will be disseminated via written and oral education as well as through weekly marketing visits and phone calls made by BAYADA. BAYADA will admit low-income, including low-income minority elderly consumers, rural elderly, and rural elderly with limited English proficiency, and well older adults (age 60 and over) using the following priorities: Older adults for whom the need for Adult Protective Services has been substantiated by the Department of Social Services and the service is needed as part of the Adult Protective Services Plan. Older adults who are at risk of abuse, neglect, and/or exploitation. Older adults with extensive impairments in activities of daily living (ADL's), or instrumental activities of daily living (IADL's), who are at risk of placement or substitute care. Older adults with extensive ADL or IADL impairments. Older adults with less extensive (1-2) ADL or IADL impairments. Well older adults. BAYADA Home Health Care complies with Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.



July 2021 through June 2022

**Home and Community Care Block Grant for Older Adults  
Community Service Provider  
Standard Assurances**

BAYADA Home Health Care, Inc. agrees to provide services through the Home and Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accordance with the following:

1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan;
  - b) The Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers; and
  - c) The Division of Aging and Adult Services Standards Manual, Volumes I through IV or at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>.

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.
2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner specified on the Methodology to Address Service Needs of Low-Income (Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733).
3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) Client intake/registration;
  - c) Client assessment/reassessments and quarterly visits, as appropriate;
  - d) Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients.
4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
5. As specified in 45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community service providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.
6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the Provider Services Summary, (DAAS-732). Local match shall be expended simultaneously with Block Grant funding.
8. Community service providers agree to comply with audit and fiscal reporting requirements as specified in the Agreement for the Provision of County-Based Aging Services (DAAS-735).
9. Compliance with Equal Employment Opportunity and Americans with Disabilities Act requirements, as specified in paragraph fourteen (14) of the Agreement for the Provision of County-Based Aging Services (DAAS-735) shall be maintained.

10. Providers of In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the area agency on aging indicating that recipients of these services have been informed of their client rights, as required in Section 314 of the 2006 Amendments to the Older Americans Act.
11. Subcontracting – All HCCBG community service providers must assure that subcontractors (for-profit and non-profit entities only) meet the following requirements:
- a. The subcontractor has not been suspended or debarred. (N.C.G.S. §143C-6-23, 09 NCAC 03M)
  - b. The subcontractor has not been barred from doing business at the federal level.
  - c. The subcontractor is able to produce a notarized "State Grant Certification of No Overdue Tax Debts."
  - d. All licenses, permits, bonds and insurance necessary for carrying out Home and Community Care Block Grant services will be maintained by both the community service provider and any subcontractors.
  - e. The subcontractor is registered as a charitable, tax-exempt (501c3) organization with the Internal Revenue Service (non-profit subcontractors only).
12. Confidentiality and Security. Per the requirements in 10A NCAC 05J and Section 6 of the Home and Community Care Block Grant Procedures Manual, client information in any format and whether recorded or not shall be kept confidential and not disclosed in a form that identifies the person without the informed consent of the person or legal representative. Community service providers, including subcontractors and vendors, must adhere to all applicable federal, state and departmental requirements for protecting the security and confidentiality of client information including but not limited to appropriately restricting access, establishing procedures to reduce the risk of accidental disclosures from data processing systems, and developing a process by which the Division of Adult Aging Services is notified of suspected or confirmed security incidents and data breaches.
13. Record Retention and Disposition. All community service providers are responsible for maintaining custody of records and documentation to support the allowable expenditure of funds, service provision, and the reimbursement of services. Service providers must adhere to the approved record retention and disposition schedule posted semiannually on the website of the NC Department of Health and Human Services Controller at <http://www.ncdhhs.gov/control/retention/retention.htm>
- Service providers are not authorized to destroy records related to the provision of services under this Agreement except in compliance with the approved DHHS retention and disposition schedule, which allows for the proper destruction of records based on a schedule by funding source and fiscal year. The agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of record destruction. Confidential records will be destroyed in such a manner that the records cannot be practically read or reconstructed.

Bobby Shoemaker, Director

6-10-21

(Authorized Signature)

(Date)



**Standard Assurance To Comply with Older Americans Act  
Requirements Regarding Clients Rights  
For  
Agencies Providing In-Home Services through the  
Home and Community Care Block Grant for Older Adults**

As a provider of one or more of the services listed below, our agency agrees to notify all Home and Community Care Block Grant clients receiving any of the below listed services provided by this agency of their rights as a service recipient. Services in this assurance include:

- In-Home Aide
- Home Care (home health)
- Housing and Home Improvement
- Adult Day Care or Adult Day Health Care

Notification will include, at a minimum, an oral review of the information outlined below as well as providing each service recipient with a copy of the information in written form. In addition, providers of in-home services will establish a procedure to document that client rights information has been discussed with in-home services clients (e.g. copy of signed Client Bill of Rights statement).

Clients Rights information to be communicated to service recipients will include, at a minimum, the right to:

- be fully informed, in advance, about each in-home service to be provided and any change and any change in service(s) that may affect the wellbeing of the participant;
- participate in planning and changing any in-home service provided unless the client is adjudicated incompetent;
- voice a grievance with respect to service that is or fails to be provided, without discrimination or reprisal as a result of voicing a grievance;
- confidentiality of records relating to the individual;
- have property treated with respect; and
- be fully informed both orally and in writing, in advance of receiving an in-home service, of the individual's rights and obligations.

Client Rights will be distributed to, and discussed with, each new client receiving one or more of the above listed services prior to the onset of service. For all existing clients, the above information will be provided no later than the next regularly scheduled service reassessment.

Agency Name: BAYADA Home Health Care, Inc.

Name of Agency Administrator: Bobby Shoemaker

Signature: 

(Please return this form to your Area Agency on Aging and retain a copy for your files.)

**CLIENT/PATIENT RIGHTS**

1. You have the right to be fully informed of all your rights and responsibilities as a client/patient of the program.
2. You have the right to appropriate and professional care relating to your needs.
3. You have the right to be fully informed in advance about the care to be provided by the program.
4. You have the right to be fully informed in advance of any changes in the care that you may be receiving and to give informed consent to the provision of the amended care.
5. You have the right to participate in determining the care that you will receive and in altering the nature of the care as your needs change.
6. You have the right to voice your grievances with respect to care that is provided and to expect that there will be no reprisal for the grievance expressed.
7. You have the right to expect that the information you share with the agency will be respected and held in strict confidence, to be shared only with your written consent and as it relates to the obtaining of other needed community services.
8. You have the right to expect the preservation of your privacy and respect for your property.
9. You have the right to receive a timely response to your request for service.
10. You shall be admitted for service only if the agency has the ability to provide safe and professional care at the level of intensity needed.
11. You have the right to be informed of agency policies, changes, and costs for services.
12. If you are denied service solely on your inability to pay, you have the right to be referred elsewhere.
13. You have the right to honest, accurate information regarding the industry, agency and of the program in particular.
14. You have the right to be fully informed about other services provided by this agency.



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 13.**

**From:**  
Cris Harrelson, Health Director

Health and Human Services - Health Services – 2020 Child  
Fatality Prevention Team Annual Report

**Issue/Action Requested:**

Request that the Board of Commissioners review and approve the 2020 Child Fatality Prevention Team Annual Report.

**Background/Purpose of Request:**

North Carolina Statute Article 14, 7B- 1405 and the C F P T Agreement Addenda with local health departments require local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their county commissioners and board of health.

Staff recommends approval of the report.

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners review and approve the 2020 Child Fatality Prevention Team Annual Report.

**ATTACHMENTS:**

Description

- ▣ 2020 CFPT Annual Report





# Brunswick County Health Services

25 Courthouse Drive N.E.; Post Office Box 9  
Bolivia, North Carolina 28422-0009  
910-253-2250 1-888-428-4429



*David M. Stanley III, Executive Director  
Health and Human Services Agency*

*Cris Harrelson, Director  
Department of Health Services*

## MEMORANDUM

**TO:** Brunswick County Commissioners/Board of Health  
**FROM:** Cris Harrelson, Health Director  
Brunswick County Child Fatality Prevention Team (CFPT)  
**SUBJECT:** Local CFPT Annual Report  
**DATE:** August 2, 2021

The North Carolina Statute Article 14, 7B-1406 and the CFPT Agreement Addenda with local health departments require Local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their local county commissioners and boards of health.

The purpose of the local CFPTs are to:

- Identify deficiencies in the delivery of services to children and families by public agencies
- Make and carry out recommendations for changes that will prevent future child deaths
- Promote understanding of the causes of child deaths

Attached is the Brunswick County CFPT Annual Report for calendar year 2020 for your review. Please feel free to contact me at 910-253-2298 if you have any questions.

## **Brunswick County CFPT Annual Report Calendar Year 2020**

### **I. Introduction**

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian ad Litem, health departments, and others that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

### **II. Role of the Brunswick County Commissioners/Board of Health**

- a. Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- b. Appoint members of the local team as identified by the membership.

### **III. Child Deaths - Cause, System Problem, Recommendation and Proposed Action**


In 2020, the Brunswick County CFPT reviewed four child deaths and identified no system problems or recommendations for future prevention efforts. Causes of death included premature birth, brain tumor and suicide. There were less reviews in 2020 than in previous years as Brunswick County had no child deaths in the first quarter of 2019 and the 4th quarter child death data was delayed from the State resulting in three deaths being reviewed in February of this year which will be included in the 2021 annual report.

### **IV. Brunswick County CFPT Activities and Accomplishments**

- a. Medication lockboxes were distributed to clients with small children.
- b. Smoke detectors were issued to families in need.
- c. Pak n' Plays were issued to families in need.
- d. Team members attended the Local CFPT Educational Webinars offered in May and June.
- e. Healthy Choices, Healthy Families – Health Services and Social Services staff continue to offer programming to address issues with substance use disorders and families with babies being born addicted. Issues include safe sleeping habits, no crib, and co-sleeping. Family planning options are also discussed. The target area for this one-hour class is pregnant women who are using drugs, people who have a drug-addicted baby, or people who are trying to get their child back. Anyone can refer someone to the class, including the courts and DSS. Classes are offered twice every month. The training is voluntary although the court system can choose to require attendance.

V. Conclusion

Thank you to the members of the Brunswick County Commissioners/Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact Cris Harrelson (910-253-2298) or Cherie Browning, Chairperson (910-253-2319) should you have any questions about this report.

  
\_\_\_\_\_  
Health Director

7/4/21  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chairperson

7/6/21  
\_\_\_\_\_  
Date



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 14.**

**From:**  
Cris Harrelson, Health Director

Health and Human Services - Health Services – 2020 State of the County Health Report

**Issue/Action Requested:**

Request that the Board of Commissioners review and approve the 2020 State of the County's Health Report.

**Background/Purpose of Request:**

As one of the essential services provided by all local health departments, Brunswick County Health Services conducts a Community Health Assessment every 4 years to identify assets and needs affecting the health of Brunswick County citizens and develop action plans to address the priority health items. In the interim years, Brunswick County Health Services releases annual State of the County's Health (SOTCH) reports to provide an update on the progress being made toward addressing the priority health items. Brunswick County Health Services is required by the Local Health Department Accreditation Board (Benchmark 38, Activity 38.2) to present an annual SOTCH report to the Board of Health.

Staff recommends approval of the report.

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**Advisory Board Recommendation:**

Reviewed and approved on 6/28/21 by the Brunswick County Health and Human Services Advisory Board

**County Manager's Recommendation:**

Recommend the Board of Commissioners review and approve the 2020 State of the County's Health Report.

**ATTACHMENTS:**

Description

- ▣ 2020 State of the County Health Report





## Progress on CHIPs

Brunswick County Health Services conducted the Community Health Assessment (CHA) in 2018-19 to determine the community's needs and develop programs to address the health priorities. The CHA was released in March 2019 and the final health priorities were substance misuse, access to health care, and chronic conditions. An overarching theme and focus on the aging population was also identified.

The Community Health Improvement Plan (CHIP) was completed in December 2020. Local health departments are now using Results Based Accountability (RBA) and Clear Impact Scorecard for CHIP documentation instead of the previous paper forms. Health Education staff completed the RBA training and adopted the approach when completing the CHIP.

"Results-Based Accountability™ is a disciplined way of thinking and acting to improve entrenched and complex social problems. Communities use it to improve the lives of children, youth, families, adults. RBA is also used by organizations to improve the effectiveness of their programs."

Characteristics:

- Disciplined Thinking
- Data Driven
- Transparent Decision-Making
- Common Sense
- Plain Language
- Talk to Action
- Ends to Means

The lead health educator formed a CHIP committee consisting of community partners and attended trainings with the NC DHHS Community Health Assessment Director throughout 2020. These trainings enabled health education staff to link Brunswick County's health priorities to the online Clear Impact Scorecard. Results, indicators, programs, and performance measures for each priority were recorded in the scorecard. This allows us to identify data trends and changes so we know what it will look like when we achieve results. We can also update the scorecard in live-time and share the link on our website and other avenues.

Due to the COVID-19 pandemic, all meetings and outreach have been held virtually since March 2020. Health education staff served in reclassified roles during this time. The health educators supervised and trained COVID call center staff, answered incoming calls, scheduled citizens at vaccine clinics, facilitated ongoing correspondence with local hospitals to communicate citizen concerns, responded to the county's coronavirus email line, and revised the administration form used at the vaccination sites. We also worked at the vaccination sites as the liaison for the call center and registration. Other duties included participating on conference calls with emergency services staff and other county partners, sending isolation letters to positive cases, and updating the county website and dashboard with the latest case counts.

Brunswick County Health Services has been actively responding to the COVID-19 pandemic since March 2020. The pandemic greatly impacted staff's duties and job responsibilities over the past year. The latest information about COVID-19, testing, local case counts and vaccines is on the [Health Services COVID-19 webpage](#). Data reflecting our health priorities has also changed due to factors accompanying the pandemic.

### 2019 Leading Causes of Death

Rank	Cause	Number	%
1	Cancer	379	23.4
2	Diseases of heart	339	20.9
3	Cerebrovascular diseases	93	5.7
	Chronic lower respiratory diseases	93	5.7
5	All other unintentional injuries	69	4.3
6	Alzheimer's disease	60	3.7
7	Diabetes mellitus	55	3.4
8	Motor vehicle injuries	31	1.9
9	Septicemia	27	1.7
10	Influenza and pneumonia	25	1.5
	Intentional self-harm (suicide)	25	1.5
	All other causes (Residual)	425	26.3
<b>Total Deaths -- All Causes</b>		1621	100.0

Source: State Center for Health Statistics, North Carolina

According to the [NC Opioid Action Plan Data Dashboard](#), unintentional opioid-related overdose deaths in Brunswick County have been on the rise. This includes deaths involving all types of opioids: commonly prescribed opioids, heroin, and synthetic narcotics like fentanyl and fentanyl-analogues.

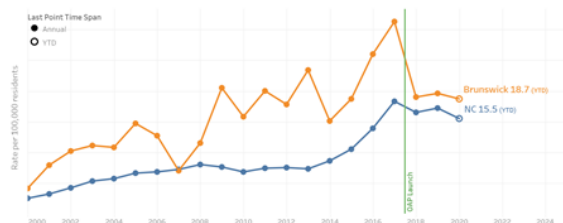
#### Deaths in Brunswick

The rate of unintentional overdose deaths among residents of Brunswick in 2019 (Annual) was 19.6.  
(Rate per 100,000 residents. Number of deaths: 28)

#### Place Rank

High  
Compared to other  
Counties\*

Rank Groups  
Lowest 0-20%  
Low 20-40%  
Middle 40-60%  
High 60-80%  
Highest 80-100%



### Emerging Issues Since Last CHA

The evolving situation surrounding COVID-19 has triggered overwhelming emotions for a lot of people. These emotions can contribute to higher levels of stress and anxiety.



According to the [State Center for Health Statistics](#), 25 deaths in Brunswick County in 2019 resulted from intentional self-harm.

Counties	Gender			Total
	male	female	unknown	
BRUNSWICK	19	6	0	25
Total	19	6	0	25

Source: State Center for Health Statistics, North Carolina

There are several resources available in Brunswick County for individuals needing to speak with someone anonymously. Resources regarding managing your overall health and mental health and wellness resources are available on Brunswick County's website: [Managing Your Overall Health During the COVID-19 Pandemic](#)

In partnership with Brunswick County Emergency Services, a county website was created to support other emerging issues related to the pandemic. The page is dedicated to community awareness and includes offers of assistance, updates from utility providers, homelessness assistance, food bank notices, and other resources. Emergency Services is also available (M-F 8:30am – 5:00pm) to assist the public with needs not listed on the website. The website and list of resources can be viewed at: [COVID-19 Community Assistance](#)

#### New/Paused/Discontinued Initiatives Since Last CHA

Health education activities reflected in the CHIP were paused in 2020 due to the pandemic. Staff began working on initiatives focused on preventing the spread of COVID. In March 2020, the County began operating a joint information center with a Public Health Call Line and email to answer residents' coronavirus questions. Educational initiatives were launched on the County website and social media encouraging everyone to practice the Three Ws—wear a mask, wait six feet apart, wash your hands—for the next several months.

Brunswick County Health Services administered its first doses of the Moderna COVID-19 vaccine to Brunswick County Emergency Medical Services (EMS) personnel December 22, 2020. The department also began working with internal and external partners to vaccinate individuals within local law enforcement, fire/rescue teams, Health Services and other medical providers eligible under Phase 1a.

Actions

Name	Assigned To	Status	Due Date	Progress
------	-------------	--------	----------	----------





**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 15.**

**From:**  
Stephanie Lewis, Operation Services  
Director

Operation Services - HVAC Repair and Maintenance Agreement

**Issue/Action Requested:**

Request that the Board of Commissioners enter into a service agreement for HVAC repair and maintenance with HVAC StarPlus, LLC.

**Background/Purpose of Request:**

Three proposals were received to provide heating, ventilation and air conditioning (HVAC) routine maintenance, emergency services and repairs for HVAC systems installed on county property. HVAC StarPlus, LLC is the low bidder for these services. All proposals are summarized in the attached bid tabulation. Routine scheduled maintenance is quoted at \$55,000 per year and is budgeted in 104280-444000. Funds for emergency services and repairs is budgeted in 104280-435200. The service agreement is for an initial one year term followed by two automatic renewal options.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations  
Funds available in the current budget

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners enter into a service agreement for HVAC repair and maintenance with HVAC StarPlus, LLC.

**ATTACHMENTS:**

Description

- ☐ HVAC Service Agreement
- ☐ HVAC Bid Tabulation

**NORTH CAROLINA**

**GOODS AND SERVICES AGREEMENT**

**BRUNSWICK COUNTY**

**THIS GOODS AND SERVICES AGREEMENT** (hereinafter referred to as the “Agreement”) is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as “County”), party of the first part and HVAC StarPlus, LLC, (hereinafter referred to as “Provider”), party of the second part.

**WITNESSETH:**

**1. GOODS AND SERVICES; FEES**

The goods to be purchased and the services to be performed under this Agreement (hereinafter referred to collectively as the “Project”) are set forth in the Request for Proposals entitled “HVAC Maintenance,” as published by Brunswick County on June 17, 2021, and any addenda thereto, and on Exhibit “A” attached hereto, all of which are hereby incorporated by reference. The agreed upon fees for the Project are set forth on Exhibit “A.”

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

**2. TERM OF AGREEMENT AND TERMINATION**

The term of this Agreement begins on August 2, 2021 (the “Effective Date”) and continues in effect until August 1, 2022, unless sooner terminated as provided herein. The initial term shall be followed by two (2) successive options to renew for one (1) year each. Each renewal option is to be exercised automatically unless either party gives notice of its intent not to renew at least sixty (60) days prior to the end of the then-current term. The County may terminate this Agreement at any time without cause by giving sixty (60) days’ written notice to Provider. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to County showing in detail the work performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

### **3. NONAPPROPRIATION**

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Provider of the non-appropriation and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

### **4. COMPENSATION**

The County agrees to pay costs as specified in Exhibit "A" or as set out above for the satisfactory completion of the Project. Unless otherwise specified, Provider shall submit monthly invoices to County and include detail of all product delivered or work performed under the terms of this Agreement. County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, County will not pay late fees on any charges under this Agreement. If County disputes any portion of the charges on any invoice received from Provider, the County shall inform Provider in writing of the disputed charges. Once the dispute has been resolved, Provider shall re-invoice County for the previously disputed charges, and, per any resolution between County and Provider, the County shall pay those charges in full at that time. No advance payment shall be made for the work to be performed by Provider under this Agreement.

### **5. INDEPENDENT CONTRACTOR**

Both County and Provider agree that Provider shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Provider represents that it has or will secure, at its own expense, all personnel required in performing the work under this Agreement. Accordingly, Provider shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including, without limitation, federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required. Provider shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

In the event the Internal Revenue Service should determine that Provider is, according to Internal Revenue Service guidelines, an employee subject to withholding and social security contributions, then Provider hereby acknowledges that all payments hereunder are gross payments, and the Provider is responsible for all income taxes and social security payments thereon.

### **6. PROVIDER REPRESENTATIONS**

- a. Provider is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;

- b. Provider has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;
- c. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Provider to enter into and perform its obligations under this Agreement;
- d. In connection with Provider's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;
- e. Provider shall not violate any agreement with any third party by entering into or performing the work under this Agreement;
- f. Provider will provide all goods and perform all work in conformity with the specifications and requirements of this Agreement;
- g. The goods and services provided by Provider under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including, without limitation, non-compete agreements);
- h. Provider shall exercise reasonable care and diligence when performing the work hereunder and will ensure that it adheres to the highest generally accepted standards in the industry when performing said work;
- i. Provider acknowledges that if any specific licenses, certifications or related credentials are required in its performance of the work, it will ensure that such credentials remain current and active and not in a state of suspension or revocation; and
- j. Provider shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

## **7. WARRANTIES**

Without limiting Provider's obligation to provide warranty or maintenance services, and in addition to any other warranties available, Provider hereby assigns to County all of Provider's warranties covering any third-party goods purchased under this Agreement. Provider will provide copies of all said warranties to County upon delivery of the goods.



## **8. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA**

Provider shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data arising out of the negligent or willful act or omission of Provider or its subcontractors. In the event that Provider causes damage to the County's equipment or facilities, Provider shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

## **9. NON-ENDORSEMENT AND PUBLICITY**

County is not endorsing Provider or the goods or services covered under this Agreement, and Provider is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Provider may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

## **10. NON-EXCLUSIVITY**

Provider acknowledges that County is not obligated to contract solely with Provider for the goods or services covered under this Agreement.

## **11. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL**

Provider hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

## **12. DEBARMENT**

Provider hereby certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this Agreement by any governmental department or agency. Provider must notify County within thirty (30) days if debarred by any governmental entity during this Agreement.

## **13. INDEMNIFICATION**

Provider shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Provider, its employees or agents. Provider further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Provider shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

## 14. INSURANCE

Provider shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Provider shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Provider shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

## 15. WORKERS' COMPENSATION

To the extent required by law, Provider shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Provider is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Provider shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Provider's obligations under this Agreement.

Provider agrees to furnish County proof of compliance with said Act or adequate medical/accident insurance coverage upon request.

## 16. REMEDIES

- a. **RIGHT TO COVER.** If Provider fails to meet any completion date or resolution time set forth, due to no fault of County, the County may take any of the following actions with or without terminating this Agreement, and in addition to, and without limiting, any other remedies it may have:
  - i. Employ such means as it may deem advisable and appropriate to perform itself or obtain the goods and/or services from a third party until the matter is resolved and Provider is again able to resume performance under this Agreement; and
  - ii. Deduct any and all expenses incurred by County in obtaining the goods and/or performing the services from any money then due or to become due Provider and, should the County's cost of obtaining the goods and/or performing the services exceed the amount due Provider, collect the amount due from Provider.

- b. **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Provider fails to perform under this Agreement until such breach has been fully cured.
- c. **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.
- d. **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently in addition to any other available remedy.
- e. **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Provider, notwithstanding anything to the contrary in this Agreement, Provider agrees that it will not terminate this Agreement or suspend or limit any services or warranties, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

## **17. TAXES**

Provider shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Provider shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

## **18. HEALTH AND SAFETY**

Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with completing the Project. Provider shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with completing the Project and other persons who may be affected thereby.

## **19. NON-DISCRIMINATION IN EMPLOYMENT**

Provider shall not discriminate against any employee or applicant for employment because of race, ethnicity, gender, gender identity, sexual orientation, age, religion, national origin, disability, color, ancestry, citizenship, genetic information, political affiliation or military/veteran status, or any other status protected by federal, state or local law or other unlawful form of discrimination. Provider shall take affirmative action to ensure that applicants are employed and that employees are treated fairly during employment. In the event Provider is determined by the final order of an appropriate agency or court of competent jurisdiction to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be cancelled, terminated or suspended in whole or in part by County, and Provider may be declared ineligible for further County agreements.

## 20. COMPLIANCE WITH E-VERIFY PROGRAM

Pursuant to N.C.G.S. § 143-133.3, Provider understands that it is a requirement of this Agreement that Provider and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Provider agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Provider shall require its subcontractors to do the same. Upon request, Provider agrees to provide County with an affidavit of compliance or exemption.

## 21. CONFIDENTIAL INFORMATION

For purposes of this Agreement, the party disclosing Confidential Information is the “Discloser,” and the party receiving Confidential Information is the “Recipient.” “Confidential Information” shall mean any nonpublic information concerning the parties’ respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as “Confidential.” Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

- a. in the public domain through no fault of the Recipient;
- b. within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;
- c. lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;
- d. independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;
- e. disclosed with the prior written consent of the Discloser; or
- f. required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser’s sole expense.

## **22. OWNERSHIP OF WORK PRODUCT**

Should Provider's performance under this Agreement generate documents or other work product that are specific to the Project hereunder, such documents or work product shall become the property of County and may be used by County on other projects without additional compensation to Provider.

## **23. NO ASSIGNMENT WITHOUT CONSENT**

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

## **24. GOVERNING LAW AND VENUE**

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

## **25. DISPUTE RESOLUTION**

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

## **26. GOVERNMENTAL IMMUNITY**

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

## **27. NON-WAIVER**

Failure by County at any time to require the performance by Provider of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

## **28. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between



the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

## **29. HEADINGS**

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

## **30. SEVERABILITY**

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

## **31. AMENDMENTS**

No amendments or changes to this Agreement, or additional Proposals or Statements of Work, shall be valid unless in writing and signed by authorized agents of both Provider and County.

## **32. NOTICES**

- a. **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.
- b. **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.
- c. **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:
  - i. For the County: Brunswick County Manager  
P.O. Box 249  
Bolivia, NC 28422
  - ii. For the Provider: HVAC StarPlus, LLC  
2109 Capital Drive, #100  
Wilmington, NC 28405

**33. SIGNATURES**

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

**BRUNSWICK COUNTY**

\_\_\_\_\_  
 Clerk to the Board /  
 Deputy Clerk to the Board

By: \_\_\_\_\_  
 Chairman, Board of Commissioners

[SEAL]

**HVAC STARPLUS, LLC**

By: Bill Owings

Printed Name: Bill Owings

Title: President

Date: 7/12/2021

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Julie A. Miller  
 Julie A. Miller, Director of Fiscal Operations  
 Brunswick County, North Carolina

APPROVED AS TO FORM

Bryan W. Batton  
 Robert V. Shaver, Jr., County Attorney /  
 Bryan W. Batton, Assistant County Attorney

**EXHIBIT “A”**  
**GOODS AND SERVICES/FEES AND COSTS**

**ROUTINE MAINTENANCE**

Routine maintenance for all systems, excluding the courthouse, should include quarterly filter changes, cleaning of condenser coils, and greasing bearings. Filters should be labeled with the date the filter was changed. Belt changes should be included on an as-needed basis. During each quarterly routine maintenance, the contractor shall verify positive pressure and that the temperature and humidity are at acceptable levels.

Routine maintenance for the courthouse should include the following:

Air Handling Units (AHU) – Replace all filters on a quarterly basis. Replace all AHU belts once per year. AHU’s will be checked for proper operation twice per year. Chill water coils and drain pans will be cleaned once per year. All bearings will be lubricated twice per year. Damper linkage and operation will be checked twice per year. Check motor voltage and amperage twice per year. Check electric heat for proper operation in the fall. Twice per year check the AHU’s for proper operation. (40% pleated filters and belts are to be included in the contract, if awarded).

VAV Boxes – Verify proper operation of the dampers and fans twice per year. Check the electric heat for proper operation once per year. Annual filter changes.

DX Equipment – Replace the air filters quarterly. Check the refrigerant level, superheat, voltage, amperage, and operation twice per year. Lubricate the motors twice per year. Clean the vapor coils and drain pans once per year. (40% pleated filters and belts are to be included in the contract, if awarded).

Pumps – Lubricate the bearings and check for proper operation twice per year. This includes checking the couplings for wear and alignment. Check and record the voltage and amp draw twice per year.

Exhaust Fans – Lubricate and verify proper operation twice per year.

Water Treatment – All chemicals for the closed loop should be included in the proposal. Water loops shall be inspected and tested on a monthly basis by a certified water treatment specialist. The water should be checked to make sure it has the proper amount of algacide and rust inhibitor. The TDS meter and pumps should be checked for proper operation. All chemicals and maintenance to be included.

Energy Management System – The following services are to be performed twice per year, preferably in February and October: Verify real time clock; review alarm log; verify calibration and operation of all binary and analog inputs; verify operation of all outputs; and review all programs with customer.

Chiller – Contractor is to perform a vibration analysis on all the pumps annually, preferably in October and provide a full report of the results to County.

Winter maintenance: Leak check entire machine. Meg compressor motor. Inspect overloads and verify electronic settings. Check starter contacts.

Summer maintenance: Check refrigerant and oil levels. Check operation of motor and starter. Check operation of safety controls and record readings. Complete operational log.

### **EMERGENCY SERVICES AND REPAIRS**

Any repairs or services that are needed, excluding routine maintenance as set forth above, to any HVAC, refrigerant, or associated and/or related equipment, including, without limitation ice machines, which may be installed on County property.

### **FEES AND COSTS**

Routine maintenance is at an annual cost of \$55,000.00. Costs for Repairs and Emergency Services are listed below:

#### **Repairs & Emergency Services**

/HOUR Regular Time	\$80.00
/HOUR Overtime - After Hours	\$95.00
/HOUR Holiday - Weekends	\$95.00
Travel Charge / Trip Charge, Quote as Per Mile	\$0.00
Fuel Surcharge	\$0.00
/Helper, "When Needed"	\$45.00
Parts & Materials, Supplied by Contractor	Cost + 15%
Parts & Materials, Supplied by County	Cost + 10%
Refrigerant, R-22	Cost + 15%
Disposal Charge, Hazardous Materials	Cost + 15%
Freight Charges for any Parts Ordered	Cost + 10%
Processing Fees	Cost + 10%

**2021 HVAC Maintenance Bid Tabulation**

	<b>HVAC StarPlus, LLC</b>	<b>Envirotrol</b>	<b>Heat Transfer Solutions</b>
<b>Rountine Maintenance</b>	\$55,000	\$237,880 2% increases each renewal year	\$199,000
<b>Repairs &amp; Emergency Services</b>			
<b>/HOUR Regular Time</b>	\$80	\$105-\$135 dependent on type of labor	\$85.00
<b>/HOUR Overtime - After Hours</b>	\$95	1.5 times normal hourly rate (4 hour minimum)	\$127.50
<b>/HOUR Holiday - Weekends</b>	\$95	1.5 - 2 times normal hourly rate (4 hour minimum)	\$170.00
<b>Travel Charge / Trip Charge, Quote as Per Mile</b>	\$0	time charged portal to portal + \$60 truck charge	\$0.00
<b>Fuel Surcharge</b>	\$0	n/a	\$0.00
<b>/Helper, "When Needed"</b>	\$45	65	\$85.00
<b>Parts &amp; Materials, Supplied by Contractor</b>	Cost + 15%	Cost + 15%	\$0.00
<b>Parts &amp; Materials, Supplied by County</b>	Cost + 10%		Cost +30%
<b>Refrigerant, R-22</b>	Cost + 15%	Cost + 15%	Cost +30%
<b>Disposal Charge, Hazardous Materials</b>	Cost + 15%	not provided	Cost +30%
<b>Freight Charges for any Parts Ordered</b>	Cost + 10%	Cost + 15%	Cost +30%
<b>Processing Fees</b>	Cost + 10%	not provided	Cost +30%
<b>Additional Costs</b>	3.2 % repair, service and material fees per service call		





**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 16.**

**From:** Stephanie Lewis, Director of Operation Services  
Operation Services - Post Disaster Aerial Mosquito Control Agreement

**Issue/Action Requested:**

Request that the Board of Commissioners award a one year agreement with four auto-renewals for post-disaster aerial mosquito services prepositioning agreement to Vector Disease Control International, LLC.

**Background/Purpose of Request:**

The post disaster aerial mosquito control service agreement is a pre-positioned agreement with no funding associated with the agreement for the purpose of assisting the county in the event of a disaster such as a hurricane. The request for proposals was advertised three times. Two proposals were received in response to the final request for proposals. Vector Disease Control International, LLC was considered the lowest responsible bidder at \$2.07 per acre. The bid tabulation is included.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners award a one year agreement with four auto-renewals for post-disaster aerial mosquito services prepositioning agreement to Vector Disease Control International, LLC.

**ATTACHMENTS:**

Description

- ☐ Bid Tabulation
- ☐ Services Agreement

**Post Disaster Aerial Mosquito Control  
Bid Tabulation**

	VDCI	Clarke
Cost Per Acre	2.07	2.19

**NORTH CAROLINA**

**BRUNSWICK COUNTY**

**SERVICES AGREEMENT**  
**[with FEMA clauses]**

**THIS SERVICES AGREEMENT** (hereinafter referred to as the “Agreement”) is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as “County”), party of the first part, and Vector Disease Control International, LLC (VDCI), (hereinafter referred to as “Provider”), party of the second part.

**WITNESSETH:**

**1. SERVICES; FEES**

The services to be performed under this Agreement (hereinafter referred to collectively as the “Services”) are set forth in the Request for Proposal entitled “Post Disaster Aerial Mosquito Control” (hereinafter referred to as the “RFP”), as published by Brunswick County on July 13, 2021, and any addenda thereto, and on Exhibit “A” attached hereto, all of which are hereby incorporated by reference. The agreed upon fees for said Services are set forth on Exhibit “A.”

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

**2. TERM OF AGREEMENT AND TERMINATION**

The initial term of this Agreement begins on August 2, 2021 (the “Effective Date”) and continues in effect until August 1, 2022, unless sooner terminated as provided herein. The initial term shall be followed by four (4) successive options to renew for one (1) year each. Each renewal option is to be exercised automatically unless notice of termination is given by either party at least ninety (90) days prior to the end of the then-current term. The County may terminate this Agreement at any time without cause by giving sixty (60) days’ written notice to Provider. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to the County showing in detail the Services performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

### **3. NONAPPROPRIATION**

If the Board of County Commissioners does not appropriate the funding needed by County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify Provider of the non-appropriation, and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

### **4. COMPENSATION**

County agrees to pay fees as specified in Exhibit "A" or as set out above for the Services satisfactorily performed in accordance with this Agreement. Unless otherwise specified, Provider shall submit monthly invoices to County and include detail of all Services delivered or performed under the terms of this Agreement. County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, County will not pay late fees on any charges under this Agreement. If County disputes any portion of the charges on any invoice received from Provider, the County shall inform Provider in writing of the disputed charges. Once the dispute has been resolved, Provider shall re-invoice County for the previously disputed charges, and, per any resolution between County and Provider, the County shall pay those charges in full at that time. No advance payment shall be made for the Services to be performed by Provider under this Agreement.

### **5. INDEPENDENT CONTRACTOR**

Both County and Provider agree that Provider shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Provider represents that it has or will secure, at its own expense, all personnel required in performing the Services under this Agreement. Accordingly, Provider shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including, without limitation, federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required. Provider shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

In the event the Internal Revenue Service should determine that Provider is, according to Internal Revenue Service guidelines, an employee subject to withholding and social security contributions, then Provider hereby acknowledges that all payments hereunder are gross payments, and the Provider is responsible for all income taxes and social security payments thereon.

### **6. PROVIDER REPRESENTATIONS**

- (1) Provider is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;

- (2) Provider has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;
- (3) No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Provider to enter into and perform its obligations under this Agreement;
- (4) Provider shall not violate any agreement with any third party by entering into or performing the Services under this Agreement;
- (5) Provider will perform all Services in conformity with the specifications and requirements of this Agreement;
- (6) The Services provided by Provider under this Agreement will not violate, infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party, or any other third-party rights (including without limitation non-compete agreements);
- (7) Provider shall exercise reasonable care and diligence when performing the Services hereunder and will ensure that it adheres to the highest generally accepted standards in the industry when performing said Services;
- (8) Provider acknowledges that if any specific licenses, certifications or related credentials are required in its performance of the Services, it will ensure that such credentials remain current and active and not in a state of suspension or revocation; and
- (9) Provider shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

## **7. COMPLIANCE WITH FEDERAL LAWS, REGULATIONS, AND EXECUTIVE ORDERS**

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the Agreement. Provider will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

## **8. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA**

Provider shall be solely responsible for any damage to or loss of the County's equipment, facilities, property and/or data arising out of the negligent or willful act or omission of Provider or its subcontractors. In the event that Provider causes damage to the County's equipment or



facilities, Provider shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

## **9. NON-ENDORSEMENT AND PUBLICITY**

County is not endorsing Provider or its Services, and Provider is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Provider may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

## **10. NON-EXCLUSIVITY**

Provider acknowledges that County is not obligated to contract solely with Provider for the Services covered under this Agreement.

## **11. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL**

Provider hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

## **12. BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (AS AMENDED)**

Contractors or Providers who apply or bid for an award of more than \$100,000 shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

## **13. PROCUREMENT OF RECOVERED MATERIALS**

- (1) In the performance of this Agreement, Provider shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –
  - i. Competitively within a timeframe providing for compliance with the Agreement performance schedule;
  - ii. Meeting Agreement performance requirements; or
  - iii. At a reasonable price.

- (2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- (3) Provider also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

#### **14. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES**

- (1) *Definitions.* As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause –
- (2) *Prohibitions.*
  - i. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
  - ii. Unless an exception in paragraph (c) of this clause applies, Provider and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
    - a. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
    - b. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
    - c. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
    - d. Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(3) *Exceptions.*

- i. This clause does not prohibit contractors from providing –
  - a. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - b. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- ii. By necessary implication and regulation, the prohibitions also do not apply to:
  - a. Covered telecommunications equipment or services that:
    - 1. *Are not used* as a substantial or essential component of any system;  
*and*
    - 2. *Are not used* as critical technology of any system.
  - b. Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

(4) *Reporting requirement.*

- i. In the event Provider identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or Provider is notified of such by a subcontractor at any tier or by any other source, Provider shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
- ii. Provider shall report the following information pursuant to paragraph (d)(1) of this clause:
  - a. Within one (1) business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
  - b. Within ten (10) business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, Provider shall describe

the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(5) *Subcontracts*. Provider shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.

## **15. DOMESTIC PREFERENCE FOR PROCUREMENTS**

As appropriate, and to the extent consistent with law, Provider should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For purposes of this clause:

*Produced in the United States* means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

*Manufactured products* mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

## **16. ACCESS TO RECORDS**

The following access to records requirements apply to this Agreement:

- (1) Provider agrees to provide County, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of Provider which are directly pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) Provider agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) Provider agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the Agreement.
- (4) In compliance with Section 1225 of the Disaster Recovery Act of 2018, County and Provider acknowledge and agree that no language in this Agreement is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

## **17. DHS SEAL, LOGO, AND FLAGS**

Provider shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. Provider shall include this provision in any subcontracts.

## **18. SUSPENSION AND DEBARMENT**

- (1) This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such Provider is required to verify that none of Provider's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Provider must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by County. If it is later determined that Provider did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to FEMA and County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

## **19. INDEMNIFICATION**

Provider shall defend, indemnify and hold harmless County, its officers, officials, agents and employees from and against all actions, liability, claims, suits, damages, costs or expenses of any kind which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind in connection with or arising out of this Agreement and/or the performance hereof that are due in part or in the entirety of Provider, its employees or agents. Provider further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Provider shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.



## **20. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS**

Provider acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Provider's actions pertaining to this Agreement.

## **21. NO OBLIGATION BY FEDERAL GOVERNMENT**

The federal government is not a party to this Agreement and is not subject to any obligations or liabilities to the non-federal entity, Provider, or any other party pertaining to any matter resulting from the Agreement.

## **22. MINORITY BUSINESS ENTERPRISES**

If subcontracts are to be let, Provider is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

## **23. INSURANCE**

Provider shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits acceptable to County. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured and as a certificate holder. Provider shall furnish a Certificate of Insurance from a licensed insurance agent in North Carolina with a rating of A-VII or better by A.M. Best verifying the existence of any insurance coverage required by County. The Certificate will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Provider shall have no right of recovery or subrogation against County (including its officers, agents and employees), it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

## **24. WORKERS' COMPENSATION**

To the extent required by law, Provider shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Provider is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Provider shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Provider's obligations under this Agreement.

Provider agrees to furnish County proof of compliance with said Act or adequate medical/accident insurance coverage upon request.

## 25. REMEDIES

- (1) **RIGHT TO COVER.** If Provider fails to meet any completion date or resolution time set forth, due to no fault of County, the County may take any of the following actions with or without terminating this Agreement, and in addition to, and without limiting, any other remedies it may have:
  - i. Employ such means as it may deem advisable and appropriate to perform itself or obtain the Services from a third party until the matter is resolved and Provider is again able to resume performance under this Agreement; and
  - ii. Deduct any and all expenses incurred by County in obtaining or performing the Services from any money then due or to become due Provider and, should the County's cost of obtaining or performing the Services exceed the amount due Provider, collect the amount due from Provider.
- (2) **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Provider fails to perform under this Agreement until such breach has been fully cured.
- (3) **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.
- (4) **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently in addition to any other available remedy.
- (5) **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Provider, notwithstanding anything to the contrary in this Agreement, Provider agrees that it will not terminate this Agreement or suspend or limit any Services or warranties, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

## 26. TAXES

Provider shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Provider shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

## 27. HEALTH AND SAFETY

Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with performing the Services. Provider shall take all

necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with performing the Services and other persons who may be affected thereby.

## **28. EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this Agreement, Provider agrees as follows:

- (1) Provider will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- (2) Provider will, in all solicitations or advertisements for employees placed by or on behalf of Provider, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) Provider will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Provider's legal duty to furnish information.
- (4) Provider will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of Provider's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) Provider will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

- (6) Provider will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of Provider's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and Provider may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) Provider will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. Provider will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

*Provided*, however, that in the event a Provider becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, Provider may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, that if the applicant so participating is a state or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a

contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

## **29. COMPLIANCE WITH THE COPELAND “ANTI-KICKBACK” ACT**

- (1) *Provider.* If applicable, Provider shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. Part 3 as may be applicable, which are incorporated by reference into this Agreement.
- (2) *Subcontracts.* If applicable, Provider or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
- (3) *Breach.* A breach of the Agreement clauses above may be grounds for termination of the Agreement, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

## **30. COMPLIANCE WITH THE DAVIS-BACON ACT (AS AMENDED)**

- (1) If applicable, all transactions regarding this Agreement shall be done in compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144 and 3146-3148) and the requirements of 29 C.F.R. Part 5, as may be applicable. Provider shall comply with 40 U.S.C. §§ 3141-3144 and 3146-3148 and the requirements of 29 C.F.R. Part 5, as applicable.
- (2) Providers are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (3) Additionally, Providers are required to pay wages not less than once a week.

## **31. CLEAN AIR ACT**

- (1) Provider agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.



- (2) Provider agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) Provider agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

### **32. FEDERAL WATER POLLUTION CONTROL ACT**

- (1) Provider agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- (2) Provider agrees to report each violation to County and understands and agrees that County will, in turn, report each violation as required to assure notification to County, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- (3) Provider agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by FEMA.

### **33. COMPLIANCE WITH THE CONTRACT WORK HOURS AND SAFETY STANDARDS ACT**

Compliance with the Contract Work Hours and Safety Standards Act:

- (1) *Overtime requirements.* No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty (40) hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty (40) hours in such workweek.
- (2) *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in paragraph (1) of this section Provider and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, Provider and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty (40) hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

- (3) *Withholding for unpaid wages and liquidated damages.* County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by Provider or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
- (4) *Subcontracts.* Provider or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

Further Compliance with the Contract Work Hours and Safety Standards Act, as applicable:

- (1) Provider or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three (3) years from the completion of the contract for all laborers and mechanics, including guards and watchmen, working on the contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid.
- (2) Records to be maintained under this provision shall be made available by Provider or subcontractor for inspection, copying, or transcription by authorized representatives of the Department of Homeland Security, the Federal Emergency Management Agency, and the Department of Labor, and Provider or subcontractor will permit such representatives to interview employees during working hours on the job.

### **34. COMPLIANCE WITH E-VERIFY PROGRAM**

Pursuant to N.C.G.S. § 143-133.3, Provider understands that it is a requirement of this Agreement that Provider and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Provider agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security, and Provider shall require its subcontractors to do the same. Upon request, Provider agrees to provide County with an affidavit of compliance or exemption.

### **35. CONFIDENTIAL INFORMATION**

For purposes of this Agreement, the party disclosing Confidential Information is the “Discloser,” and the party receiving Confidential Information is the “Recipient.” “Confidential Information” shall mean any nonpublic information concerning the parties’ respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as “Confidential.” Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

- (1) in the public domain through no fault of the Recipient;
- (2) within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;
- (3) lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;
- (4) independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;
- (5) disclosed with the prior written consent of the Discloser; or
- (6) required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser’s sole expense.

### **36. OWNERSHIP OF WORK PRODUCT**

Should Provider’s performance under this Agreement generate documents or other work product that are specific to the Services hereunder, such documents or work product shall become the property of County and may be used by County on other projects without additional compensation to Provider.

### **37. NO ASSIGNMENT WITHOUT CONSENT**

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

### **38. GOVERNING LAW AND VENUE**

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

### **39. DISPUTE RESOLUTION**

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

### **40. GOVERNMENTAL IMMUNITY**

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

### **41. NON-WAIVER**

Failure by County at any time to require the performance by Provider of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

### **42. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

### **43. HEADINGS**

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

#### 44. SEVERABILITY

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

#### 45. AMENDMENTS

Amendments or changes to this Agreement, or additional Proposals or Statements of Work, shall not be valid unless in writing and signed by authorized agents of both Provider and County.

#### 46. NOTICES

- (1) **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.
- (2) **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.
- (3) **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:

- i. For the County: Brunswick County Manager  
P.O. Box 249  
Bolivia, NC 28422  
Fax: 910-253-2022
- ii. For the Provider: Vector Disease Control, LLC  
1320 Brookwood Drive, Suite H  
Little Rock, AR 72202

[SIGNATURES APPEAR ON FOLLOWING PAGE]



**47. SIGNATURES**

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S. § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S. § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

**BRUNSWICK COUNTY**

\_\_\_\_\_  
 Clerk to the Board /  
 Deputy Clerk to the Board

By: \_\_\_\_\_  
 Chairman, Board of Commissioners

[SEAL]

**VECTOR DISEASE CONTROL INTERNATIONAL, LLC**

By: Jay Sandridge

Printed Name: Jay Sandridge

Title: Business Development Director

Date: 7/23/2021

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Julie A. Miller  
 Julie A. Miller, Director of Fiscal Operations  
 Brunswick County, North Carolina

APPROVED AS TO FORM

Bryan W. Batton  
 Robert V. Shaver, Jr., County Attorney /  
 Bryan W. Batton, Assistant County Attorney

**EXHIBIT “A”  
SCOPE OF WORK/FEES**

Scope of Work:

All costs are inclusive of labor, materials, equipment, incidentals, etc. necessary to provide the Services under the Scope of Work outlined in the RFP for the rates listed below. Rates for the Scope of Work also include all expenses, including, without limitation, general overhead, equipment, field overhead, profit, travel per diem, all necessary food, water, restroom, and lodging facilities needed for Provider to perform the Services.

Fees:

Cost Per Acre: \$2.07



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**From:**  
Elizabeth Bynum

**Action Item # V. - 17.**

Sheriff's Office - Agreement with Motorola Solutions for FY22  
Radio Purchase

**Issue/Action Requested:**

Request that the Board of Commissioners approve an agreement with Motorola Solutions for the purchase of 25 radios that was approved in the FY22 budget request.

**Background/Purpose of Request:**

While the selected vendor is under state contract for the items, an agreement was drafted due to the total cost quoted, which is in accordance with the County's Contract and Purchasing Policy. The total cost for the radios and associated equipment is \$181,187.50 and is part of the approved FY22 104375 departmental budget.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations  
Funds available in the current budget

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve an agreement with Motorola Solutions for the purchase of 25 radios that was approved in the FY22 budget request.

**ATTACHMENTS:**

Description

- ☐ Partially executed agreement

**NORTH CAROLINA**

**GOODS AND SERVICES AGREEMENT**

**BRUNSWICK COUNTY**

**THIS GOODS AND SERVICES AGREEMENT** (hereinafter referred to as the “Agreement”) is made and entered into by and between Brunswick County, a body politic and corporate of the State of North Carolina, (hereinafter referred to as “County”), party of the first part and Motorola Solutions, Inc. (hereinafter referred to as “Provider”), party of the second part.

**WITNESSETH:**

**1. GOODS AND SERVICES; FEES**

The goods to be purchased and the services to be performed under this Agreement (hereinafter referred to collectively as the “Project”) and the agreed upon fees for the Project are set forth on Exhibit “A” attached hereto and the North Carolina State Contract No. 725G (“State Contract”).

Any exhibits or attachments referenced herein are hereby incorporated by reference and made a part of this Agreement. Any conflict between the language in an exhibit or attachment and the main body of this Agreement shall be resolved in favor of the main body of this Agreement.

**2. TERM OF AGREEMENT AND TERMINATION**

The term of this Agreement begins on 08/02/2021 (the “Effective Date”) and continues in effect until 08/01/2024, unless sooner terminated as provided herein. The County may terminate this Agreement at any time without cause by giving sixty (60) days’ written notice to Provider. As soon as practicable after receipt of a written notice of termination without cause, Provider shall submit a statement to County showing in detail the work performed under this Agreement through the effective date of termination. County may terminate this Agreement for cause by giving written notice of a breach of the Agreement. Provider shall have fifteen (15) days to cure the breach following receipt of the notification. Failure to cure the breach within the fifteen (15) days shall result in the immediate termination of the Agreement. Notwithstanding the foregoing, County may terminate this Agreement immediately and without notice to Provider if Provider becomes insolvent, makes or has made an assignment for the benefit of creditors, is the subject of proceedings in voluntary or involuntary bankruptcy instituted on behalf of or against Provider, or has a receiver or trustee appointed for substantially all of its property, or if Provider allows any final judgment to stand against it unsatisfied for a period of forty-eight (48) hours.

**3. NONAPPROPRIATION**

If the Board of County Commissioners does not appropriate the funding needed by the County to make payments under this Agreement for a given fiscal year, the County will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the County will promptly notify the Provider of the non-appropriation

and this Agreement will be terminated at the end of the last fiscal year for which funds were appropriated. No act or omission by the County which is attributable to non-appropriation of funds shall constitute a breach of or default under this Agreement.

#### **4. COMPENSATION**

The County agrees to pay costs as specified in Exhibit "A" or as set out above for the completion of the Project in conformance with this Agreement. Unless otherwise specified, Provider shall submit monthly invoices to County and include detail of all product delivered or work performed under the terms of this Agreement. County shall pay all undisputed and properly completed invoices within thirty (30) days of receipt. Notwithstanding the foregoing, County will not pay late fees on any charges under this Agreement. If County disputes any portion of the charges on any invoice received from Provider, the County shall inform Provider in writing of the disputed charges. Once the dispute has been resolved, Provider shall re-invoice County for the previously disputed charges, and, per any resolution between County and Provider, the County shall pay those charges in full at that time. No advance payment shall be made for the work to be performed by Provider under this Agreement.

#### **5. INDEPENDENT CONTRACTOR**

Both County and Provider agree that Provider shall act as an independent contractor and shall not represent itself as an agent or employee of the County for any purpose in the performance of its duties under this Agreement. Provider represents that it has or will secure, at its own expense, all personnel required in performing the work under this Agreement. Accordingly, Provider shall be responsible for payment of all federal, state and local taxes arising out of its activities in accordance with this Agreement, including, without limitation, federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required. Provider shall not be entitled to participate in any plans, arrangements or distributions by the County pertaining to or in connection with any pension, stock, bonus, profit sharing or other benefit extended to County employees.

In the event the Internal Revenue Service should determine that Provider is, according to Internal Revenue Service guidelines, an employee subject to withholding and social security contributions, then Provider hereby acknowledges that all payments hereunder are gross payments, and the Provider is responsible for all income taxes and social security payments thereon.

#### **6. PROVIDER REPRESENTATIONS**

- a. Provider is a duly organized entity or corporation qualified to do business and in good standing under the laws of the State of North Carolina;
- b. Provider has all requisite corporate power and authority to execute, deliver and perform its obligations under this Agreement;



- c. No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for Provider to enter into and perform its obligations under this Agreement;
- d. In connection with Provider's obligations under this Agreement, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses;
- e. Provider shall not violate any agreement with any third party by entering into or performing the work under this Agreement;
- f. Provider will provide all goods and perform all work in conformity with the specifications and requirements of this Agreement;
- g. Provider shall exercise reasonable care and diligence when performing the work hereunder and will ensure that it adheres to the highest generally accepted standards in the industry when performing said work;
- h. Provider acknowledges that if any specific licenses, certifications or related credentials are required in its performance of the work, it will ensure that such credentials remain current and active and not in a state of suspension or revocation; and
- i. Provider shall ensure that whenever its employees or agents are on County property, they will strictly abide by all instructions and directions issued by the County with respect to rules, regulations, policies and security procedures applicable to work on the County's premises. Such rules, regulations, policies and security procedures shall include, but not be limited to: (i) not possessing any controlled substances; (ii) smoking only in designated smoking areas, if any; and (iii) not possessing weapons, except for weapons possessed by law enforcement officials.

## **7. WARRANTIES**

Provider's warranties are set forth in the State Contract. Without limiting Provider's obligation to provide warranty or maintenance services, and in addition to any other warranties available, Provider hereby assigns to County all of Provider's warranties covering any third-party goods purchased under this Agreement. Provider will provide copies of all said warranties to County upon delivery of the goods, if any.

## **8. DAMAGE TO EQUIPMENT, FACILITIES, PROPERTY OR DATA**

Provider shall be solely responsible for any damage to or loss of the County's equipment, facilities, and property arising out of the negligent or willful act or omission of Provider or its subcontractors. In the event that Provider causes damage to the County's equipment or facilities, Provider shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to such damage.

## **9. NON-ENDORSEMENT AND PUBLICITY**

County is not endorsing Provider or the goods or services covered under this Agreement, and Provider is not permitted to reference this Agreement or County in any manner without the prior written consent of County. Notwithstanding the foregoing, the parties agree that Provider may list the County as a reference in response to requests for proposals and may identify County as a customer in presentations to potential customers.

## **10. NON-EXCLUSIVITY**

Provider acknowledges that County is not obligated to contract solely with Provider for the goods or services covered under this Agreement.

## **11. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL**

Provider hereby certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. § 147-86.81.

## **12. DEBARMENT**

Provider hereby certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this Agreement by any governmental department or agency. Provider must notify County within thirty (30) days if debarred by any governmental entity during this Agreement.

## **13. INDEMNIFICATION**

Provider shall defend, indemnify and hold harmless County, its officers, officials, employees, and agents who are authorized to use the equipment and services from and against all actions, liability, claims, suits, damages, costs or expenses which may be brought or made against County or which County must pay and incur arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action in connection with or arising out of the performance hereof that are due in part or in the entirety of Provider, its employees or agents. Provider further agrees to investigate, handle, respond to, defend and dispose of same at its sole cost and expense. Provider shall be fully responsible to County for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by it. This Section shall survive any expiration or termination of this Agreement.

## **14. INSURANCE**

Provider shall procure and maintain in full force and effect at all times and at its sole cost and expense Commercial General Liability, Commercial Automobile Liability, Professional Liability and Workers' Compensation insurance, if applicable, and any additional insurance as may be required by County with limits consistent with the coverage stated in Attachment 1. All insurance policies (with the exception of Workers' Compensation, if applicable, and Professional Liability) shall be endorsed, specifically or generally, to include County as an additional insured.

Provider shall furnish a Certificate of Insurance from a licensed insurance agent verifying the existence of any insurance coverage required herein. Provider will provide for thirty (30) days' advance notice in the event of termination or cancellation of coverage. Provider shall have no right of recovery or subrogation against County (including its officers, agents and employees) for claims that are determined to be the fault of Provider or those working on Provider's behalf, it being the intention of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses covered by the aforementioned insurance.

## 15. WORKERS' COMPENSATION

To the extent required by law, Provider shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event Provider is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, Provider shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents while fulfilling Provider's obligations under this Agreement.

Provider agrees to furnish County proof of compliance with said Act or adequate medical/accident insurance coverage upon request.

## 16. REMEDIES

- a. **RIGHT TO COVER.** If Provider fails to meet any completion date or resolution time set forth, due to no fault of County, the County may take any of the following actions with or without terminating this Agreement, and in addition to, and without limiting, any other remedies it may have:
  - i. Employ such means as it may deem advisable and appropriate to perform itself or obtain the goods and/or services from a third party until the matter is resolved and Provider is again able to resume performance under this Agreement; and
  - ii. Deduct any and all expenses incurred by County in obtaining the goods and/or performing the services from any money then due or to become due Provider and, should the County's cost of obtaining the goods and/or performing the services exceed the amount due Provider, collect the amount due from Provider.
- b. **RIGHT TO WITHHOLD PAYMENT.** County reserves the right to withhold any portion, or all, of a scheduled payment if Provider fails to perform under this Agreement until such breach has been fully cured.
- c. **SETOFF.** Each party shall be entitled to set off and deduct from any amounts owed to the other party pursuant to this Agreement all damages and expenses incurred or reasonably anticipated as a result of the other party's breach of this Agreement.

- d. **OTHER REMEDIES.** Upon breach of this Agreement, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently in addition to any other available remedy.
- e. **NO SUSPENSION.** In the event that County disputes in good faith an allegation of breach by Provider, notwithstanding anything to the contrary in this Agreement, Provider agrees that it will not terminate this Agreement or suspend or limit any services or warranties, unless: (i) the parties agree in writing; or (ii) an order of a court of competent jurisdiction determines otherwise; provided, however, this dispute period shall be limited to ninety (90) days.

## **17. TAXES**

Provider shall be responsible for paying all taxes, fees, assessments and premiums of any kind payable on its employees and operations. Provider shall substantiate, on demand by the County, that all taxes and other charges are being properly paid.

## **18. HEALTH AND SAFETY**

Provider shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with completing the Project. Provider shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees in connection with completing the Project and other persons who may be affected thereby.

## **19. NON-DISCRIMINATION IN EMPLOYMENT**

Provider shall not discriminate against any employee or applicant for employment because of race, ethnicity, gender, gender identity, sexual orientation, age, religion, national origin, disability, color, ancestry, citizenship, genetic information, political affiliation or military/veteran status, or any other status protected by federal, state or local law or other unlawful form of discrimination. Provider shall take affirmative action to ensure that applicants are employed and that employees are treated fairly during employment. In the event Provider is determined by the final order of an appropriate agency or court of competent jurisdiction to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be cancelled, terminated or suspended in whole or in part by County, and Provider may be declared ineligible for further County agreements.

## **20. COMPLIANCE WITH E-VERIFY PROGRAM**

Pursuant to N.C.G.S. § 143-133.3, Provider understands that it is a requirement of this Agreement that Provider and its subcontractors must comply with the provisions of Article 2 of Chapter 64 of the North Carolina General Statutes. In doing so, Provider agrees that, unless it is exempt by law, it shall verify the work authorization of its employees utilizing the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland

Security, and Provider shall require its subcontractors to do the same. Upon request, Provider agrees to provide County with an affidavit of compliance or exemption.

## **21. CONFIDENTIAL INFORMATION**

For purposes of this Agreement, the party disclosing Confidential Information is the “Discloser,” and the party receiving Confidential Information is the “Recipient.” “Confidential Information” shall mean any nonpublic information concerning the parties’ respective businesses including, but not limited to, all tangible, intangible, visual, electronic, present or future information such as: (a) trade secrets; (b) financial information, including pricing; (c) technical information, including research, development, procedures, algorithms, data, designs and know-how; (d) business information, including operations, planning, marketing interests and products; and (e) the terms of any agreement between the parties and the discussions, negotiations and proposals related thereto. Confidential Information disclosed to the other party must be clearly identified. Written Confidential Information must be clearly marked in a conspicuous place with an appropriate legend identifying the information as “Confidential.” Confidential Information that is not written must be identified as confidential at the time of disclosure and confirmed in writing delivered to Recipient within fifteen (15) days of disclosure.

The restrictions regarding the use and disclosure of Confidential Information do not apply to information that is:

- a. in the public domain through no fault of the Recipient;
- b. within the legitimate possession of the Recipient, with no confidentiality obligations to a third party;
- c. lawfully received from a third party having rights in the information without restriction, and without notice of any restriction against its further disclosure;
- d. independently developed by the Recipient without breaching this Agreement or by parties who have not had, either directly or indirectly, access to or knowledge of the Confidential Information;
- e. disclosed with the prior written consent of the Discloser; or
- f. required to be disclosed by law, regulation or court or governmental order, specifically including requests pursuant to the Public Records Laws of North Carolina contained in Chapter 132 of the North Carolina General Statutes. In the event Recipient receives such a request, it shall notify Discloser and Discloser shall have the opportunity to defend against production of such records at Discloser’s sole expense.

## **22. OWNERSHIP OF WORK PRODUCT**

Should Provider’s performance under this Agreement generate documents or other work product that are specific to the Project hereunder, such documents or work product shall become the property of County and may be used by County on other projects without additional compensation to Provider.



### **23. NO ASSIGNMENT WITHOUT CONSENT**

Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

### **24. GOVERNING LAW AND VENUE**

This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

### **25. DISPUTE RESOLUTION**

Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

### **26. GOVERNMENTAL IMMUNITY**

County, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

### **27. NON-WAIVER**

Failure by County at any time to require the performance by Provider of any of the provisions of this Agreement shall in no way affect County's right hereunder to enforce the same, nor shall any waiver by County of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

### **28. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

## 29. HEADINGS

The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

## 30. SEVERABILITY

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

## 31. AMENDMENTS

No amendments or changes to this Agreement, or additional Proposals or Statements of Work, shall be valid unless in writing and signed by authorized agents of both Provider and County.

## 32. NOTICES

- a. **DELIVERY OF NOTICES.** Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.
- b. **EFFECTIVE DATE OF NOTICES.** Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.
- c. **NOTICE ADDRESS.** Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:
  - i. For the County: Brunswick County Manager  
P. O. Box 249  
Bolivia, NC 28422
  - ii. For the Provider: Motorola Solutions, Inc.  
500 West Monroe Street, 43<sup>rd</sup> Floor  
Chicago, IL 60661

**33. SIGNATURES**

This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S. § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S. § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

ATTEST:

**BRUNSWICK COUNTY**

\_\_\_\_\_  
 Clerk to the Board /  
 Deputy Clerk to the Board

By: \_\_\_\_\_  
 Chairman, Board of Commissioners

[SEAL]

**MOTOROLA SOLUTIONS, INC.**

By: Kristin Donovan

Printed Name: Kristin Donovan

Title: North Carolina Direct Manager

Date: 7/1/2021

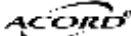
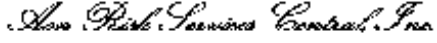
“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

Julie A. Miller  
 Julie A. Miller, Director of Fiscal Operations  
 Brunswick County, North Carolina

APPROVED AS TO FORM

Bryan W. Batton  
 Robert V. Shaver, Jr., County Attorney /  
 Bryan W. Batton, Assistant County Attorney

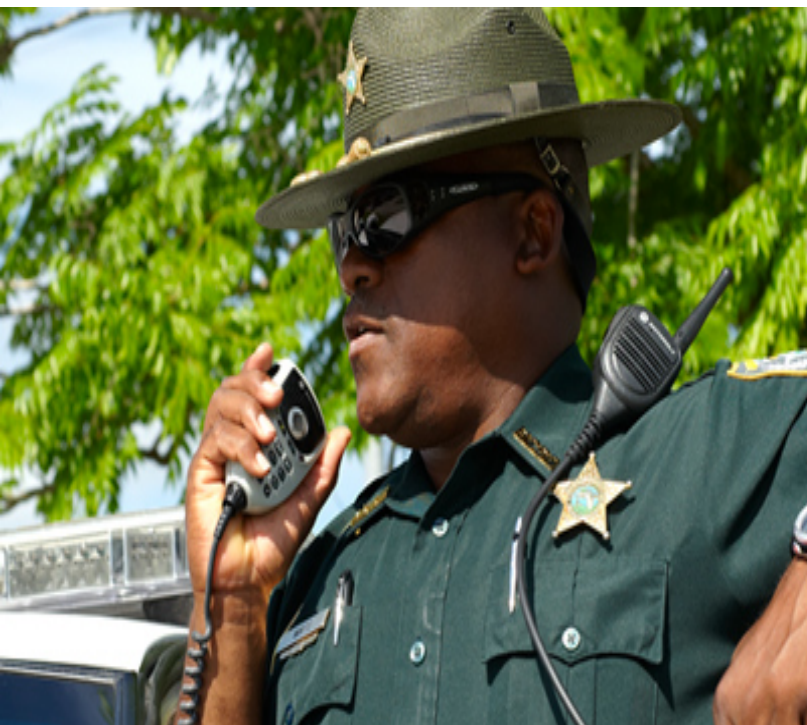
**ATTACHMENT 1**

		<b>CERTIFICATE OF LIABILITY INSURANCE</b>		DATE(MM/DD/YYYY) 06/18/2020													
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.																	
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).																	
<b>PRODUCER</b> Aon Risk Services Central, Inc. Chicago IL Office 200 East Randolph Chicago IL 60601 USA			<b>CONTACT</b> NAME PHONE (A/C No. Ext): (888) 283-7122 FAX (A/C No.): (800) 363-0105 E-MAIL ADDRESS:														
<b>INSURED</b> Motorola Solutions, Inc. Attn: Karen Napier 500 West Monroe Chicago IL 60661 USA			<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <td>INSURER A: Liberty Mutual Fire Ins Co</td> <td>NAIC# 23035</td> </tr> <tr> <td>INSURER B: Liberty Insurance Corporation</td> <td>42404</td> </tr> <tr> <td>INSURER C: Lloyd's Syndicate No. 4711</td> <td>AA1120090</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>			INSURER A: Liberty Mutual Fire Ins Co	NAIC# 23035	INSURER B: Liberty Insurance Corporation	42404	INSURER C: Lloyd's Syndicate No. 4711	AA1120090	INSURER D:		INSURER E:		INSURER F:	
INSURER A: Liberty Mutual Fire Ins Co	NAIC# 23035																
INSURER B: Liberty Insurance Corporation	42404																
INSURER C: Lloyd's Syndicate No. 4711	AA1120090																
INSURER D:																	
INSURER E:																	
INSURER F:																	
<b>COVERAGES</b> <b>CERTIFICATE NUMBER: 570082412681</b> <b>REVISION NUMBER:</b>																	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. <span style="float: right;">Limits shown are as requested</span>																	
<b>TYPE</b>	<b>TYPE OF INSURANCE</b>	<b>PROD. OR BRO. NO.</b>	<b>POLICY NUMBER</b>	<b>POLICY EFF. DATE (MM/DD/YYYY)</b>	<b>POLICY EXP. DATE (MM/DD/YYYY)</b>												
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		1B2641005169070	07/01/2020	07/01/2021												
					EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$250,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPO AGG \$2,000,000												
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTION <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE		AS2-641-005169-010	07/01/2020	07/01/2021												
					COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)												
B	<b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER / MEMBER / DIRECTOR? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WA7640005169080 All other states WC7641005169090 WI	07/01/2020	07/01/2021												
					<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000 Each Claim \$1,000,000 Policy Aggregate \$1,000,000												
C	E&O-MPL-Primary		FSCE02000661	07/01/2020	07/01/2021												
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Evidence of Insurance.																	
<b>CERTIFICATE HOLDER</b>			<b>CANCELLATION</b>														
Motorola Solutions, Inc. 500 W. Monroe Chicago IL 60661 USA			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 														

Holder Identifier :

Certificate No : 570082412681



**MOTOROLA SOLUTIONS****EXHIBIT "A"****BRUNSWICK, COUNTY OF**

06/14/2021





QUOTE-1489757

06/14/2021

BRUNSWICK, COUNTY OF  
PO BOX 9  
BOLIVIA, NC 28422

Dear Joe Quarino,

Motorola Solutions is pleased to present BRUNSWICK, COUNTY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide BRUNSWICK, COUNTY OF with the best products and services available in the communications industry. Please direct any questions to Mike Cavalluzzi at [mikecavalluzzi@callmc.com](mailto:mikecavalluzzi@callmc.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Mike Cavalluzzi

Motorola Solutions Manufacturer's Representative



QUOTE-1489757

Billing Address:  
BRUNSWICK, COUNTY OF  
PO BOX 9  
BOLIVIA, NC 28422  
US

Quote Date:06/14/2021  
Expiration Date:08/31/2021  
Quote Created By:  
Mike Cavalluzzi  
mikecavalluzzi@callmc.com

End Customer:  
BRUNSWICK, COUNTY OF  
Joe Quarino  
joe.quarino@brunswicksheriff.com  
+1.910.253.4376

Contract: 19144 - 725G NORTH  
CAROLINA, STATE OF (NON-ARIBA  
BASED POS)  
Payment Terms:30 NET

Line #	Item Number	Description	Qty	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000			
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	25	\$4,487.25	\$112,181.25
1a	H869BW	ENH: MULTIKEY	25	\$247.50	\$6,187.50
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	25	\$386.25	\$9,656.25
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	25	\$225.00	\$5,625.00
1d	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	25	\$0.00	\$0.00
1e	QA05594AA	ALT: BATT IMPRES 2 LIION DIV2 3400	25	\$97.50	\$2,437.50
1f	Q58AL	ADD: 3Y ESSENTIAL SERVICE	25	\$115.00	\$2,875.00
1g	QA00580AA	ADD: TDMA OPERATION	25	\$337.50	\$8,437.50
1h	H38BS	ADD: SMARTZONE OPERATION	25	\$1,125.00	\$28,125.00
2	PMMN4099B	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IP68 REMOTE SPEAKER MICROPHONE,3.5MM,UL	25	\$108.75	\$2,718.75



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-1489757

Line #	Item Number	Description	Qty	Sale Price	Ext. Sale Price
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	25	\$117.75	\$2,943.75

Grand Total \$181,187.50(USD)

Notes:



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # V. - 18.**

**From:**

John Nichols, P.E.

Utilities - Kings Bluff - Recommended Staffing Changes

**Issue/Action Requested:**

Request that the Board of Commissioners approves moving 0.5 FTE in the Lower Cape Fear Water and Sewer Authority budget (LCFWSA) to the Northwest Water Treatment budget and create one (1) new position in the LCFWSA budget. The increase of 1.0 FTE in the water fund is offset by LCFWSA personnel and administrative cost reimbursements

**Background/Purpose of Request:**

Brunswick County Utilities has been the contract operator of the Lower Cape Fear Water & Sewer Authority raw water system since its initial construction in the early 1980's. This system supplies the majority of raw water for the potable water needs of Brunswick, New Hanover, and Pender Counties. The \$42 million LCFWSA 54" diameter raw water system expansion project is nearing completion and staff from LCFWSA and Brunswick County have discussed potential adjustments to the staffing of the LCFWSA system to meet the increased operational responsibilities and ensure succession planning for these critical facilities. On July 12, 2021, the Lower Cape Fear Water and Sewer Authority Board approved the potential adjustments to the staffing arrangement provided by Brunswick County through its contract operator agreement (See the attached approved LCFWSA agenda item).

The recommended staffing changes must be approved by the Brunswick County Board of Commissioner's since the LCFWSA facilities are managed by Brunswick County Utilities personnel, but the costs are pass-through costs paid by LCFWSA. The LCFWSA budget would move a 0.5 FTE to NWWTP and create one (1) new position. The NWWTP budget would increase a 0.5 FTE position to a 1.0 FTE position but the costs would be offset by the receipt of an initial \$2,000 per month administrative fee paid by Lower Cape Fear Water and Sewer Authority. The net cost increase of the adjustment is 0.5 FTE which is paid directly by the Lower Cape Fear Water and Sewer Authority. The new position would have supervisory responsibility and would be classified as a grade 69. Staff recommends approval of the recommended staffing adjustments.

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**Advisory Board Recommendation:**

Not Applicable

**County Manager's Recommendation:**

Recommend the Board of Commissioners approves moving 0.5 FTE in the Lower Cape Fear Water and Sewer Authority budget (LCFWSA) to the Northwest Water Treatment budget and create one (1) new position in the LCFWSA budget. The increase of 1.0 FTE in the water fund is offset by LCFWSA personnel and administrative cost reimbursements



## **ATTACHMENTS:**

### Description

- ▣ Utilities - LCFWSA approved board item - Attach 1

**NEW BUSINESS (NB-1)****Lower Cape Fear Water & Sewer Authority****AGENDA ITEM**

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: 7/12/2021

Re: Consider Request to Restructure Staffing Under  
Current Operations and Maintenance Agreement

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

---

**Background:** The Authority has engaged Brunswick County to Operate the Kings Bluff Raw Water Pumping Plant since its inception. In June there were discussions regarding adding an administrative position for the plant under the auspices of the Authority.

While the Board did not support restructuring in this manner, LCFWASA staff and Brunswick County staff have discussed ways to strengthen oversight and increase O and M activities for this critical infrastructure. Currently, Brunswick County provides two full-time equivalent positions consisting of one full-time and two part-time positions.

After Staff level discussions with John Nichols, Brunswick County Utility Director, if restructuring is to occur, there is a desire to implement a strategy that will be beneficial in the long term. With this in mind, the Authority would request that in addition to the one full-time position provided now under the O and M agreement, there would be an additional full-time position and one half-time position. One of the positions would have additional management responsibility. This allows for succession planning and having two full-time employees familiar with pump station and transmission line operation, especially with the additional transmission line coming online in 2022.

This would bring station staffing levels to 2.5 positions from the current 2 FTEs allowing for expanded depth and ability to expand plant maintenance and provide for training of a second full-time employee for this critical facility. Brunswick County has indicated willingness for LCFWASA Director to provide input into the potential employee recruitment that the 0.5 addition may require. Also, Brunswick County currently uses a former employee through a staffing agency, and this provision is not expected to change in the near-term.

**Cost:** There would be an administrative fee initially set at \$2,000 a month (\$24,000) and the 0.5 FTE increase of approximately \$20,000, for a total increase of \$44,000. At this point, that should be taken care of with the original submission of the Brunswick County Operating costs for FY 2021-22. Typically, the actual expenses are less than the forecasted budget.

**Action Requested:** Motion to Approve or Disapprove



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**From:**  
Andrea White

**Action Item # VI. - 1.**

Administration - Brunswick Community College - FY 2021-22  
Budget Request (Dr. Gene Smith, President - Brunswick Community College)

**Issue/Action Requested:**

Request that the Board of Commissioners consider a request from Brunswick Community College for flexibility to utilize the approved Capital Outlay / Special Projects budget on the College's prioritized list and any reduction in cost to the county from the re-allocation/funding sources be used to reduce the county funds budgeted for the Building E roof replacement postponed until FY 2022-2023.

**Background/Purpose of Request:**

The county met with Dr. Smith to discuss funding opportunities and the need to re-allocate and prioritize capital outlay projects funded in the FY 2022 budget of \$356,500.

As part of the request, the college would delay another year the new roof at Building E funded at \$124,000 and fund the needed locker room for the baseball field at \$85,000. The locker room for the baseball field is necessary to avoid possible Title IX violations with players changing in the batting cage. The only indoor location for the 40+ student-athletes is the two-stall/three-urinal bathroom in the Gore Fitness and Aquatic Center, also used by the Fitness Center membership.

Brunswick Community College will explore the use of the college allocation of HEERF III funding with the recently expanded guidance (requires approval from the Department of Education) for the Fitness and Aquatics rooftop HVAC unit funded with county funds of \$36,000 and the renovation of the Aquaculture building not funded but requested \$50,000 in the FY 22 budget. The Aquaculture renovation will include transitioning the terminated Aquaculture program facility into the Myong and Paul Jensen Workforce Development Center, allow Carpentry and Plumbing Workforce Development programs to move from their existing McLamb building location into the Aquaculture / Jensen Workforce Development Center and the Welding program will then be able to expand into the vacated Carpentry and Plumbing space and thus increase student capacity.

An accounting of the FY 2022 Capital Outlay projects budget at \$356,500 will be provided by the college for the re-allocation and any savings will be used to offset the Building E roof replacement postponed until FY 2022-2023.

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners consider a request from Brunswick Community College for flexibility to utilize the approved Capital Outlay / Special Projects budget on the College's prioritized list and any reduction in cost to the county from the re-allocation/funding sources be used to reduce the county funds budgeted for the Building E roof replacement postponed until FY 2022-2023.

**ATTACHMENTS:**

Description

- ▣ BCC County Capital Outlay Flexibility Request



Brunswick Community College requests the flexibility of utilizing the approved Capital Outlay / Special Projects budget on the College's prioritized list.

For example, the locker room for the baseball field is necessary to avoid possible Title IX violations with our players changing in the batting cage. The only indoor location for our 40+ student-athletes to change is the two-stall / three-urinal bathroom in the Gore Fitness and Aquatic Center, also used by the Fitness Center membership.

This request would postpone the Building E roof until 2022-2023 capital request.

---

In addition, Brunswick Community College will explore the use of our allocation of HEERFIII funding to complete the renovation of the Aquaculture building not funded in the 2021-2022 Capital requests. This renovation will include transitioning the terminated Aquaculture program facility into the Myong and Paul Jensen Workforce Development Center. This renovation will allow our Carpentry and Plumbing Workforce Development programs to move from their existing McLamb building location into the Aquaculture / Jensen Workforce Development Center. Our Welding program will then be able to expand into the vacated Carpentry and Plumbing space and thus increase student capacity. All of this will require approval from the Department of Education and was not allowable when the County requests were submitted and until guidance was recently expanded for HEERF III funding.

In addition, we will attempt to replace the Fitness and Aquatics rooftop HVAC unit with HEERF III funds instead of County Capital Outlay Funding. This will also require approval through the Department of Education.

---

BCC would also like to request Brunswick County to consider utilizing any County COVID funding allocation for the following items:

Resurfacing the Aquaculture parking lot used as the Mass Vaccination Site.

Resurfacing the Odell Williamson Auditorium parking lot used as the Mass Vaccination Site.

Construction of a new parking lot (50 spaces) at the BCC Leland Center to handle the volume of parking and prevent overflow into the Victaulic parking lot.

Replacing aging HVAC units and add bipolar ionization throughout the campus. This would increase airflow and decrease the possibility of COVID transmission.

Construction of an outdoor learning space on BCC's main campus. This allows students to learn outside and reduce chances of COVID transmission.

Construction of an outdoor learning space at the BCC's Southport Center. This allows students to learn outside and reduce chances of COVID transmission.

Continue renovations at BCC's Southport Center unfinished space to allow for more space for teaching and learning.



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # VI. - 2.**

**From:**  
Randell Woodruff, County Manager

Administration - Resolution Encouraging Exploration & Funding  
of Cape Fear Memorial Bridge Replacement

**Issue/Action Requested:**

Request the Board of Commissioners consider supporting a resolution encouraging the exploration and funding for a replacement of the Cape Fear Memorial Bridge.

**Background/Purpose of Request:**

It appears unlikely the North Carolina Department of Transportation will include replacement of the bridge in its priority project cycle within the next ten years, the NC DOT has received an unsolicited proposal for a public-private partnership to replace the Cape Fear Memorial Bridge with a toll bridge funded by a private developer. The unsolicited proposal is currently under consideration by the WMPO.

**Fiscal Impact:**

Not Applicable

**Approved By County Attorney:**

**County Manager's Recommendation:**

Recommend the Board of Commissioners support a resolution encouraging the exploration and funding for a replacement of the Cape Fear Memorial Bridge.

**ATTACHMENTS:**

Description

- ▣ Resolution Exploration and Funding of Cape Fear Memorial Bridge Replacement

*County of Brunswick*  
*Office of the County Commissioners*



**BRUNSWICK COUNTY RESOLUTION ENCOURAGING  
EXPLORATION AND FUNDING OF CAPE FEAR MEMORIAL BRIDGE  
REPLACEMENT**

**WHEREAS**, the Cape Fear Memorial Bridge, which joins Brunswick County with New Hanover County, was constructed in 1969 and is nearing the end of its physical life and is subject to burdensome and expensive maintenance and rehabilitation repairs; and

**WHEREAS**, the Cape Fear Memorial Bridge is a vital link connecting Brunswick County and New Hanover County residents to jobs, health care, businesses, and services; and

**WHEREAS**, the traffic volume crossing the bridge is expected to increase from its current daily count of approximately 60,000 vehicles to 81,900 vehicles per day in 2045; and

**WHEREAS**, the N.C. Department of Transportation (NCDOT) halted planning for the potential Cape Fear Crossing in August 2019; and

**WHEREAS**, at its June 2020 meeting, the Wilmington Urban Area Metropolitan Planning Organization (WMPO), agreed to make replacement of the Cape Fear Memorial Bridge its top unfunded strategic priority, as reflected in a July 10, 2020 letter from the WMPO to NCDOT; and

**WHEREAS**, NCDOT received an unsolicited proposal for a public-private partnership to replace the Cape Fear Memorial Bridge with a toll bridge funded by a private developer; and

**WHEREAS**, the Brunswick County Board of Commissioners heard an initial presentation on the unsolicited proposal at a special meeting on July 21, 2021; and

**WHEREAS**, the Brunswick County Board of Commissioners supported further exploration of the unsolicited proposal along with all other available options for replacement of the Cape Fear Memorial Bridge; and

**WHEREAS**, the unsolicited proposal was rejected by the WMPO in a split, 7-5 vote on July 28, 2021;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Brunswick County:

- 1) The County encourages the WMPO to determine whether replacement of the Cape Fear

Memorial Bridge truly remains a top strategic priority and, if so, to continue exploring ALL available options for replacement of the Cape Fear Memorial Bridge; and

- 2) The County directs staff to investigate and pursue any federal and state funds that may be available to offset the cost of a bridge replacement project.
- 3) The County urges our State and Federal lawmakers and executive branch officials to pursue all available funding options to replace the Cape Fear Memorial Bridge.

This the 2nd day of August, 2021.

---

Randell Thompson, Chairman  
Brunswick County Board of Commissioners

ATTEST

---

Daralyn Spivey  
Clerk to the Board



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # VI. - 3.**

**From:** Engineering - Courthouse Addition & Renovation -Monteith  
Wm. L. Pinnix, P.E. - Engineering Director Construction Contract Change Order (2) (Wm. L. Pinnix, P.E.,  
Engineering Director)

**Issue/Action Requested:**

Request that the Board of Commissioners review and approve Change Order #2 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$356,077.00

**Background/Purpose of Request:**

The courthouse addition and renovation project commenced on April 1, 2020 with a two year construction period and is currently scheduled for completion on April 25, 2022.

The new 15,000 SF addition to the building (Phase 1) was completed and in service on April 9, 2021. The renovation of the existing courthouse building (phase 2 and Phase 3) began on April 10, 2021 and is currently ongoing.

Once the Phase 2 work began there were several significant revisions requested by the courthouse staff and the sheriff's office. These were:

1. Change the parking lot entrance gate from a single gate to a double gate
2. Major revisions to Juvenile Courtroom #5
3. Major revisions to Superior Courtroom #6
4. Office layout revisions to District Court Judges offices and District Attorney offices
5. Electrical rework to existing electrical feeders and branch circuits that were not shown as actually built on the building as built record drawings

The cost for Items #1-#5 above is \$273,275.00

This change order #2 also is requesting \$82,202 to be restored to the contract construction contingency for items that were handled using that contingency due to unforeseen issues, items requested by courthouse judges and their staff, and items related to the requested plan changes. These are:

1. Close cased opening behind judge's area in new Courtroom #4
2. Additional structural repairs to front entrance portico
3. Additional power and data outlets in Superior Court Judges offices
4. Additional security measures in Courtrooms #3 and #7
5. Additional power outlets and mounting blocking for Jury Assembly Room TV monitors
6. Correct existing sprinkler heads in Courtrooms #3 and #7 per fire code
7. Additional demolition related to courtrooms and 3rd floor office revisions
8. Elevator equipment room existing electrical corrections due to incorrect asbuilts
9. Install two fire rated access panels in stairway per fire code



The contingency used for Items #1 - #9 above was \$82,802.00.

With another nine months of construction remaining it is certain that other issues with the existing building will arise and staff needs the construction contingency in order to approve corrections and revisions as needed. Contingency funds are only used with the written approval of both the County Director of Engineering and the Architect.

The total requested Change Order #2 to the contract is \$356,077.00. Also at this time the contractor is estimating an additional (15) contract days once this additional work is approved but those additional days will be included on any future change order or the project final adjusting change order once the impact to the schedule is better quantified.

The attachments to this item are (1) the proposed Change Order #2 and (2) backup documentation for the change order request.

Staff recommends Board approval of Change Order #2 with Monteith Construction Corporation in the amount of \$356,077.00

**Fiscal Impact:**

Budget Amendment Required, Capital Project/Grant Ordinance Required, Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

Budget amendment and the associated capital project ordinance transfers \$356,077 from the County Capital Reserve undesignated to the project.

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend the Board of Commissioners review and approve Change Order #2 with Monteith Construction Corporation for the courthouse addition and renovation project in the amount of \$356,077.00

**ATTACHMENTS:**

Description

- ❑ BC CH Add Renov \_ MCC Change Ordre #2
- ❑ BC CH Add Renov \_ MCC Change Order #2 \_ Backup Docs
- ❑ 20210802 Budget Amendment Courthouse Change Order 2.pdf
- ❑ 20210802 CPO Courthou20210802 CPO Courthouse Renovation and Addition Project.pdfse Renovation and Addition Project.pdf

BRUNSWICK COUNTY  
CHANGE ORDER NO. 2

PROJECT: Courthouse  
Addition & Renovation  
ORIG. TIME OF COMP.  
(730) days- NTP was  
04/01/2020  
ORIG. DATE OF COMP.

CAUSE CODE: OR

April 2, 2022

FOR BC USE ONLY	
<input checked="" type="checkbox"/>	OR Owner Request
<input type="checkbox"/>	CR Contractor Request
<input type="checkbox"/>	DR Designer Request
<input type="checkbox"/>	CC Concealed Condition
<input type="checkbox"/>	DE Design Error
<input type="checkbox"/>	DO Design Omission
<input type="checkbox"/>	SC Schedule Change
<input type="checkbox"/>	OT Other

Under the terms of the Contract and without invalidating the original provisions thereof, the following change(s) in work is(are) authorized for the change in Contract amount herein set forth: Description of change order with detailed breakdown attached):

**This proposed Change Order #2 to the construction contract is twofold:**

**#1 – fund changes to the construction contract for revisions to the vehicle parking lot security gate, Juvenile Courtroom (CR #5), Superior Courtroom (CR#6), District Court Judges and District Attorney office suite revisions, and reconfigure existing first floor electrical feeders and branch circuits that were concealed in walls and ceilings that are being removed during Phase 2 renovations(unknown condition):**

• Vehicle Gate: Change single gate to double gate:	\$80,884.00
• Juvenile Courtroom #5 major plan revisions:	\$87,337.00
• Superior Courtroom #6 major plan revisions:	\$40,993.00
• District Court Judges & District Attorney offices revisions:	\$49,010.00
• 1 <sup>st</sup> floor electrical feeders & branch circuits rerouting:	\$15,051.00

Subtotal: \$273,275.00

**#2 - restore funding to the project construction contingency within the contract that has been used due to (a) related issues to the requested design changes to keep Phase 2 work moving forward while the redesign plan changes were completed and priced, and (b) was also used to correct existing building deficiencies and issues found during renovation:**

• Close cased opening behind judge's area in new Courtroom #4:	\$2,170.00
• Additional structural repairs to front entrance portico:	\$11,362.00
• Additional power and data outlets in Superior Court Judges offices:	\$11,255.00
• Additional security measures in Courtrooms #3 & #7:	\$25,781.00
• Additional power outlet and blocking for Jury Assembly Room TVs:	\$1,914.00
• Correct existing sprinkler heads in Courtrooms #3 & #7 per fire code:	\$5,492.00
• Additional demolition related to courtrooms and third floor revisions:	\$17,997.00
• Elevator equipment room existing electrical corrections incorrect asbuilts:	\$5,333.00
• Install two fire rated access panels in stairway per fire code:	\$1,498.00


Subtotal: \$82,802.00

**Note on #2: The funding to be restored to the project construction contingency will only be used with the written approval of the county Engineering Department and the Architect per county policy and the General Conditions of the Contract.**

Total: \$356,077.00

The Time of Completion including previous orders is (753) calendar days and shall be (increased) (decreased) (unchanged) by 0 calendar days by this change order for a revised Contract date of completion of April 25, 2022.




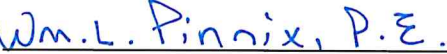
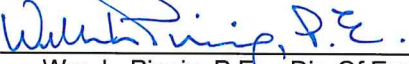
**NOTE:**

Estimated 15 contractual days and general conditions will be required. Exact numbers to be quantified and submitted once final approval and start date are provided for added scope outlined above.  7.24.2021

**CONTRACT COST SUMMARY**

					TOTALS
1. Original Contract Amount					\$10,983,000
2. Amount of Previous Orders	ADD	\$95,565.00	Deduct	\$0	
3. Amount of This Order:	ADD	\$356,077.00	Deduct	\$0	
4. Total additions lines 2 & 3		\$451,642.00	Minus Total Deducts:	\$0	\$451,642.0
(Line 4 shall show the net amount to be added or [deducted] from the <b>original</b> Contract amount.)					
5. Revised Contract Total Amount					<b><u>\$11,434,642</u></b>

I certify that my Bonding Company will be notified forthwith that my Contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety.

Matthew Brittan	By:		7.24.2021
Monteith Construction Corporation		Matthew Brittan – Project Manager	(Date)
	By:		7-24-2021
Sawyer Sherwood & Assoc. Architecture		John Sawyer, AIA – Sawyer Sherwood Assoc.	(Date)
	By:		7-24-2021
Brunswick County		Wm. L. Pinnix, P.E. – Dir. Of Engineering	(Date)
_____ (County Commissioners)	By:	_____ Randy Thompson, Chairman	_____ (Date)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Approved as to Form.

\_\_\_\_\_  
Brunswick County Finance Officer

\_\_\_\_\_  
Brunswick County Attorney

DISTRIBUTION:      1 original to Owner      1 original to Contractor      1 original to Architect

## DESIGNER'S REQUEST FOR AUTHORIZATION TO CHANGE

DATE:

REQUEST NO.: Change Order (2)

PROJECT NAME: Courthouse Addition & Renovation

OWNER: Brunswick County

CONTRACTOR: Monteith Construction Corporation

DESIGNER: Sawyer Sherwood & Associate Architecture

CONTRACT FOR:

---

### REASON FOR CHANGE:

The funding to be restored to the project construction contingency will only be used with the written approval of the county engineering department and the Architect per county policy and the General Conditions of the Contract.

---

### SUMMARY REVIEW OF CONTRACTOR'S ESTIMATE FOR TIME AND COST: (Attach Contractor's detailed cost breakdown of labor and materials)

N/A

---

### DESIGNER SUMMARY:

1. Schedule items affected by this change: **Project is currently on schedule.**
2. Can Contractor mitigate the change without requiring a Contract time extension? **N/A**
3. Will the change require a Contract time extension for other Contractors? Which? **No**
4. Are additional costs indicated by reason of the time extension If so they must be included in 5 & 6 Below. **No**

	CONTRACTOR'S ESTIMATE	DESIGNER'S ESTIMATE
5. Estimated cost of change:		
6. Estimated time extension field cost (if any):		

### DESIGNER RECOMMENDATION AND CERTIFICATION:

I certify that I have reviewed all aspects of this change order and have determined that it is in the best interest of the Owner to have the work accomplished. I have also determined that the cost and time allotment are fair and equitable, and I recommend acceptance by the Owner.

Approved by: John R. Sawyer

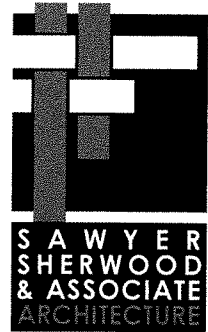


Date: 7-24-2021

Title: President – Sawyer Sherwood & Associate Architect

Brunswick County Courthouse  
Change Order #2

July 22, 2021



1. Vehicle Gate: Change to separate gates with one gate controlling ingress, and a separate gate controlling egress. **\$80,884.00**
2. Courtroom #5 (juvenile court) **\$87,337.00**  
This change includes:
  - a. Major plan revisions to courtroom 5.
  - b. Juvenile justice plan revision in the reception area.
  - c. Revisions to the conference rooms serving courtroom 5
  - d. Revisions to the courtroom entrance.
3. Courtroom #6 (large Superior Courtroom) revisions. **\$40,993.00**  
This change includes:
  - a. The deliberation room, judges chambers and hallway access are all changed to provide more direct access from the courtroom.
  - b. The judges bench is revised to add visibility of all access routes up onto the bench.
4. Third Floor revisions. **\$49,010.00**  
This change includes:
  - a. Revisions to the District Court Judges office suite adding an administrative assistants office and reducing the public waiting area.
  - b. Revisions in the District Attorney Office suite to create a single occupant gender neutral restroom by renovating to re-purpose an existing shower in the women's restroom
  - c. Adding a partition and door allowing an open work space to become a private office.
5. First floor electrical circuit rebuilding. **\$15,051.00**  
Existing conduit and wiring method routes power feeds concealed under the slab and up through partitions to above ceiling boxes where branch circuits are tied in. Walls that concealed this wiring method are being removed. The feeders must be rebuilt overhead above ceiling back to the power panels.

The architect and consulting engineers have reviewed the proposals, the contractor made adjustments and provided additional information based on the review resulting in the proposals recommended.

Submitted by John R. Sawyer  
project architect





# Allowance Reduction Proposal



Wilmington  
Raleigh  
Charleston

208 Princess  
Wilmington, NC 28401  
P: 910-791-8101  
monteithco.com

Date: 7.20.21

Project: Brunswick County Courthouse Addition & Renovations

Owner Address: 310 Government Center Drive, NE  
Bolivia, North Carolina 28422

## ARP #: 119 Rev 1

Proposal includes all labor, material, and equipment cost associated with revised vehicle gate and hardscapes outlined in RFP 36. Note, Carolina Creations number is a placeholder due to their Estimator being out with Covid. Reference Frye Fencing proposal for deduct option included in this proposal to modify existing gate and operator. Coordination, details, and finish expectations to be discussed and approved by OAC prior to modifications of gate taking place.

<u>Subcontractor</u>	<u>Proposal Total</u>
<u>Frye Fencing</u>	<u>\$64,100.00</u>
<u>TA Woods</u>	<u>\$4,632.00</u>
<u>Carolina Creations</u>	<u>\$8,300.00</u>
<u>N/A</u>	<u>\$0.00</u>
<b>TOTAL SUBCONTRACTS</b>	<b><u>\$77,032.00</u></b>
<b>5% GC FEE</b>	<b><u>\$3,851.60</u></b>
<b>TOTAL CHANGE AMOUNT</b>	<b><u>\$80,883.60</u></b>

Sincerely,

Matt Brittan

Matt Brittan

Monteith Acceptance

Owner Acceptance

MONTEITH  
CONSTRUCTION CORP.  
RALEIGH | WILMINGTON



**FRYE FENCE CO., INC.**  
3221 Durham Drive Suite 115  
RALEIGH, NC 27603

Phone (919) 779-4700  
Fax (919) 779-7667

TO: Monteith

# PROPOSAL

PHONE \_\_\_\_\_ DATE 07/07/21

JOB NAME / LOCATION  
Brunswick County Court House

## CHANGE ORDER

JOB NUMBER \_\_\_\_\_ JOB PHONE \_\_\_\_\_

We hereby submit specifications and estimates for:

I. Take out existing auto gate. Furnish and install two new 13' auto gates.

- 2 operators
- 2 buckeye gates
- 3 loop detectors
- 2 photo eyes

Concrete: \$5,000.00  
Material: \$46,000.00  
Labor: \$18,000.00  
Equipment Rental: \$5,000.00

\$74,000.00  
-13,000  
\$61,000

\*Deduct \$13,000.00 from above proposal to:

- Modify existing gate and operator.
- Furnish and install one new auto gate.

\$61,000  
\$3,100  
Total: \$64,100

II. Take out and relocate 50' of existing fencing (ornamental).

Furnish and install approximately 30' of new fencing to match existing. \$3,100.00

Materials: \$1,600.00  
Labor: \$1,500.00

\*Due to the unpredictability of the domestic steel market, we can only honor this quote for eight days. We apologize for the inconvenience.

**WE PROPOSE** hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:

dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized  
Signature

Note: This proposal may be  
withdrawn by us if not accepted within

days.

**ACCEPTANCE OF PROPOSAL** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

# TA Woods Response

John Sawyer, AIA  
President



124 Market Street  
Wilmington, NC 28401  
910 762-0892  
[s2a3.com](http://s2a3.com)

**From:** Mark Ciarrocca <[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com)>

**Sent:** Friday, July 16, 2021 1:00 PM

**To:** john sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

**Subject:** FW: Brunswick County Courthouse - ARP's 119, 123, 125, and 128

John,

Comments:

ARP 119:

		Quant		Unit Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	conduit, fittings, trenching	140	LF	\$2.39	\$335.00	0.207	29.00	
3	boxes, covers, devices	1	Ea	\$27.00	\$27.00	2.000	2.00	

1. Conduit we see added was about 30' of 3/4" and 30' of 1" between the two gate control cabinets. Additional trenching should be less than 30'. Quantities and proposed costs appear high. we see 132' of 1" PVC between the gate controllers and from the new gate controller to the key pad, we have the stub ups that may not be accounted for
2. Wire we see added was 2#12 in a 150' homerun and 3#12 in 40' connection between control cabinets. #12 proposed as \$0.30/ft MAT in ARP 116 and 0.01/ft LAB. Quantities and proposed costs appear high. we priced #10 wire for the homerun due to the distance, additionally, with wire already installed we will have to pull out the green ground using that as a pull string and attach the hot, neutral and replacement ground, In addition we scale approx. 382 from gate controller to panel this will require 3 500' rolls of wire.

ARP 128:

To: **Monteith Construction**  
Attn: Matt Brittain

08-Jul-21

Re: **Brunswick County Courthouse**  
Addition & Renovation

**Electrical**

From: **TA Woods Company**  
**Mechanical/Electrical Contractors**  
ECPR-40R1 Vehicle Gate Revisions

Provide and install additional circuit for added gate operator. Provide and install PVC conduit from existing gate controller to new gate controller location, provide and install PVC conduit from new gate controller to key pad. Cutting, patching, repairing of asphalt, concrete, other surfaces by others. Gate pedestal provided and installed by others. Keypad, keypad wiring, provided and installed by others.

1	Materials	\$	1,112.00	
2	Company Owned Equipment and/or Rental	\$	39.38	see attachment
3	Expendables	\$	19.95	(.35 cents per man-hour)
4	Subtotal	\$	1,171.33	
5	Sales Tax	\$	77.84	7.00%
A.	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>1,249.17</b>	
<b>Man-Hours</b>				
6	Journeyman / Mechanic	\$	1,550.00	<b>50.00</b>
7	Crew Foreman	\$	238.00	<b>7.00</b>
8	Subtotal	\$	1,788.00	
9	Safety 1st - productivity burden	\$	35.76	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	715.20	40%
B.	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>2,538.96</b>	
11	Total Cost (A+B)		\$3,788.13	
12	Field & Office General Administrative Cost		\$568.22	15%
13	Subtotal		\$4,356.34	
14	Profit		\$217.82	5%
C.	<b>T.A. Woods Total Change</b>		<b>\$4,574.16</b>	
<b>Subcontractors</b>				
15				
16				
17			\$0.00	
18			\$0.00	
19	Subcontractor Subtotal		\$0.00	
20	Profit		\$0.00	15%
D.	<b>Subcontractors Total Change</b>		<b>\$0.00</b>	
E.	<b>BOND</b>	<b>\$</b>	<b>57.63</b>	<b>1.26%</b>
F.	<b>TOTAL CHANGE (C+D)</b>		<b>\$4,632.00</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 5 days  
Extension of time requested: 2 calendar days.

7/8/2021  
Pete Browne, Electrical Project Manager Date



**Brunswick County Courthouse**  
**ECPR-40R1**  
**Vehicle Gate Revisions**

7/8/2021

		Quant	Unit	Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	conduit, fittings, trenching	140	LF	\$2.39	\$335.00	0.207	29.00	
2	wire, terminations	1500	LF	\$0.50	\$750.00	0.013	19.00	
3	boxes, covers, devices	1	Ea	\$27.00	\$27.00	2.000	2.00	
4			LF	#DIV/0!		#DIV/0!		
5			LF	#DIV/0!		#DIV/0!		
6			LF	#DIV/0!		#DIV/0!		
7			Ea	#DIV/0!		#DIV/0!		
8			LF	#DIV/0!		#DIV/0!		
9								
10								
<b>Sub Totals</b>					<b>\$1,112.00</b>		<b>50.00</b>	<b>0.00</b>
<b>11 MISC</b>								
	Labels - Phenolic		Each	\$	-			
<b>Sub Totals</b>					<b>\$</b>			
<b>12 Direct Supervision (Crew Foreman)</b>								
		0	LS			<b>7.14</b>	<b>7.00</b>	<b>\$39.38</b>
<b>13 "Just in Time Placement &amp; Handling"</b>								
	Loading & Unloading -	0	lbs			0.030	0.00	
	Loading & Unloading - Roof	0	lbs			0.040	0.00	
	Materials Handling - Lull		LS				0.00	
<b>Sub Totals</b>							<b>0.00</b>	<b>39.38</b>
<b>14 Rentals</b>								
			<b>Weekly</b>					
	Excavator		\$75.00					\$0.00
	Skid Steer		\$600.00					\$0.00
	Tamps		\$265.00					\$0.00
	Delivery and P/U		\$225.00					\$0.00
			\$200.00					\$0.00
<b>Sub Total</b>								<b>\$0.00</b>
<b>15 Totals</b>								
					<b>\$1,112.00</b>		<b>50.00</b>	<b>\$39.38</b>



## WORK ORDER

Date: 7/16/2021

Salesperson: JE

SHIP TO:

Brunswick County Courthouse  
Change Order

BILL TO:

Monteith Construction  
Wilmington, NC

QTY	DESCRIPTION	PRICE	AMOUNT
	Scope of work to include:		
*	Saw cut asphalt and replace (approx. 120 ft <sup>2</sup> ) Saw cut concrete curb and replace (approx. 16')		\$8,300.00
	Includes labor, material, and equipment for installation.		
	Originally plugged 9K while estimator was out with Covid.		
<b>Acceptance of Proposal</b> - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.		Total	\$8,300.00

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

# Allowance Reduction Proposal



Wilmington  
Raleigh  
Charleston

208 Princess  
Wilmington, NC 28401  
P: 910-791-8101  
monteithco.com

Date: 7.21.21

Project: Brunswick County Courthouse Addition & Renovations

Owner Address: 310 Government Center Drive, NE  
Bolivia, North Carolina 28422

## ARP #: 116 R.1 - RFP 29

Proposal includes all labor, material, and equipment cost associated with RFP 29 Courtroom 5 Revisions.

Time Extension and General Conditions are required, but excluded from the proposal and will be submitted once a start date is provided. Scope is priced for normal working hours. Temporary zip walls are included in pricing, but full partitions are excluded based on start date.

<u>Subcontractor</u>	<u>Proposal Total</u>
<u>Arrowood R.1</u>	<u>\$3,300.00</u>
<u>Paul Barbour &amp; Son</u>	<u>\$1,271.00</u>
<u>CCF R.1</u>	<u>\$4,376.00</u>
<u>Duncan Paint</u>	<u>\$2,775.00</u>
<u>East Coast Access</u>	<u>\$10,522.35</u>
<u>Allied Fire Protection</u>	<u>\$6,163.00</u>
<u>Grey Interiors</u>	<u>\$9,186.53</u>
<u>Rivers Plumbing R.1</u>	<u>\$2,685.00</u>
<u>Standard Glass</u>	<u>\$7,324.24</u>
<u>TA Woods Mechanical R.1</u>	<u>\$23,160.28</u>
<u>TA Woods Electrical R.1</u>	<u>\$10,789.00</u>
<u>MCC R.1</u>	<u>\$1,626.06</u>
<u>N/A</u>	<u>\$0.00</u>
<b>TOTAL SUBCONTRACTS</b>	<b><u>\$83,178.46</u></b>
<b>5% GC FEE</b>	<b><u>\$4,158.92</u></b>
<b>TOTAL CHANGE AMOUNT</b>	<b><u>\$87,337.38</u></b>

Allowance Reduction Proposal

Sincerely,

Matt Brittan

*Matt Brittan*

Monteith Acceptance

Owner Acceptance

MONTEITH  
CONSTRUCTION CORP.  
RALEIGH | WILMINGTON



Brunswick County Courthouse – Bolivia, NC

Change Order for RFP29 – (Courtroom 5 Modifications Only)

Looking at RFP 29 vs the Original Architectural Drawings, there doesn't appear to be any added Linear footage of diewall, just the layout has changed. Changing the Layout has produced many additional mitered corner joints which is more difficult than a square corner. Pre-measure will be much more extensive, along with installation. Changing the Layout also means our engineer will have to re-engineer and draw out this entire area.

This pricing also includes Office 2131A Laminate Transaction Countertop Top.

**\*Finished Materials\***

- (1) Laminate Transaction Countertop
- Total: \$400.00

**\*Engineering\***

- \$60.00 Per Man hours
- 10 Hours
- Total: \$600.00

**\*Project Management\***

- Extra time on site laying out entire elevation on floor
- 1 Day - \$300.00

**Installation**

- 2 Additional installation days
- Total: \$2,000.00

Grand Total: \$3,300.00



AWI  
QUALITY  
CERTIFICATION  
PROGRAM



## Bettina Acosta

---

**From:** Matthew Brittan  
**Sent:** Monday, July 19, 2021 7:07 AM  
**To:** Bettina Acosta  
**Subject:** FW: Brunswick County Courthouse: Revising RFP 29, 32 & 33

Print to PDF and this will be the response to this portion to be included in our R1 submission.

Thanks,

**Matt Brittan**  
**Project Manager**  
**M:** 808.354.1757  
**O:** 910.791.8101



**From:** Carl Hathcock <chathcock@arrowoodmfg.com>  
**Sent:** Friday, July 16, 2021 4:01 PM  
**To:** Bettina Acosta <bacosta@monteithco.com>; Daniel Hart <dhart@monteithco.com>; Matthew Brittan <mbrittan@monteithco.com>  
**Cc:** jimyeatts@yahoo.com; jeudy arrowoodmfg.com <jeudy@arrowoodmfg.com>  
**Subject:** RE: Brunswick County Courthouse: Revising RFP 29, 32 & 33

For Courtroom 5 Revisions - RFP29 - By changing the layout it has created additional mitered corners throughout. Which also means all the base and profile for the base has to be mitered as well, which takes additional time. Lining up all these miters, leveling and securing them is a difficult challenge and it takes a well paid, detail ordained installer to complete and have look decent. I'm not taking any amount of money off of the RFP29 for installation, to be honest, I want to add more to it. This same explanation can be found at the top of the proposal I sent. Plus we have to scribe our countertop around a column.

For Courtroom 33 - Courtroom 6 Revisions - Adding in an extra 25LF of diwall and a gate takes time to install, and it adds extra trim to be installed as well. Again, I'm not taking off any monies to accommodate them.

I believe my pricing to be very fair, and I guarantee that the installation will take longer than what I have before and what I added.

I'm not trying to be a tyrant, but I can't do anything on this. If I had over priced it, I would come off of the price some, but I think its very fair.

thanks, I hope everyone has a great weekend.

On July 15, 2021 4:24 PM Bettina Acosta <[bacosta@monteithco.com](mailto:bacosta@monteithco.com)> wrote:



# CHANGE ORDER

## PAUL BARBOUR & SON, INC.

Acoustical Ceiling and Commercial Flooring Contractors

P.O. Box 1129

Fuquay-Varina, North Carolina 27526

Telephone (919) 552-0747

Telefax (919) 552-0646

Attn:	Graham Smith	Date:	6/30/21
Project:	Brunswick County Courthouse	Estimator:	Bryan Barbour
Location:	Bolivia, NC	Change Order -	#8

### Work Description

Price is to add grid work per RFP 29

Labor - \$ 620.00

Material - \$ 651.00

*Note: This revision becomes part of, and in conformance with, the existing contract.*

We Agree hereby to make changes as specified above, for a Price of: \$ Add \$ 1,271.00  
Change Order Work outside the contract documents WILL NOT be Performed and Materials will not be procured until Written Notification is issued to Paul Barbour & Son, Inc.

Verbal request by a Contractor's employee in the field Does Not Constitute Approval of changes in the work to the Original Contract Documents.

**Accepted: The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in the original Subcontract/PO and becomes part of the existing Subcontract/PO.**

Company Name:

Company: Paul Barbour & Son, Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: Bryan Barbour

Title: Vice President

Date: 10/22/2020

**\*\*Execute and return authorized Change Order to Paul Barbour & Son, Inc. to initiate Change Order work to be performed. Change Order will remain pending until official written documentation is received by Paul Barbour & Son, Inc.**

## Bettina Acosta

---

**From:** Bryan Barbour <bryanb@pbarbourandson.com>  
**Sent:** Monday, July 12, 2021 10:02 AM  
**To:** Matthew Brittan  
**Cc:** Bettina Acosta  
**Subject:** Re: RFP 29 Pricing - Brunswick Courthouse

The area around 2073 and the 2058 corridor added grid that was supposed to be tile only.

On Wed, Jul 7, 2021 at 3:21 PM Matthew Brittan <[mbrittan@monteithco.com](mailto:mbrittan@monteithco.com)> wrote:

Bryan – Which rooms created the add on ceiling tile. Were there any deducts? Owner will ask.

Thanks,

**Matt Brittan**

**Project Manager**

**M:** 808.354.1757

**O:** 910.791.8101



--  
Bryan Barbour  
Vice President/Safety Director  
Paul Barbour & Son, Inc.  
p: 919-552-0747 m: 919-815-5372  
f: 919-552-0646  
a: P.O Box 1129, Fuquay Varina, NC 27526  
e: [bryanb@pbarbourandson.com](mailto:bryanb@pbarbourandson.com)



2918 ORVILLE WRIGHT WAY • WILMINGTON, NC 28405  
Phone (910) 343-3350 • Fax (910) 343-4131  
www.ccfloorcovering.com

July 6, 2021

Monteith Construction  
208 PRINCESS STREET  
Wilmington, NC 28401

Re: BRUNSWICK CO COURTHOUSE  
Bid # Q0004138 CO- 006  
RFP#29

Dear : Matt

Thank you for the opportunity to submit the following proposal for the above referenced project.

Scope of Work:

VCT	VINYL COMPOSITION TILE (VCT) in Corridor #2057 & #2061	675.00 SF	@	2.00	\$1,350.00
RB	RUBBER BASE (RB)	240.00 LF	@	1.65	\$396.00
CPTL	CARPET TILE (CPT) color Mineral #2031A, 2128, & enlarged 2124	55.00 SY	@	36.00	\$1,980.00
Floor Prep	FLOOR PREP skim Coat Floor	1,000.00 SF	@	0.65	\$650.00
Total Price					\$4,376.00

Notes:

1) No demolition of existing flooring included.

\* \* \*

I hope you find this proposal complete and to your satisfaction.

Sincerely, Chris Brock

Revision Requests:

- 1) Remove Carpet in 2031A: +/- 150 SF (Deduct)
- 2) Add Carpet in Vestibule 2075: +/- 50 SF (Add)
- 3) Change Floor Finish in 2076 and 2074 to LVT: +/- 200 SF

RE: Brunswick Courthouse - Revised Pricing



Chris Brock <chris@ccfloorcovering.com>  
To: Matthew Brittan  
Cc: Bettina Acosta

Reply Reply All Forward ...  
Tue 7/20/2021 5:46 PM

Sorry for the delay My father is at Duke Hospital in the ICU and I have been occupied as well as a bit overwhelmed the last few days . I will get that CO as soon as I can thank you for your understanding and Patience

Chris Brock  
Carolina Commercial Floorcovering  
910-343-3350

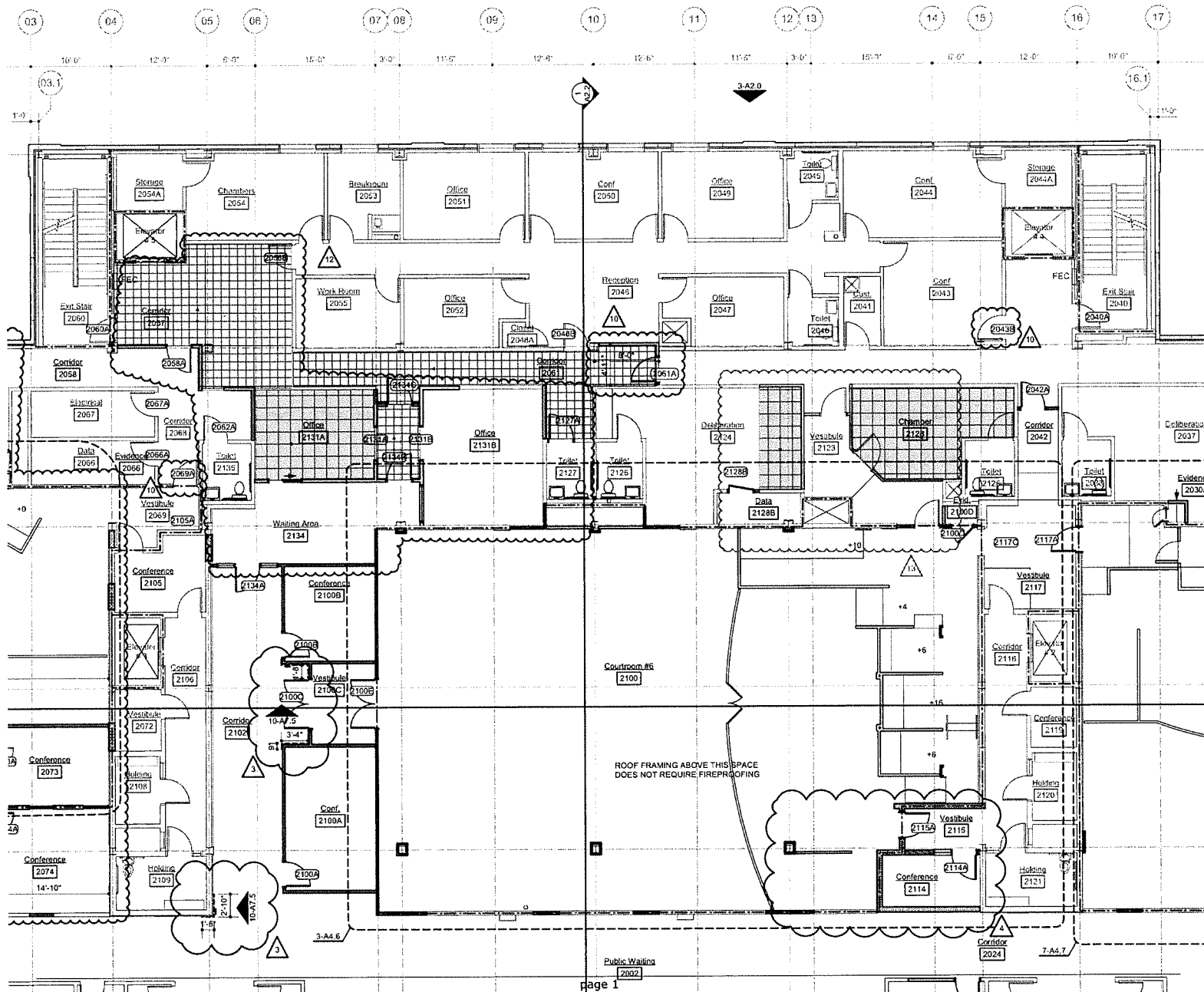
# Untitled

06 July 2021 : RFP N#29 adds and Ordering

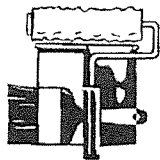
Current screen

## CC Floorcovering

Scale 1:210 (original drawing scale 1:96)



# Proposal



## Duncan's Paint and Wallpaper, Inc.

5946 Red Hill Rd. • Whiteville North Carolina 28472

Phone: (910) 642-7442 • Cell: (910) 840-9936 • Fax: (910) 642-0117

PROPOSAL SUBMITTED TO <b>MATT Brittan Monteith</b>		PHONE	DATE <b>7/1/2021</b>
STREET		JOB NAME <b>Brunswick Lighthouse</b>	
CITY, STATE, AND ZIP CODE		JOB LOCATION <b>RFP 29</b>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

**Field stain 4 doors Paint 11 HMF**

**2058 A**

**2070 B**

**2070 C**

**2075 A**

**6 New doors Total - See East Coast Proposal**

**All Labor & Materials - 1,850**

**\$462.5 Each**

**6 Total New, Not 4:  
\$2,775**

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: \_\_\_\_\_ dollars (\$ **1,850** ) .

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — the above prices, specifications and conditon are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_



## CHANGE ORDER PROPOSAL

June 24, 2021

Monteith Construction

Attn: Matt Brittan

Project: Brunswick County Courthouse

Proposal #: J1330 – RFP 29

Proposal:

2058A

AE confirm

### RFP 29

- ✓ • Door 2058A – Providing new wood door (flush) and hollow metal frame. (Confirm standard three sided frame and jamb depth required). Hardware set 29 already provided in original scope.
- ✓ • Door 2062A – Providing new wood door (flush). Adding mop plate and coat hook. Remainder of hardware to be reused. HW Set 38 to 40
- ✓ • Door 2070A- Providing new office function locksets. Cylinder in original lockset provided to be reused. HW Set 8 to 40
- ✓ • Door 2070B – Providing new wood door (flush). Original frame we provided prepped for hardware on set 19 and all hardware already onsite.
- ✓ • Door 2070C – Providing new wood door (flush). Original frame is prepped to work with hardware set 19. Adding one standard hinge to replace the electric hinge, along with new classroom function lockset and closer. Cylinder in original lockset provided to be reused.
- ✓ • Door 2073A – No changes. All material to be salvaged and re-used. Grey
- ✓ • Door 2074A – Provide new wood door (flush). Same as door provided originally at 2073A but flush.
- ✓ • Door 2075A – Providing new wood door (flush) and hollow metal frame. (Confirm standard three sided frame and jamb depth required). Providing new hardware set 32.
- ✓ • Door 2134B - No changes. All material to be salvaged and re-used Grey
- ✓ • Door 2131A – We provided as hardware set 36 in original scope. Providing new office function lockset and new cylinder as called for in set 38. (Advise how the cylinder is to be keyed).
- ✓ • Door 2131B – We provided as hardware set 36 in original scope. Providing new office function lockset and new cylinder as called for in set 38. (Advise how the cylinder is to be keyed).

Please note that due to the current lead-time of wood doors (17-18 weeks) we have quoted all wood doors as unfinished to be stained in the field. This will allow us to purchase from a quick ship manufacturer. The lead time will be 3-4 weeks.

6 Doors Each - Pricing to stain by Duncan

Total add of \$9,857PLUS TAX  
(Grand Total: \$10,522.35 including 6.75% Sales Tax)



Prepared by:  
April Little

**\*\*If accepted, please sign below and return immediately. A formal change order should be provided within 15 days. Failure to provide formal change order may delay shipment of materials. \*\***

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

## CHANGE PROPOSAL FORM

<b>Project:</b> Brunswick County Courthouse	<b>AFP Proposal #:</b> 014
<b>Contract:</b>	<b>Date:</b> 6/28/2021
<b>Contractor:</b> Allied Fire Protection, Inc.	<b>AFP Job #:</b> 240-C-20

### Description of change: RFP 29 Changes

**Scope:** Remove existing drops and replace with new heads on flex connections: Rms 2058, 2063, 2064, 2074, 2075, 2076, 2073, 2056, 2057, 2061, 2135, 2131A, 2131B, 2131, 2134 (26 heads)  
 Add new head on mechanical tee in areas where no existing outlet is available: Rms 2063, 2073, 2134, 2070  
 Update CAD backgrounds, Current As-Builts, Shop drawings and new permit drawings

**EXCLUSIONS:** Adjustments to existing lines or main piping.

**No line or main alterations appear necessary unless current As-builts are not accurate**

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS	
1. Total Direct Cost of Materials			<u>\$939.88</u>		
2. Overhead & Profit on Item 1. 10.000%			<u>\$93.99</u>		
(15% maximum, includes small tools & consumables)					
3. Sales Tax 7.250%					
4. Shipping & Transportation					
5. Core Drill			<u>\$0.00</u>		<u>\$1,033.87</u>
<b>Labor</b>					
5a. Shop Hours 6 MH @ \$37.31 /hr.			<u>\$223.86</u>		
5b. Foreman Manhours: 20 MH @ \$44.00 /hr.			<u>\$880.00</u>		
5c. Designer Manhours: 16 MH @ \$57.30 /hr.			<u>\$916.80</u>		
5d. Fitter Manhours: 20 MH @ \$38.19 /hr.			<u>\$763.80</u>		
5e. Helper Manhours: 20 MH @ \$31.21 /hr.			<u>\$624.20</u>		
6. Overhead & Profit on Item 5. 10.000%			<u>\$318.48</u>		
(15% maximum on straight labor cost, not premium portion)					
(O & P includes supervisor's time)					
7. Payroll Taxes & Insurance 39% (Max 39%)			<u>\$1,242.07</u>		
8. Gas (Foreman) Expense (\$80.00 per Day)			<u>\$160.00</u>		
9. Daily Expense \$15.00 Per Day per Man					<u>\$5,129.21</u>
<b>Equipment Rental (Include quotes)</b>					
8. Equipment Rental (1x 26' for Demc					
9. Overhead & Profit on Item 8. 6.000%			<u>\$0.00</u>		<u>\$0.00</u>
(6% maximum)					
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>					
10. Subcontractors			<u>\$0.00</u>		
11. Overhead & Profit on Item 10. 6.000%			<u>\$0.00</u>		<u>\$0.00</u>
(6% maximum)					

**Subtotal of Proposal** \$6,163.08

12. Bonds (% of subtotal of proposal) 0.000% \$0.00

**TOTAL OF CHANGE PROPOSAL** \$6,163.00

Time Extension Request: 0 day(s). Schedule Activity # Affected: -

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

**Contractor's Signature:** Michael Godsey **Date:** 6/28/2021

**Approval Recommended by Design Consultant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner's Representative Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

[illegible]

Hi Bettina

Hopefully that answers your questions

**Michael Godsey**

Allied Fire Protection Inc.

Email: MGodsey@alliedfire.net

# **RP&E**

147 Aberdeen Drive  
Florence, SC 29501  
O: (843) 413-9565  
F: (843) 968-8206  
Licenses NC #U33501  
NC #34655 & SC #M2508



*Mechanical*  
*Electrical*  
*Plumbing*

7-8-2021

**Attention: Matthew Britton**  
**Subject: BCCH RFP 29**

This letter is to provide a **Plumbing** for the above subject project. This pricing is in accordance with the documents, clarifications and/or exclusions below:

**Quote based on Prints PD1.2, PD1.1, P1.2, and P1.1**  
**Dated 9-23-2019**

The following items are *clarifications* to the above referenced review:

1. Sales tax is included
2. Demo Existing Vent piping as indicated on print on PD1.1
3. reconnect piping as noted on P1.1
4. Demo was part of Work for RFP 32 of Print PD1.2
5. Modify and install vent piping changes as shown on print P1.2
6. Insulate as required

Confirmed Note 4 included  
in RFP 32 Scope

Exclude

**Plumbing** bid for the above-mentioned work: \$ 2685.00

Rivers is pleased to provide a price for the above referenced project. This scope has been prearranged for your use in compiling a comprehensive general contract proposal and to assist in organizing the various prices from other subcontractors. If there are clarifications and/or modifications to the scope, for any portion of this proposal do not hesitate to contact:

Danny Howell at 843-413-9565 ext. 9105 Cell: 843-601-9384 or email  
[danny.howell@rpecontracting.com](mailto:danny.howell@rpecontracting.com)

Respectfully,

Danny Howell  
Project Manager

Chris Chance at 843-992-8673 ext. 9501 or email [chris.chance@rpecontracting.com](mailto:chris.chance@rpecontracting.com)

Respectfully,

## ***RP&E***

147 Aberdeen Drive  
Florence, SC 29501  
O: (843) 413-9565  
F: (843) 968-8206



*Mechanical*  
*Electrical*  
*Plumbing*

*Chris Chance*

Assistance Project Manager & Service Coordinator

<b>PROPOSAL REQUEST FORM</b>
------------------------------

<b>RIVERS</b>
---------------

Project:	Renovation	Rivers CO No:	005
Contract:	0	Date:	7/7/2021
Contractor:	Monteith Construction	Owner:	Brunswick County
	0		0
	0		0

**Description of Work:**

Materials	Subtotals
1. Total materials	\$200.00
2. Overhead & profit	\$32.10
3. Sales tax	\$14.00
4. Shipping and transportation	\$246.10

Labor	Subtotals
5. Total man-hours	32
6. Labor and direct cost	\$1,333.72
7. Burden (Payroll taxes, insurance, etc...)	\$416.00
8. Overhead and profit	\$262.46
	\$2,012.18

Equipment / Tools / Rental	Subtotals
9. Equipment rental	\$0.00
10. Sales tax	\$0.00
11. Overhead and profit	\$0.00
	\$0.00

Subcontractors	Subtotals
12. Subcontractors	\$0.00
13. Overhead & profit	\$0.00
	\$0.00

<b>Subtotal of Proposal</b>	<b>\$2,258.28</b>
-----------------------------	-------------------

14. Bonds (1.2% of subtotal of proposal)	\$27.10
--	---------

<b>Total of Proposal Request</b>	<b>\$2,285.38</b>
----------------------------------	-------------------

All change orders are subject to attached Rivers change order terms

Contractor's Signature: <u>Danny Howell</u>	Date: <u>7/8/2021</u>
---	-----------------------

Owner's Signature: _____	Date: _____
--------------------------	-------------



<b>PROPOSAL REQUEST BREAKDOWN FORM</b>
--

<b>Rivers</b>
---------------

**Description:** 0  
**Project:** 0  
**Rivers CO No:** CO- 005  
**Date:** 7/8/2021

**Labor Rate:** \$32.50  
**Burden:** 40.00%  
**Sales Tax:** 7.00%

**Subcontract OH+P:** 5%  
**Overhead:** 10%  
**Profit:** 5%  
**Total O&P:** 15%

Labor	Reg	O/T
Worksheet Labor	-	-
Demo	16	
Install piping	8	
Install insulation	8	

Unit	Material	Price	Extended
0	Worksheet Material	\$0.00	\$0.00
1	Pipe, couplings, & fitting	\$135.00	\$135.00
1	Insulation	\$65.00	\$65.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Unit	Tools/Equipment/Rental	Price	Extended
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Unit	Subcontractor	Price	Extended
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Direct Cost	
Truck	\$70.00
Fuel	\$15.00
Travel - Labor	\$0.00
Safety	\$62.40
Foreman - Labor	\$117.21
Tool Expense	\$25.12
Waste Management	\$0.00
Disposables	\$0.00
Fasteners	\$4.00

Labor	
Total Labor Hours-Regular	32
Total Labor Hours-Overtime	-
Labor - Extended	\$1,040.00
Burden	\$416.00
Overhead & Profit	\$218.40
<b>Total</b>	<b>\$1,674.40</b>

<b>Material Cost</b>	\$200.00
<b>Equipment Rental</b>	\$0.00
<b>Direct Cost</b>	\$293.72
<b>Labor Cost with Burden</b>	\$1,674.40
<b>Subcontractors</b>	\$0.00



801 South 16th Street  
 Wilmington, NC 28401  
 Office: (910) 762-3355  
[www.standardglass.com](http://www.standardglass.com)  
[\(http://www.standardglass.com/\)](http://www.standardglass.com/)

## Change Order Request

**PROJECT — Brunswick County Courthouse**

**COR Subject: RFP 29**

**To** Matt Brittan  
 Monteith Construction Corporation  
 208 Princess Street  
 Wilmington, NC 28401  
 (910) 791 8101

**COR Number: 4**  
**COR Revision Number: 0**  
 COR Date: 7/12/2021  
 Work Type: Price / Do Not Proceed  
 Days Valid: 15

**Return To** Phillip Conradie  
 Standard Glass  
 801 S 16th Street  
 Wilmington, NC 28401  
 (910) 762-3355  
 (910) 616-7764  
[phillip@standardglass.com](mailto:phillip@standardglass.com)

### Scope Of Work / Time Extension Request

Provide and Install new DW1800A Sliding Transaction window in Waiting Room 2134 to match rest of installed sliders.

Provide & Install Qty. 1 One Way Mirror Window & Glass at Courtroom #5

### Details

Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
Labor Slider	Labor	\$71.40	5.00 Hrs	4.00	\$1428.00
Labor One Way Mirror Window	Labor	\$71.40	4.00 Hrs	4.00	\$1142.40
DW1800A Slider	Material	\$2,996.00	1.00 EACH	-	\$2996.00
One Way Mirror Window	Material	\$802.50	1.00 EACH	-	\$802.50

### Breakout

Labor : \$2,570.40  
 Overhead Percent @ 15%: \$385.56  
 Material : \$3,798.50  
 Overhead Percent @ 15%: \$569.78

Total: \$7,324.24

---

Signed By:

A handwritten signature in black ink, appearing to read 'P. Conradie', written over a horizontal line.

Phillip Conradie  
Manager

Dated: 7/12/2021

To: **Monteith Construction**  
Attn: Matthew Brittan

28-Jun-21

Re: **Brunswick Courthouse**  
Addition & Renovation

**MECHANICAL**

From: **TA Woods Company**  
**Mechanical / Electrical Contractors**

**MCPR-19 RFP 29 Drawing Revision # 12**

Detailed below find cost associated with material, labor and equipment to perform scope of work on 2nd floor per recent revision # 12 titled RFP 29. Due to constant fluctuations in material pricing and availability we have a 10 working day limit on proposals.

1	Materials	\$	2,812.00	
2	Company Owned Equipment and/or Rental	\$	450.00	Company Vehicles
3	Expendables	\$	119.35	(.35 cents per man-hour)
4	Subtotal	\$	3,381.35	
5	Sales Tax	\$	196.84	7.00%
<b>A.</b>	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>3,578.19</b>	
<b>Man-Hours</b>				
6	Journeyman / Mechanic	\$	6,412.00	<b>229.00</b>
	Shop Fabrication	\$	688.00	<b>32.00</b>
7	Crew Foreman	\$	2,720.00	<b>80.00</b>
8	Subtotal	\$	9,820.00	
9	Safety 1st - productivity burden	\$	196.40	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	3,928.00	40%
<b>B.</b>	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>13,944.40</b>	
11	Total Cost (A+B)		\$17,522.59	
12	Field & Office General Administrative Cost		\$1,752.26	10%
13	Subtotal		\$19,274.85	
14	Profit		\$963.74	5%
<b>C.</b>	<b>T.A. Woods Total Change</b>		<b>\$20,238.59</b>	
<b>Subcontractors</b>				
15		\$2,290.00		Insulation
16		\$0.00		Controls
17		\$0.00		Test & Balance
18		\$0.00		Gardner Concrete Cutting
19	Subcontractor Subtotal	\$2,290.00		
20	Profit	\$343.50		15%
<b>D.</b>	<b>Subcontractors Total Change</b>		<b>\$2,633.50</b>	
<b>E.</b>	<b>BOND</b>	<b>\$</b>	<b>288.19</b>	<b>1.26%</b>
<b>F.</b>	<b>TOTAL CHANGE (C+D)</b>		<b>\$23,160.28</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 10 days  
Extension of time requested: 21 calendar days.

Casey Matthews, Project Manager      Date 6/28/2021

**Brunswick County Courthouse - Additions & Renovations**  
MCPR-19  
RFP 29 Drawing Revision # 12

6/28/2021

		Quant	Unit	Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	Fabrication Duct	430	lbs.	\$1.87	\$806.00	0.074	32.00	
2	Oval Duct Fittings	2	Ea.	\$550.00	\$1,100.00	8.000	16.00	
3	Installation Ductwork & Branch	430	lbs.	\$0.06	\$26.00	0.302	130.00	
4	Fire Damper & Sleeve, Access Door	1	Ea.	\$265.00	\$265.00	5.000	5.00	
5	Differs & Grilles	4	Ea.	\$135.00	\$540.00	3.000	12.00	
6	Demolition 2nd & 3rd Floors	1	Ea.	\$75.00	\$75.00	48.000	48.00	
7								
8								
9								
10								
<b>Sub Totals</b>					<b>\$2,812.00</b>		<b>243.00</b>	<b>0.00</b>
11	<b>MISC</b>							
	Labels - LF/10 = Unit	0	Ea.	\$	-			
<b>Sub Totals</b>					<b>\$</b>		<b>-</b>	
12	Direct Supervision (Crew Foreman)	1	LS			<b>81.00</b>	<b>80.00</b>	<b>\$450.00</b>
13	<b>"Just in Time Placement &amp; Handling"</b>							
	Loading & Unloading -	835	lbs.			0.030	18.00	
	Loading & Unloading - Roof	0	lbs.			0.040	0.00	
	Materials Handling - Lull		LS				0.00	
<b>Sub Totals</b>							<b>18.00</b>	<b>450.00</b>
14	<b>Rentals</b>							
			<b>Daily</b>					
	Welder & Gases	0		\$75.00				\$0.00
	Excavator	0		\$300.00				\$0.00
	Skid Steer	0		\$265.00				\$0.00
	Pipe Butt Fusion Machine	0		\$200.00				\$0.00
	Pipe Socket Fusion Machine	0		\$130.00				\$0.00
<b>Sub Total</b>								<b>\$0.00</b>
15	<b>Totals</b>				<b>\$ 2,812.00</b>		<b>341.00</b>	<b>\$450.00</b>

T.A. Woods  
MATERIAL, EQUIPMENT AND LABOR SUMMARY  
Bid 457

Page: 4  
5:12 pm  
7/19/19  
SN 104

BRUNSWICK COURTHOUSE  
Alternate: 2 (Add.) System Symbol: RFP 29

Category	Material Cost	-- Fabrication -- Hours		Cost	----- Field ----- Hours		Cost
Rnd/Ov Pipe & Fit	1,191 T	-	-	-	45 T	-	1,255 T
Housings & Plenums	0 T	-	-	-	0 T	-	0 T
Duct Accessories	265 T	-	-	-	5 T	-	138 T
Air Distribution	540 T	-	-	-	5 T	-	147 T
Insulation	0 T	-	-	-	0 T	-	0 T
System Equipment	0 T	-	-	-	0 T	-	0 T
Other Purchased	80 T	-	-	-	9 T	-	260 T
<b>PURCHASED SUBTOTALS:</b>	<b>\$2,076</b>				<b>64</b>		<b>\$1,800</b>
Fabricated Items	736 T	31 T		658 T	153 T		4,278 T
Supervision	0 T	0 T		0 T	0 T		0 T
Drawings (Detailing)	0 T	2 T		34 T	0 T		0 T
Material Handling	0 T	0 T		0 T	11 T		319 T
Removal	0 T	0 T		0 T	0 T		0 T
Testing	0 T	0 T		0 T	1 T		16 T
<b>TOTALS:</b>	<b>\$2,812</b>	<b>32</b>		<b>\$692</b>	<b>229</b>		<b>\$6,414</b>
(less Service)							
Service	0 T	-	-	-	0 T	-	0 T
<b>TOTALS:</b>	<b>\$2,812</b>	<b>32</b>		<b>\$692</b>	<b>229</b>		<b>\$6,414</b>
(Fabrication, Purchased Materials, Equipment, Labor, Service)							

From: Casey Matthews

Sent: Friday, July 16, 2021 7:09:48 AM

To: Matthew Brittan <[mbrittan@monteithco.com](mailto:mbrittan@monteithco.com)>

WAGE RATES: Cc: Bettina Acosta <[bacosta@monteithco.com](mailto:bacosta@monteithco.com)>; Daniel Hart <[dhart@monteithco.com](mailto:dhart@monteithco.com)>

Subject: RE: ARP 116 Courtroom #5 Revisions mechanical labor

Matt,

All is justified in our breakdown.

We compared the original drawings to the revised, performed a take off and ran the report.

Everyone thinks that this work takes no time to do but it does and that's why we use an estimating system and not our feelings or what we think.

Keep in mind that that pricing was good for 10days.

If materials prices change that price will be voided and a new change order will be provided.

Respectfully,  
Casey Matthews  
Project Manager





To: **Monteith Construction**

19-Jul-21

Attn: **Matt Brittain**

Re: **Brunswick County Courthouse**  
Addition & Renovation

**Electrical**

From: **TA Woods Company**  
**Mechanical/Electrical Contractors**

**ECPR-41** **Courtroom Revisions**

Provide and install electrical work as noted on courtroom revision drawings E0.1, E1.4, E1.5, E1.6, ED1.4, ED1.6 dated 6-18-2021. Fixture type B4 indicated in office 2131B is being priced as fixture type B3. Fixture type B4 is not an existing fixture type for this project. Lead time on fixtures is 4-5 weeks.

1	Materials	\$	3,277.37	
2	Company Owned Equipment and/or Rental	\$	84.38	see attachment
3	Expendables	\$	40.78	(.35 cents per man-hour)
4	Subtotal	\$	3,402.52	
5	Sales Tax	\$	229.42	7.00%
A.	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>3,631.94</b>	
				<b>Man-Hours</b>
6	Journeyman / Mechanic	\$	3,146.50	<b>101.50</b>
7	Crew Foreman	\$	510.00	<b>15.00</b>
8	Subtotal	\$	3,656.50	
9	Safety 1st - productivity burden	\$	73.13	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	1,462.60	40%
B.	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>5,192.23</b>	
11	Total Cost (A+B)		\$8,824.17	
12	Field & Office General Administrative Cost		\$1,323.62	15%
13	Subtotal		\$10,147.79	
14	Profit		\$507.39	5%
C.	<b>T.A. Woods Total Change</b>		<b>\$10,655.18</b>	
				<b>Subcontractors</b>
15				
16				
17			\$0.00	
18			\$0.00	
19	Subcontractor Subtotal		\$0.00	
20	Profit		\$0.00	15%
D.	<b>Subcontractors Total Change</b>		<b>\$0.00</b>	
E.	<b>BOND</b>	<b>\$</b>	<b>134.26</b>	1.26%
F.	<b>TOTAL CHANGE (C+D)</b>		<b>\$10,789.00</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 5 days  
Extension of time requested: **6 work** days.

7/19/2021

Pete Browne, Electrical Project Manager Date

**Brunswick County Courthouse**  
**ECPR-41**  
**Courtroom Revisions**

7/19/2021

		Quant		Unit Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	Additional Light Fixtures	1	LS	\$1,430.37	\$1,430.37	12.000	12.00	
2	1" EMT conduit/fittings	70	LF	\$2.40	\$168.00	0.150	10.50	
3	Boxes, covers, supports	34	Ea	\$13.12	\$446.00	0.647	22.00	
4	1/2" flex, fittings	18	LF	\$1.61	\$29.00	0.167	3.00	
5	12/2MC, 12/3 MC/12/2MC w/ LED	770	LF	\$1.45	\$1,119.00	0.045	35.00	
6	Devices, covers	16	E	\$3.50	\$56.00	0.375	6.00	
7	#12 THHN	96	LF	\$0.30	\$29.00	0.010	1.00	
8	Demo	1	LS	\$0.00		12.000	12.00	
9								
10								
<b>Sub Totals</b>					<b>\$3,277.37</b>		<b>101.50</b>	<b>0.00</b>
<b>MISC</b>								
11	Labels - Phenolic		Each	\$	-			
<b>Sub Totals</b>					<b>\$</b>			<b>-</b>
12	Direct Supervision (Crew Foreman)	0	LS			<b>14.50</b>	<b>15.00</b>	<b>\$84.38</b>
13	"Just in Time Placement & Handling"							
	Loading & Unloading -	0	lbs			0.030	0.00	
	Loading & Unloading - Roof	0	lbs			0.040	0.00	
	Materials Handling - Lull		LS				0.00	
<b>Sub Totals</b>							<b>0.00</b>	<b>84.38</b>
14	<b>Rentals</b>		<b>Weekly</b>					
				\$75.00				\$0.00
	Excavator			\$600.00				\$0.00
	Skid Steer			\$265.00				\$0.00
	Tamps			\$225.00				\$0.00
	Delivery and P/U			\$200.00				\$0.00
<b>Sub Total</b>								<b>\$0.00</b>
15	<b>Totals</b>				<b>\$3,277.37</b>		<b>101.50</b>	<b>\$84.38</b>

## Bettina Acosta

---

**From:** Joe Smith <jsmith@tawoods.com>  
**Sent:** Monday, July 19, 2021 12:58 PM  
**To:** Matthew Brittan  
**Cc:** Bettina Acosta; Daniel Hart  
**Subject:** RE: Brunswick County Courthouse -RFP 29 Pricing  
**Attachments:** ECPR-41R1 Courtroom Changes Second Floor.pdf

see below

Respectfully,  
**Joseph Smith**  
Vice President



Mechanical | Plumbing | Electrical  
6713 Netherlands Drive  
Wilmington, NC 28405  
Phone: 910.452.7900 ext.120  
[www.tawoods.com](http://www.tawoods.com)



**From:** Matthew Brittan <mbrittan@monteithco.com>  
**Sent:** Friday, July 16, 2021 1:31 PM  
**To:** Joe Smith <jsmith@tawoods.com>  
**Cc:** Bettina Acosta <bacosta@monteithco.com>; Daniel Hart <dhart@monteithco.com>  
**Subject:** FW: Brunswick County Courthouse -RFP 29 Pricing

Joe – RFP 29 comments below. Thanks.

**Matt Brittan**  
**Project Manager**  
**M:** 808.354.1757  
**O:** 910.791.8101



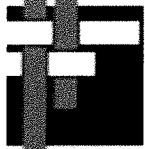
**From:** Jenny Williams <jenny@s2a3.com>  
**Sent:** Friday, July 16, 2021 1:03 PM  
**To:** Matthew Brittan <mbrittan@monteithco.com>  
**Cc:** john sawyer Architect <john@s2a3.com>  
**Subject:** FW: Brunswick County Courthouse - ARP 116 Courtroom #5 Revisions electrical

Matt,

See electrical comments below for ARP #116 Courtroom #5 Revisions.

Thanks,

Jenny Williams, AIA



**S A W Y E R  
S H E R W O O D  
& A S S O C I A T E  
A R C H I T E C T U R E**

124 Market Street  
Wilmington, NC 28401  
910.762.0892  
S2a3.com

**From:** Mark Ciarrocca <[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com)>

**Sent:** Friday, July 16, 2021 12:39 PM

**To:** Jenny Williams <[jenny@s2a3.com](mailto:jenny@s2a3.com)>

**Cc:** Ken Lynch <[klynch@cheathampa.com](mailto:klynch@cheathampa.com)>; Casey Gilman <[cgilman@cheathampa.com](mailto:cgilman@cheathampa.com)>; Kay Lynch <[office@cheathampa.com](mailto:office@cheathampa.com)>; John Sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

**Subject:** FW: Brunswick County Courthouse - ARP 116 Courtroom #5 Revisions

Jenny,

Comments:

		Quant		Unit Price	Material Total
<b>SCOPE</b>					
1	Additional Light Fixtures	1	LS	\$1,430.37	
2	1" EMT conduit/fittings	70	LF	\$3.27	
3	Boxes, covers, supports	34	Ea	\$13.12	
4	1/2" flex, fittings	18	LF	\$1.61	
5	12/2MC, 12/3 MC/12/2MC w/ LED	770	LF	\$1.45	
6	Devices, covers	16	E	\$3.50	

1. Proposed costs appear to be reasonable.
2. Proposed costs vary from what was submitted for ARP 117. Material \$3.27 vs \$2.38 and labor unit 0.171 vs 0.144. I'm not sure why these would be different. And we had comments on ARP 117 where we thought those were high.

I will review the 1" conduit

3. Appears reasonable.
4. Proposed flex (empty) Material is higher than MC cable (flex w/ conductors). Seems odd.  
½" greenfield flex \$1.10 ft, ½" str conn \$2 each 18' plus 6 conn is actually more than the \$29 listed
5. The MC cable description is a bit odd with multiple types indicated? \$1.45/ft is significantly higher than \$1.00/ft proposed on ARP 117 for 12/2 MC. Labor is less than previously proposed.  
the MC is 12/2 MC cable, 12/3 MC cable 12/2 MC cable with LV dimming cables 12/2 MC \$.70 ft, 12/3 MC \$1.30 ft, 12/2 MC with LV dim \$1.65 ft, plus straps, screws, supports, conn, wire nuts
6. Appears reasonable.
7. Appears reasonable.
8. Appears reasonable.

Regards,

Mark A. Ciarrocca, P.E.

**Cheatham & Associates, PA | Consulting Engineers**

3412 Enterprise Drive, Wilmington, NC 28405

[mciarrocca@cheatham.com](mailto:mciarrocca@cheatham.com) ♦ Phone: 910-452-4210 ♦ Mobile: 910-620-0099

**From:** Jenny Williams <[jenny@s2a3.com](mailto:jenny@s2a3.com)>

**Sent:** Wednesday, July 14, 2021 2:25 PM

**To:** Kay Lynch <[office@cheatham.com](mailto:office@cheatham.com)>; Ken Lynch <[klynch@cheatham.com](mailto:klynch@cheatham.com)>; Casey Gilman <[cgilman@cheatham.com](mailto:cgilman@cheatham.com)>; Mark Ciarrocca <[mciarrocca@cheatham.com](mailto:mciarrocca@cheatham.com)>

**Cc:** John Sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

**Subject:** Brunswick County Courthouse - ARP 116 Courtroom #5 Revisions

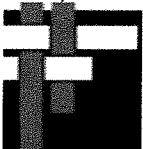
Good afternoon,

Here's another ARP for Brunswick County Courthouse. This one is for RFP #29 Courtroom #5 Revisions.

Please review the fire protection, plumbing, mechanical, and electrical cost proposals and let us know if you have any comments.

Thanks,

Jenny Williams, AIA



**SAWYER  
SHERWOOD  
& ASSOCIATES  
ARCHITECTS**

124 Market Street  
Wilmington, NC 28401  
910.762.0892  
[s2a3.com](http://s2a3.com)

## SubContractor's Change Order Proposal Cover (Sheet "A")

Brunswick Courthouse Addition & Renovation

(Form used for 1st, 2nd, 3rd tier subs)

### Monteith Construction

Detailed Scope Of Work: Proposal includes material, labor and equipment cost associated with concrete patches due to plumbing demolition and temporary plastic barriers maintenance for continued cleanliness in occupied spaces. Price excludes full temporary walls pending the start of RFP 29 scope.

C.O.R. Total*	\$	1,626.06
---------------	----	----------

(Signature here):

Date: 7.20.21

(Type name here): Matt Brittan

Brunswick Courthouse



SubContractor Summary - (Sheet "B")				
<div style="border: 1px solid black; width: 200px; height: 40px; margin: 0 auto;"></div>				
Summary of SubContractor's Self Performed Work				
(1.) (= line e. from Sheet "C").	Total Material*	\$	602.06	
(2.) (=Line e. from Sheet "D").	Total Labor*	\$	1,024.00	
(3.) (= line e. from Sheet "E").	Total Equipment*	\$	-	
(4.) (=lines 1 + 2 + 3)	<b>Self Performed Work*</b>	\$	<b>1,626.06</b>	
Summary of other Quoted Work (subcontracts)				
(5.) Quote - Subcontractor #1	Quote #1 Total* (without OH&P)	\$	-	
(6.) Quote - Subcontractor #2	Quote #2 Total* (without OH&P)	\$	-	
(7.) Quote - Subcontractor #3	Quote #3 Total* (without OH&P)	\$	-	
(8.) (lines 5 + 6 + 7)	<b>Quoted (subcontract) Work*</b>	\$	-	
(9.) (on line 8)	8% max)	20%	OH&P	\$ -
(10.) (lines 8 + 9)	<b>Total - Quoted (subcontract) Work*</b>	\$	-	
(11.) (lines 4 + 10)	<b>Total - Self Performed &amp; Quoted (subcontract) Work*</b> (less bond, ins. &	\$	<b>1,626.06</b>	
(12.) (on line 11.)	(if applicable)	0.00%	Bond*	\$ -
(14.) (lines 14 + 16)	<b>C.O.R. Total - All Work*</b>	\$	<b>1,626.06</b>	
* Do Not Round Off Numbers				



### **SubContractor Labor Break Down (Sheet "D")**

Labor Description	Time			Cost		Extension*
		Unit			Unit	
Concrete Work/Patching	4.00	HR	@	\$ 25.00 /HR	= \$	100.00
Cleaning	6.00	HR	@	\$ 25.00 /HR	= \$	150.00
Door and Hardware Handling/offloading	4.00	HR	@	\$ 35.00 /HR	= \$	140.00
Wood Door and Casework Touchup	1.00	LS	@	\$ 250.00 /LS	= \$	250.00
			@	/	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
			@	\$ - /	= \$	-
a.	<b>Raw Total*</b>				\$	640.00
b.	on line a.	40%	Burden	\$ 256.00		
c.	on line a.	20%	OH&P	\$ 128.00		
d.	(lines a. + b. + c.)	<b>Total Labor*</b>			\$	1,024.00

\* Do Not Round Off Numbers

### SubContractor Equipment Break Down (Sheet "E")

Equipment Type	Rental Per Hour		Rental Per Day		Rental Per Week		Rental Per Month		Extension*
	Hour(s)	Charge	# Day(s)	Charge	# Week(s)	Charge	# Month(s)	Charge	
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
a.									Raw Equipment* \$ -
<b>Shipping Breakout</b>									
Equipment Type	Unit	Unit Cost							Extension
	@	\$ -							\$ -
	@	\$ -							\$ -
b.									Shipping Cost* \$ -
<div style="display: flex; justify-content: space-between;"> <div>(No sales tax charge on contractor owned equipment)</div> <div>Enter 0 on line c. If contractor owned</div> </div>									
<div style="display: flex; justify-content: space-between;"> <div>c.</div> <div>(on line a.)</div> <div>6.75%</div> <div>Sales Tax</div> <div>\$ -</div> </div>									
<div style="display: flex; justify-content: space-between;"> <div>d.</div> <div>(on line a.)</div> <div>20%</div> <div>OH&amp;P</div> <div>\$ -</div> </div>									
<div style="display: flex; justify-content: space-between;"> <div>e.</div> <div>(lines a. + b. + c. + d.)</div> <div><b>Total Equipment*</b></div> <div>\$ -</div> </div>									
* Do Not Round Off Numbers									

# Allowance Reduction Proposal



Wilmington  
Raleigh  
Charleston

208 Princess  
Wilmington, NC 28401  
P: 910-791-8101  
monteithco.com

Date: 7.21.21

Project: Brunswick County Courthouse Addition & Renovations

Owner Address: 310 Government Center Drive, NE  
Bolivia, North Carolina 28422

## ARP # 125 R.1 - RFP 33 Courtroom 6 Revisions

Proposal includes all labor, material, and equipment cost associated with RFP 33. Time Extension and General Conditions are required, but excluded from the proposal and will be submitted once a start date is provided. No Tile is included in proposal, please advise if Public Waiting side of door 2100F is to match Opening 2030A. Scope is also priced for normal working hours.

<u>Subcontractor</u>	<u>Proposal Total</u>
A&B Signs R.1	\$358.49
Allied Fire Protection R.1	\$2,608.00
Arrowood R.1	\$9,780.00
CCF R.1	\$621.00
Macuch R.1	\$1,191.00
Duncan Paint R.1	\$2,380.00
East Coast Access	\$3,528.09
Macsons	\$4,804.00
Grey Interiors	\$3,430.15
TA Woods Electrical R.1	\$6,246.00
Concordia - Tile Excluded	\$0.00
MCC R.1	\$2,823.06
Paul Barbour & Sons R.1	\$1,271.00
N/A	\$0.00
<b>TOTAL SUBCONTRACTS</b>	<b>\$39,040.79</b>
<b>5% GC FEE</b>	<b>\$1,952.04</b>
<b>TOTAL CHANGE AMOUNT</b>	<b>\$40,992.83</b>

# Allowance Reduction Proposal

Sincerely,

Matt Brittan

*Matt Brittan*

Monteith Acceptance

Owner Acceptance

MONTEITH  
CONSTRUCTION CORP.  
RALEIGH | WILMINGTON



**Bettina Acosta**

---

**From:** Roger Brown <rbrown.absignsystems@yahoo.com>  
**Sent:** Friday, July 16, 2021 6:41 AM  
**To:** Bettina Acosta  
**Cc:** Matthew Brittan; Daniel Hart  
**Subject:** Re: Brunswick County Courthouse: RFP 33: Revised Pricing

**3 additional signs, Sign Type C**, the cost for these would be as follows:

Product:	\$ 255.00
Sales tax:	\$ 18.49
Delivery:	\$ 25.00
Installation:	\$ 60.00 -installation with current contract signs
<b>Total :</b>	<b>\$ 358.49</b>

Roger L. Brown

**A-B Sign Systems**

8639 Trail Lake Drive  
Powell, OH 43065-7992

**803.600.6157**

[rbrown.absignsystems@yahoo.com](mailto:rbrown.absignsystems@yahoo.com)

On Thursday, July 15, 2021, 02:53:13 PM EDT, Roger Brown <rbrown.absignsystems@yahoo.com> wrote:

Bettina - I will send this evening.

Sent from my iPhone  
Roger L. Brown  
A-B Sign Systems  
803.600.6157

On Jul 15, 2021, at 10:24 AM, Bettina Acosta <bacosta@monteithco.com> wrote:

Morning Roger,

I hope all is well! We received comments from the design team regarding RFP 33 for the Brunswick County Courthouse. May you please review and provide revised pricing by the COB today?

ARP #125: RFP 33 Courtroom 6 Revisions

- A&B Signs:

## CHANGE PROPOSAL FORM

**Project:** Brunswick County Courthouse      **AFP Proposal #:** 016  
**Contract:** \_\_\_\_\_      **Date:** 7/2/2021  
**Contractor:** Allied Fire Protection, Inc.      **AFP Job #:** 240-C-20

### Description of change: RFP 33 Changes

**Scope:** Remove and replace (5) heads in Chamber 2124, (2) heads in Vestibule, (2) heads in Deliberations 2128.

Update CAD backgrounds, Current As-Built, Shop drawings and new permit drawings

**EXCLUSIONS:** Adjustments to existing lines or main piping.

**No line or main alterations appear necessary unless current As-builts are not accurate**

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS	
1. Total Direct Cost of Materials			<u>\$359.13</u>		
2. Overhead & Profit on Item 1.	<u>10.000%</u>		<u>\$35.91</u>		
(15% maximum, includes small tools & consumables)					
3. Sales Tax	<u>7.250%</u>				
4. Shipping & Transportation					
5. Core Drill			<u>\$0.00</u>		<u>\$395.04</u>
<b>Labor</b>					
5a. Shop Hours	<u>6 MH @</u>	<u>\$37.31 /hr.</u>	<u>\$223.86</u>		
5b. Foreman Manhours:	<u>8 MH @</u>	<u>\$44.00 /hr.</u>	<u>\$352.00</u>		
5c. Designer Manhours:	<u>6 MH @</u>	<u>\$57.30 /hr.</u>	<u>\$343.80</u>		
5d. Fitter Manhours:	<u>8 MH @</u>	<u>\$38.19 /hr.</u>	<u>\$305.52</u>		
5e. Helper Manhours:	<u>8 MH @</u>	<u>\$31.21 /hr.</u>	<u>\$249.68</u>		
6. Overhead & Profit on Item 5.	<u>10.000%</u>		<u>\$125.10</u>		
(15% maximum on straight labor cost, not premium portion)					
(O & P includes supervisor's time)					
7. Payroll Taxes & Insurance	<u>39%</u>	(Max 39%)	<u>\$487.89</u>		
8. Gas (Foreman) Expense (\$80.00 per Day)			<u>\$80.00</u>		
9. Daily Expense \$15.00 Per Day per Man			<u>\$45.00</u>		<u>\$2,212.85</u>
<b>Equipment Rental (Include quotes)</b>					
8. Equipment Rental (1x 26' for Demc)					
9. Overhead & Profit on Item 8.	<u>6.000%</u>		<u>\$0.00</u>		<u>\$0.00</u>
(6% maximum)					
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>					
10. Subcontractors			<u>\$0.00</u>		
11. Overhead & Profit on Item 10.	<u>6.000%</u>		<u>\$0.00</u>		<u>\$0.00</u>
(6% maximum)					

**Subtotal of Proposal** \$2,607.89

12. Bonds (% of subtotal of proposal) 0.000% \$0.00

**TOTAL OF CHANGE PROPOSAL** \$2,608.00

Time Extension Request: 0 day(s). Schedule Activity # Affected: -

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

**Contractor's Signature:** Michael Godsey **Date:** 7/20/2021

**Approval Recommended by Design Consultant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner's Representative Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

[illegible]



---

Brunswick County Courthouse – Bolivia, NC

RFP 33 – Courtroom #6 Revisions Pricing

(Adding 25 Linear Feet of Diewall, and 3 Linear feet for Gate)

**\*Engineering\***

- \$60.00 Per Man Hour
- 6 Man Hours
- Total: \$360.00

**\*Finished Materials**

- Total: \$7,420.00

**\*Installation\***

- 2 Extra Installation days
- Total: \$2,000.00

**Grand Total: \$9,780.00**



AWI  
QUALITY  
CERTIFICATION  
PROGRAM



The mark of  
responsible forestry

## Bettina Acosta

---

**From:** Matthew Brittan  
**Sent:** Monday, July 19, 2021 7:07 AM  
**To:** Bettina Acosta  
**Subject:** FW: Brunswick County Courthouse: Revising RFP 29, 32 & 33

Print to PDF and this will be the response to this portion to be included in our R1 submission.

Thanks,

**Matt Brittan**  
**Project Manager**  
**M:** 808.354.1757  
**O:** 910.791.8101



**From:** Carl Hathcock <chathcock@arrowoodmfg.com>  
**Sent:** Friday, July 16, 2021 4:01 PM  
**To:** Bettina Acosta <bacosta@monteithco.com>; Daniel Hart <dhart@monteithco.com>; Matthew Brittan <mbrittan@monteithco.com>  
**Cc:** jimyeatts@yahoo.com; jeudy arrowoodmfg.com <jeudy@arrowoodmfg.com>  
**Subject:** RE: Brunswick County Courthouse: Revising RFP 29, 32 & 33

For Courtroom 5 Revisions - RFP29 - By changing the layout it has created additional mitered corners throughout. Which also means all the base and profile for the base has to be mitered as well, which takes additional time. Lining up all these miters, leveling and securing them is a difficult challenge and it takes a well paid, detail ordained installer to complete and have look decent. I'm not taking any amount of money off of the RFP29 for installation, to be honest, I want to add more to it. This same explanation can be found at the top of the proposal I sent. Plus we have to scribe our countertop around a column.

For Courtroom 33 - Courtroom 6 Revisions - Adding in an extra 25LF of diwall and a gate takes time to install, and it adds extra trim to be installed as well. Again, I'm not taking off any monies to accommodate them.

I believe my pricing to be very fair, and I guarantee that the installation will take longer than what I have before and what I added.

I'm not trying to be a tyrant, but I can't do anything on this. If I had over priced it, I would come off of the price some, but I think its very fair.

thanks, I hope everyone has a great weekend.

On July 15, 2021 4:24 PM Bettina Acosta <[bacosta@monteithco.com](mailto:bacosta@monteithco.com)> wrote:



2918 ORVILLE WRIGHT WAY • WILMINGTON, NC 28405  
Phone (910) 343-3350 • Fax (910) 343-4131  
www.ccfloorcovering.com

July 6, 2021

Monteith Construction  
208 PRINCESS STREET  
Wilmington, NC 28401

Re: BRUNSWICK CO COURTHOUSE  
Bid # Q0004138 CO- 007  
RFP #33 add carpet in Vestibule #2123  
( Already added Carpet in Chamber #2128 and Deliberation #2124 added area in #29)

Dear : Matt

Thank you for the opportunity to submit the following proposal for the above referenced project.

Scope of Work:

CPTL	CARPET TILE (CPT) color Mineral #2123			
	<del>20.00 SY @</del>	36.00	<del>\$720.00</del>	
Floor Prep	FLOOR PREP skim Coat Floor			
	<del>175.00 SF @</del>	0.65	<del>\$113.75</del>	
		Total Price	<del>\$833.75</del>	

Notes:

1) No demolition of existing flooring included.

\* \* \*

I hope you find this proposal complete and to your satisfaction.

Sincerely, Chris Brock

## **REVISED PRICING**

Carpet Tile: 15 SY @ \$36 = \$540

Floor Prep: 125 SF @ \$.65 = \$81

Revised Flooring Number: \$621



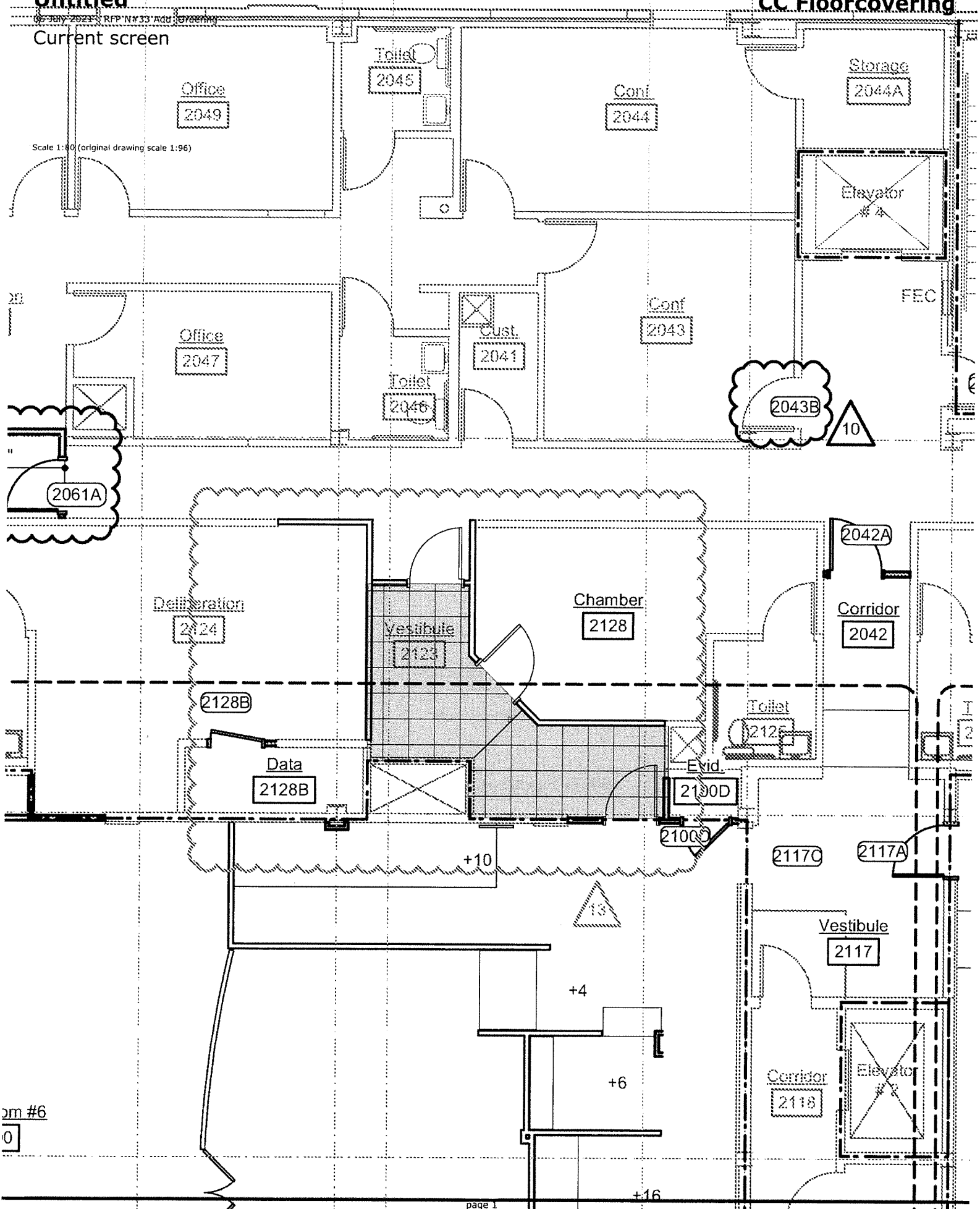
# Untitled

06 July 2022 RFP N#33 Add Drawing

## CC Floorcovering

Current screen

Scale 1:100 (original drawing scale 1:96)



**MACUCH STEEL PRODUCTS, INC.**P.O. Box 3285  
Augusta, GA 309141527 Augusta Ave.  
Augusta, GA 30901Phone: (706)823-2420  
Fax: (706)396-6199**CHANGE ORDER REQUEST # 7**

<b>Contractor:</b> <b>Attention:</b> <b>Address:</b>  <b>Phone #:</b>	Monteith Construction Graham Smith	<b>Date:</b> <b>Job Name:</b> <b>Job Location:</b> <b>Job Number:</b> <b>Change Order Request #:</b> <b>Submitted By:</b> <b>Attachments:</b>	7/9/2021 Brunswick County Courthouse Bolivia, NC <b>120679</b> 7 Gary Cowart Yes <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">No</span>
---	---------------------------------------	---	---

**Description of Work**

Additional Rails per RFP 33 dated June 29, 2021

Detailing	1 hours	\$ 85		
Material		\$ 600		\$ 685.00
Labor	hours	\$ -		
PM Time		\$ -	10% Overhead	\$ 68.50
			5% Profit	\$ 37.60
Freight		\$ -	Tax @ 6.75%	\$ 53.40
			Sub-Total	\$ 844.50
Erection Labor		\$ 300.00	Erection	\$ 300.00
			10% Overhead	\$ 30.00
			5% Profit	\$ 16.50
			Sub-Total	\$ 346.50

Railing LF increased was orientation of room changed. Roughly 15 LF

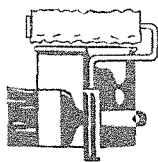
Additional Time Requested (number of days added to our schedule) 5 day(s)

This remains simply a Change Order Request until Macuch Steel receives a signed document from you with the adjusted contract amount. Work will not be performed until the executed Change Order is received.

Detailed Drawings Included ☒  
Delivered to Jobsite ☐Sales Tax Included ☒  
Work Performed ☐

Internal use only

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_**TOTAL \$1,191.00**



# Proposal

## Duncan's Paint and Wallpaper, Inc.

5946 Red Hill Rd. • Whiteville North Carolina 28472

Phone: (910) 642-7442 • Cell: (910) 840-9936 • Fax: (910) 642-0117

PROPOSAL SUBMITTED TO <b>Matt Britten Monteith</b>		PHONE	DATE <b>7/1/2021</b>
STREET		JOB NAME <b>RFP 33</b>	
CITY, STATE, AND ZIP CODE		JOB LOCATION <b>BCH</b>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

**RFP 33 Door 2100F field stain  
Paint 2 New HMF**

**Repaint Rm 2124, 2/23**

**All Labor + materials**

**\$ 2,380**

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: \_\_\_\_\_ dollars (\$ **2,380** ).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — the above prices, specifications and conditon are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_



## CHANGE ORDER PROPOSAL

July 1, 2021

**Monteith Construction**

**Attn:** Matt Brittan

**Project:** Brunswick County Courthouse

**Proposal #:** J1330 – RFP 33

**Proposal:**

- Door 2100F - to provide new opening 3070, C45 UL rated, per below.
  - One new hollow metal frame (standard three sided, 16 gauge, cold rolled steel, 2" head, 6" jamb, metal stud anchors, welded)
  - One new wood door flush, unfinished. ← Field stain by Duncan
  - One hardware set 12 to included items listed below

Quantity	Description	Model Number
3	HINGE	CB1279 4.5 X 4.5 NRP 26D
1	RIM EXIT DEV	98L-BE-F-(06 LEVER)-630
1	CLOSER	4040XP-Rw/PA-SNB-AL
1	KICKPLATE	8400 12 X 34 630
1	WALL STOP	407CCV-630
1	GASKETING	5050C-17'

- Doors 2123A, 2123B, 2124A, and 2128A – nothing included. All material to be salvaged and reused.

**Total add of \$3,305.00 PLUS TAX**  
**(Grand Total: \$3,528.09 including 6.75% Sales Tax)**

Prepared by:  
April Little

**\*\*If accepted, please sign below and return immediately. A formal change order should be provided within 15 days. Failure to provide formal change order may delay shipment of materials. \*\***

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_





**GREY INTERIORS, LLC**  
261 N. Front Street  
Wilmington, NC 28401  
Office: (843) 839-2051  
greyinteriors@greyintlnc.com

## **PROPOSAL:**

Project: Brunswick County Courthouse  
Location: Bolivia NC  
Architect: Sawyer, Sherwood & Assoc.

Date: 7/16/21  
Plans:  
Dated:  
RFC: 0

**Description:** Per Direction of MCC, Grey Interiors proposes to supply all material, labor and equipment necessary to carry out work outlined in RFP 33. This includes; installation of door frames, doors, and hardware 2100F, 2123A, 2123B, 2124A, 2128A; framing, hanging and finishing new walls at 2100D and 2100F; framing, hanging and finishing hard ceiling at courtroom #6 ramp. Also includes credit for deletion of walls in Courtroom #6. Excludes nightwork, any demolition and anything associated with new casework in

Courtroom #6.

**Total Base Bid: \$ 3,430.15**

**Exclusions:** After Hours, Nighttime, Overtime, Weekend Work, Dumpsters/Bins or Anything Not Specifically Mentioned in The Above Inclusions.

Respectfully Submitted,  
Grey Interiors, LLC  
Michael Shook  
(910) 470-7020  
[mshook@greyintlnc.com](mailto:mshook@greyintlnc.com)



Project Name	Brunswick County Courthouse
Project Location	Bolivia NC
Company Making Request	MCC

Reason for Change RFP #33

Date July 16, 2021 RFC Number

1.		Increase in Labor Costs	\$1,759.00
2.	01040	Increase or Decrease in Labor Burden 40% Labor Burden	\$703.60
3.		Increase or Decrease in Material Quantities and Costs	\$339.81
4.	01234	Travel	\$0.00
	1250	Lodging	\$0.00
5.	11000	Equipment Rental	\$0.00
6.		Total Lines 1-5.	\$2,802.41
7		Subcontract Fee of 20%	\$560.48
8		Total Lines 6 & 7	\$3,362.89
9	01120	Insurance 2% Fee	\$67.26
TOTAL BASE BID			\$3,430.15

Owner


Architect

Contractor

Date

Date

Date

PROJECT NAME:		Brunswick County Courthouse		<div></div>				07/16/21	
PROJECT NUMBER:		2010							
PROJECT LOCATION:		Bolivia, NC							
				Estimate Details					
PHASE	ITEM DESCRIPTION	UNITS	QUANTITY	MATERIALS		SALES TAX	MATERIALS TOTAL		
				UNIT PRICE	TOTAL				
09250	5/8" Type X	SF	390	0.43	\$ 167.70	\$ 11.74	\$ 179.44		
09250	5/8" Type X	SF	-622	0.43	\$ (267.46)	\$ (18.72)	\$ (286.18)		
09250	5/8" EXP Sheathing	SF		0.82	\$ -	\$ -	\$ -		
09250	1" Shaftliner	SF		0.93	\$ -	\$ -	\$ -		
07200	R-11 Batt Insulation	SF	140	0.34	\$ 47.60	\$ 3.33	\$ 50.93		
05501	4" Stud, 20ga	LF	260	0.99	\$ 257.40	\$ 18.02	\$ 275.42		
05501	4" Stud, 20ga	LF	-270	0.99	\$ (267.30)	\$ (18.71)	\$ (286.01)		
05501	4" Trac, 20ga	LF	40	0.96	\$ 38.40	\$ 2.69	\$ 41.09		
05501	4" Trac, 20ga	LF	-30	0.96	\$ (28.80)	\$ (2.02)	\$ (30.82)		
05501	4" Slotted Slip Trac, 20ga	LF	40	2.47	\$ 98.80	\$ 6.92	\$ 105.72		
05501	4" Slotted Slip Trac, 20ga	LF	-30	2.47	\$ (74.10)	\$ (5.19)	\$ (79.29)		
05501	1-1/2" x 1-1/2" Angle	LF	40	0.89	\$ 35.60	\$ 2.49	\$ 38.09		
05501	3-5/8" Trac, 20ga	LF	76	0.48	\$ 36.48	\$ 2.55	\$ 39.03		
05501	3-5/8" Stud, 20ga	LF	108	0.52	\$ 56.16	\$ 3.93	\$ 60.09		
05501	7/8" DWC, 20ga	LF		0.5	\$ -	\$ -	\$ -		
05501	1.5" DWC, 20ga	LF		0.65	\$ -	\$ -	\$ -		
05501	2.5" C-H Studs, 20ga	LF		1.05	\$ -	\$ -	\$ -		
05501	2.5" J Trac, 20ga	LF		0.56	\$ -	\$ -	\$ -		
05503	1 1/4" Sharps/SDs	BOX	0.85	68.4	\$ 58.14	\$ 4.07	\$ 62.21		
05503	1 1/4" Sharps/SDs	BOX	-0.35	68.4	\$ (23.94)	\$ (1.68)	\$ (25.62)		
05503	10 x3/4" Pan Heads	BOX	1.25	112.8	\$ 141.00	\$ 9.87	\$ 150.87		
05503	10 x3/4" Pan Heads	BOX	-0.65	112.8	\$ (73.32)	\$ (5.13)	\$ (78.45)		
05503	C5 Trak Fast Pins	BOX	0.2	88.8	\$ 17.76	\$ 1.24	\$ 19.00		
05503	C5 Trak Fast Pins	BOX	-0.4	88.8	\$ (35.52)	\$ (2.49)	\$ (38.01)		
09252	Joint Compound All Purpose	PAIL	3.6	17.94	\$ 64.58	\$ 4.52	\$ 69.10		
09252	Joint Compound All Purpose	PAIL	-2.3	17.94	\$ (41.26)	\$ (2.89)	\$ (44.15)		
09252	Durabond	BAG	2	14.4	\$ 28.80	\$ 2.02	\$ 30.82		
09252	Durabond	BAG	-1	14.4	\$ (14.40)	\$ (1.01)	\$ (15.41)		
09252	Paper Tape	ROLL	2.2	3.3	\$ 7.26	\$ 0.51	\$ 7.77		

09252	Paper Tape	ROLL	-1.25	3.3	\$	(4.13)	\$	(0.29)	\$	(4.41)
09252	Paper Faced Corner Bead	PC	11	3.96	\$	43.56	\$	3.05	\$	46.61
09252	Paper Faced Corner Bead	PC	-14	3.96	\$	(55.44)	\$	(3.88)	\$	(59.32)
09252	Equalizer Plus (Lev 5)	PAIL		50.4	\$	-	\$	-	\$	-
01600	Small Tools/Drill Bits	Each	1.8	65	\$	117.00	\$	8.19	\$	125.19
01600	Small Tools/Drill Bits	Each	-0.2	65	\$	(13.00)	\$	(0.91)	\$	(13.91)
06030	Blocking				\$	-	\$	-	\$	-
07203	Fireproofing				\$	-	\$	-	\$	-
					<b>MATERIALS TOTAL</b>		<b>SALES TAX TOTAL</b>		<b>TOTAL JOB</b>	
<b>TOTALS</b>					\$	317.58	\$	22.23	\$	339.81

PROJECT NAME:		Brunswick County Courthouse		<div><div><div>G</div><div>GREY</div><div>INTERIORS</div></div><div>Estimate Details</div></div>			07/16/21	
PROJECT NUMBER:		2010						
PROJECT LOCATION:		Bolivia, NC						
Labor	ITEM DESCRIPTION	UNITS	QUANTITY	Labor		LABOR TOTAL		
				UNIT PRICE	TOTAL			
01040	Foreman	Hours	20	32	\$ 640.00	\$ 640.00		
01040	Foreman	Hours	-8	32	\$ (256.00)	\$ (256.00)		
01101	Exterior Labor	Hours		25	\$ -	\$ -		
01102	Interior Labor	Hours	87	25	\$ 2,175.00	\$ 2,175.00		
01102	Interior Labor	Hours	-32	25	\$ (800.00)	\$ (800.00)		
06020	Blocking Labor	Hours		25	\$ -	\$ -		
06161	Sheathing Labor	Hours		25	\$ -	\$ -		
06604	FRP Cornince Labor	Hours		25	\$ -	\$ -		
07202	Fire Proofing Labor	Hours		25	\$ -	\$ -		
07923	Air Barrier Labor	Hours		25	\$ -	\$ -		
08014	Door/Accessories Install Labor	Hours		25	\$ -	\$ -		
09257	Shaftwall Labor	Hours		25	\$ -	\$ -		
09259	Patchwork Labor	Hours		25	\$ -	\$ -		
09260	Point Up Labor	Hours		25	\$ -	\$ -		
10010	Specialties Labor	Hours		25	\$ -	\$ -		
10011	Accessories Labor	Hours		25	\$ -	\$ -		
					\$ -	\$ -		
					\$ -	\$ -		
					\$ -	\$ -		
					LABOR TOTAL		TOTAL JOB	
TOTALS					\$ 1,759.00		\$ 1,759.00	

To: **Monteith Construction**

08-Jul-21

Attn: **Matt Brittain**

Re: **Brunswick County Courthouse**  
Addition & Renovation

**Electrical**

From: **TA Woods Company**  
**Mechanical/Electrical Contractors**

**ECPR-44** **RFP-33 Courtroom 6**

Provide changes as noted on electrical drawings for RFP-33 courtroom 6 changes. Light fixtures have 3 week lead time after release of order, lead time subject to change at manufacturer's discretion.

1	Materials	\$	1,910.75	
2	Company Owned Equipment and/or Rental	\$	45.00	see attachment
3	Expendables	\$	22.05	(.35 cents per man-hour)
4	Subtotal	\$	1,977.80	
5	Sales Tax	\$	133.75	7.00%
A.	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>2,111.55</b>	
				<b>Man-Hours</b>
6	Journeyman / Mechanic	\$	1,705.00	<b>55.00</b>
7	Crew Foreman	\$	272.00	<b>8.00</b>
8	Subtotal	\$	1,977.00	
9	Safety 1st - productivity burden	\$	39.54	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	790.80	40%
B.	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>2,807.34</b>	
11	Total Cost (A+B)		<b>\$4,918.89</b>	
12	Field & Office General Administrative Cost		<b>\$737.83</b>	15%
13	Subtotal		<b>\$5,656.73</b>	
14	Profit		<b>\$282.84</b>	5%
C.	<b>T.A. Woods Total Change</b>		<b>\$5,939.56</b>	
				<b>Subcontractors</b>
15				
16	FA Changes	\$	198.78	BFPE
17			\$0.00	
18			\$0.00	
19	Subcontractor Subtotal		<b>\$198.78</b>	
20	Profit		<b>\$29.82</b>	15%
D.	<b>Subcontractors Total Change</b>		<b>\$228.60</b>	
E.	<b>BOND</b>	<b>\$</b>	<b>77.72</b>	1.26%
F.	<b>TOTAL CHANGE (C+D)</b>		<b>\$6,246.00</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 5 days  
Extension of time requested: **2 work** days.

7/8/2021

Pete Browne, Electrical Project Manager Date

Brunswick County Courthouse  
ECPR-44  
RFP-33 Courtroom 6

7/8/2021

		Quant		Unit Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	Light Fixtures	1	LS	\$1,241.75	\$1,241.75	11.250	11.25	
2	12/2 MC Cable, terminations, supports	300	LF	\$1.29	\$388.00	0.057	17.00	
3	3/4" EMT conduit, fittings, supports	30	LF	\$2.30	\$69.00	0.167	5.00	
4	#12 wire	100	LF	\$0.28	\$28.00	0.013	1.25	
5	boxes, devices, covers	17	Each	\$10.82	\$184.00	0.618	10.50	
6	Demo	1	LS	\$0.00		10.000	10.00	
7			LF	#DIV/0!		#DIV/0!		
8			LS	#DIV/0!		#DIV/0!		
9								
10								
<b>Sub Totals</b>					<b>\$1,910.75</b>		<b>55.00</b>	<b>0.00</b>
<b>11 MISC</b>								
	Labels - Phenolic		Each	\$	-			
<b>Sub Totals</b>					<b>\$</b>			<b>-</b>
<b>12 Direct Supervision (Crew Foreman)</b>								
		0	LS			<b>7.86</b>	<b>8.00</b>	<b>\$45.00</b>
<b>13 "Just in Time Placement &amp; Handling"</b>								
	Loading & Unloading -	0	lbs			0.030	0.00	
	Loading & Unloading - Roof	0	lbs			0.040	0.00	
	Materials Handling - Lull		LS				0.00	
<b>Sub Totals</b>							<b>0.00</b>	<b>45.00</b>
<b>14 Rentals</b>								
			<b>Weekly</b>					
			\$75.00					\$0.00
	Excavator		\$600.00					\$0.00
	Skid Steer		\$265.00					\$0.00
	Tamps		\$225.00					\$0.00
	Delivery and P/U		\$200.00					\$0.00
<b>Sub Total</b>								<b>\$0.00</b>
<b>15 Totals</b>					<b>\$1,910.75</b>		<b>55.00</b>	<b>\$45.00</b>



## Bettina Acosta

---

**From:** Joe Smith <jsmith@tawoods.com>  
**Sent:** Monday, July 19, 2021 10:51 AM  
**To:** Matthew Brittan  
**Cc:** Bettina Acosta; Daniel Hart  
**Subject:** RE: Brunswick County Courthouse - ARP 125 Courtroom #6 Revisions electrical

see below

Respectfully,  
**Joseph Smith**  
Vice President



Mechanical | Plumbing | Electrical  
6713 Netherlands Drive  
Wilmington, NC 28405  
Phone: 910.452.7900 ext.120  
[www.tawoods.com](http://www.tawoods.com)



**From:** Matthew Brittan <mbrittan@monteithco.com>  
**Sent:** Friday, July 16, 2021 1:23 PM  
**To:** Joe Smith <jsmith@tawoods.com>  
**Cc:** Bettina Acosta <bacosta@monteithco.com>; Daniel Hart <dhart@monteithco.com>  
**Subject:** FW: Brunswick County Courthouse - ARP 125 Courtroom #6 Revisions electrical

Joe – See comments below for RFP 33. This will be the first of 3 emails, FYI.

Can you please resubmit/justify pricing as necessary?

**Matt Brittan**  
**Project Manager**  
**M:** 808.354.1757  
**O:** 910.791.8101



**From:** Jenny Williams <jenny@s2a3.com>  
**Sent:** Friday, July 16, 2021 1:12 PM  
**To:** Matthew Brittan <mbrittan@monteithco.com>

Cc: john sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

Subject: FW: Brunswick County Courthouse - ARP 125 Courtroom #6 Revisions electrical

Matt,

See electrical comments below for ARP #125 Courtroom #6 Revisions.

Thanks,

Jenny Williams, AIA



124 Market Street  
Wilmington, NC 28401  
910.762.0892  
S2a3.com

From: Mark Ciarrocca <[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com)>

Sent: Friday, July 16, 2021 1:08 PM

To: Jenny Williams <[jenny@s2a3.com](mailto:jenny@s2a3.com)>

Cc: john sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>; Casey Gilman <[cgilman@cheathampa.com](mailto:cgilman@cheathampa.com)>

Subject: FW: Brunswick County Courthouse - ARP 125 Courtroom #6 Revisions

Jenny,

Comments:

		Quant		Unit Price	Ma To
<b>SCOPE</b>					
1	Light Fixtures	1	LS	\$1,241.75	
2	12/2 MC Cable, terminations, supports	300	LF	\$1.29	
3	3/4" EMT conduit, fittings, supports	30	LF	\$2.30	

1. Seems reasonable.
2. Similar to previous comments – inconsistency in pricing between ARPs. For MAT, we have seen \$1.00/ft, \$1.45/ft, and \$1.29/ft here. For LABOR, 0.054, 0.045, and 0.057 here.  
material is always fluctuating, we are pricing based on a weekly hot sheet we get from vendors  
labor fluctuates depending on the level of difficulty of the installation
3. 1" EMT labor proposed at 0.144 on ARP 177 – why 0.167 here for 3/4" EMT?  
working above grid is more time consuming than in a stud wall
4. We have seen varying numbers for this also. MAT 0.30, 0.25, and 0.28 here. LAB 0.01, 0.012, and 0.0913 here.  
the shorter the run the higher the labor average as you still have to get the

rolls of wire together, make up the head to get connected to the fish tape and pull the wire

Regards,

Mark A. Ciarrocca, P.E.

**Cheatham & Associates, PA | Consulting Engineers**

3412 Enterprise Drive, Wilmington, NC 28405

[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com) ♦ Phone: 910-452-4210 ♦ Mobile: 910-620-0099

**From:** Jenny Williams <[jenny@s2a3.com](mailto:jenny@s2a3.com)>

**Sent:** Wednesday, July 14, 2021 4:52 PM

**To:** Mark Ciarrocca <[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com)>; Casey Gilman <[cgilman@cheathampa.com](mailto:cgilman@cheathampa.com)>

**Cc:** John Sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

**Subject:** Brunswick County Courthouse - ARP 125 Courtroom #6 Revisions

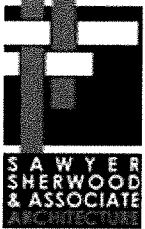
Good afternoon,

And here's another ARP. This one is for RFP #33 Courtroom #6 Revisions.

Please review the fire protection and electrical cost proposals and let us know if you have any comments.

Thanks,

Jenny Williams, AIA



124 Market Street  
Wilmington, NC 28401  
910.762.0892  
[S2a3.com](http://S2a3.com)



2001 BLUE CLAY RD  
WILMINGTON, NC 28405-8601

PHONE (910) 790-1909  
FAX (910) 790-8636

**Quoted To Customer**

T A WOODS COMPANY  
6713 NETHERLANDS DR  
WILMINGTON, NC 28405-3776

Phone (910) 452-7900  
Fax (910) 452-7913

**Job Name**

BCCH Fixtures

**Quote No.**

0025363

**Date**

7/08/21

**Page**

1

**Expiration Date**

7/20/21

**Revised Date**

7/08/21

**Bid Due Date**

7/08/21

**Quoted By**

Grant Johnson  
RGJohnson@WINlectric.com  
(910) 790-1909

Customer	Payment Terms	Quoted To	Salesperson	FOB
000169	1% 10TH, NET 25TH PROX	JOE SMITH	JOSEPH MARSTON	S

Line	Qty.	Description	Unit Price	UOM	Extended Price
1.0	2	HUBBELL LCAT22-35MLG-EDU LCAT22-35MLG-EDU TYPE B22F	107.0312	EA	214.06
2.0	2	HUBBELL FK22 FK22 TYPE B22F KIT	28.4500	EA	56.90
3.0	3	EMERGI-LITE TYPE X ELXN400RN	28.3500	EA	85.05
4.0	2	HUBBELL LCAT22-35MLG-EDU LCAT22-35MLG-EDU TYPE B22	107.0312	EA	214.06
5.0	2	HUBBELL LCAT24-35HLG-EDU LCAT24-35HLG-EDY TYPE B3	123.4200	EA	246.84
6.0	1	EMERGI-LITE 12MPR12H2LJ 12MPR12H2LJ TYPE EG	204.1200	EA	204.12
7.0	2	HUBBELL OMNIDT2000 OMNIDT2000 TYPE COS LEAD TIME 2-3 WEEKS	110.3600	EA	220.72

<b>Tax Area Id</b>	<b>Net Sales</b>	1,241.75
341290000	<b>Freight</b>	.00
	<b>Tax</b>	86.92
	<b>Quotation Total</b>	1,328.67

CHANGE ORDER

[illegible]

## SubContractor's Change Order Proposal Cover (Sheet "A")

Brunswick Courthouse Addition & Renovation

(Form used for 1st, 2nd, 3rd tier subs)

### Monteith Construction

Detailed Scope Of Work: Proposal includes material, labor and equipment cost associated with temporary plastic barriers maintenance for continued cleanliness in occupied spaces and door and hardware handling. Price excludes full temporary walls pending the start of RFP 33 scope.

C.O.R. Total*	\$ 2,823.06
---------------	-------------

(Signature here):

Date: 7.20.21

(Type name here): Matt Brittan

Brunswick Courthouse



SubContractor Summary - (Sheet "B")				
<div style="border: 1px solid black; width: 200px; height: 40px; margin: auto;"></div>				
Summary of SubContractor's Self Performed Work				
(1.) (= line e. from Sheet "C").	Total Material*	\$	1,109.06	
(2.) (=Line e. from Sheet "D").	Total Labor*	\$	1,624.00	
(3.) (= line e. from Sheet "E").	Total Equipment*	\$	90.00	
(4.) (=lines 1 + 2 + 3)	<b>Self Performed Work*</b>	\$	<b>2,823.06</b>	
Summary of other Quoted Work (subcontracts)				
(5.) Quote - Subcontractor #1	Quote #1 Total* (without OH&P)	\$	-	
(6.) Quote - Subcontractor #2	Quote #2 Total* (without OH&P)	\$	-	
(7.) Quote - Subcontractor #3	Quote #3 Total* (without OH&P)	\$	-	
(8.) (lines 5 + 6 + 7)	<b>Quoted (subcontract) Work*</b>	\$	-	
(9.) (on line 8)	8% max)	20% OH&P	\$	-
(10.) (lines 8 + 9)	<b>Total - Quoted (subcontract) Work*</b>	\$	-	
(11.) (lines 4 + 10)	<b>Total - Self Performed &amp; Quoted (subcontract) Work*</b> (less bond, ins, &	\$	<b>2,823.06</b>	
(12.) (on line 11.)	(if applicable)	0.00% Bond*	\$	-
(14.) (lines 14 + 16)	<b>C.O.R. Total - All Work*</b>	\$	<b>2,823.06</b>	
* Do Not Round Off Numbers				

### **SubContractor Material Break Down - (Sheet "C")**

[illegible]

	a.	Raw Total*	\$	875.00
(on line b.)	b.	6.75% Sales Tax	\$	59.06
		<b>Subtotal</b>	<b>\$</b>	<b>934.06</b>
(on line a.)	c.	20% OH&P	\$	175.00
(lines a. + b. + c.)	d.	<b>Total Material*</b>	<b>\$</b>	<b>1,109.06</b>

**\* Do Not Round Off Numbers**

### SubContractor Labor Break Down (Sheet "D")

[illegible]

### SubContractor Equipment Break Down (Sheet "E")

Equipment Type	Rental Per Hour		Rental Per Day		Rental Per Week		Rental Per Month		Extension*		
	Hour(s)	Charge	# Day(s)	Charge	# Week(s)	Charge	# Month(s)	Charge			
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ /mth(s)	\$ -		
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -		
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -		
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -		
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -		
a.									Raw Equipment*	\$ -	
<b>Shipping Breakout</b>											
Equipment Type	Unit		Unit Cost							Extension	
Dumpster	0.2	@	\$ 450.00							\$ 90.00	
		@	\$ -							\$ -	
b.									Shipping Cost*	\$ 90.00	
(No sales tax charge on contractor owned equipment) Enter 0 on line c. if contractor owned											
c.									(on line a.)	6.75% Sales Tax	\$ -
d.									(on line a.)	20% OH&P	\$ -
e.									(lines a. + b. + c. + d.)	<b>Total Equipment*</b>	\$ 90.00
* Do Not Round Off Numbers											

# CHANGE ORDER

## PAUL BARBOUR & SON, INC.

Acoustical Ceiling and Commercial Flooring Contractors

P.O. Box 1129

Fuquay-Varina, North Carolina 27526

Telephone (919) 552-0747

Telefax (919) 552-0646

Attn:	Graham Smith	Date:	6/30/21
Project:	Brunswick County Courthouse	Estimator:	Bryan Barbour
Location:	Bolivia, NC	Change Order -	#9

### Work Description

Price is to add grid work per RFP 33

Main areas of focus are around North end of Courtroom and adding extra grid.

Labor - \$ 620.00

Material - \$ 651.00

*Note: This revision becomes part of, and in conformance with, the existing contract.*

We Agree hereby to make changes as specified above, for a Price of: \$ Add \$ 1,271.00  
Change Order Work outside the contract documents WILL NOT be Performed and Materials will not be procured until Written Notification is issued to Paul Barbour & Son, Inc.

Verbal request by a Contractor's employee in the field Does Not Constitute Approval of changes in the work to the Original Contract Documents.

**Accepted: The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in the original Subcontract/PO and becomes part of the existing Subcontract/PO.**

Company Name:

Company: Paul Barbour & Son, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Bryan Barbour

Title: \_\_\_\_\_

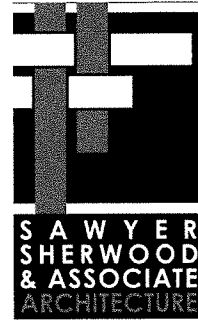
Title: Vice President

Date: \_\_\_\_\_

Date: 7/20/21

**\*\*Execute and return authorized Change Order to Paul Barbour & Son, Inc. to initiate Change Order work to be performed. Change Order will remain pending until official written documentation is received by Paul Barbour & Son, Inc.**

Brunswick County Courthouse Addition & Renovations  
**Request for Proposal 33**  
Courtroom 6 Revisions



June 29, 2021

To: Mr. Matt Brittan  
Monteith Construction  
208 Princess St  
Wilmington, North Carolina 28401

Matt,

Please provide a cost for the changes made to Courtroom #6 and its adjacent spaces.  
See the following revised drawings:

Architectural:

- AD1.1 Second Floor Demolition Plan, Note, MCC advised previously that this demolition was included in ARP 115.
- A1.1 Second Floor Plan
- A1.5 Second Floor Reflected Ceiling Plan
- A4.6 Courtroom #6 Enlarged Plan & Casework
- A6.0 Door & Finish Schedules
- A6.1 Door & Finish Schedules

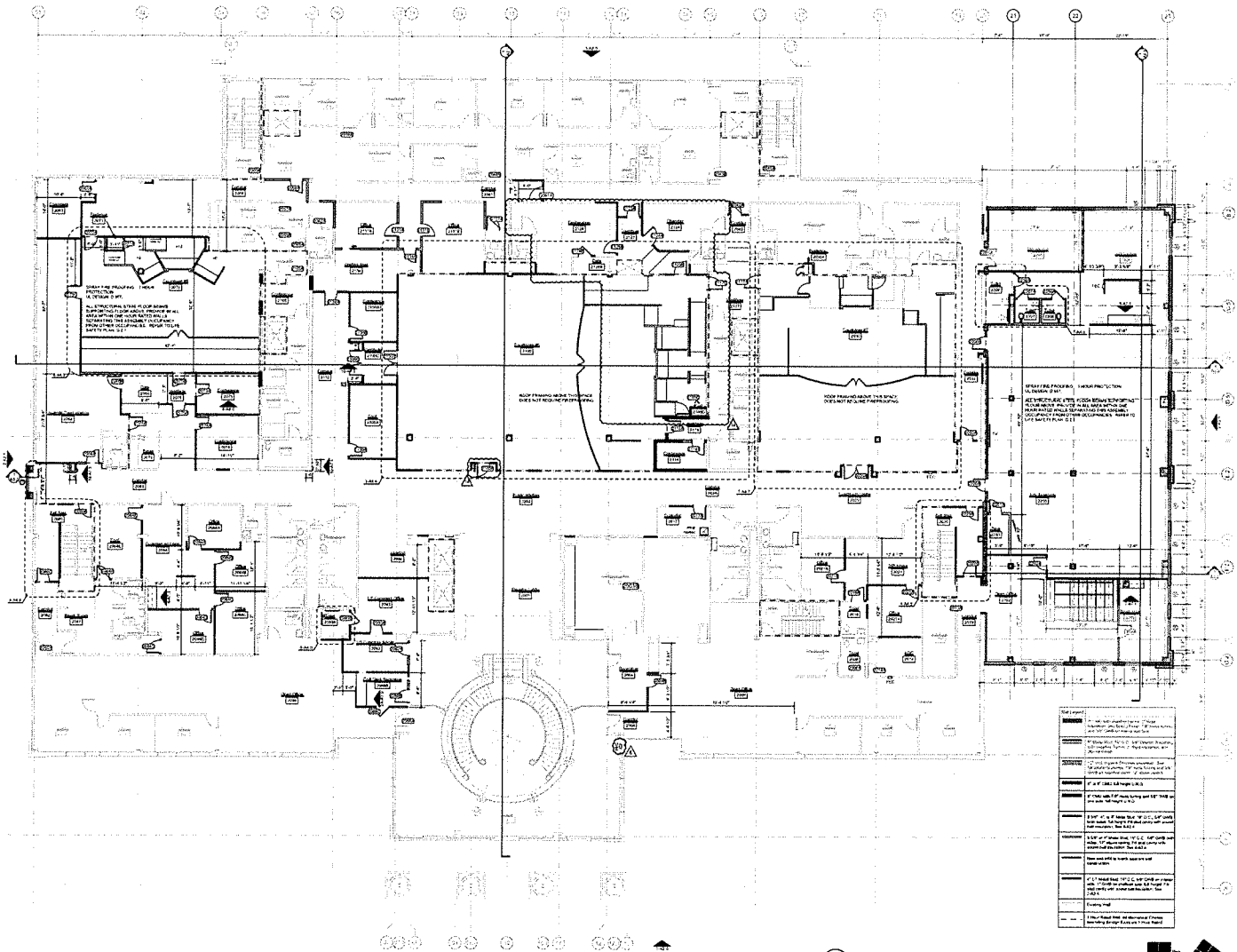
Electrical:

- ED1.5 Electrical 2<sup>nd</sup> Floor Lighting Demolition Plan
- E1.4 Electrical 2<sup>nd</sup> Floor Power Plan
- E1.5 Electrical 2<sup>nd</sup> Floor Lighting Plan
- E1.6 Electrical 2<sup>nd</sup> Floor Auxiliary Systems Plan

The following door & hardware changes apply; refer to revised architectural floor plans for door numbers:

- Door 2100F
  - o New 3'-0" x 7'-0" x 1-3/4" WD x HMF
  - o Assign to Bid Hardware Set 12.0
- Door 2123A
  - o Salvage and reuse existing frame, door, and hardware
- Door 2123B
  - o Salvage, relocate, and reuse existing frame, door, and hardware
- Door 2124A
  - o Salvage and reuse existing frame, door, and hardware
- Door 2128A
  - o Salvage and reuse existing frame, door, and hardware

John R. Sawyer, AIA



Second Floor Plan  
A1.1

**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**

**CHUBB TRAUTMAN  
ENGINEERS**  
CONSULTING ENGINEERS  
1000 S. BAYVIEW BLVD.  
SUITE 100  
FARMINGTON, NC 28534  
704.775.1234  
www.chubbtrautman.com



**Brunswick  
County  
Courthouse  
Addition &  
Renovations**

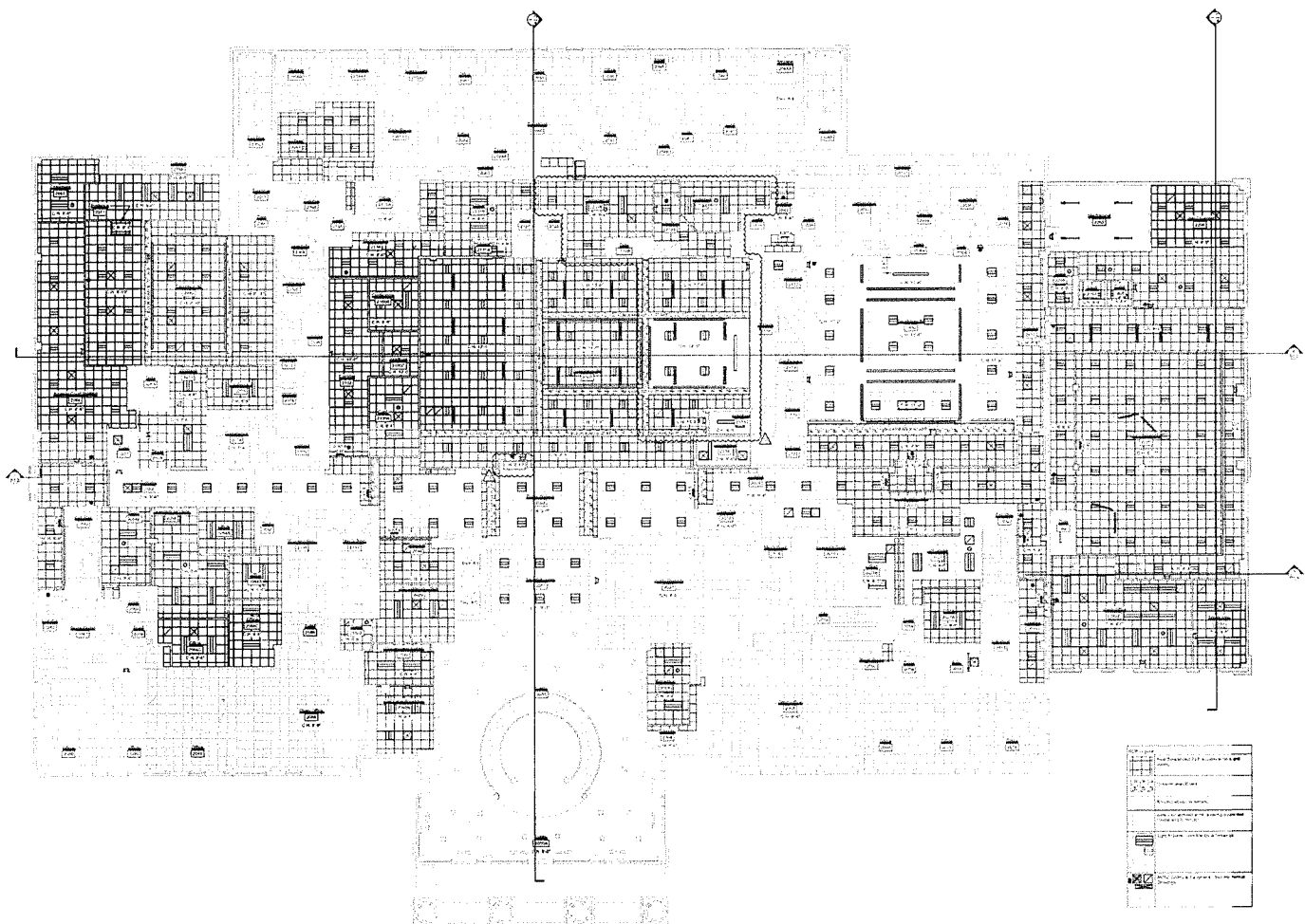
Bolivia, NC  
Construction Drawings  
Set Number 23-2019

- REVISIONS
- △ ADDENDUM M1
- △ ADDENDUM M2
- △ ADDENDUM M3
- △ ADDENDUM M4
- △ BUILDING PERMIT REVIEW
- △ Door Hardware Review
- △ RFP 04 - Clerk of Court Office 11-12
- △ RFP 06 - Data Room
- △ RFP 08 - Data Room
- △ RFP 12 - Corridor 0001 Doors
- △ RFP 20 - Courtroom
- △ RFP 21 - Courtroom
- △ RFP 22 - Courtroom
- △ RFP 23 - Courtroom
- △ RFP 24 - Courtroom
- △ RFP 25 - Courtroom
- △ RFP 26 - Courtroom
- △ RFP 27 - Courtroom
- △ RFP 28 - Courtroom
- △ RFP 29 - Courtroom
- △ RFP 30 - Courtroom
- △ RFP 31 - Courtroom
- △ RFP 32 - Courtroom
- △ RFP 33 - Courtroom
- △ RFP 34 - Courtroom
- △ RFP 35 - Courtroom
- △ RFP 36 - Courtroom
- △ RFP 37 - Courtroom
- △ RFP 38 - Courtroom
- △ RFP 39 - Courtroom
- △ RFP 40 - Courtroom
- △ RFP 41 - Courtroom
- △ RFP 42 - Courtroom
- △ RFP 43 - Courtroom
- △ RFP 44 - Courtroom
- △ RFP 45 - Courtroom
- △ RFP 46 - Courtroom
- △ RFP 47 - Courtroom
- △ RFP 48 - Courtroom
- △ RFP 49 - Courtroom
- △ RFP 50 - Courtroom
- △ RFP 51 - Courtroom
- △ RFP 52 - Courtroom
- △ RFP 53 - Courtroom
- △ RFP 54 - Courtroom
- △ RFP 55 - Courtroom
- △ RFP 56 - Courtroom
- △ RFP 57 - Courtroom
- △ RFP 58 - Courtroom
- △ RFP 59 - Courtroom
- △ RFP 60 - Courtroom
- △ RFP 61 - Courtroom
- △ RFP 62 - Courtroom
- △ RFP 63 - Courtroom
- △ RFP 64 - Courtroom
- △ RFP 65 - Courtroom
- △ RFP 66 - Courtroom
- △ RFP 67 - Courtroom
- △ RFP 68 - Courtroom
- △ RFP 69 - Courtroom
- △ RFP 70 - Courtroom
- △ RFP 71 - Courtroom
- △ RFP 72 - Courtroom
- △ RFP 73 - Courtroom
- △ RFP 74 - Courtroom
- △ RFP 75 - Courtroom
- △ RFP 76 - Courtroom
- △ RFP 77 - Courtroom
- △ RFP 78 - Courtroom
- △ RFP 79 - Courtroom
- △ RFP 80 - Courtroom
- △ RFP 81 - Courtroom
- △ RFP 82 - Courtroom
- △ RFP 83 - Courtroom
- △ RFP 84 - Courtroom
- △ RFP 85 - Courtroom
- △ RFP 86 - Courtroom
- △ RFP 87 - Courtroom
- △ RFP 88 - Courtroom
- △ RFP 89 - Courtroom
- △ RFP 90 - Courtroom
- △ RFP 91 - Courtroom
- △ RFP 92 - Courtroom
- △ RFP 93 - Courtroom
- △ RFP 94 - Courtroom
- △ RFP 95 - Courtroom
- △ RFP 96 - Courtroom
- △ RFP 97 - Courtroom
- △ RFP 98 - Courtroom
- △ RFP 99 - Courtroom
- △ RFP 100 - Courtroom

Second Floor Plan  
A1.1

02 of 42





1  
A1.5 Second Floor Reflected Ceiling Plan



**SAWYER  
SHERWOOD  
& ASSOCIATES  
ARCHITECTURE**



**CRISS & TROUTMAN  
TANNER**  
CRISS TROUTMAN TANNER  
CONSTRUCTION SERVICES

1000 S. Salisbury Street, Suite 100  
Wilmington, NC 28401  
Phone: 910.799.1100  
Fax: 910.799.1101  
www.crisstroutmantanner.com



**Brunswick County  
Courthouse  
Addition &  
Renovations**

Bolivia, NC

Construction Drawings  
September 12, 2019

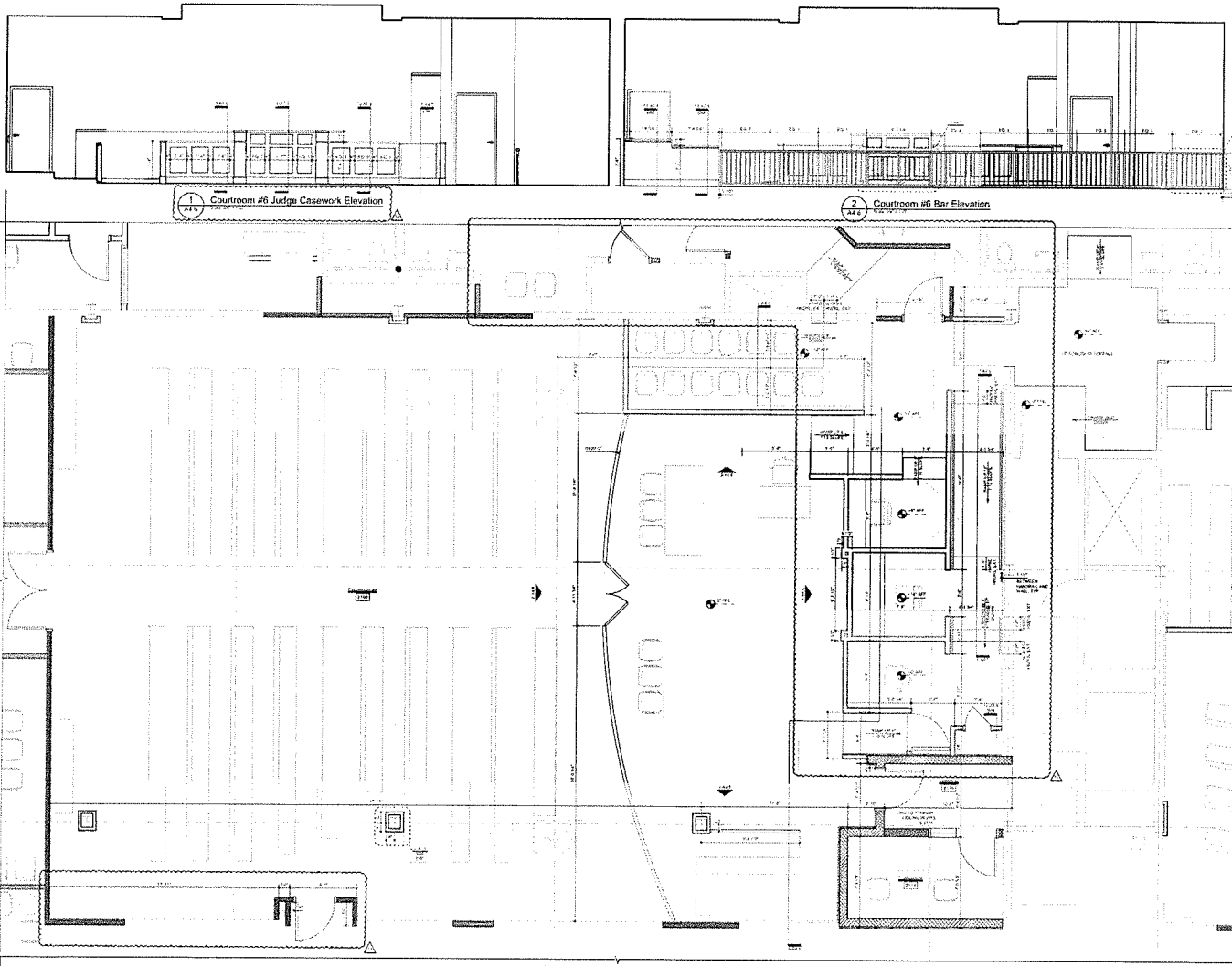
- Revisions:
- 1. ASSEMBLY 3
  - 2. ASSEMBLY 4
  - 3. BUILDING PERMIT REVIEW
  - 4. RCP coordinate: 01/02/20
  - 5. 01/01/20
  - 6. RFP 04 - End of Court
  - 7. 01/01/20
  - 8. RFP 08 - Data Room
  - 9. 01/01/20
  - 10. RFP 12 - Corridor 2061
  - 11. 01/01/20
  - 12. RFP 20 - Corridor 3
  - 13. 01/01/20
  - 14. RFP 20 - Corridor 3
  - 15. 01/01/20

Second Floor  
Reflected  
Ceiling Plan

**A1.5**

06 of 42





3 Courtroom #6 2100 Enlarged Plan  
A4.6

**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**

**CRISER  
TROUTMAN  
STANER**  
CONSULTING ENGINEERS  
CRISER TROUTMAN STANER  
CONSULTING ENGINEERS  
1000 S. BAYVIEW BLVD.  
SUITE 100  
BOULDER, CO 80501  
(303) 440-1111  
www.ctse.com



**Brunswick  
County  
Courthouse  
Addition &  
Renovations**  
Bolivia, NC

Construction Drawings  
September 25, 2019

Revisions:

ADDENDUM 1	
ADDENDUM 4	
NEW FROM BIR LINDSEY	
REF. 31 - COURTROOM 6	

Courtroom #6  
Enlarged Plan &  
Casework  
**A4.6**  
22 of 43



42

**FINISH SCHEDULE LEGEND**

CHB = Classroom Work Book  
ACT = Active Learning Classroom Card & Trc  
NCT = Non-Traditional Classroom Card & Trc  
LFT = Learning About This  
PCT = Participation Plan - See Trc Column  
CCT = Classroom Trc  
CPT = Capital Trc  
HSE = Number Range  
HWF = Handwriting Practice  
STW = Learning to Write

**Notes:**  
1. Not shown until 5:15. Typical round time are 5-10 minutes.  
2. See the Trc Column.



Bolivia, NC

Construction Drawing  
September 23, 2019

Revisions.

△ 注意

ADDENDUM

7-6-2020  
Doel 14-7

RF 204 - C  
Office B-1

 **NEVER DRINK OR  
SMOKE**

REF ID: A66862

---

---

### Finish & Cleanup

**Schedule**

1

1

A6

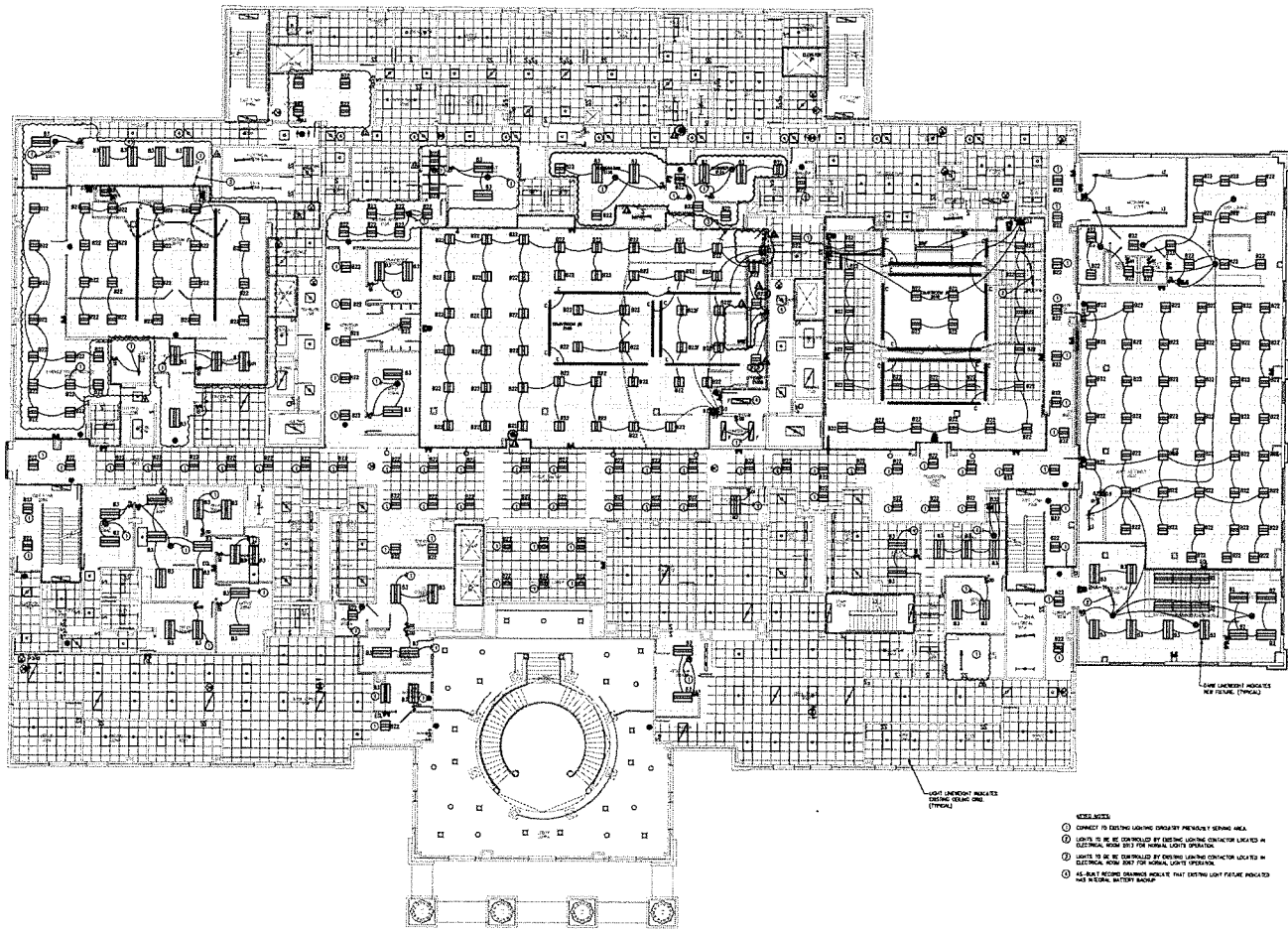
37 of 43

• • •

1







**ELECTRICAL 2ND FLOOR LIGHTING PLAN**  
 Scale: 1/8" = 1'-0"

DATE: 10/10/17  
 DRAWN BY: [Signature]  
 CHECKED BY: [Signature]

- NOTES:**
1. CONNECT TO EXISTING LIGHTING CIRCUITRY PREVIOUSLY SHOWN AREA.
  2. LIGHTS TO BE AS SHOWN BY EXISTING LIGHTING CONTRACTOR LOCATED IN ELECTRICAL ROOM 2012 FOR NORMAL LIGHTS OPERATING.
  3. LIGHTS TO BE AS SHOWN BY EXISTING LIGHTING CONTRACTOR LOCATED IN ELECTRICAL ROOM 2012 FOR NORMAL LIGHTS OPERATING.
  4. ALL NEW LIGHTING FIXTURES INDICATED THAT EXISTING LIGHT FIXTURE INDICATED HAS BEEN REMOVED.



**Brunswick  
County  
Courthouse  
Addition &  
Renovations**  
 Bolivia, NC

CONSTRUCTION DRAWING  
 SEPTEMBER 23, 2017

BY: [Signature] DATE: 10/10/17  
 BY: [Signature] DATE: 10/10/17  
 BY: [Signature] DATE: 10/10/17

**ELECTRICAL  
2ND FLOOR  
LIGHTING PLAN**

**E1.5**







**Brunswick  
County  
Courthouse  
Addition &  
Renovations**

Salvia, NC

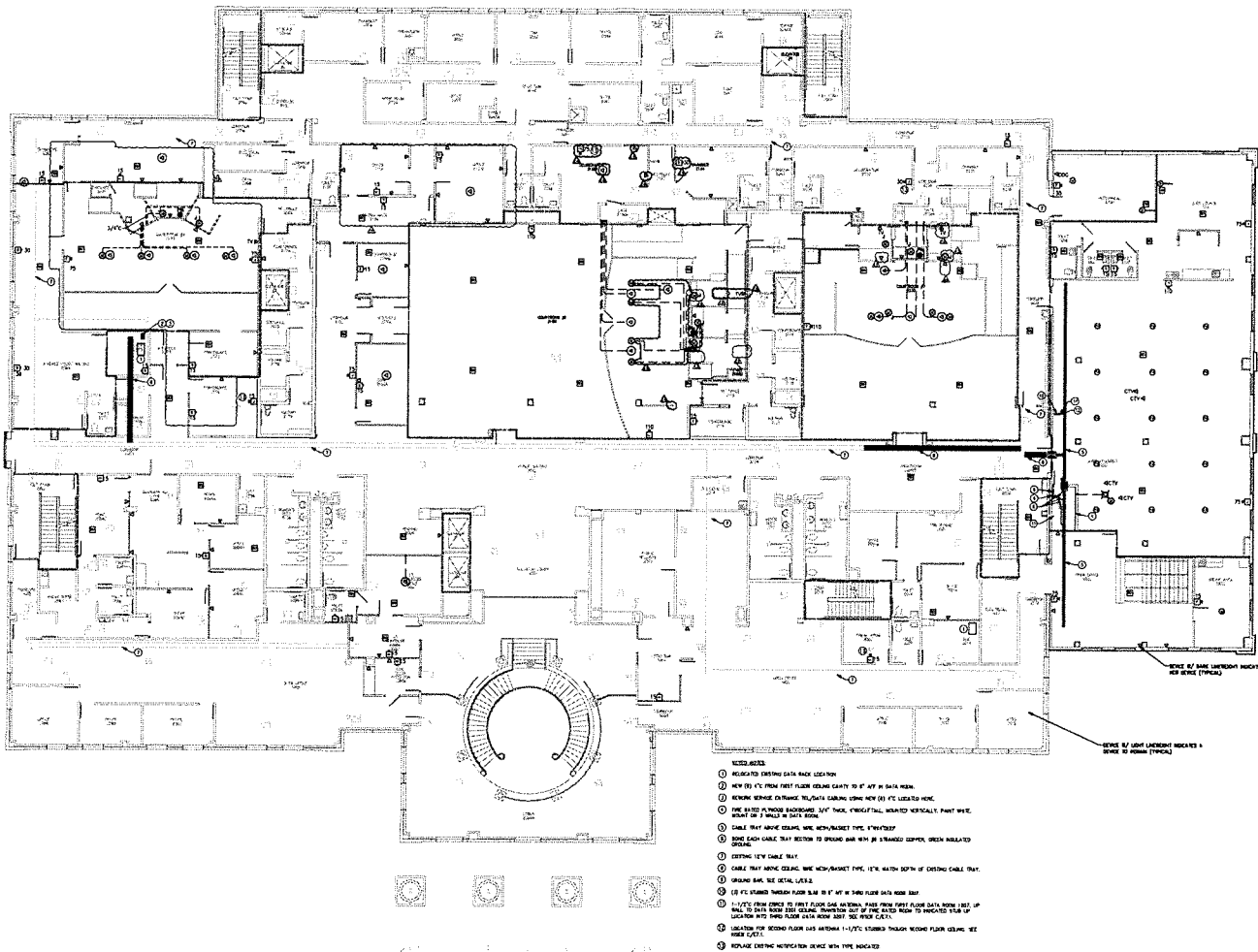
CONSTRUCTION DRAWINGS  
SEPTEMBER 23, 2018

Revisions

REV	DATE	DESCRIPTION
1	09/20/18	ISSUED FOR PERMIT
2	09/20/18	ISSUED FOR PERMIT
3	09/20/18	ISSUED FOR PERMIT
4	09/20/18	ISSUED FOR PERMIT

**ELECTRICAL  
2ND FLOOR  
AUXILIARY SYSTEMS  
PLAN**

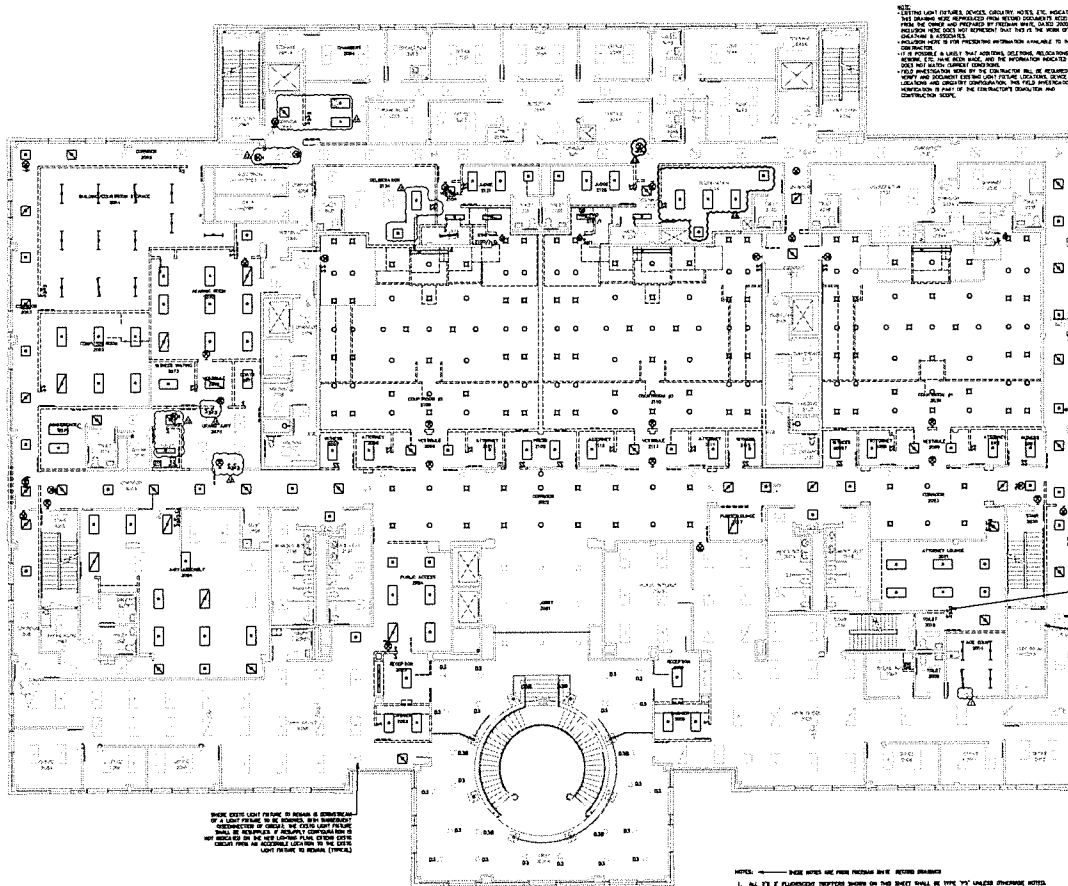
**E1.6**



- NOTES:**
1. RELAYED EXISTING DATA FROM LOCATION.
  2. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  3. REMOVE EXISTING CONDUIT, RELAYED DATA USING NEW 1/2" PVC LEAD TO HERE.
  4. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  5. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  6. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  7. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  8. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  9. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  10. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  11. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  12. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  13. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  14. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  15. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  16. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  17. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  18. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  19. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.
  20. NEW 1/2" PVC FROM FIRST FLOOR CONDUIT TO 8" W/ 1/2" IN DATA ROOM.

**ELECTRICAL 2ND FLOOR AUXILIARY SYSTEMS PLAN**  
SCALE: 1/8" = 1'-0"

GRAPHIC SCALE: 1/8" = 1'-0"



# GENERAL NOTES

1. LIGHT FIXTURES TO BE REMOVED SHALL BE IDENTIFIED BY CONTRACTOR.
2. LIGHT FIXTURES TO BE REMOVED SHALL BE IDENTIFIED BY CONTRACTOR.
3. LIGHT FIXTURES TO BE REMOVED SHALL BE IDENTIFIED BY CONTRACTOR.
4. LIGHT FIXTURES TO BE REMOVED SHALL BE IDENTIFIED BY CONTRACTOR.
5. LIGHT FIXTURES TO BE REMOVED SHALL BE IDENTIFIED BY CONTRACTOR.




SAWYER SHERWOOD & ASSOCIATES, INC.  
ARCHITECTS  
10000 W. 10TH AVENUE, SUITE 100  
DENVER, CO 80202  
TEL: 303.733.1100  
FAX: 303.733.1101  
WWW.SAWYERSHERWOOD.COM



Brunswick County Courthouse  
Addition & Renovations  
Bohemia, NC

CONSTRUCTION DRAWINGS  
SEPTEMBER 11, 2019

Revisions:		
	REV 11: CABLETROUGH ELECTRICAL NETWORKS	1/13/21
	REV 10 - CABLETROUGH 5 NETWORKS	09/14/21
	REV 11 - CABLETROUGH 5 NETWORKS	06/23/21

ELECTRICAL  
2ND FLOOR  
LIGHTING  
DEMOLITION PLAN  
ED1.5

ELECTRICAL 2ND FLOOR LIGHTING DEMOLITION PLAN  
SCALE: 1/8" = 1'-0"

# Allowance Reduction Proposal



Wilmington  
Raleigh  
Charleston

208 Princess  
Wilmington, NC 28401  
P: 910-791-8101  
monteithco.com

Date: 7.21.21

Project: Brunswick County Courthouse Addition & Renovations

Owner Address: 310 Government Center Drive, NE  
Bolivia, North Carolina 28422

## ARP #: 117 R.1 - RFP 32 3rd Floor Revisions

Proposal includes all labor, material, and equipment cost associated with RFP 32 3rd floor revisions. Time Extension and General Conditions are required, but excluded from the proposal and will be submitted once a start date is provided. Scope is also priced for normal working hour. Temporary zip walls are included in pricing, but full partitions are excluded based on start date.

<u>Subcontractor</u>	<u>Proposal Total</u>
<u>Arrowood R.1</u>	<u>\$5,860.00</u>
<u>Grey Interiors</u>	<u>\$5,037.82</u>
<u>East Coast Access R.1</u>	<u>\$4,494.18</u>
<u>Duncan Paint R.1</u>	<u>\$850.00</u>
<u>Standard Glass</u>	<u>\$4,833.40</u>
<u>Concordia R.1</u>	<u>\$1,654.00</u>
<u>Allied Fire Protection</u>	<u>\$2,952.00</u>
<u>Rivers Plumbing R.1</u>	<u>\$4,587.00</u>
<u>TA Woods Electrical R.1</u>	<u>\$3,723.00</u>
<u>TA Woods Mechanical</u>	<u>\$6,491.62</u>
<u>MCC</u>	<u>\$1,735.88</u>
<u>N/A</u>	<u>\$0.00</u>
<u>N/A</u>	<u>\$0.00</u>
<b>TOTAL SUBCONTRACTS</b>	<u><b>\$42,218.90</b></u>
<b>5% GC FEE</b>	<u><b>\$2,110.95</b></u>
<b>TOTAL CHANGE AMOUNT</b>	<u><b>\$44,329.85</b></u>

Allowance Reduction Proposal

Sincerely,

Matt Brittan

*Matt Brittan*

Monteith Acceptance

Owner Acceptance

MONTEITH  
CONSTRUCTION CORP.  
RALEIGH | WILMINGTON



## Brunswick County Courthouse – Bolivia, NC

### Change Order in Regards to RFP 32 (Breakroom Tall Cabinets only)

RFP 32 shows (3) 36" wide Tall cabinets and (1) 18" wide Tall Cabinet. Unless there is a reason for this design, Arrowood Suggest making all 4 cabinets equal width's which would be around 32" each, with equally spaced fillers on both ends.

#### \*Finished Materials\*

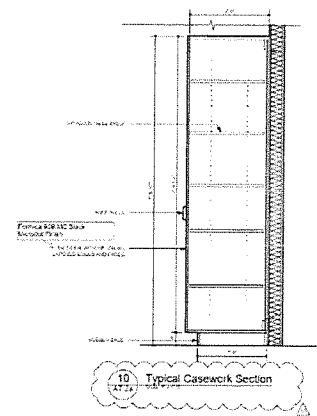
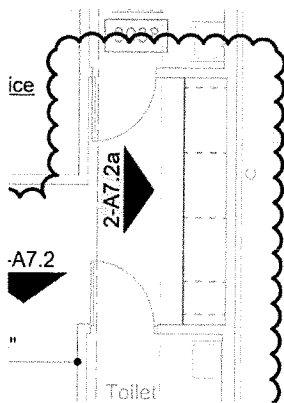
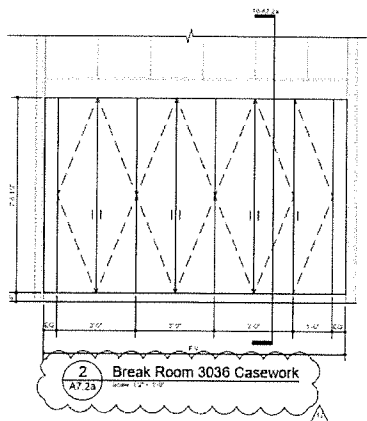
- 4 Tall Cabinets Total
- \$1,340 Each
- \$5,360.00 Total Cost (of Finished Product)

#### \*Installation\*

- ½ Day - \$500.00

As long as we can deliver these with other parts of this project no additional compensation will be needed for delivery.

Subtotal: \$5,860.00



The mark of responsible forestry



**GREY INTERIORS, LLC**  
261 N. Front Street  
Wilmington, NC 28401  
Office: (843) 839-2051  
[greyinteriors@greyintlnc.com](mailto:greyinteriors@greyintlnc.com)

## **PROPOSAL:**

Project: Brunswick County Courthouse  
Location: Bolivia NC  
Architect: Sawyer, Sherwood & Assoc.

Date: 6/23/21  
Plans:  
Dated:  
RFC: 82

**Description:** Per Direction of MCC, Grey Interiors proposes to supply all material, labor and equipment necessary to complete work outlined in RFP 32. This includes; relocating framed walls and installed door frames, installing flat strapping behind new cabinetry, installing grab bars and blocking for hand rails in toilet 3097, patch work, installing new 3032 E door frame, door and hardware, and swapping out door hardware for 3097A. This excludes demo of existing walls, supply of any doors, hardware or grab bars and any door frames other than hollow metal.

**Total Base Bid: \$ 5,037.82**

**Exclusions:** After Hours, Nighttime, Overtime, Weekend Work, Dumpsters/Bins or Anything Not Specifically Mentioned in The Above Inclusions.

Respectfully Submitted,  
Grey Interiors, LLC  
Michael Shook  
(910) 470-7020  
[mshook@greyintlnc.com](mailto:mshook@greyintlnc.com)

Project Name	Brunswick County Courthouse
Project Location	Bolivia NC
Company Making Request	MCC

Reason for Change RFP 32

Date	June 23, 2021	RFC Number	82
------	---------------	------------	----

1.		Increase in Labor Costs	\$2,534.00
2.	01040	Increase or Decrease in Labor Burden 40% Labor Burden	\$1,013.60
3.		Increase or Decrease in Material Quantities and Costs	\$568.26
4.	01234	Travel	\$0.00
	1250	Lodging	\$0.00
5.	11000	Equipment Rental	\$0.00
6.		Total Lines 1-5.	\$4,115.86
7		Subcontract Fee of 20%	\$823.17
8		Total Lines 6 & 7	\$4,939.04
9	01120	Insurance 2% Fee	\$98.78
TOTAL BASE BID			\$5,037.82

Owner

Architect

Contractor


Date

Date

Date



PROJECT NAME:		Brunswick County Courthouse		<div><div></div><div>GREY INTERIORS</div></div> <div>Estimate Details</div>		06/23/21	
PROJECT NUMBER:		2010					
PROJECT LOCATION:		Bolivia, NC					
PHASE	ITEM DESCRIPTION	UNITS	QUANTITY	MATERIALS		SALES TAX	MATERIALS TOTAL
09250	5/8" Type X	SF	80	0.43	\$ 34.40	\$ 2.41	\$ 36.81
09250	5/8" XP	SF		0.55	\$ -	\$ -	\$ -
09250	5/8" EXP Sheathing	SF		0.82	\$ -	\$ -	\$ -
09250	1" Shaftliner	SF		0.93	\$ -	\$ -	\$ -
07200	R-11 Batt Insulation	SF		0.34	\$ -	\$ -	\$ -
07200	R-19 Batt Insulation	SF		0.47	\$ -	\$ -	\$ -
05501	4" Stud, 20ga	LF		1.69	\$ -	\$ -	\$ -
05501	4" Trac, 20ga	LF	30	0.96	\$ 28.80	\$ 2.02	\$ 30.82
05501	4" Slotted Slip Trac, 20ga	LF	30	2.47	\$ 74.10	\$ 5.19	\$ 79.29
05501	6" Stud, 20ga	LF		1.63	\$ -	\$ -	\$ -
05501	6" Trac, 20ga	LF		1.62	\$ -	\$ -	\$ -
05501	6" Slotted Slip Trac, 20ga	LF		2.16	\$ -	\$ -	\$ -
05501	7/8" DWC, 20ga	LF		0.5	\$ -	\$ -	\$ -
05501	1.5" DWC, 20ga	LF		0.65	\$ -	\$ -	\$ -
05501	2.5" C-H Studs, 20ga	LF		1.05	\$ -	\$ -	\$ -
05501	2.5" J Trac, 20ga	LF		0.56	\$ -	\$ -	\$ -
05503	1 1/4" Sharps/SDs	BOX	0.18	68.4	\$ 12.31	\$ 0.86	\$ 13.17
05503	10 x3/4" Pan Heads	BOX	0.6	112.8	\$ 67.68	\$ 4.74	\$ 72.42
05503	C5 Trak Fast Pins	BOX	1	88.8	\$ 88.80	\$ 6.22	\$ 95.02
09252	Joint Compound All Purpose	PAIL	1	17.94	\$ 17.94	\$ 1.26	\$ 19.20
09252	Durabond	BAG		14.4	\$ -	\$ -	\$ -
09252	Paper Tape	ROLL	1.75	3.3	\$ 5.78	\$ 0.40	\$ 6.18
09252	Paper Faced Corner Bead	PC	4	3.96	\$ 15.84	\$ 1.11	\$ 16.95
09252	Equalizer Plus (Lev 5)	PAIL		50.4	\$ -	\$ -	\$ -
01600	Small Tools/Drill Bits	Each	1.2	65	\$ 78.00	\$ 5.46	\$ 83.46
06030	Blocking	Each	1	107.44	\$ 107.44	\$ 7.52	\$ 114.96
07203	Fireproofing				\$ -	\$ -	\$ -
					MATERIALS TOTAL	SALES TAX TOTAL	TOTAL JOB
TOTALS					\$ 531.09	\$ 37.18	\$ 568.26

PROJECT NAME:		Brunswick County Courthouse		<div><div></div><div><div>GREY</div><div>INTERIORS</div></div></div> <div>Estimate Details</div>			06/23/21	
PROJECT NUMBER:		2010						
PROJECT LOCATION:		Bolivia, NC						
Labor	ITEM DESCRIPTION	UNITS	QUANTITY	Labor		LABOR TOTAL		
				UNIT PRICE	TOTAL			
01040	Foreman	Hours	12	32	\$ 384.00	\$ 384.00		
01101	Exterior Labor	Hours		25	\$ -	\$ -		
01102	Interior Labor	Hours	64	25	\$ 1,600.00	\$ 1,600.00		
01102	Interior Labor	Hours	-2	25	\$ (50.00)	\$ (50.00)		
06020	Blocking Labor	Hours		25	\$ -	\$ -		
06161	Sheathing Labor	Hours		25	\$ -	\$ -		
06604	FRP Cornince Labor	Hours		25	\$ -	\$ -		
07202	Fire Proofing Labor	Hours		25	\$ -	\$ -		
07923	Air Barrier Labor	Hours		25	\$ -	\$ -		
08014	Door/Accessories Install Labor	Hours	24	25	\$ 600.00	\$ 600.00		
09257	Shaftwall Labor	Hours		25	\$ -	\$ -		
09259	Patchwork Labor	Hours		25	\$ -	\$ -		
09260	Point Up Labor	Hours		25	\$ -	\$ -		
10010	Specialties Labor	Hours		25	\$ -	\$ -		
10011	Accessories Labor	Hours		25	\$ -	\$ -		
					\$ -	\$ -		
					\$ -	\$ -		
					\$ -	\$ -		
					LABOR TOTAL	TOTAL JOB		
TOTALS					\$ 2,534.00	\$ 2,534.00		



## CHANGE ORDER PROPOSAL

June 24, 2021

**Monteith Construction**

**Attn:** Matt Brittan

**Project:** Brunswick County Courthouse

**Proposal #:** J1330 – RFP 32

**Proposal:**

Door 3046D

**RFP 32**

- Door 3032E – Providing new pair of wood doors (flush) and hollow metal frame. (Confirm standard three sided frame and jamb depth required). Providing new hinges, passage lock, and silencers.
- Door 3032D Providing new wood door (flush). A new hollow metal frame and hardware set 38 were provided in original scope.
- Door 3097A – Providing new privacy lock.
- Toilet Accessories at Restroom 3097 (Catalog cuts attached)
  - Grab bar set 18", 36", and 42"
  - Shower rod, curtain, and hooks (Confirm length is acceptable 42" rod with 48" x 72", and 10 hooks)
  - Robe hook
  - Jumbo roll toilet paper dispenser
  - Semi-recessed paper towel dispenser
  - Chain link mirror 24" x 36"
  - Surface Mounted waste receptacle
  - Soap Dispenser

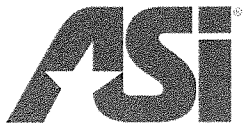
Please note that due to the current lead-time of wood doors (17-18 weeks) we have quoted all wood doors as unfinished to be stained in the field. This will allow us to purchase from a quick ship manufacturer. The lead time will be 3-4 weeks.

**Total add of \$4,210.00 PLUS TAX**  
**(Grand Total: \$4,494.18 including 6.75% Sales Tax)**

Prepared by:  
April Little

**\*\*If accepted, please sign below and return immediately. A formal change order should be provided within 15 days. Failure to provide formal change order may delay shipment of materials. \*\***

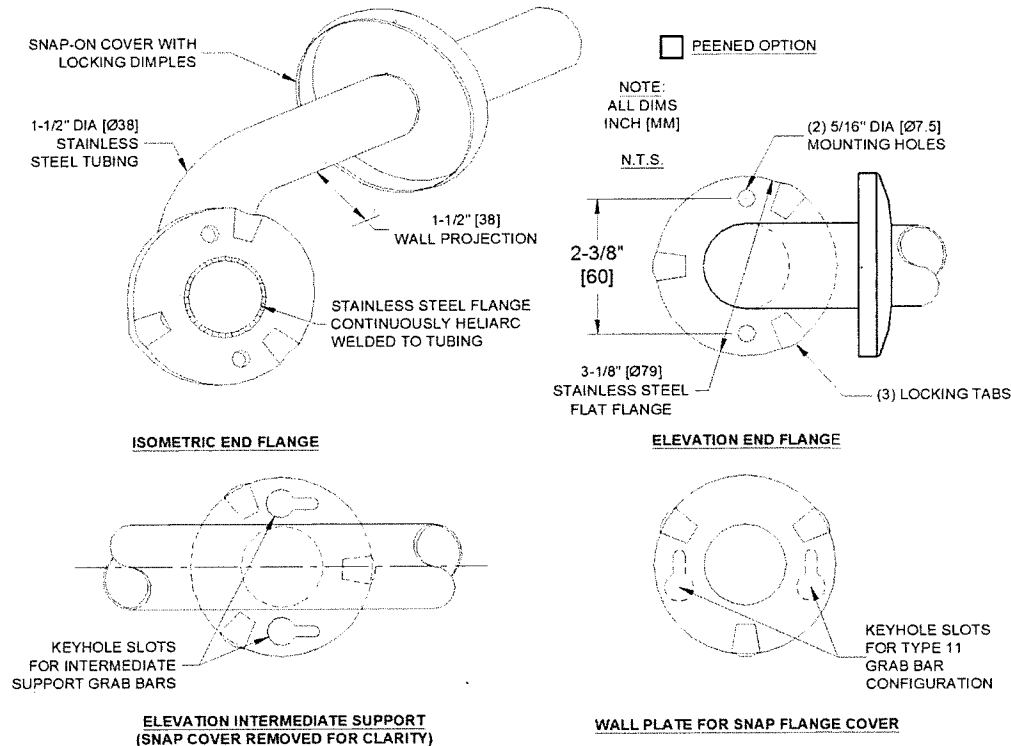
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

<b>MODEL №:</b>	<b>3800</b>
<b>ISSUED:</b>	<b>01/87</b>
<b>REVISED:</b>	<b>7 MAR 2017</b>

## 1-1/2" DIAMETER [Ø38] GRAB BAR SERIES WITH SNAP-ON FLANGE COVERS



### **SPECIFICATION**

1-1/2" Diameter [Ø38] Grab Bar with Snap-On Flange Covers for concealed mounting shall be type 304 stainless steel alloy 18-8. Tubing shall be 1-1/2" diameter [Ø38] x 18 gauge (0.048") [1.2]. Snap-on cover shall be 22 gauge (0.03") [0.8]. Flange shall be 1/8" [3] thick and shall be heliarc welded to tubing with a continuous concealed bead. End flanges shall have two (2) 5/16" diameter [Ø7.5] mounting holes. Center posts (if any) shall have (2) keyhole slots to ease installation access. All exposed surfaces shall have a satin finish and shall be protected during shipment with a plastic bag. For optional non-slip surface add suffix -P (peened).

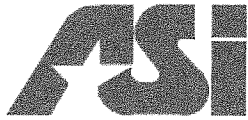
**1-1/2" Diameter [Ø38] Grab bar with Snap-On Flange Covers shall be Series № 3800 of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701- 4913**

### **STRENGTH**

ASI Grab Bars are designed to meet and exceed ADA requirements as published in CABO/ANSI A117.1 and 2010 ADA Accessibility Standards. Mounting to the wall is a critical part of the system to meet this requirement. To withstand the shear, tension or pullout, and torsion loads generated by the maximum loading, the fastener system must be adequately sized.

### **INSTALLATION**

Use grab bar as template to mark mounting holes locations and pre-drill holes. Install bar using two (2) № 10 self-tapping pan head screws and flat washers (by others) or other fastener system (by others) to suit conditions for each flange. Appropriate anchoring and backing must be provided in accordance with local building codes or as specified on Architects Plans prior to wall finishing. For compliance with 2010 ADA Accessibility Standards, install unit so that the top of the grab bar is 33" [840] minimum above finished floor (AFF) to 36" [915] maximum AFF. Anchors are available from ASI and must be specified separately for each grab bar style scheduled (see 3900 series).



**AMERICAN SPECIALTIES, INC.**  
 441 Saw Mill River Road, NY 10701  
 (914) 476.9000 • (914) 476.0688  
 www.americanspecialties.com

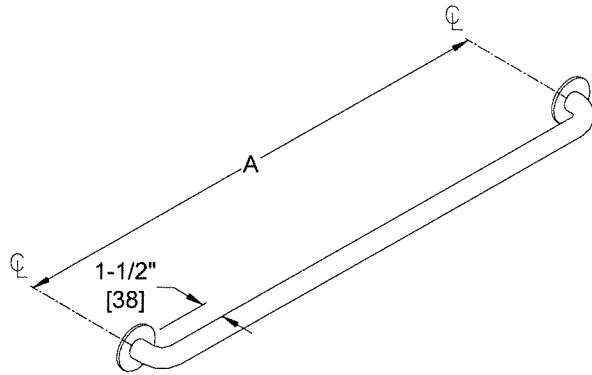
**MODEL №: GRABBAR CONFIG**

**ISSUED: 09/96**

**REVISED: 23 FEB 2015**

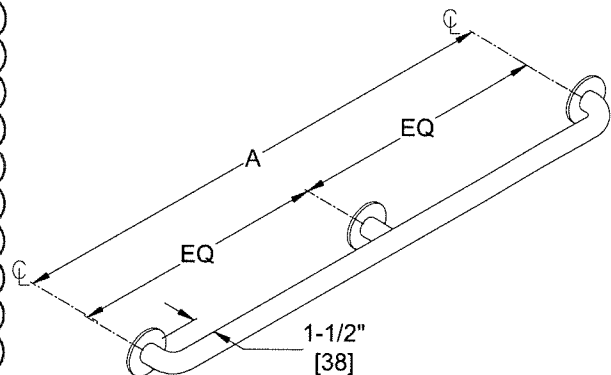
## GRAB BAR CONFIGURATIONS (PG 1 OF 3)

**TYPE -01**



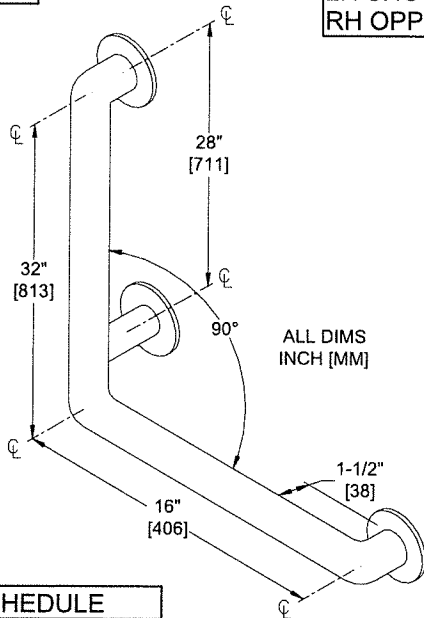
SCHEDULE			
QTY.	DIM. A	QTY.	DIM. A
	12" [305]		36" [914]
	18" [457]		42" [1067]
	24" [610]		48" [1219]
	30" [762]		

**TYPE -02**



SCHEDULE	
QTY.	DIM. A
	52" [1321]
	54" [1372]
	60" [1524]
	72" [1829]

**TYPE -04**

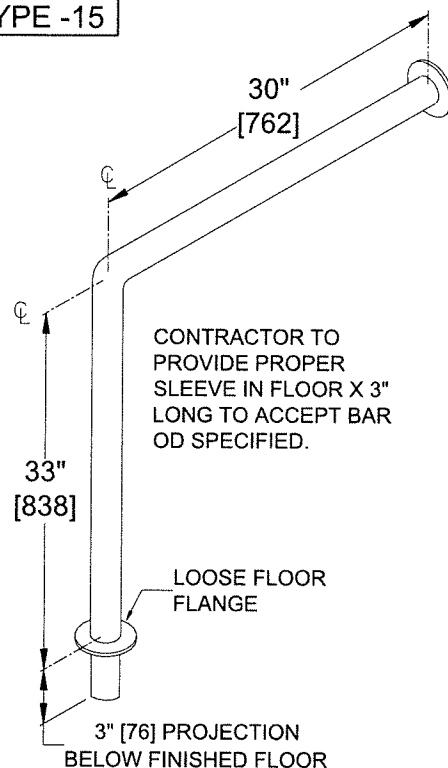


**LH SHOWN  
RH OPPOSITE**

SCHEDULE	
QTY.	HAND
	LH
	RH

**MODEL № MUST SPECIFY  
-LH OR -RH**

**TYPE -15**



**Accessory Specialties**

**AMERICAN DISPENSER**

**Desert Ray Products**

**MITROUS, INC.**

THIS MANUFACTURER RESERVES THE RIGHT TO MAKE CHANGES IN DESIGN OR DIMENSIONS WITHOUT FORMAL NOTICE



**AMERICAN SPECIALTIES, INC.**

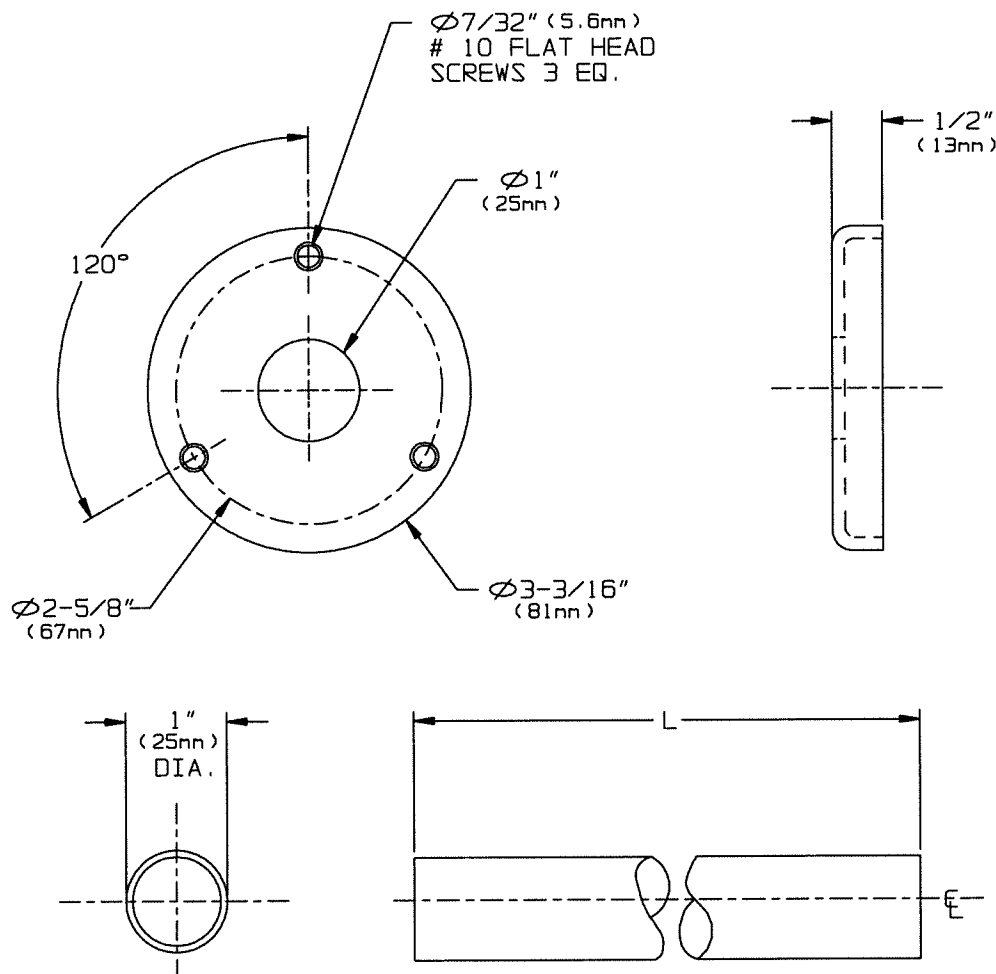
441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000

MODEL No: 1214

ISSUED: 1-87

REVISED: 9-04

## HEAVY-DUTY SHOWER CURTAIN ROD



### **SPECIFICATION**

Heavy-Duty Shower Curtain Rod with flanges shall be fabricated of alloy 18-8 stainless steel, type 304. Tubing shall be 20 gauge, 1" dia. with a satin finish and shall be protected during shipment with a plastic bag. Length shall be as specified. Flanges shall be provided with (3) dimpled 13/64" (5.2mm) dia. holes to accept N° 10 oval head screws (furnished by others).

**Heavy-Duty Shower Curtain Rod with Exposed Mounting Flanges shall be Model N° 1214-XXX as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913**

### **ORDERING NOTE**

Select length in inches (i.e. 048, 060, 120) to create Part Spec Order Number (i.e. 1214- 060).

### **INSTALLATION**

Rod is installed in straight section between two (2) mounting flanges. Rods longer than 72" (1829mm) require ceiling hanger Model N° 1224-C18. For use with standard shower curtain model N°s 1200 or 1200-V having 72" (1829mm) length and standard hooks (Model N° 1200-SHU) unit should be installed with rod centerline 74-1/2" (1892mm) AFF or 67" (1702mm) above tub rim to obtain 6" (152mm) bottom overlap.

**Accessory Specialties**

**AMERICAN DISPENSER**

**Desert Ray Products**

**WATROUS, INC.**

THIS MANUFACTURER RESERVES THE RIGHT TO MAKE CHANGES IN DESIGN OR DIMENSIONS WITHOUT FORMAL NOTICE





## AMERICAN SPECIALTIES, INC.

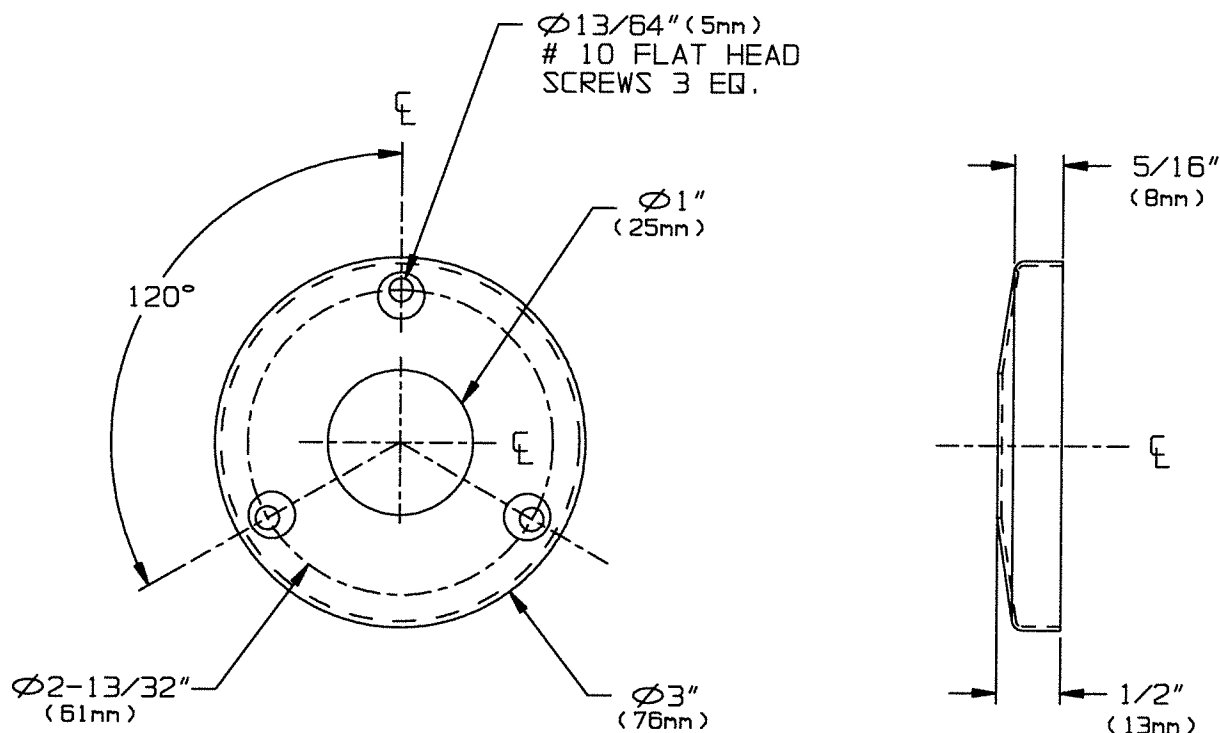
441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000

MODEL No: 1214-1

ISSUED: 5-05

REVISED:

### HEAVY-DUTY SHOWER CURTAIN ROD FLANGES



#### SPECIFICATION

Heavy-Duty Shower Curtain Rod Flanges shall be fabricated of alloy 18-8 stainless steel, type 304, 20 gauge. Flanges shall be provided with (3) dimpled  $13/64"$  (5.2mm) dia. holes to accept N° 10 oval head screws (furnished by others). For 1" O.D. shower curtain rod stainless steel x 18 gauge.

**Heavy-Duty Shower Curtain Rod Flanges shall be Model N° 1214-1 as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913**

#### INSTALLATION

Rod is installed in straight section between two (2) mounting flanges. Rods longer than 72" (1829mm) require ceiling hanger Model N° 1224-C18. For use with standard shower curtain model N°s 1200 or 1200-V having 72" (1829mm) length and standard hooks (Model N° 1200-SHU) unit should be installed with rod centerline 74-1/2" (1892mm) AFF or 67" (1702mm) above tub rim to obtain 6" (152mm) bottom overlap.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.

THIS MANUFACTURER RESERVES THE RIGHT TO MAKE CHANGES IN DESIGN OR DIMENSIONS WITHOUT FORMAL NOTICE



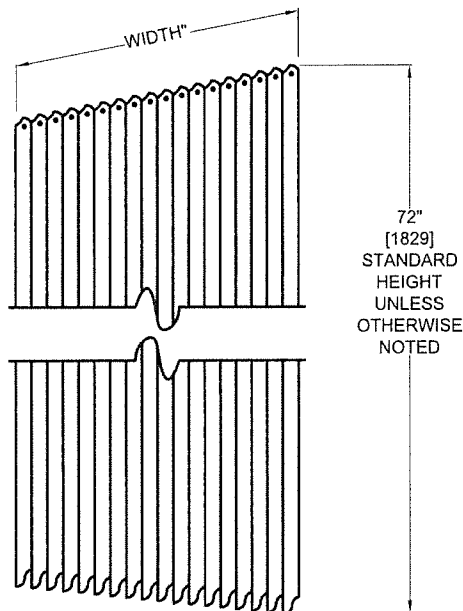
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL №:** 1200-V

**ISSUED:** 01-87

**REVISED:** 03 JUN 2019

## VINYL SHOWER CURTAIN



**NOTE:**  
ALL DIM'S INCH [MM]  
ILLUSTRATION FOR REF ONLY AND NTS

### SPECIFICATION

Shower Curtain shall be fabricated of .00825" [0,21] thick PVC sheet treated with a broad spectrum antimicrobial agent to inhibit the growth of fungal, bacterial and algal organisms. Protection agents shall remain in effect after repeated low-temperature mild soap washing and air-drying cycles. Top hem shall be 1-1/2" [38] wide, backing reinforced and heat-sealed above and below grommet row. Bottom hem and vertical edges shall be plain edge. Clear anodized aluminum grommets with 3/8" inside diameter [Ø9,5] shall be machined into top hem at 6-1/2"  $\pm$  1/2" [165  $\pm$  13] intervals on centers starting at 1-1/4"  $\pm$  1/4" [32  $\pm$  6] from edges. Color shall be white. Pattern is San Suede Pebble Emboss № SS9700. Effective inhibition has been demonstrated via testing in accordance with ASTM G2190, ASTM E1428 and AATCC Test Method 147-1998.

Vinyl Shower Curtain shall be Model № 1200-Vxx (specify size per chart) of American Specialties, Inc., Yonkers, NY 10701-4913

### INSTALLATION

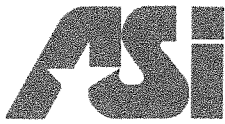
For openings up to 42" [1067] wide curtains should be specified an additional 6" [152] wider than opening and 12" [305] wider for openings exceeding 42" [1067]. Shower curtain should be attached with hooks (not provided, order separately) to rod (not provided, order separately). Curtain hooks Model № 1200-SHU are recommended.

#### SIZE SPECIFICATION

OPENING	XX	OPENING	XX	OPENING	XX
30" [762]	36" [914]	42" [1067]	48" [1219]	60" [1524]	72" [1829]
36" [914]	42" [1067]	48" [1219]	60" [1524]	72" [1829]	84" [2134]

#### HOOKS COUNT (1200-SHU SUGGESTED) REQUIRED

CURTAIN WIDTH	HOOK COUNT	CURTAIN WIDTH	HOOK COUNT	CURTAIN WIDTH	HOOK COUNT
36" [914]	6	48" [1219]	8	72" [1829]	12
42" [1067]	7	60" [1524]	10	84" [2134]	14



# AMERICAN SPECIALTIES, INC.

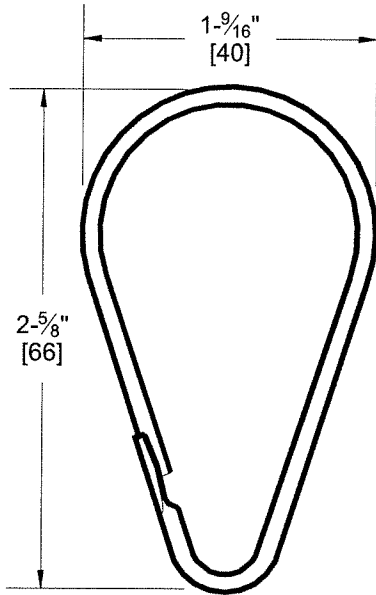
441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000  
www.americanspecialties.com

MODEL No: 1200-SHU

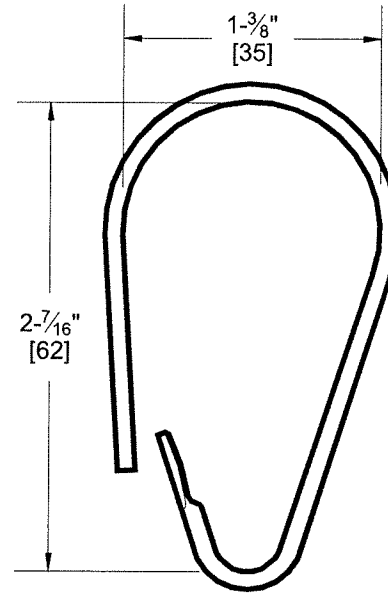
ISSUED: 01-87

REVISED: 01-08

## STAINLESS STEEL SHOWER CURTAIN HOOK



HOOK IN CLOSED POSITION



HOOK IN OPEN POSITION

NOTE: ALL DIM'S  
ARE INCH [MM]

### SPECIFICATION

Shower Curtain Hook shall be fabricated of type 304 stainless steel alloy 18-8. Solid formed wire shall be .098" diameter (Ø2.5) with a bright finish. Hook shall have a formed retainer to hold free end closed and shall accommodate 1" to 1-1/4" diameter (Ø25 to Ø32) curtain rods.

**Stainless Steel Shower Curtain Hook shall be Model № 1200-SHU of American Specialties, Inc., Yonkers, NY 10701-4913**

### INSTALLATION

Open hook and slip over shower curtain rod (specified separately). Hang shower curtain (specified separately) on small hook. Close hook free end into retainer on hook end.

### OPERATION

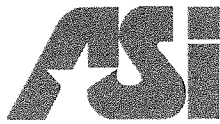
Grasping hook in both hands, use the thumb of one hand to push the hanger hook in and to one side. Release thumb pressure allowing top hook to bypass and extend over the bottom hook. Slip the hook over the shower curtain rod (specified separately). After hanging shower curtain (specified separately) use thumb pressure to replace the free leg of the hook onto the bottom hook leg-retainer.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.



## AMERICAN SPECIALTIES, INC.

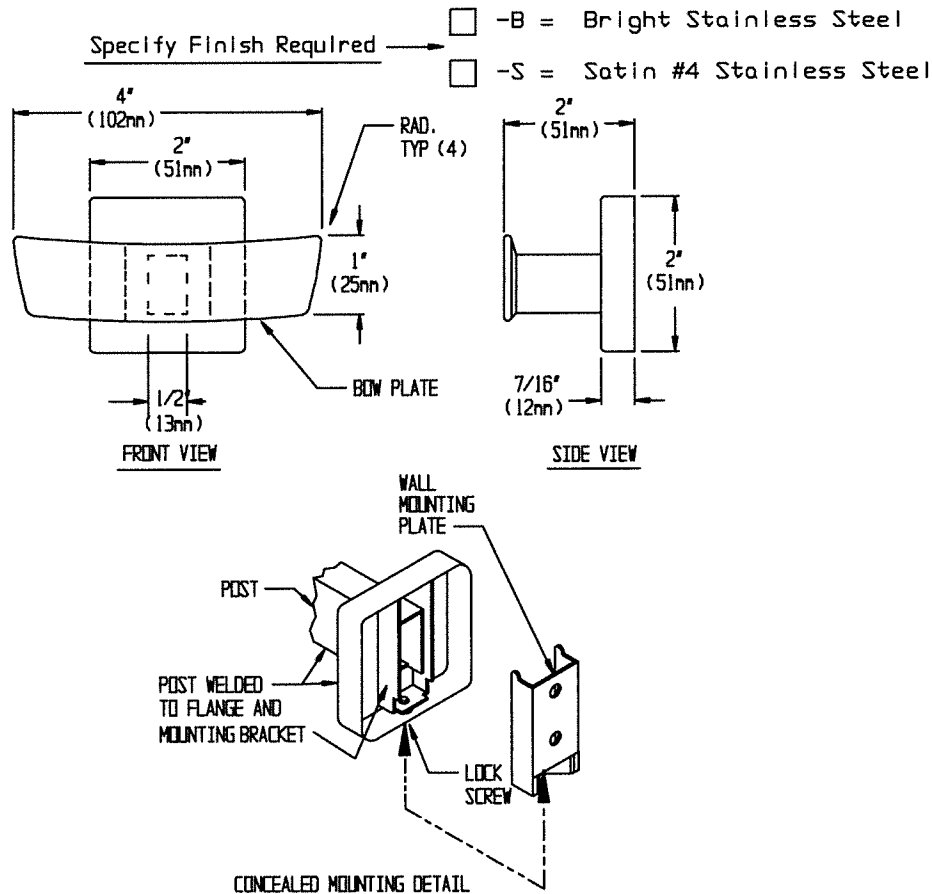
441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000  
www.americanspecialties.com

MODEL No: 7345

ISSUED: 1-87

REVISED: 1-06

### DOUBLE ROBE HOOK



#### SPECIFICATION

Double Robe Hook shall be fabricated of stainless steel alloy 18-8, type 304. Post shall be 1/2" x 1" (13mm x 25mm) rectangular tubing with formed mounting flange and bracket welded on end. Bow plate shall be 14 gauge, 4" x 1" (102mm x 25mm) with radiused corners and internally welded to outer end. Mounting plate shall be included and shall be 18 gauge. A stainless steel setscrew shall be provided on bottom perimeter of flange to lock unit to mounting plate. Surface finish shall be bright or satin as chosen by option and indicated by code suffix.

Double Robe Hook shall be Model N° 7345-B or N° 7345-S of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

#### INSTALLATION

Surface mount unit on door back or wall using N° 10 self tapping screws (by others) through holes provided in mounting plate into suitable prepared mountings (by others) or other suitable mounting hardware (by others) to suit door or wall conditions. Hang post and flange assembly on mounting plate and tighten setscrew to lock unit to plate. For compliance with ICC/ANSI A-117.1-2003 and ADA Accessibility Guidelines install unit with top of hook 48" (1219mm) maximum above finished floor (MAX AFF) if clear floor forward reach or if clear floor side reach access only is provided or 46" (1168mm) MAX AFF if side reach access over an obstruction (e.g. vanity) with reach depth greater than 10" (254mm) and less than 25" (635mm) is only provided or 44" (1118mm) MAX AFF if forward reach over an obstruction with reach depth greater than 20" (508mm) and less than 25" (635mm) is only provided. For general utility install hook with centerline of mounting plate 68" (1727mm) AFF.

#### OPERATION

Hook is suitable for robes or clothing and small carry bags.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.



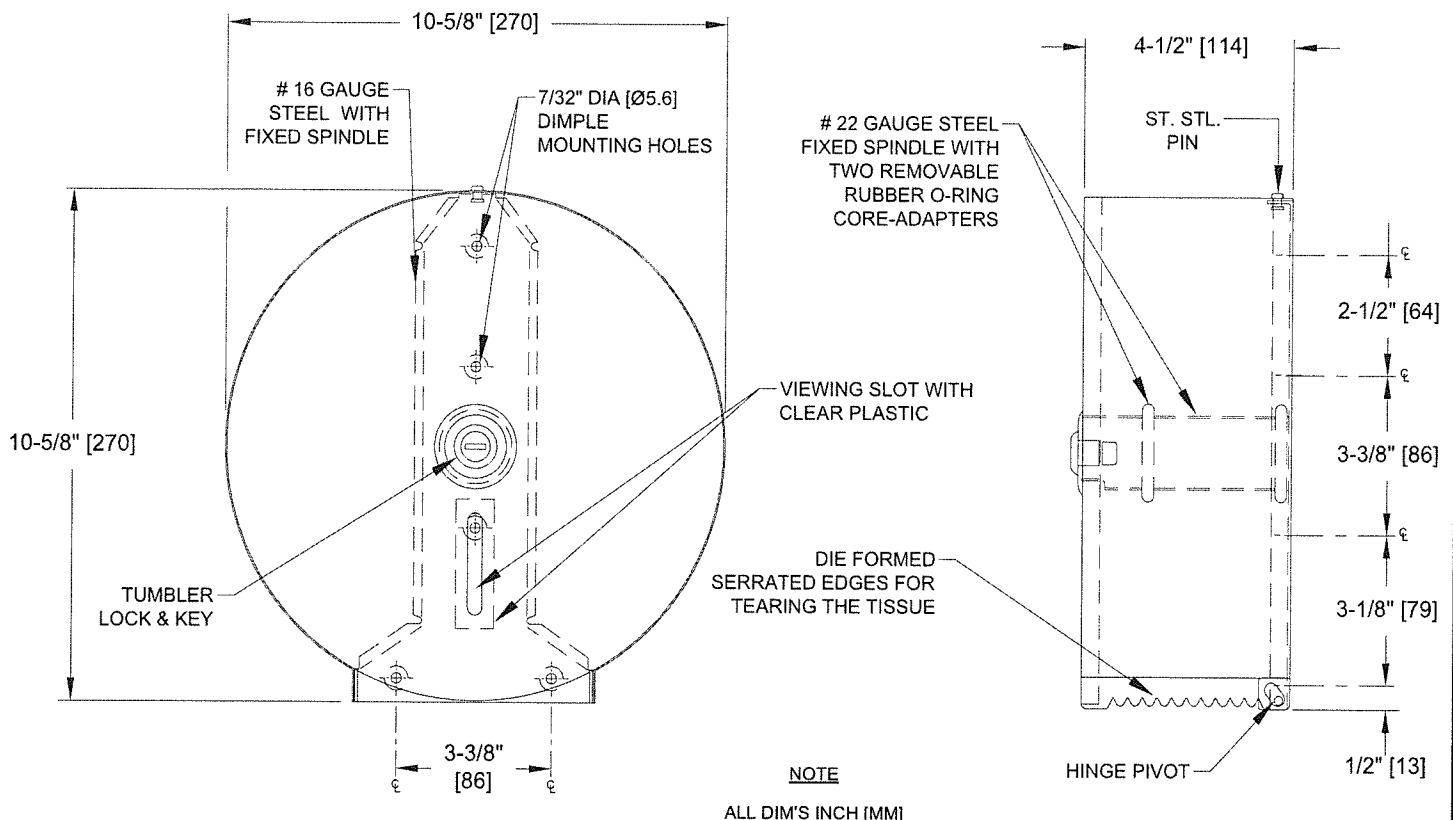
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL №:** 0042

**ISSUED:** 01-87

**REVISED:** 18 JUL 2019

## SURFACE MOUNTED JUMBO-ROLL TOILET PAPER DISPENSER



### NOTE

ALL DIM'S INCH [MM]

ILLUSTRATION FOR REF ONLY AND NTS

FOR CLEANING INSTRUCTIONS SEE APPROPRIATE SECTIONS  
IN PRODUCT CARE & MAINTENANCE BULLETIN (PCM) ON ASI WEBSITE

### SPECIFICATION

Surface Mounted Jumbo-Roll Toilet Paper Dispenser shall hold one (1) roll up to 10" Dia [Ø254] with 1-5/8" Dia [Ø41.3] core or 2-1/4" Dia [Ø57] core. Cover shall be 22 gage type 304 Stainless Steel alloy 18-8 with a satin finish. Rear of cabinet shall have five (5) mounting holes to suit № 8 or № 10 flat head screws. Cover shall be of one piece construction hung on stainless steel pin hinges and shall be held closed by a tumbler lock keyed to other ASI washroom equipment with key provided. A viewing slot with clear plastic window shall be provided. Unit shall accommodate smaller core size roll by removing the rubber core adapter O-rings. Opening on bottom of cabinet shall have stainless steel teeth for toilet tissue tearing on both sides. Cover at top shall have shoulder pin to interlock back plate when closed.

**Surface Mounted Jumbo-Roll Toilet Paper Dispenser shall be Model № 0042 of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, NY 10701-4913**

### INSTALLATION

For general utility surface mount unit within 12" [305] of front of toilet from center line and 31" [787] above finished floor (AFF) from bottom of unit with five (5) screws (by others) through mounting holes provided. For compliance with 2010 ADA Accessibility Standards and ABA Standards 2015, install unit so that center line of dispenser is 7" [178] min to 9" [229] max in front of toilet and dispenser outlet is 15" [381] min AFF to 48" [1219] max AFF.

### OPERATION

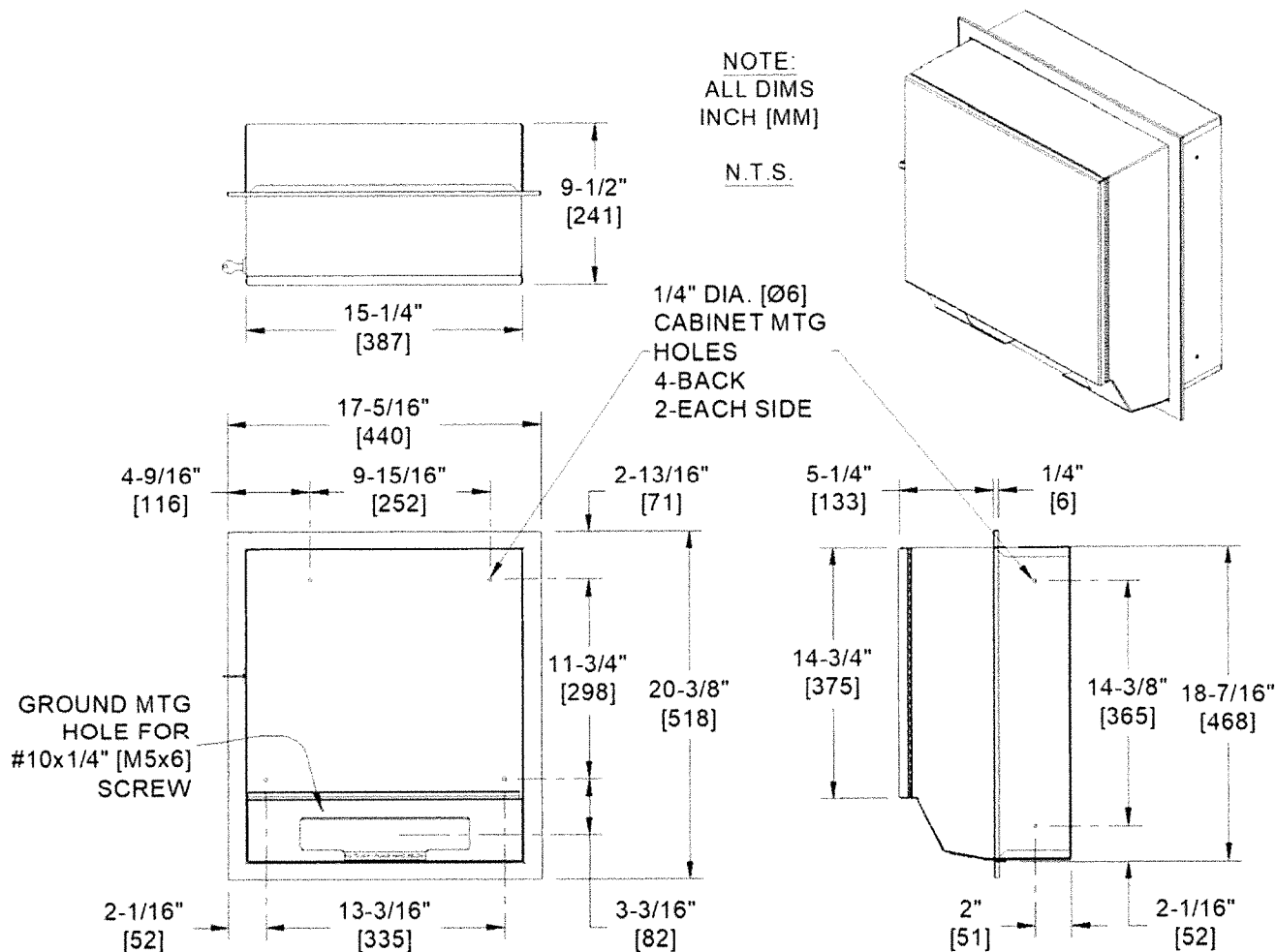
One (1) 10" [Ø254] OD jumbo roll of toilet paper is mounted over 2-1/4" [Ø57] ID core adapter. One roll with (1) 1-5/8" [Ø41.3] ID core may be used by removing the rubber core adapter rings. Viewing slot continuously reveals tissue level. Key locked cover prevents unauthorized access or removal. Roll is replaced on a cycle determined by maintenance needs.



**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

<b>MODEL №:</b>	<b>68523A-4</b>
<b>ISSUED:</b>	<b>2/2017</b>
<b>REVISED:</b>	<b>13 FEB 2018</b>

## SEMI-RECESSED AUTOMATIC ROLL PAPER TOWEL DISPENSER (PAGE 1 OF 2)



### SPECIFICATION

Semi-Recessed Automatic Roll Paper Towel Dispenser shall hold and dispense one 8" wide x 8" diameter [203 x Ø203] standard towel roll up to 800 ft. [244m] long and one 8" wide [203] stub roll up to 3-1/2" diameter [Ø89]. Automatic Touchless Roll Towel Dispenser shall be powered by four (4) D-size batteries (not supplied) and shall operate automatically to activate towel dispensing when hands are placed in sensor zone. At each activation, unit shall feed out a length of towel selected by owner by setting length, delay and paper saver switches. Unit shall have an internal towel cut-off bar. Cabinet sides and frame shall be 22 gauge type 304 stainless steel alloy 18-8. Cabinet back and towel apron shall be 18 gauge same grade. Towel dispenser door shall be 18 gauge same grade and shall have a full return and formed sill at bottom edge for user safety. All exposed surfaces shall have satin finish protected by PVC film easily removed after installation. Door shall be attached to cabinet at side with a full-length 3/16" diameter [Ø4.8] stainless steel multi-staked piano hinge and shall be held closed with a tumbler lock keyed alike to other ASI washroom equipment. Structural assembly of all components shall be of welded construction. Cabinet shall have no exposed fastening devices or spot-welded seams. Clear hole is provided for #10 (M5) self-threading screw (by others) for mechanism ground wire connection by ring terminal provided on wire.

Semi-Recessed Automatic Roll Paper Towel Dispenser shall be Model № 68523A-4 as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913



**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL №: 68523A-4**

**ISSUED: 2/2017**

**REVISED:**

## **SEMI-RECESSED AUTOMATIC ROLL PAPER TOWEL DISPENSER (PAGE 2 OF 2)**

### **INSTALLATION**

Provide adequate in-wall reinforcement (by others) in drywall construction to hold mounted unit in rough wall opening (RWO) after wall is finished. Provide appropriate anchors (by others) to suit wall and field conditions for installation into walls other than new drywall. Mount unit in wall using № 10 or 1/4" (M5 or M6) x 1-1/2" [38] self-tapping pan head screws (by others) or other suitable fasteners (by others) through concealed mounting holes provided in rear wall of cabinet. Alternatively, installer may use concealed mounting holes in side walls of cabinet behind frame. Towel mechanism 8374 is supplied installed. Connect ground wire ring terminal (provided) to housing back hole (provided) with self-threading screw (by others) sized #10x1/4" [M5x6] Philips Pan Head with internal tooth lock washer (by others). For compliance with ICC/ANSI A-117.1-2003 and 2010 ADA Accessibility Standards, install unit so that top edge of towel dispenser opening is 48" [1219] maximum above finished floor (MAX AFF) only if clear floor reach access is provided. Be advised that local codes may require mounting so that top of towel dispenser opening is 40" [1016] MAX AFF (e.g. California UBC/Title 24). For general utility, install unit with top of towel dispenser opening between 49" and 56" [1245 to 1422] AFF.

**RWO required is 15-3/8" W x 19" H x 4" D minimum [391 x 483 x 102 minimum]**

### **OPERATION**

Towels are dispensed one length at a time automatically when hands are placed in sensor zone until supply is depleted. Owner predetermines length of towel dispensed by making selections on three (3) three-position switches for length, delay, and economy. Unit may be reloaded with a full roll to automatically start when finished with an existing partial roll and will continue to feed properly when reloaded with a full roll and partial roll is transferred to stub roll position. Refill dispenser by unlocking door and replacing towel roll for an empty or partially empty unit. Dispenser supply is replenished and batteries are replaced manually on cycles determined by maintenance needs. LED indicates sensing and battery condition. Locking door prevents unauthorized access and roll removal.





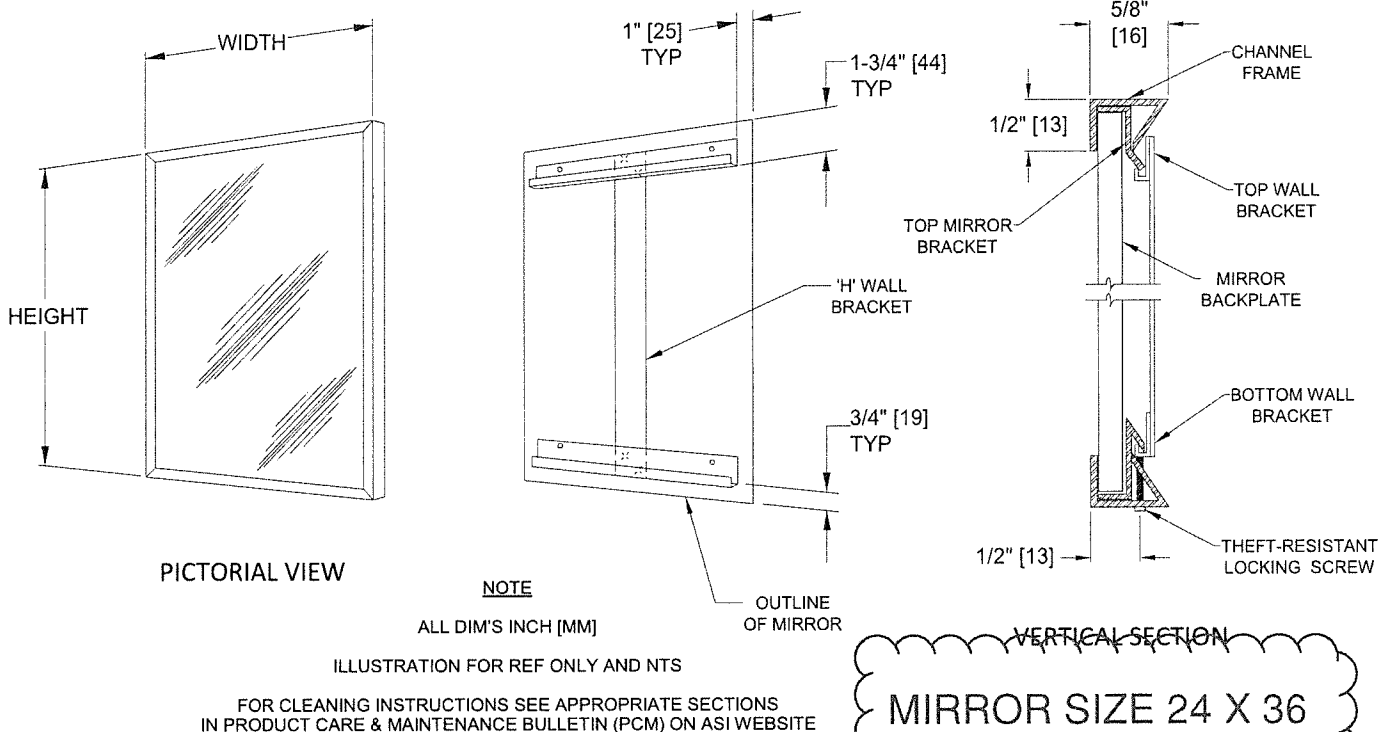
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL №:** 0620

**ISSUED:** 01-87

**REVISED:** 18 JUL 2019

## CHANNEL FRAME MIRROR



### SPECIFICATION

Channel Frame Mirror shall have frame of 20 gauge type 304 stainless steel alloy 18-8, with mitered corners. Mirror glazing shall be \_\_\_\_\_ (insert glazing option) and shall be warranted for 15 years against silver spoilage. All edges of mirror shall be protected by friction and chafe absorbing fillers. Back of mirror shall be protected by full size shock-absorbing water-resistant filler and full size one piece 20 gauge corrosion protected steel. Top and bottom wall mounting brackets shall be 20 gauge corrosion protected steel and shall be spot welded into "H" hanger. Mirror shall be secured to lower bracket with a Phillips Pan Head locking screw.

Channel Frame Mirror shall be Model № 0620-\_\_\_\_\_ (insert glazing option) \_\_\_\_\_ (note size, W x H) as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

### MATERIALS

- Frame:** 20 gauge type 304, 18-8, stainless steel. Roll-formed one piece construction. Exposed surfaces shall be satin finish. Edges and corners are burr free.
- Glass:** Standard glazing is № 1 quality, 1/4" [6,4] thick plate/float, silver coated and hermetically sealed with a uniform copper plating, and warranted against silver spoilage for 15 years. Mirrors meet Federal Spec DD-M-411C, ASTM C-1503, and ASTM C-1036-91.
- Filler:** Expanded polyethylene microcell foam sheet material, abrasion resistant and shock absorbing, water resistant, 1/8" [3,2] total layer thickness.

### FABRICATION NOTE FOR SPECIFICATION

Mirrors larger than 32sq. Ft. [2.97m<sup>2</sup>] are fabricated in two (2) or more sections to provide installation and handling ease.

### INSTALLATION

Install "H" wall brackets level and plumb per diagram location using **ONLY** № 8 or № 10 Pan Head screws (by others). Hang mirror on brackets and tighten locking screw (№ 6-32F x 3/4" Philips Pan Head, supplied separately taped to mirror back) at bottom (note: this screw should be started prior to hanging mirror on wall bracket). For compliance with 2010 ADA Accessibility Standards and ABA Standards 2015, bottom edge of reflecting surface should be no higher than 40" [1016] AFF (Above Finished Floor).

### GLAZING OPTIONS

Units are supplied with 1/4" [6] thick plate glass. Other glazing options are available. For a complete description of any other available glazing, see the **MIRROR GLAZING OPTIONS** chart.



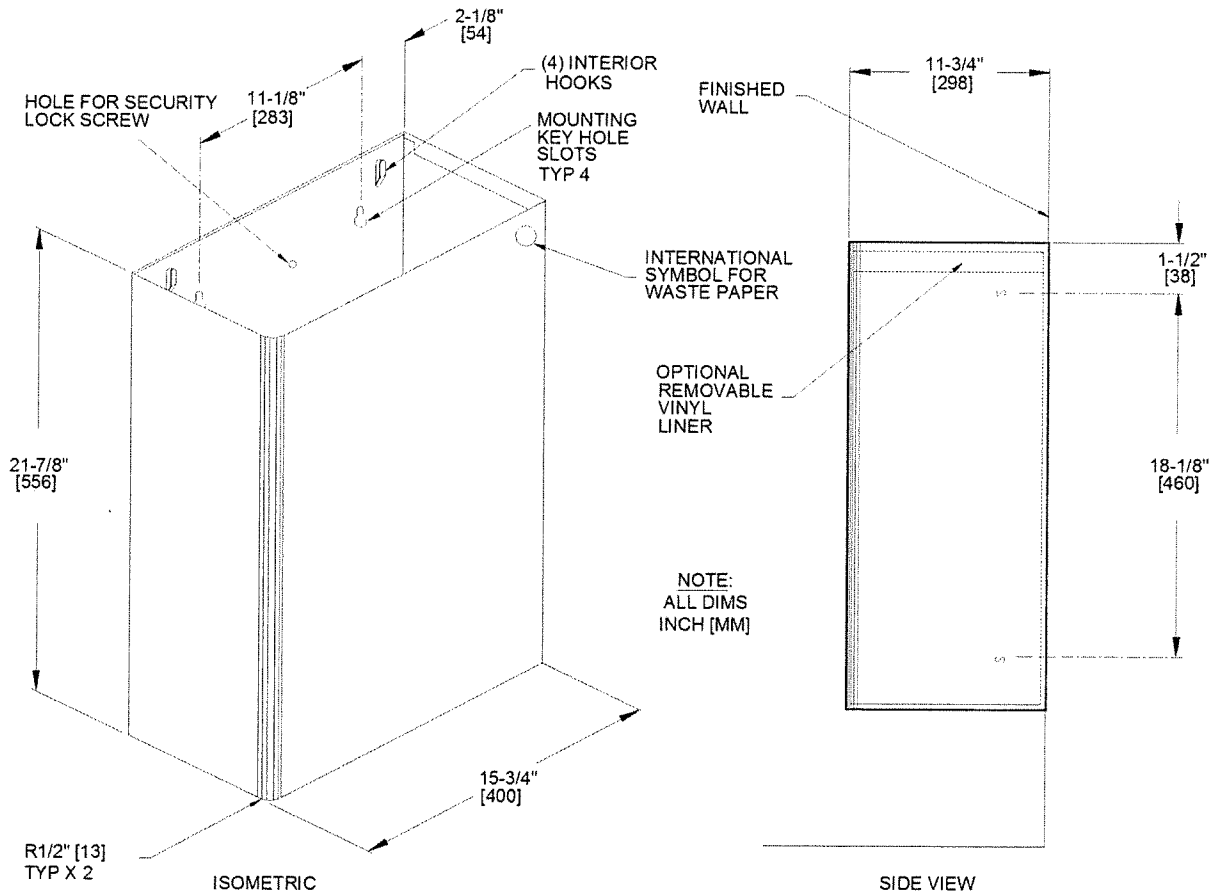
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL №: 0825**

**ISSUED: 1-87**

**REVISED: 1 JUN 2015**

## SURFACE MOUNTED LARGE CAPACITY WASTE RECEPTACLE



### SPECIFICATION

Surface Mounted Large Capacity Waste Receptacle shall hold 17 gallons [64 liters]. Unit shall be 22 gauge type 304 stainless steel alloy 18-8 with satin finish and be protected during shipment with a PVC film easily removable after installation. Receptacle shall have no exposed fastening devices or spot welded seams and have front vertical edges rounded to 1/2" [13] radius. Receptacle shall have four (4) interior hooks for hanging a reusable heavy gauge vinyl liner bag with grommets (to order replacements specify model 25-PY). Receptacle shall be screw mounted to wall through keyhole slots on back of unit and shall be theft resistant after installation of concealed locking screw.

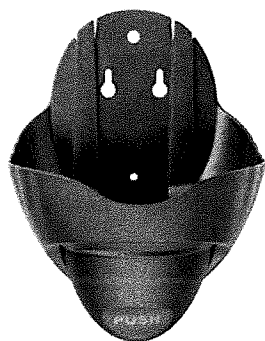
**Surface Mounted Large Capacity Waste Receptacle shall be Model № 0825 as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913**

### INSTALLATION

For general utility, mount the receptacle 16" [406] above finished floor (AFF) from bottom of unit. Hang unit on pre-installed four (4) screws (by others) on wall through the mounting keyhole slots. Install and fasten theft-resistant screw (by others) to wall through top middle hole of receptacle.

### OPERATION

User deposits waste material. Maintenance schedule determines trash removal cycle. Unit is emptied by removing either disposable bag (supplied by others) or reusable liner bag (available separately) to empty into appropriate bulk collection container. Liner bag is washable and reusable and replacements are available should they be required (specify model 25-PY).

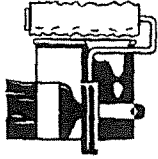


**Dura View, Wall Mounted Manual Dispenser for Kutol Pro & Health Guard 2 Liter, 4 Liter and 4.5 Liter Cartridges, 9909ZPL**

Brand: Kutol

- Compatible Refills: All Kutol Pro Heavy Duty and Health Guard 2000 mL, 4000 mL, and 4500 mL Hand Soap, Hand Sanitizer, Shampoo and Moisturizer refills
- Larger capacity means fewer change outs
- One dispenser works for 2 Liter, 4 Liter and 4.5 Liter Refills
- Loads easily, just replace entire cartridge
- ADA push compliant

# Proposal



## Duncan's Paint and Wallpaper, Inc.

5946 Red Hill Rd. • Whiteville North Carolina 28472

Phone: (910) 642-7442 • Cell: (910) 840-9936 • Fax: (910) 642-0117

PROPOSAL SUBMITTED TO <b>MATT Brittan Monteith</b>		PHONE	DATE <b>7/1/2021</b>
STREET		JOB NAME <b>BCC4</b>	
CITY, STATE, AND ZIP CODE		JOB LOCATION <b>RF P32</b>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Paint new walls in those areas 1 coat  
Extra (Raw sheetrock) other were Existing only needed  
2 coats New sheetrock needs primer + 2 coats

Field stain 3032E  
3032D

Paint 2 HMF

All Labor + Materials — \$850

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: \_\_\_\_\_ dollars (\$ 850 ).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature

Note: This proposal may be  
withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — the above prices, specifications and condition are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_



801 South 16th Street  
Wilmington, NC 28401  
Office: (910) 762-3355  
[www.standardglass.com](http://www.standardglass.com)  
(<http://www.standardglass.com/>)

## Change Order Request

**PROJECT — Brunswick County Courthouse**

**COR Subject: RFP 32**

**To** Matt Brittan  
Monteith Construction Corporation  
208 Princess Street  
Wilmington, NC 28401  
(910) 791 8101

**COR Number: 5**  
**COR Revision Number: 0**  
COR Date: 7/12/2021  
Work Type: Price / Do Not Proceed  
Days Valid: 15

**Return To** Phillip Conradie  
Standard Glass  
801 S 16th Street  
Wilmington, NC 28401  
(910) 762-3355  
(910) 616-7764  
[phillip@standardglass.com](mailto:phillip@standardglass.com)

### Scope Of Work / Time Extension Request

Provide and Install new DW1800A Sliding Transaction window in room 3032B to match rest of installed Sliders.  
Provide Qty. 2 Borrowed lites in wood doors (1/4" Clear Temp) - Dr. 3032B & Dr. 3046D

### Details

Description	Type	Cost / Rate	Qty / Hrs	Workers	Ext
Labor Slider	Labor	\$44.94	5.00 Hrs	4.00	\$898.80
Labor Borrowed Door Lites	Labor	\$44.94	2.00 Hrs	2.00	\$179.76
3032B & 3046D					
DW1800A Slider	Material	\$2,996.00	1.00 EACH	-	\$2996.00
1/4" Clear Temp Borrowed Door Lites	Material	\$64.20	2.00 EACH	-	\$128.40

### Breakout

Labor : \$1,078.56  
Overhead Percent @ 15%: \$161.78  
Material : \$3,124.40

Overhead Percent @ 15%: \$468.66

Total: \$4,833.40

Signed By:



Phillip Conradie  
Manager

Dated: 7/12/2021



**CONCORDIA**  
BUILDING COMPANY LLC

171 Tradition Trail, Suite 207  
Holly Springs, NC 27540  
P: (919) 762-7366 | F: (919) 762-7693  
www.concordiabuilding.com

## SUBCONTRACTOR | CHANGE ORDER PROPOSAL FORM

**Project:** Brunswick County Court House  
**General Contractor:** Monteith Construction Corp.  
**Contract Package:** Tile Work  
**Subcontractor:** Concordia Building Company

**Date:** 7/16/2021  
**G.C. Project #:**  
**Sub. Project #:**

**C.O. PROPOSAL #:** RFP 32  
**revised**  
**Extension Request:**  
**Activity Affected:**

### DESCRIPTION OF CHANGE

RFP #32

including floor and base at the front of the shower

### MATERIALS

(Attach List Including: Quantity, Item, Unit \$, Unit MH, Total MH, OT MH, Total \$, Supplier Quote )

1	Direct Cost of Materials:	30	Qty   UP	\$5.25	= Cost	\$520.00
2	Vendor Sales Tax   7.25%:					\$37.70
3	Freight   Transportation:					\$150.00
4	Overhead & Profit   Line Item 1   10%:					\$52.24
	<b>TOTAL   MATERIALS</b>					<b>\$759.94</b>

### LABOR

(Overhead & Profit: 15% Maximum on Straight Labor Cost, Supervisor Man-Hours Included )

5 - A	Mechanic:	8	MH   Rate	\$35.00	= Pay	\$280.00
5 - B	General Laborer:	8	MH   Rate	\$20.00	= Pay	\$160.00
5 - C	Superintendent:	0	MH   Rate	\$0.00	= Pay	\$0.00
6	Total Labor Cost:					\$440.00
7	Payroll Taxes   Insurance   30%:					\$96.00
8	Overhead & Profit   Line Item 5 - A, B, C   10%:					\$41.60
	<b>TOTAL   LABOR</b>					<b>\$577.60</b>

### PREPERATION

(Overhead & Profit: 10% Maximum)

9	Floor   Wall Preperation: mud bed					\$125.00
10	Waterproofing:					\$50.00
11	Moisture Testing:					\$0.00
12	Overhead & Profit   15%:					\$26.25
	<b>TOTAL   PREPERATION</b>					<b>\$201.25</b>

### OTHER

(Attach List Including: Quantity, Item, Unit \$, Unit MH, Total MH, OT MH, Total \$, Supplier Quote )

13	hotel					\$100.00
14	Trip Charge:					\$0.00
15	Overhead & Profit   Line Item 13   10%:					\$15.00
	<b>TOTAL   OTHER</b>					<b>\$115.00</b>

**SUBTOTAL OF PROPOSAL:** \$1,653.79

16 Bond | % of Subtotal of Proposal | 1.5%:

\$0.00

**TOTAL OF C.O. PROPOSAL | ROUNDED:** \$1,654.00

The Sucontractor agrees to perform the work as outlined in this Change Order Proposal for the amount specified above, and in accordance with the Contract documents so long as the work is authorized by the Owner and | or General Contractor.

SUBMITTED BY:

**Concordia Building Co:** Enver Salihu VP

**Signature:** Enver Salihu

**Date:** 7/2/2021

APPROVED BY:

**General Contractor:**

**Signature:**

**Date:**



**From:** Marisa Fegley

**Sent:** Friday, July 16, 2021 8:33 AM

**To:** Bettina Acosta <[bacosta@monteithco.com](mailto:bacosta@monteithco.com)>; Enver Salihu <[enver@concordiabuilding.com](mailto:enver@concordiabuilding.com)>

**Cc:** Matthew Brittan <[mbrittan@monteithco.com](mailto:mbrittan@monteithco.com)>; Daniel Hart <[dhart@monteithco.com](mailto:dhart@monteithco.com)>; Steve Beauchesne <[steve@concordiabuilding.com](mailto:steve@concordiabuilding.com)>

**Subject:** RE: Brunswick County Courthouse: RFP 32 Pricing

Bettina,

We have revised the CO2 for RFP32 including a reduction. As for the hotel charge, we don't have any mechanics that live in the area so we will have to come from out of town to do the extra work.

Let me know.

Thank you,  
Marisa

## CHANGE PROPOSAL FORM

Project: <u>Brunswick County Courthouse</u>	AFP Proposal #: <u>015</u>
Contract: _____	Date: <u>6/28/2021</u>
Contractor: <u>Allied Fire Protection, Inc.</u>	AFP Job #: <u>240-C-20</u>

### Description of change: RFP 32 Changes

**Scope:** Add additoonal heads with mechanical tees to rooms: Corridor 3031, closet 3032, office 3032C, Toilet 3097 work room 3046D

Remove existing armover and drop and replace with new head and flex rooms: Judge Asst 3032A

Update CAD backgrounds, Current As-Built, Shop drawings and new permit drawings

### EXCLUSIONS: Adjustments to existing lines or main piping.

No line or main alterations appear necessary unless current As-builts are not accurate

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)				SUBTOTALS	
1. Total Direct Cost of Materials			<u>\$391.63</u>		
2. Overhead & Profit on Item 1.	<u>10.000%</u>		<u>\$39.16</u>		
(15% maximum, includes small tools & consumables)					
3. Sales Tax	<u>7.250%</u>				
4. Shipping & Transportation					
5. Core Drill			<u>\$0.00</u>		<u>\$430.79</u>
<b>Labor</b>					
5a. Shop Hours	<u>6 MH @</u>	<u>\$37.31 /hr.</u>	<u>\$223.86</u>		
5b. Foreman Manhours:	<u>10 MH @</u>	<u>\$44.00 /hr.</u>	<u>\$440.00</u>		
5c. Designer Manhours:	<u>6 MH @</u>	<u>\$57.30 /hr.</u>	<u>\$343.80</u>		
5d. Filter Manhours:	<u>10 MH @</u>	<u>\$38.19 /hr.</u>	<u>\$381.90</u>		
5e. Helper Manhours:	<u>10 MH @</u>	<u>\$31.21 /hr.</u>	<u>\$312.10</u>		
6. Overhead & Profit on Item 5.	<u>10.000%</u>		<u>\$147.78</u>		
(15% maximum on straight labor cost, not premium portion)					
(O & P includes supervisor's time)					
7. Payroll Taxes & Insurance	<u>39%</u>	(Max 39%)	<u>\$576.34</u>		
8. Gas (Foreman) Expense (\$80.00 per Day)			<u>\$80.00</u>		
9. Daily Expense \$15.00 Per Day per Man			<u>\$15.00</u>		<u>\$2,520.78</u>
<b>Equipment Rental (Include quotes)</b>					
8. Equipment Rental (1x 26' for Demc					
9. Overhead & Profit on Item 8.	<u>6.000%</u>		<u>\$0.00</u>		<u>\$0.00</u>
(6% maximum)					
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>					
10. Subcontractors			<u>\$0.00</u>		
11. Overhead & Profit on Item 10.	<u>6.000%</u>		<u>\$0.00</u>		<u>\$0.00</u>
(6% maximum)					

Subtotal of Proposal \$2,951.57

12. Bonds (% of subtotal of proposal) 0.000% \$0.00

**TOTAL OF CHANGE PROPOSAL \$2,952.00**

Time Extension Request: 0 day(s). Schedule Activity # Affected: -

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Michael Godsey Date: 6/28/2021

Approval Recommended by Design Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

[illegible]

# RP&E

147 Aberdeen Drive  
Florence, SC 29501  
O: (843) 413-9565  
F: (843) 968-8206  
Licenses NC #U33501  
NC #34655 & SC #M2508



*Mechanical*  
*Electrical*  
*Plumbing*

7-7-2021

**Attention: Matthew Britton**  
**Subject: BCCH RFP 32**

This letter is to provide a *Plumbing* for the above subject project. This pricing is in accordance with the documents, clarifications and/or exclusions below:

**Quote based on Prints PD1.2, PD1.3, P1.2, P1.3, and P4.3**  
**Dated 9-23-2019**

The following items are *clarifications* to the above referenced review:

1. Sales tax is included
2. Demo Existing Water closet, Lavatory, and Vent piping as indicated on print on PD1.2
3. Demo mop sink and piping as noted on PD1.3
4. Make safe piping changes no longer used
5. Install new material and fixtures per Print P4.3 detail 7 and 8 per notes 5 and 6
6. Insulate as required

Exclude

**Plumbing** bid for the above-mentioned work: \$ 5133.00

Rivers is pleased to provide a price for the above referenced project. This scope has been prearranged for your use in compiling a comprehensive general contract proposal and to assist in organizing the various prices from other subcontractors. If there are clarifications and/or modifications to the scope, for any portion of this proposal do not hesitate to contact:

Danny Howell at 843-413-9565 ext. 9105 Cell: 843-601-9384 or email  
[danny.howell@rpecontracting.com](mailto:danny.howell@rpecontracting.com)

Respectfully,

*Danny Howell*

Danny Howell  
Project Manager

Total Price: \$4,587

Chris Chance at 843-992-8673 ext. 9501 or email [chris.chance@rpecontracting.com](mailto:chris.chance@rpecontracting.com)

Respectfully,

# **RP&E**

147 Aberdeen Drive  
Florence, SC 29501  
O: (843) 413-9565  
F: (843) 968-8206



*Mechanical*  
*Electrical*  
*Plumbing*

*Chris Chance*

Assistance Project Manager & Service Coordinator

**From:** Chris Chance <[Chris.Chance@rpecontracting.com](mailto:Chris.Chance@rpecontracting.com)>

**Sent:** Wednesday, July 21, 2021 3:36 PM

**To:** Matthew Brittan <[mbrittan@monteithco.com](mailto:mbrittan@monteithco.com)>; Danny Howell, Sr <[danny.howell@rpecontracting.com](mailto:danny.howell@rpecontracting.com)>

**Subject:** RE: Rivers Plumbing R.1.pdf - Brunswick County Courthouse

I am taking off

4 hrs of labor for demo not being done on the shower in toilet 3097

Bo said that we did remove the sink in office 3096

8 hrs of labor for not moving roof drains

For a total of \$546.00 credit

I can get you a formal change order on Monday.

Credit for the shower in toilet 3097

*Thank you,*

*Chris Chance*

*Assistant Project Manager/Service Coordinator*

*RPE Contracting, Inc.*

*Mobile: (843) 992-8673*

*Phone: (843) 413-9565 Ext. 9101*

[chris.chance@rpecontracting.com](mailto:chris.chance@rpecontracting.com)

[www.rpecontracting.com](http://www.rpecontracting.com)

**PROPOSAL REQUEST FORM****RIVERS**

<b>Project:</b>	Brunswick Court House	<b>Rivers CO No:</b>	004
<b>Contract:</b>	0	<b>Date:</b>	7/7/2021
<b>Contractor:</b>	Monteith Construction Co,	<b>Owner:</b>	0
	0		0
	0		0

**Description of Work:**

BCCH RFP 32

Materials		Subtotals
1. Total materials	\$1,047.00	
2. Overhead & profit	\$0.00	
3. Sales tax	\$0.00	
4. Shipping and transportation		
		<b>\$1,047.00</b>

Labor		
5. Total man-hours	64	
6. Labor and direct cost	\$2,667.45	
7. Burden (Payroll taxes, insurance, etc...)	\$832.00	
8. Overhead and profit	\$524.92	
		<b>\$4,024.37</b>

Equipment / Tools / Rental		
9. Equipment rental	\$0.00	
10. Sales tax	\$0.00	
11. Overhead and profit	\$0.00	
		<b>\$0.00</b>

Subcontractors		
12. Subcontractors	\$0.00	
13. Overhead & profit	\$0.00	
		<b>\$0.00</b>

<b>Subtotal of Proposal</b>	<b>\$5,071.37</b>
-----------------------------	-------------------

14. Bonds (1.2% of subtotal of proposal)	<b>\$60.87</b>
--	----------------

<b>Total of Proposal Request</b>	<b>\$5,133.00</b>
----------------------------------	-------------------

All change orders are subject to attached Rivers change order terms

<b>Contractor's Signature:</b>	<u>Danny Howell</u>	<b>Date:</b>	<u>6/24/2021</u>
--------------------------------	---------------------	--------------	------------------

<b>Owner's Signature:</b>	_____	<b>Date:</b>	_____
---------------------------	-------	--------------	-------

Subcontract OH+P:	5%
Overhead:	10%
Profit:	5%
Total O&P:	15%

[illegible]



To: **Monteith Construction**

28-Jun-21

Attn: Matt Brittain

Re: **Brunswick County Courthouse**  
Addition & Renovation

**Electrical**

From: **TA Woods Company**  
**Mechanical/Electrical Contractors**

**ECPR-42 RFP-32 Third Floor Revisions**

Provide and install boxes, MC cable, data stubs to above ceiling, fire alarm devices, relocated light fixtures as noted on the revised drawings in RFP-32 for the third floor

1	Materials	\$	654.00	
2	Company Owned Equipment and/or Rental	\$	28.13	see attachment
3	Expendables	\$	13.65	(.35 cents per man-hour)
4	Subtotal	\$	695.78	
5	Sales Tax	\$	45.78	7.00%
A.	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>741.56</b>	
<b>Man-Hours</b>				
6	Journeyman / Mechanic	\$	1,054.00	<b>34.00</b>
7	Crew Foreman	\$	170.00	<b>5.00</b>
8	Subtotal	\$	1,224.00	
9	Safety 1st - productivity burden	\$	24.48	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	489.60	40%
B.	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>1,738.08</b>	
11	Total Cost (A+B)		\$2,479.64	
12	Field & Office General Administrative Cost		\$371.95	15%
13	Subtotal		\$2,851.58	
14	Profit		\$142.58	5%
C.	<b>T.A. Woods Total Change</b>		<b>\$2,994.16</b>	
<b>Subcontractors</b>				
15				
16	FA Revisions	\$593.38		BFPE
17		\$0.00		
18		\$0.00		
19	Subcontractor Subtotal	\$593.38		
20	Profit	\$89.01		15%
D.	<b>Subcontractors Total Change</b>		<b>\$682.39</b>	
E.	<b>BOND</b>	<b>\$</b>	<b>46.32</b>	1.26%
F.	<b>TOTAL CHANGE (C+D)</b>		<b>\$3,723.00</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 5 days  
Extension of time requested: **6 work** days.

6/28/2021

Pete Browne, Electrical Project Manager      Date

**Brunswick County Courthouse**  
**ECPR-42**  
**RFP-32 Third Floor Revisions**

6/28/2021

		Quant		Unit Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	1" EMT conduit, fittings, supprot	90	LF	\$2.66	\$239.00	0.144	13.00	
2	Boxes,supports, plaster rings, devices, cove	16	Ea	\$17.81	\$285.00	0.688	11.00	
3	12/2 MC cable, connectors, supports	130	LF	\$1.00	\$130.00	0.054	7.00	
4	Demo	1	LS	\$0.00		3.000	3.00	
5			LF	#DIV/0!		#DIV/0!		
6			E	#DIV/0!		#DIV/0!		
7			LF	#DIV/0!		#DIV/0!		
8			LS	#DIV/0!		#DIV/0!		
9								
10								
<b>Sub Totals</b>					<b>\$654.00</b>		<b>34.00</b>	<b>0.00</b>
<b>11 MISC</b>								
	Labels - Phenolic		Each	\$	-			
<b>Sub Totals</b>					<b>\$</b>	<b>-</b>		
<b>12 Direct Supervision (Crew Foreman)</b>								
		0	LS			<b>4.86</b>	<b>5.00</b>	<b>\$28.13</b>
<b>13 "Just in Time Placement &amp; Handling"</b>								
	Loading & Unloading -	0	lbs			0.030	0.00	
	Loading & Unloading - Roof	0	lbs			0.040	0.00	
	Materials Handling - Lull		LS				0.00	
<b>Sub Totals</b>							<b>0.00</b>	<b>28.13</b>
<b>14 Rentals</b>								
			<b>Weekly</b>					
	Excavator			\$75.00				\$0.00
	Skid Steer			\$600.00				\$0.00
	Tamps			\$265.00				\$0.00
	Delivery and P/U			\$225.00				\$0.00
				\$200.00				\$0.00
<b>Sub Total</b>								<b>\$0.00</b>
<b>15 Totals</b>					<b>\$654.00</b>		<b>34.00</b>	<b>\$28.13</b>

CHANGE ORDER

[illegible]

Matt,

See electrical comments below for ARP #117 3<sup>rd</sup> Floor Revisions.

Thanks,

Jenny Williams, AIA



SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE

124 Market Street  
Wilmington, NC 28401  
910.762.0892  
S2a3.com

**From:** Mark Ciarrocca <[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com)>

**Sent:** Friday, July 16, 2021 12:25 PM

**To:** Jenny Williams <[jenny@s2a3.com](mailto:jenny@s2a3.com)>

**Cc:** Ken Lynch <[klynch@cheathampa.com](mailto:klynch@cheathampa.com)>; Casey Gilman <[cgilman@cheathampa.com](mailto:cgilman@cheathampa.com)>; Kay Lynch <[office@cheathampa.com](mailto:office@cheathampa.com)>; John Sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

**Subject:** FW: Brunswick County Courthouse - ARP 117

Jenny,

Comments for electrical:

## Brunswick County Courthouse

ECPR-42

RFP-32 Third Floor Revisions

	Quant	Unit Price	M To
--	-------	---------------	---------

SCOPE

1. Material seems a bit inflated. For discussion, current Home Depot pricing: 10' EMT is \$15 now; \$1.50/ft. Connector is \$1.60ea. Coupling is \$1.60/4 pack. It's kind of difficult to get to \$2.66/ft. Our labor estimate unit is 0.07 hrs / ft; half their proposed unit.

I don't buy from Home Depot, in addition home depot and lowes only adjust their pricing quarterly. I am sure home depot has a 4 pack of cplg for \$1.60 but I am not allowed to use die cast or set screw

1" EMT is currently \$228 a hundred plus the cost of the cplg, conn, straps, screws, etc. as far as labor est. if they can install at that rate through ceiling grid, off ladders and moving up and down in hallways, get me their number, I'll hire them today.

the rate of .07 is a fair rate for running a bunch of conduits on a rack from a lift, but you would still have to include the time to gather materials and build the conduit rack.

2. Not unreasonable. your requirement for data outlets is a 5" box not 4 sq. in addition you have added a TVBS613 TV outlet box these are not \$1 each
  3. MC cable is significantly more what they provided in a proposal last September. \$1.00/ft vs \$0.63/ft. We've seen maybe a 40% increase over that period – not 59% proposed. Their labor unit costs are less than what they have proposed previously – 0.054 vs 0.667.
- MC cable has increased significantly and is now \$.72 per ft plus cost of straps, screws, conn, wire nuts, etc.

Regards,

Mark A. Ciarrocca, P.E.

**Cheatham & Associates, PA | Consulting Engineers**

3412 Enterprise Drive, Wilmington, NC 28405

[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com) ♦ Phone: 910-452-4210 ♦ Mobile: 910-620-0099

**From:** Jenny Williams <[jenny@s2a3.com](mailto:jenny@s2a3.com)>

**Sent:** Wednesday, July 14, 2021 12:10 PM

**To:** Kay Lynch <[office@cheathampa.com](mailto:office@cheathampa.com)>; Ken Lynch <[klynch@cheathampa.com](mailto:klynch@cheathampa.com)>; Casey Gilman <[cgilman@cheathampa.com](mailto:cgilman@cheathampa.com)>; Mark Ciarrocca <[mciarrocca@cheathampa.com](mailto:mciarrocca@cheathampa.com)>

**Cc:** john sawyer Architect <[john@s2a3.com](mailto:john@s2a3.com)>

**Subject:** Brunswick County Courthouse - ARP 117

Good afternoon,

See attached for ARP 117, regarding Brunswick County Courthouse's 3<sup>rd</sup> floor revisions. Please review the fire protection, plumbing, electrical, and mechanical cost proposals and let us know if you have any comments.

Thanks,

Jenny Williams, AIA



124 Market Street  
Wilmington, NC 28401  
910.762.0892  
[S2a3.com](http://S2a3.com)

To: **Monteith Construction**  
Attn: Matthew Brittan

28-Jun-21

Re: **Brunswick Courthouse**  
Addition & Renovation

**MECHANICAL**

From: **TA Woods Company**  
**Mechanical / Electrical Contractors**

MCPR-20 RFP 32 Drawing Revision # 13

Detailed below find cost associated with material, labor and equipment to perform scope of work on 3rd floor per recent revision # 13 titled RFP 32. Due to constant fluctuations in material pricing and availability we have a 10 working day limit on proposals.

1	Materials	\$	1,183.00	
2	Company Owned Equipment and/or Rental	\$	90.00	Company Vehicles
3	Expendables	\$	31.50	(.35 cents per man-hour)
4	Subtotal	\$	1,304.50	
5	Sales Tax	\$	82.81	7.00%
A.	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>1,387.31</b>	
				<b>Man-Hours</b>
6	Journeyman / Mechanic	\$	1,288.00	<b>46.00</b>
	Shop Fabrication	\$	602.00	<b>28.00</b>
7	Crew Foreman	\$	544.00	<b>16.00</b>
8	Subtotal	\$	2,434.00	
9	Safety 1st - productivity burden	\$	48.68	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	973.60	40%
B.	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>3,456.28</b>	
11	Total Cost (A+B)		\$4,843.59	
12	Field & Office General Administrative Cost		\$484.36	10%
13	Subtotal		\$5,327.95	
14	Profit		\$266.40	5%
C.	<b>T.A. Woods Total Change</b>		<b>\$5,594.35</b>	
				<b>Subcontractors</b>
15		\$710.00		Insulation
16		\$0.00		Controls
17		\$0.00		Test & Balance
18		\$0.00		Gardner Concrete Cutting
19	Subcontractor Subtotal	\$710.00		
20	Profit	\$106.50		15%
D.	<b>Subcontractors Total Change</b>		<b>\$816.50</b>	
E.	<b>BOND</b>	<b>\$</b>	<b>80.78</b>	1.26%
F.	<b>TOTAL CHANGE (C+D)</b>		<b>\$6,491.62</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 10 days  
Extension of time requested: 21 calendar days.

Casey Matthews, Project Manager Date 6/28/2021

**Brunswick County Courthouse - Additions & Renovations**

6/28/2021

MCPR-20

RFP 32 Drawing Revision # 13

		Quant	Unit	Material	Labor	Labor	Equip
			Price	Total	Unit	Hours	
<b>SCOPE</b>							
1	Fabrication Duct	70	lbs.	\$1.00	\$70.00	0.400	28.00
2	Oval Duct Fittings	0	Ea.	#DIV/0!	\$0.00	#DIV/0!	0.00
3	Installation Ductwork & Branch	70	lbs.	\$3.97	\$278.00	0.343	24.00
4	Fire Damper & Sleeve, Access Door	0	Ea.	#DIV/0!	\$0.00	#DIV/0!	0.00
5	Differs & Grilles	6	Ea.	\$135.00	\$810.00	1.333	8.00
6	Demolition 2nd & 3rd Floors	1	Ea.	\$25.00	\$25.00	8.000	8.00
7							
8							
9							
10							
<b>Sub Totals</b>				<b>\$1,183.00</b>		<b>68.00</b>	<b>0.00</b>
11	<b>MISC</b>						
	Labels - LF/10 = Unit	0	Ea.	\$	-		
<b>Sub Totals</b>				<b>\$</b>	<b>-</b>		
12	Direct Supervision (Crew Foreman)	1	LS			<b>22.67</b>	<b>16.00</b>
							<b>\$90.00</b>
13	<b>"Just in Time Placement &amp; Handling"</b>						
	Loading & Unloading -	835	lbs.			0.030	<b>6.00</b>
	Loading & Unloading - Roof	0	lbs.			0.040	0.00
	Materials Handling - Lull		LS				0.00
<b>Sub Totals</b>						<b>6.00</b>	<b>90.00</b>
14	<b>Rentals</b>		<b>Daily</b>				
	Welder & Gases	0	\$75.00				\$0.00
	Excavator	0	\$300.00				\$0.00
	Skid Steer	0	\$265.00				\$0.00
	Pipe Butt Fusion Machine	0	\$200.00				\$0.00
	Pipe Socket Fusion Machine	0	\$130.00				\$0.00
<b>Sub Total</b>							<b>\$0.00</b>
15	<b>Totals</b>			<b>\$ 1,183.00</b>		<b>90.00</b>	<b>\$90.00</b>



## SubContractor's Change Order Proposal Cover (Sheet "A")

### Brunswick Courthouse Addition & Renovation

(Form used for 1st, 2nd, 3rd tier subs)

## Monteith Construction

Detailed Scope Of Work: Proposal includes material, labor and equipment cost associated with concrete patches due to plumbing demolition and temporary plastic barriers maintenance for continued cleanliness in occupied spaces. Price excludes full temporary walls pending the start of RFP 32 scope.

C.O.R. Total*	\$ 1,735.88
---------------	-------------

(Signature here):

Date: 7.13.21

(Type name here): Matt Brittan

Brunswick Courthouse

SubContractor Summary - (Sheet "B")				
<div style="border: 1px solid black; width: 200px; height: 50px; margin: 0 auto;"></div>				
<b>Summary of SubContractor's Self Performed Work</b>				
(1.) (= line e. from Sheet "C").	Total Material*	\$	823.88	
(2.) (=Line e. from Sheet "D").	Total Labor*	\$	912.00	
(3.) (= line e. from Sheet "E").	Total Equipment*	\$	-	
(4.) (=lines 1 + 2 + 3)	<b>Self Performed Work*</b>	<b>\$</b>	<b>1,735.88</b>	
<b>Summary of other Quoted Work (subcontracts)</b>				
(5.) Quote - Subcontractor #1	Quote #1 Total* (without OH&P)	\$	-	
(6.) Quote - Subcontractor #2	Quote #2 Total* (without OH&P)	\$	-	
(7.) Quote - Subcontractor #3	Quote #3 Total* (without OH&P)	\$	-	
(8.) (lines 5 + 6 + 7)	<b>Quoted (subcontract) Work*</b>	<b>\$</b>	<b>-</b>	
(9.) (on line 8)	8% max)	20% OH&P	\$	-
(10.) (lines 8 + 9)	<b>Total - Quoted (subcontract) Work*</b>	<b>\$</b>	<b>-</b>	
(11.) (lines 4 + 10)	<b>Total - Self Performed &amp; Quoted (subcontract) Work*</b> (less bond, ins. &	<b>\$</b>	<b>1,735.88</b>	
(12.) (on line 11.)	(if applicable)	0.00% Bond*	\$	-
(14.) (lines 14 + 16)	<b>C.O.R. Total - All Work*</b>	<b>\$</b>	<b>1,735.88</b>	
* <u>Do Not</u> Round Off Numbers				

## SubContractor Material Break Down - (Sheet "C")

[illegible]

	a.	Raw Total*	\$	650.00
(on line b.)	b.	6.75%	Sales Tax	\$ 43.88
		<b>Subtotal</b>	<b>\$</b>	<b>693.88</b>
(on line a.)	c.	20%	OH&P	\$ 130.00
(lines a. + b. + c.)	d.	<b>Total Material*</b>	<b>\$</b>	<b>823.88</b>

**\* Do Not Round Off Numbers**



### SubContractor Equipment Break Down (Sheet "E")

Equipment Type	Rental Per Hour		Rental Per Day		Rental Per Week		Rental Per Month		Extension*
	Hour(s)	Charge	# Day(s)	Charge	# Week(s)	Charge	# Month(s)	Charge	
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	/mth(s)	@ \$ - /mth(s)	\$ -
a.									Raw Equipment* \$ -
<b>Shipping Breakout</b>									
Equipment Type	Unit	Unit Cost							Extension
		@ \$ -							\$ -
		@ \$ -							\$ -
b.									Shipping Cost* \$ -
(No sales tax charge on contractor owned equipment)      Enter 0 on line c. If contractor owned									
c.									(on line a.)      6.75%      Sales Tax      \$ -
d.									(on line a.)      20%      OH&P      \$ -
e.									(lines a. + b. + c. + d.) <b>Total Equipment*</b> \$ -

\* Do Not Round Off Numbers

Brunswick County Courthouse Addition & Renovations  
**Request for Proposal 32**  
Third Floor Revisions



June 17, 2021

To: Mr. Matt Brittan  
Monteith Construction  
208 Princess St  
Wilmington, North Carolina 28401

Matt,

Please provide a cost for the changes made to the third floor Judges' Office Suite and room 3097. See ABD17.0, attached, for the selective demolition plan at the Judges' Office Suite and refer to the following revised drawings for the rest of the changes:

Architectural:

- AD1.2 Third Floor Demolition Plan
- A1.2 Third Floor Plan
- A4.1 Enlarged Restroom Plan
- A6.1 Finish & Door Schedules
- A7.2 Casework Elevations
- A7.2a Casework Elevations & Sections

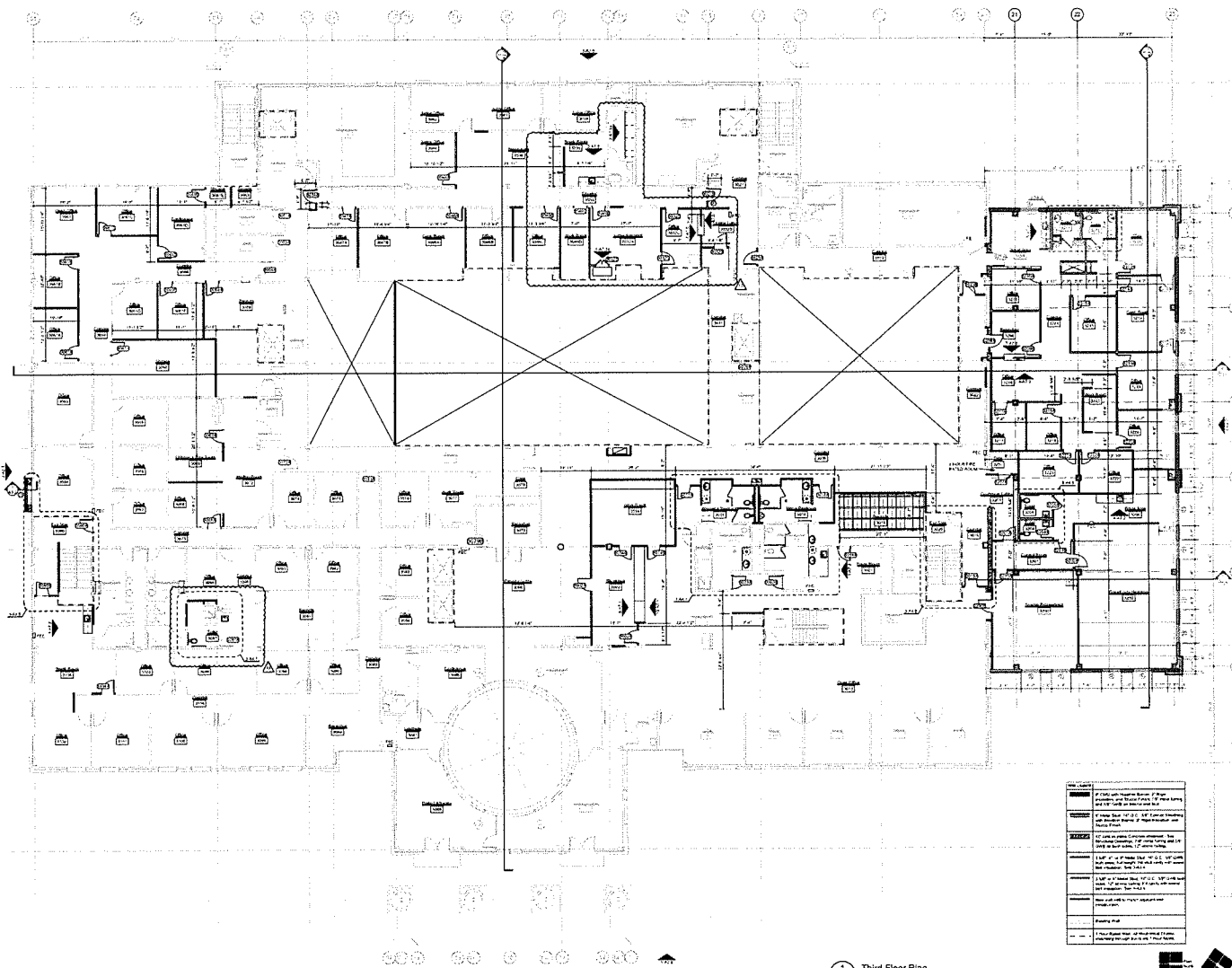
The following door hardware has been added; refer to revised architectural floor plans for door numbers:

- Door 3032E
  - o New Pair of 1'-6" x 7'-0" x 1-3/4" WD x HMF
  - o Door Hardware:
    - (1) Passage Latch (Corbin Russwin CL3310 NZD, 626 finish)
    - (3) Hinge (McKinney TA2714 NRP 4-1/2" x 4-1/2", US26D finish)
    - (3) Silencer (Rockwood 608- RKW)
- Door 3032D
  - o New 3'-0" x 7'-0" x 1-3/4" WD x HMF
  - o Assign to Bid Hardware Set 38.0
- Door 3097A
  - o Existing door, frame and hardware
  - o Change lock type to Privacy Lock (McKinney CL3320 NZD, 626 finish)
  - o Verify in field

John R. Sawyer, AIA







1 Third Floor Plan  
AT

Room Number	Room Name
301	Room 301
302	Room 302
303	Room 303
304	Room 304
305	Room 305
306	Room 306
307	Room 307
308	Room 308
309	Room 309
310	Room 310
311	Room 311
312	Room 312
313	Room 313
314	Room 314
315	Room 315
316	Room 316
317	Room 317
318	Room 318
319	Room 319
320	Room 320
321	Room 321
322	Room 322
323	Room 323
324	Room 324
325	Room 325
326	Room 326
327	Room 327
328	Room 328
329	Room 329
330	Room 330
331	Room 331
332	Room 332
333	Room 333
334	Room 334
335	Room 335
336	Room 336
337	Room 337
338	Room 338
339	Room 339
340	Room 340
341	Room 341
342	Room 342
343	Room 343
344	Room 344
345	Room 345
346	Room 346
347	Room 347
348	Room 348
349	Room 349
350	Room 350
351	Room 351
352	Room 352
353	Room 353
354	Room 354
355	Room 355
356	Room 356
357	Room 357
358	Room 358
359	Room 359
360	Room 360
361	Room 361
362	Room 362
363	Room 363
364	Room 364
365	Room 365
366	Room 366
367	Room 367
368	Room 368
369	Room 369
370	Room 370
371	Room 371
372	Room 372
373	Room 373
374	Room 374
375	Room 375
376	Room 376
377	Room 377
378	Room 378
379	Room 379
380	Room 380
381	Room 381
382	Room 382
383	Room 383
384	Room 384
385	Room 385
386	Room 386
387	Room 387
388	Room 388
389	Room 389
390	Room 390
391	Room 391
392	Room 392
393	Room 393
394	Room 394
395	Room 395
396	Room 396
397	Room 397
398	Room 398
399	Room 399
400	Room 400

**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**

1000 North 1st Street, Suite 100  
Durham, NC 27601  
919.286.1000

**GREINER TROUTMAN  
TANNER**

GREINER TROUTMAN TANNER  
CONSULTING ENGINEERS

1000 North 1st Street, Suite 100  
Durham, NC 27601  
919.286.1000

**GREGORY A. GREINER**  
Professional Engineer  
No. 12345  
State of North Carolina

**GREGORY A. GREINER**  
Professional Engineer  
No. 12345  
State of North Carolina

**Brunswick County  
Courthouse  
Addition &  
Renovations**

Baldwin, NC

Construction Documents  
September 22, 2019

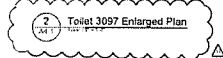
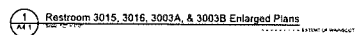
Revised:

- △ ADDITION 1
- △ ADDITION 2
- △ ADDITION 3
- △ BUILDING PERMIT REVIEW
- △ Door Hardware Review
- △ RFP 10 - Superior Court Judge Frederick Entrance
- △ RFP 10 - Suite Room
- △ RFP 14 - Superior Court Judge Office
- △ RFP 14 - Superior Court Judge Office

Third Floor Plan

**A1.2**

02 of 43






[illegible][illegible]

**RFP 22 - 2nd Floor Reworks**

A4.1

Room #	Room Name
200A -	2nd Fl. J.C. & M. Plaster - Remodeling
202B -	2ND FLOOR
206A -	COUNCILMAN'S OFFICE
207A -	
208A -	
209A -	
210A -	

Revisions:

	ADDENDUM 3
	ADDENDUM 4
	7-16-2020 Dear Healthcare re:
	HSP 54 - Data Re Control 2061 Data
	HSP 32 - 3rd Floor Newcomers

A6.1



**Brunswick  
County  
Courthouse  
Addition &  
Renovations**

Bolivia, NC

Construction Drawings  
September 21, 2013

Client: BOD

ADDENDUM #4

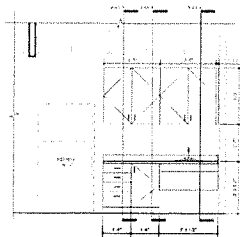
NOT TO SCALE

Casework  
Elevations

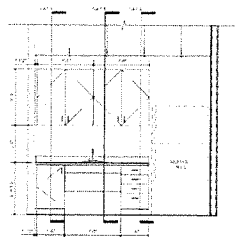
**A7.2**

26 of 43

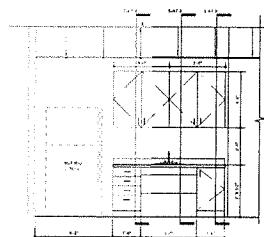
11/17/2013 10:00 AM



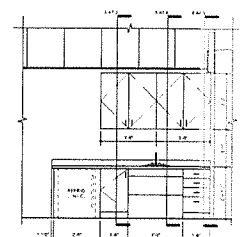
1 Break Room 3021 Casework  
A7.2



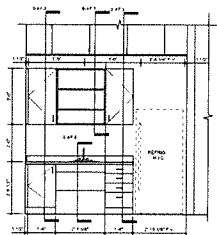
2 Break Room 3036 Casework  
A7.2



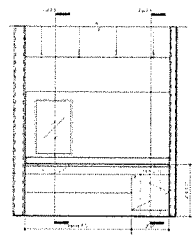
3 Break Room 3104 Casework  
A7.2



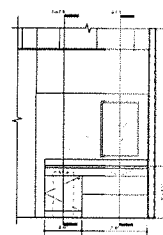
4 Break Room 3206 Casework  
A7.2



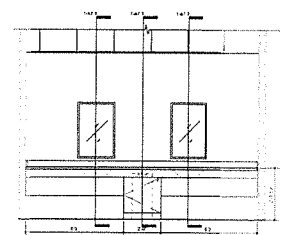
5 Break Room 3209 Casework  
A7.2



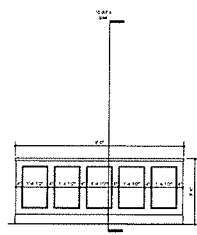
6 Typ. Single-Use Toilet Casework  
A7.2



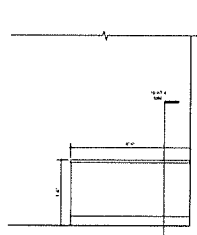
7 Typ. Single-Use Toilet Casework  
A7.2



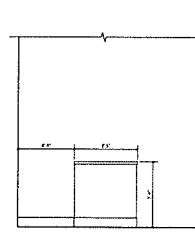
8 Women's Restroom 3003B Casework  
A7.2



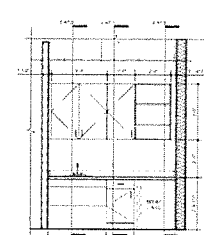
9 Courtroom #1 1070 Casework  
A7.2



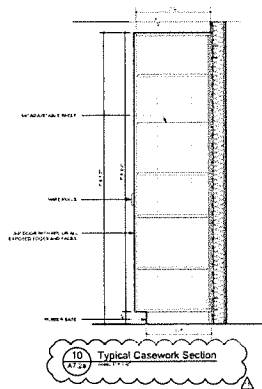
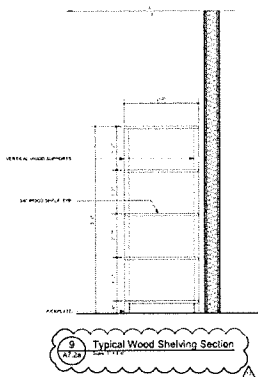
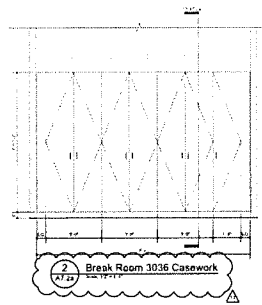
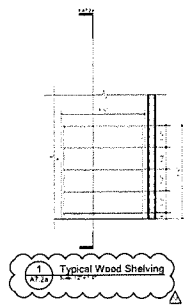
10 Courtroom #1 1070 Casework  
A7.2



11 Courtroom #1 1070 Casework  
A7.2



12 Open Office 1074 Casework  
A7.2



**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**

**CHILDER TRUDGEMAN  
FARMER**

CHILDER TRUDGEMAN FARMER  
CONSULTING ENGINEERS

CHILDER TRUDGEMAN FARMER  
CONSULTING ENGINEERS

CHILDER TRUDGEMAN FARMER  
CONSULTING ENGINEERS



**Brunswick  
County  
Courthouse  
Addition &  
Renovations**

Bolivia, NC




Construction Drawings  
September 23, 2019

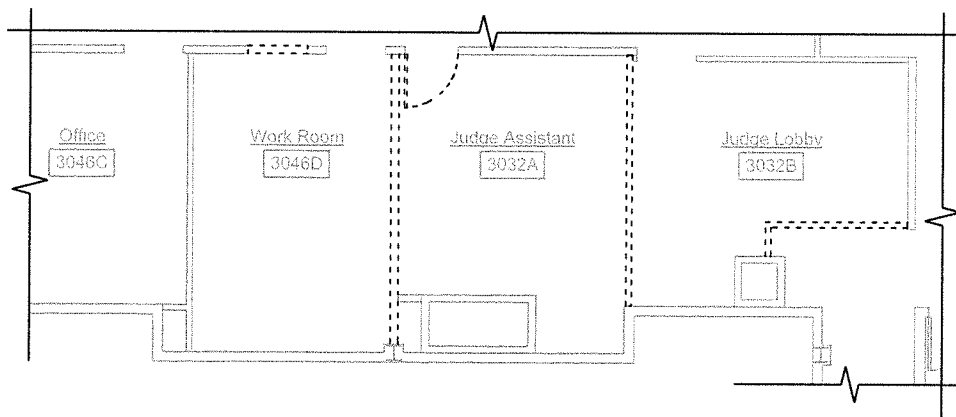
Revised:

APP 31 - 3rd Floor Plans

Casework  
Elevations &  
Sections

**A7.2a**  
27 of 43

Demolition Legend	
	Existing to remain
	Remove wall & wall base
	Remove door, frame & hardware



**1**  
 ABD17.0 **Current Framing Demo Plan**  
 Scale: 1/8" = 1'-0"

  
**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**  
 124 Market Street  
 Wilmington, NC 28401  
 910.762.0892  
 S2a3.com

**Brunswick  
County  
Courthouse  
Addition &  
Renovation**  
 Bolivia, NC

Revisions:

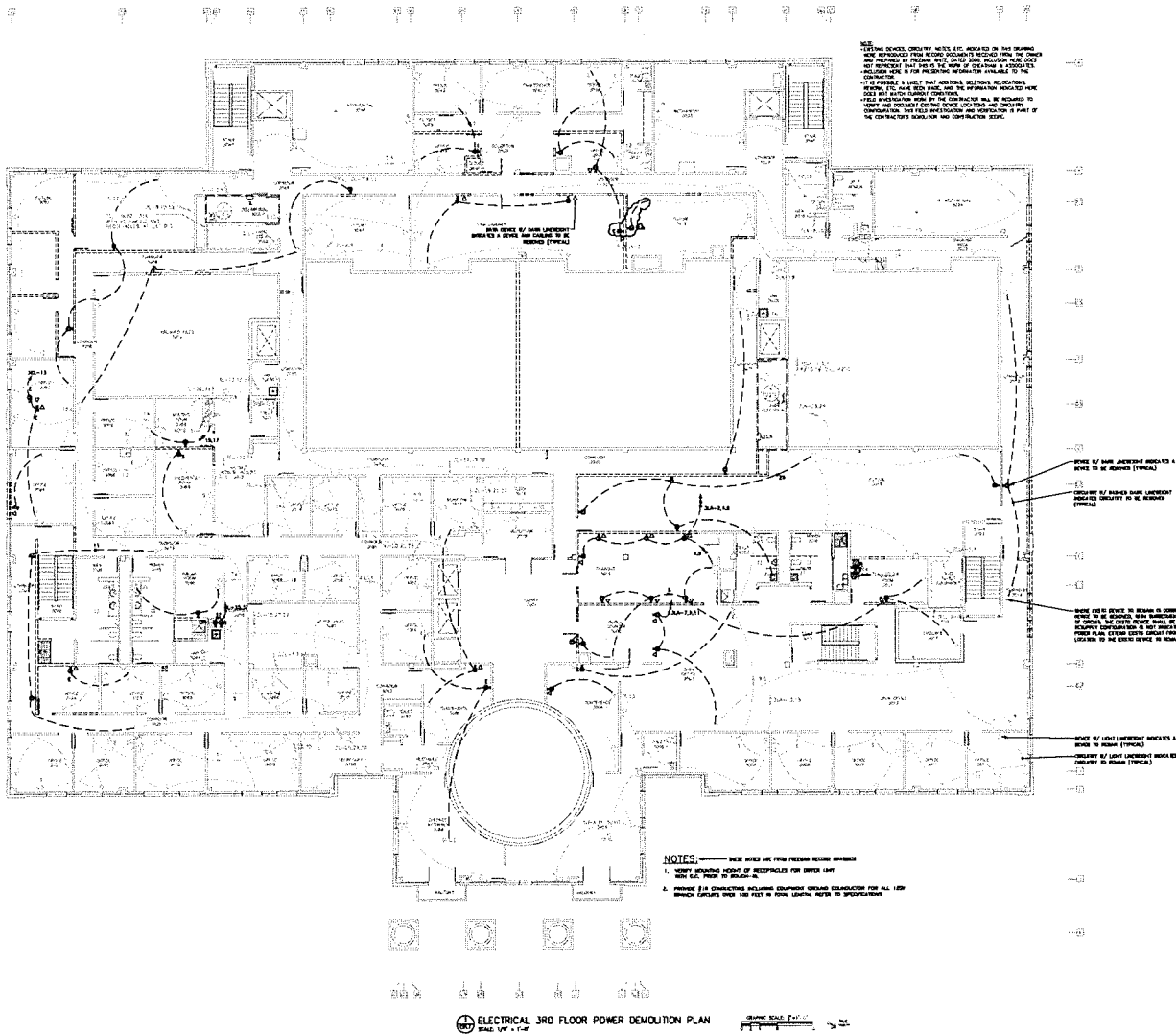
\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Third Floor Selective  
 Demolition Plan

June 07, 2021

ABD17.0

© 2021 Sawyer Sherwood & Associate, Inc. All rights reserved.



**SAWYER SHERWOOD & ASSOCIATE ARCHITECTURE**

10000 N. HARRIS STREET, SUITE 100  
 GREENSBORO, NC 27407  
 (336) 853-1234  
 www.sawyersherwood.com

**BRUNSWICK COUNTY**

**Courthouse Addition & Renovations**

Bovio, NC

CONSTRUCTION CRANKING  
 10/10/2019

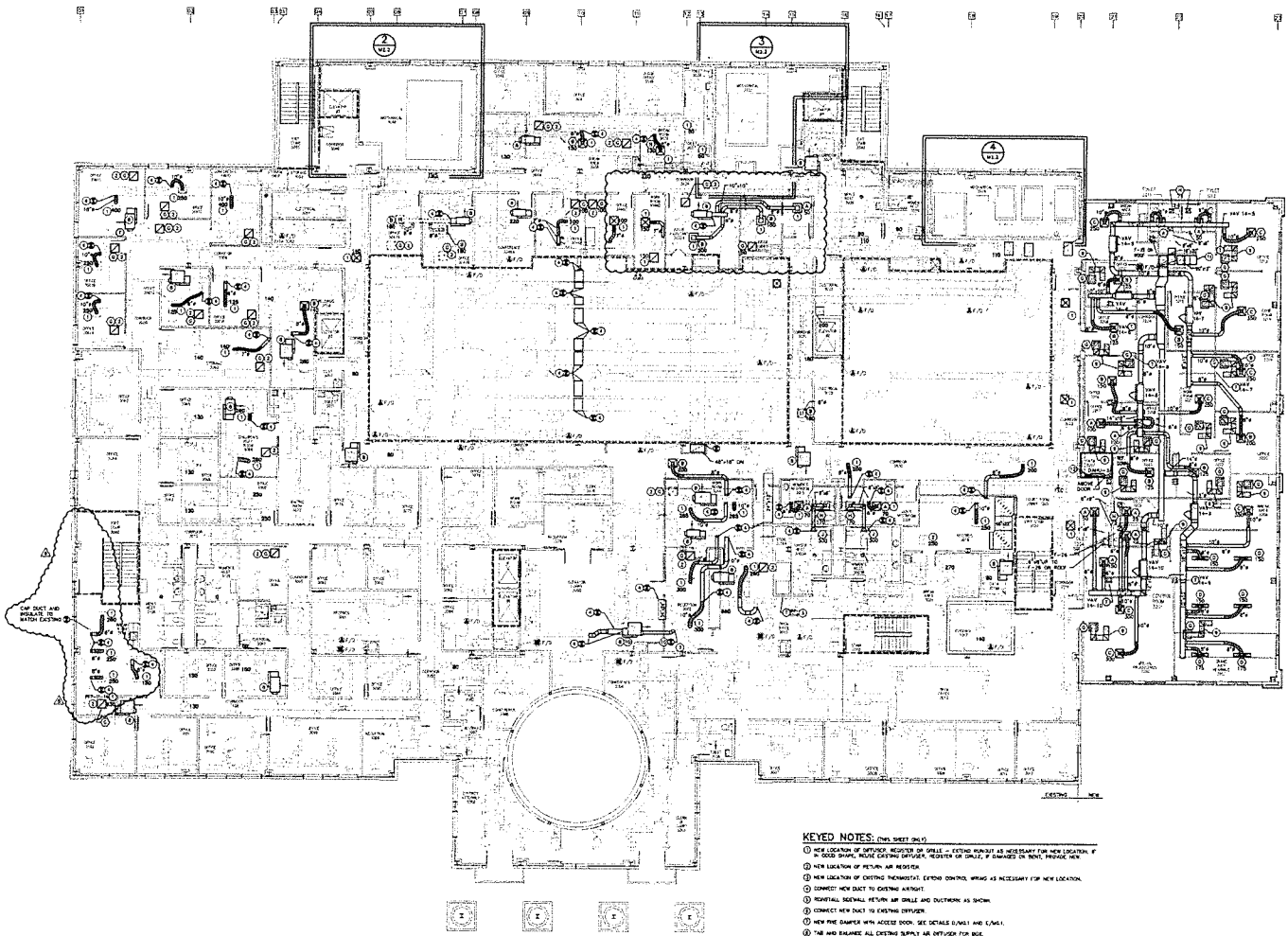
REVISIONS:

NO.	DATE	DESCRIPTION
1	10/10/2019	ISSUED FOR PERMIT

**ELECTRICAL 3RD FLOOR POWER DEMOLITION PLAN**

**ED1.7**





# KEYED NOTES: (THIS SHEET ONLY)

- 1 NEW LOCATION OF SUPPLY REGISTER OR GRILLE - EXTEND DUCTWORK AS NECESSARY FOR NEW LOCATION. IF
- 2 OLD DUCTWORK, REMOVE EXISTING SUPPLY REGISTER OR GRILLE IF DAMAGED OR NOT PROVIDE NEW
- 3 NEW LOCATION OF RETURN AIR REGISTER
- 4 NEW LOCATION OF EXISTING REGISTER/EXTEND CONTROL W/IND AS NECESSARY FOR NEW LOCATION
- 5 CONNECT NEW DUCT TO EXISTING REGISTER
- 6 REPAIR/REPLACE RETURN AIR GRILLE AND OUTDOORS AS SHOWN
- 7 CONNECT NEW DUCT TO EXISTING DIFFUSER
- 8 NEW FINE GAUGE WITH ACCESS DOOR - SEE DETAILS S1001 AND S1002
- 9 THE NEW EXHAUST ALL EXISTING SUPPLY AIR SUPPLY FOR BULK
- 10 INTERNALLY LINED RETURN AIR DUCT - SEE DETAIL F1001
- 11 RELOCATED TO NEW - EXTEND SUPPLY TO BULK FINE GAUGE DUCT SEE DETAIL CONNECTION
- 12 EXISTING SUPPLY DUCTWORK, REMOVE AND RELOCATED TO NEW FOR LOCATION, PROVIDE MINIMUM
- 13 EXISTING OPEN END OF DUCT WITH 1/2" DIA. NEW EXHAUST RETURN AIR DUCT TO ABOVE CEILING

1 THIRD FLOOR MECHANICAL RENOVATION PLAN  
SCALE: 1/8" = 1'-0"

**SAWYER  
SHERWOOD  
& ASSOCIATE**  
ARCHITECTS  
121 MARKET ST., WILMINGTON, NC 28401  
(919) 799-1000  
FAX: (919) 799-1001  
WWW.SAWYERSHERWOOD.COM



**Brunswick  
County  
Courthouse  
Addition &  
Renovations**  
BOLIVIA, NC

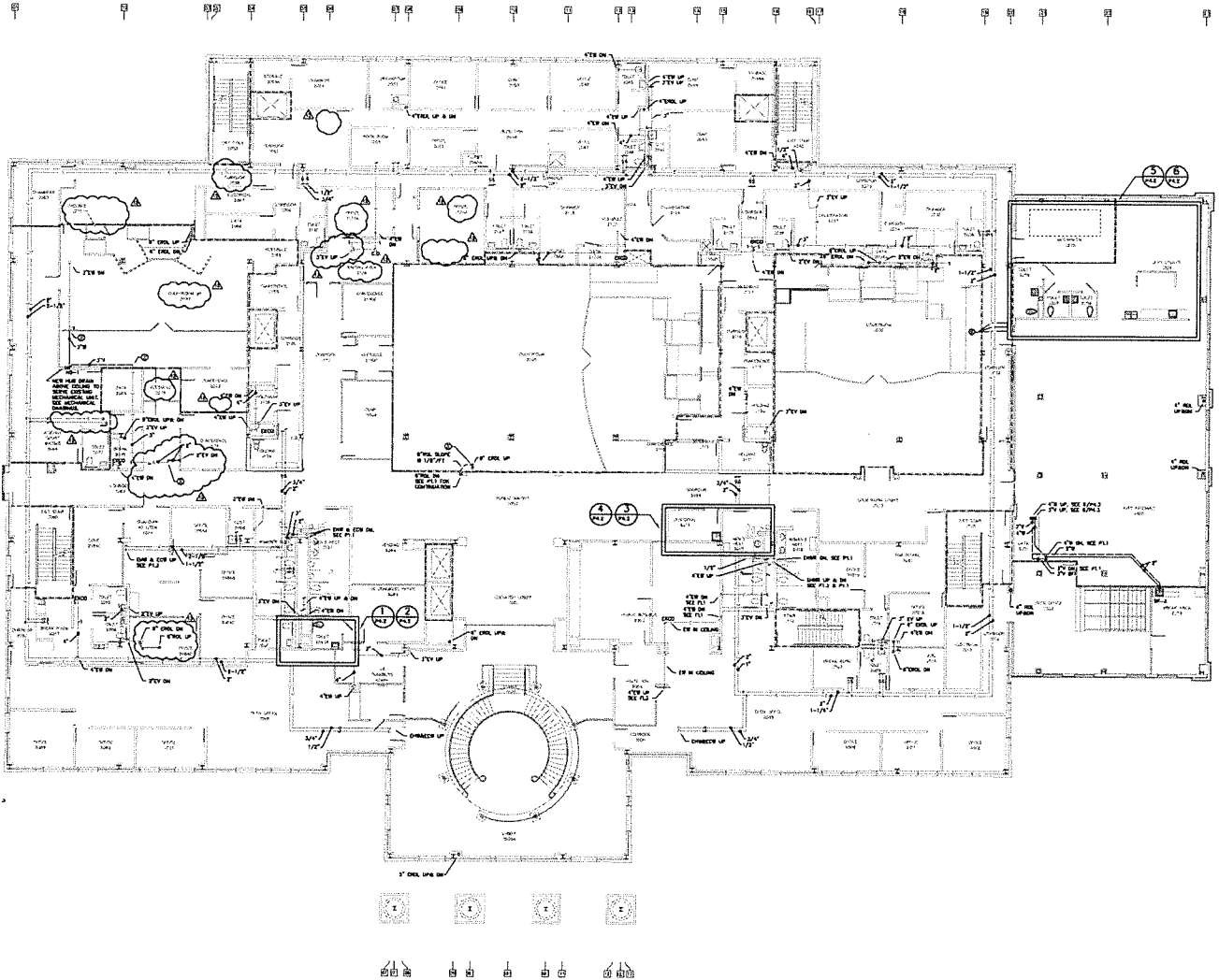
CONSTRUCTION DRAWING NO.  
SEPTEMBER 22, 2017

REVISIONS:  
1. WORKING PLOT REVIEW  
2. REVISIONS - SEE  
3. PLANNING WORKSHEET

THIRD FLOOR  
MECHANICAL  
RENOVATION PLAN

**M1.3**  
OF 20





PLUMBING PLAN SECOND FLOOR  
SCALE: 1/8" = 1'-0"



**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**

1101 NORTH 1ST STREET, SUITE 200  
WILMINGTON, NC 28401  
TEL: 734-255-1101  
FAX: 734-255-1102  
WWW.SAWYERSHERWOOD.COM

DESIGNED BY: SAWYER SHERWOOD & ASSOCIATE  
DRAWN BY: J. B. SHERWOOD  
CHECKED BY: J. B. SHERWOOD  
DATE: 08/14/2018

BRUNSWICK COUNTY COURTHOUSE  
ADDITION & RENOVATIONS  
SECOND FLOOR PLUMBING PLAN

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

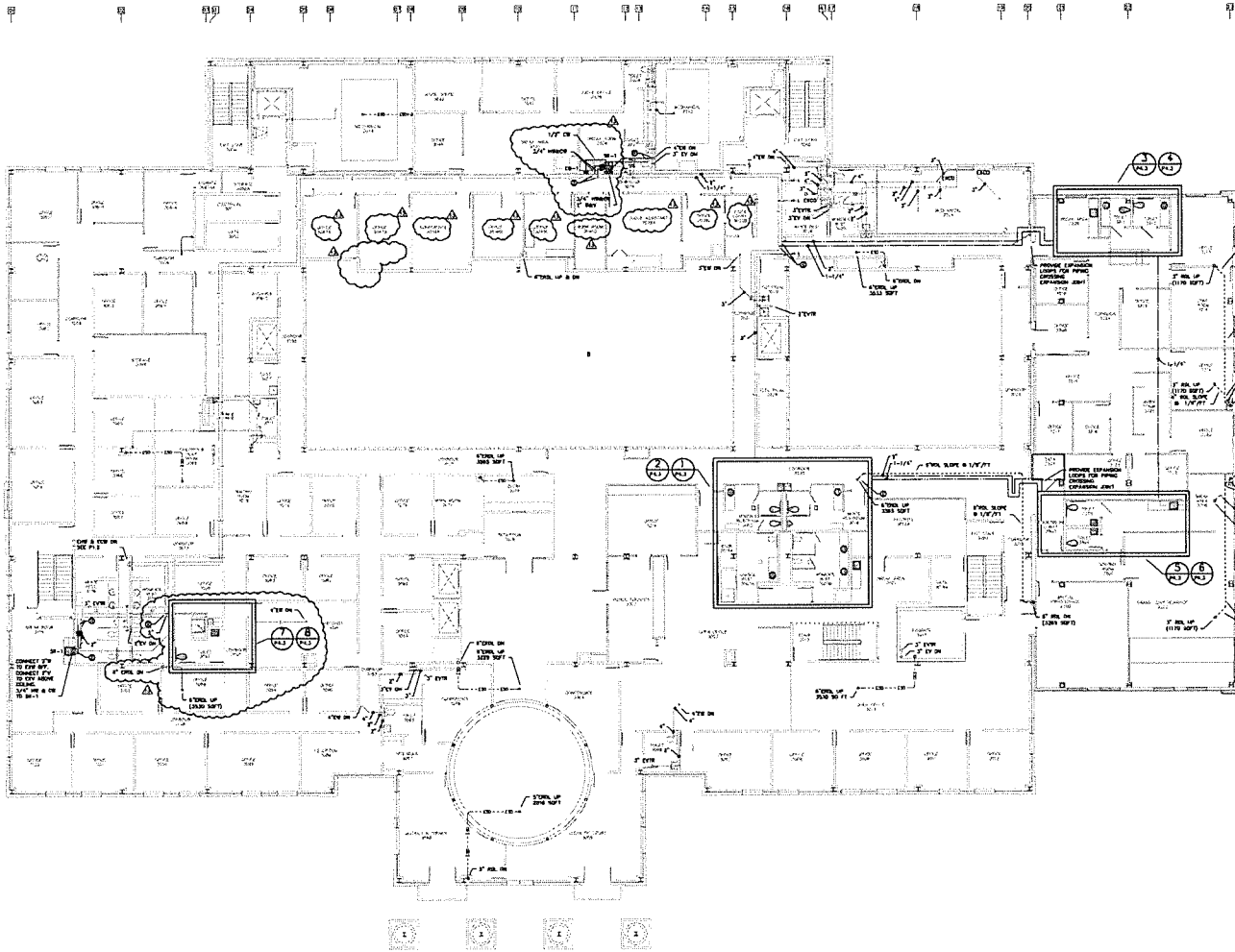
BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION

BRUNSWICK COUNTY  
PLUMBING DEPARTMENT  
APPROVED FOR CONSTRUCTION



1 PLUMBING PLAN THIRD FLOOR  
SCALE: 1/8" = 1'-0"



**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**

101 West 10th Street, Suite 200  
Wilmington, NC 28401  
919.733.1111  
www.sawyersherwood.com

DESIGNED AND ASSOCIATED P.A.  
2018

DATE

NO.

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

32

33

34

35

36

37

38

39

40

41

42

43

44

45

46

47

48

49

50

51

52

53

54

55

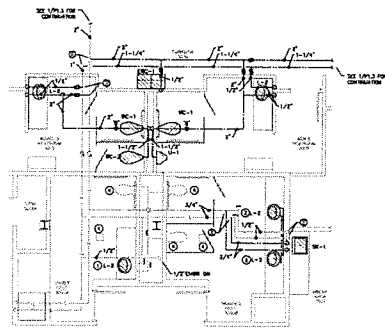
56

57

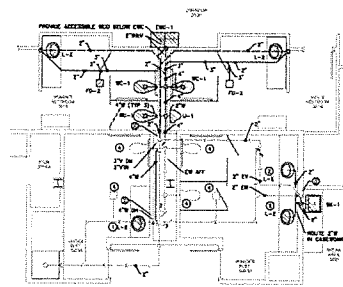
58

59

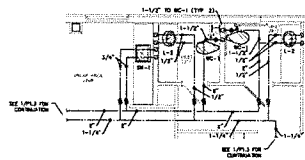
60



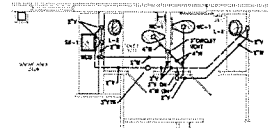
1 ENLARGED DOMESTIC WATER PLAN A  
SCALE: 1/4" = 1'-0"



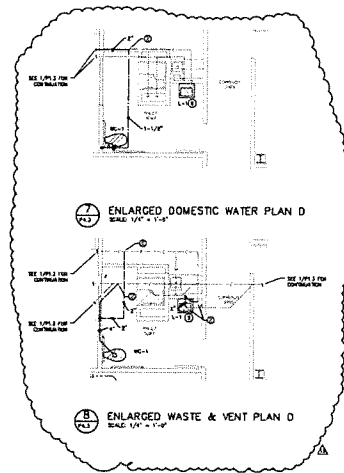
2 ENLARGED WASTE & VENT PLAN A  
SCALE: 1/4" = 1'-0"



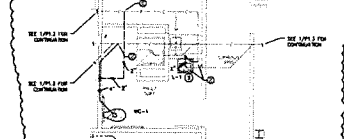
3 ENLARGED DOMESTIC WATER PLAN B  
SCALE: 1/4" = 1'-0"



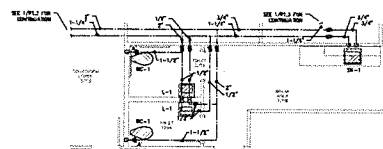
4 ENLARGED WASTE & VENT PLAN B  
SCALE: 1/4" = 1'-0"



7 ENLARGED DOMESTIC WATER PLAN D  
SCALE: 1/4" = 1'-0"



8 ENLARGED WASTE & VENT PLAN D  
SCALE: 1/4" = 1'-0"



5 ENLARGED DOMESTIC WATER PLAN C  
SCALE: 1/4" = 1'-0"



6 ENLARGED WASTE & VENT PLAN C  
SCALE: 1/4" = 1'-0"

**KEYED NOTES: (THIS SHEET ONLY)**

1. CONNECT LAYOUT TO EXISTING BUILDING-USE REMAINS AS REQUIRED.
2. CONNECT LAYOUT TO EXISTING 1/2" DOMESTIC WATER, WASTE, AND VENT PIPING-USE REMAINS PIPING IN CASEWORK AS REQUIRED.
3. CONNECT WATER CLINET TO EXISTING WASTE AS INDICATED.
4. EXISTING PIPING, OR REMAINS, PROTECT FROM UNNECESSARY CONSTRUCTION.
5. CONNECT 1" WASTE TO EXISTING 2" WASTE. PROVIDE 1 x 1 x 1 REDUCER AT CONNECTION POINT.
6. REMOVE EXISTING 1/2" WASTE FROM FLOOR AND 1/2" WASTE AS NECESSARY TO CONNECT TO 1-1. OFFSET EXISTING 1/2" WASTE AS REQUIRED TO MAINTAIN 1/2" CLEARANCE TO 1/2" WASTE.



SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTS

1115 N. 10TH ST.  
SUITE 100  
DURHAM, NC 27601  
TEL: 919.286.1111  
FAX: 919.286.1112  
WWW.SAWYERSHERWOOD.COM

BRUNSWICK COUNTY COURTHOUSE ADDITION & RENOVATIONS

PLUMBING PLANS

THIRD FLOOR

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

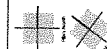
BY: [Signature]

CHECKED BY: [Signature]

DATE: 10/23/2013

Brunswick  
County  
Courthouse  
Addition &  
Renovations

Bohler, NC



CONSTRUCTION CRANKS  
SEPTEMBER 23, 2013

Revisions

1. REV. 10-23-2013 PLUMBING REVIEW

2. REV. 10-23-2013 PLUMBING REVIEW

3. REV. 10-23-2013 PLUMBING REVIEW

4. REV. 10-23-2013 PLUMBING REVIEW

5. REV. 10-23-2013 PLUMBING REVIEW

6. REV. 10-23-2013 PLUMBING REVIEW

7. REV. 10-23-2013 PLUMBING REVIEW

8. REV. 10-23-2013 PLUMBING REVIEW

9. REV. 10-23-2013 PLUMBING REVIEW

10. REV. 10-23-2013 PLUMBING REVIEW

11. REV. 10-23-2013 PLUMBING REVIEW

12. REV. 10-23-2013 PLUMBING REVIEW

13. REV. 10-23-2013 PLUMBING REVIEW

14. REV. 10-23-2013 PLUMBING REVIEW

15. REV. 10-23-2013 PLUMBING REVIEW

16. REV. 10-23-2013 PLUMBING REVIEW

17. REV. 10-23-2013 PLUMBING REVIEW

18. REV. 10-23-2013 PLUMBING REVIEW

19. REV. 10-23-2013 PLUMBING REVIEW

20. REV. 10-23-2013 PLUMBING REVIEW

21. REV. 10-23-2013 PLUMBING REVIEW

22. REV. 10-23-2013 PLUMBING REVIEW

23. REV. 10-23-2013 PLUMBING REVIEW

24. REV. 10-23-2013 PLUMBING REVIEW

25. REV. 10-23-2013 PLUMBING REVIEW

26. REV. 10-23-2013 PLUMBING REVIEW

27. REV. 10-23-2013 PLUMBING REVIEW

28. REV. 10-23-2013 PLUMBING REVIEW

29. REV. 10-23-2013 PLUMBING REVIEW

30. REV. 10-23-2013 PLUMBING REVIEW

31. REV. 10-23-2013 PLUMBING REVIEW

32. REV. 10-23-2013 PLUMBING REVIEW

33. REV. 10-23-2013 PLUMBING REVIEW

34. REV. 10-23-2013 PLUMBING REVIEW

35. REV. 10-23-2013 PLUMBING REVIEW

36. REV. 10-23-2013 PLUMBING REVIEW

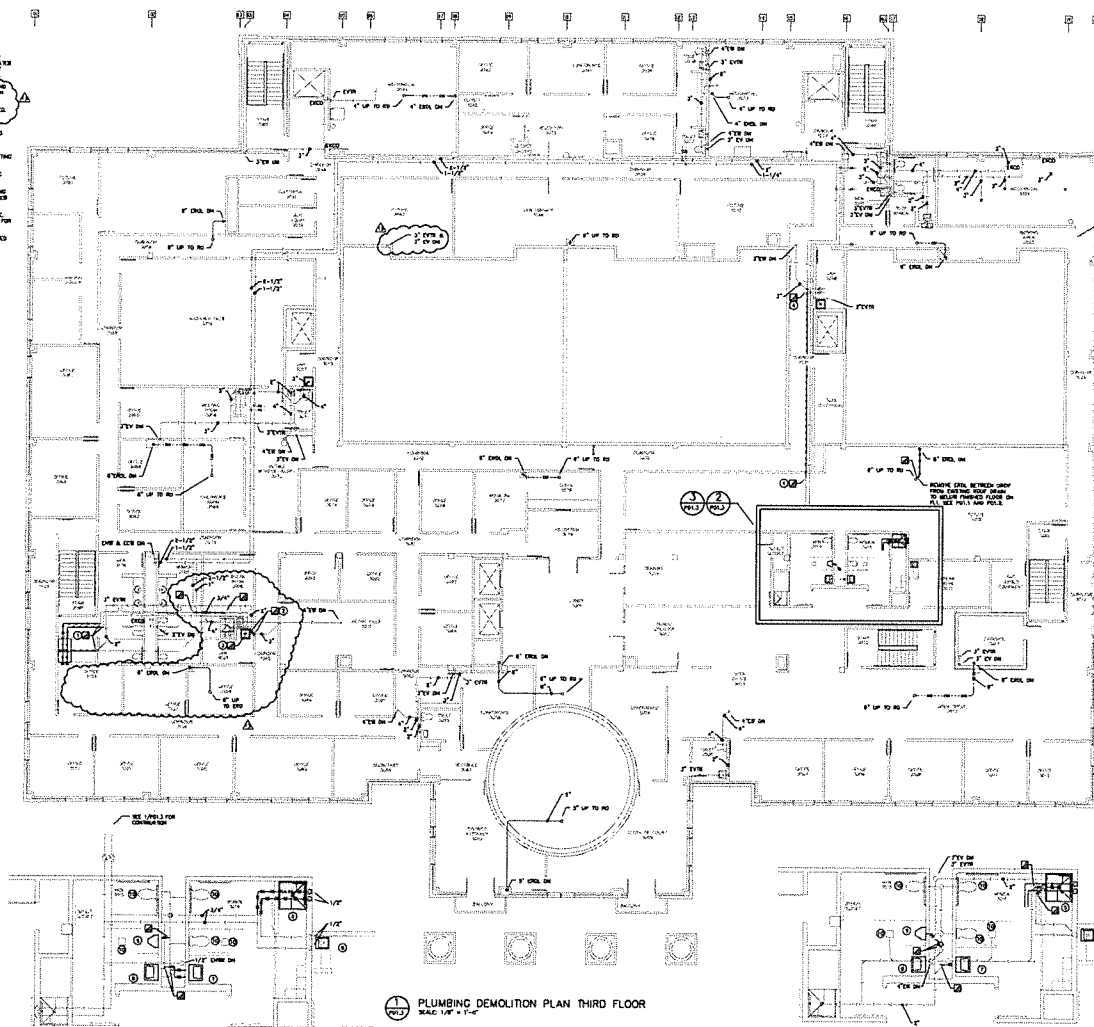
37. REV. 10-23-2013 PLUMBING REVIEW

P4.3

12 OF 12

10/23/2013 10:23:13 AM



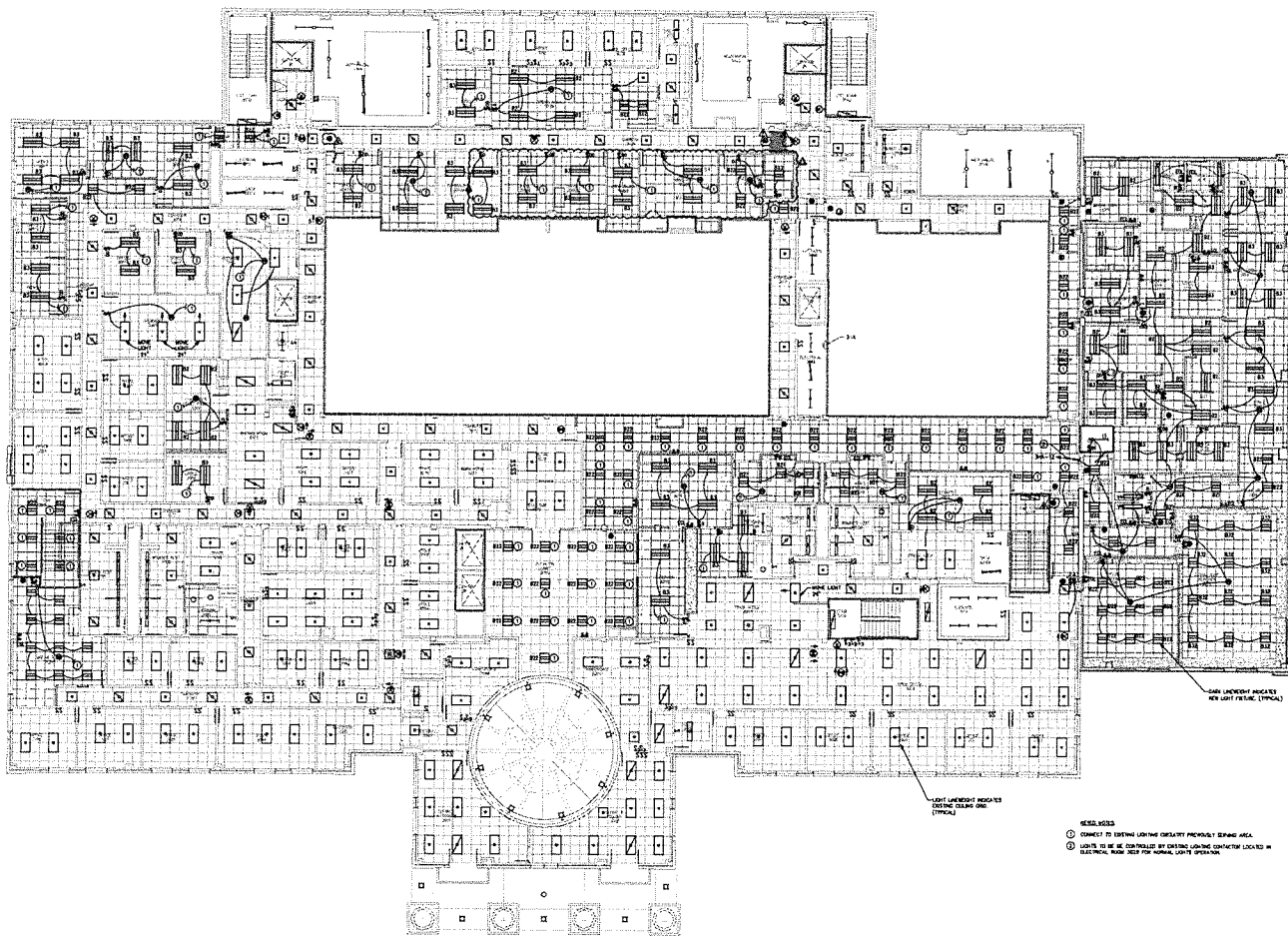
[illegible]

2 ENLARGED DEMOLITION DOMESTIC WATER  
SCALE: 1/8" = 1'-0"

ENLARGED DEMOLITION WASTE &amp; VENT







**ELECTRICAL 3RD FLOOR LIGHTING PLAN**

GRAPHIC SCALE: 1/4" = 1'-0"



**SAWYER  
SHERWOOD  
& ASSOCIATE  
ARCHITECTURE**  
1150 E. 10th St., Suite 200  
Durham, NC 27601  
919.286.1111  
www.sawyersherwood.com

**Brunswick  
County  
Courthouse  
Addition &  
Renovations**  
Baldwin, NC

CONSTRUCTION DRAWINGS  
SEPTEMBER 21, 2018

Revisions  
1. BUILDING PERMIT REVIEW (2018)  
2. LIGHTING REVIEW (2018)  
3. MEP-22 - 3RD FLOOR (2018)

**ELECTRICAL  
3RD FLOOR  
LIGHTING PLAN**

**E1.8**



# Allowance Reduction Proposal



Wilmington  
Raleigh  
Charleston

208 Princess  
Wilmington, NC 28401  
P: 910-791-8101  
monteithco.com

Date: 7.12.21

Project: Brunswick County Courthouse Addition & Renovations

Owner Address: 310 Government Center Drive, NE  
Bolivia, North Carolina 28422

## ARP #: 128

Proposal includes all labor, material, and equipment cost associated with refeeding circuitry in Rooms 1063 and 1070 due to demolition of walls where existing feeding conduit was located.

<u>Subcontractor</u>	<u>Proposal Total</u>
<u>TA Woods</u>	<u>\$14,334.00</u>
<u>N/A</u>	<u>\$0.00</u>
<u>N/A</u>	<u>\$0.00</u>
<u>N/A</u>	<u>\$0.00</u>
<b>TOTAL SUBCONTRACTS</b>	<u>\$14,334.00</u>
<b>5% GC FEE</b>	<u>\$716.70</u>
<b>TOTAL CHANGE AMOUNT</b>	<u><b>\$15,050.70</b></u>

Sincerely,

Matt Brittan

Matt Brittan

Monteith Acceptance

Owner Acceptance

MONTEITH  
CONSTRUCTION CORP.  
RALEIGH | WILMINGTON

## TA Woods Response:

ARP 128:

		Quant		Unit Price	Material Total	Labor Unit	Labor Hours	Equ
<b>SCOPE</b>								
1	3/4" EMT conduit, fittings, supports	600	LF	\$1.97	\$1,182.00	0.153	92.00	
2	#12 THHN wire, terminations	5000	LF	\$0.25	\$1,230.00	0.012	61.00	
3	4sq J boxes, supports, pig tails	8	Each	\$17.88	\$143.00	0.625	5.00	
4	8x8xj boxes, supports, pig tails	3	Each	\$45.00	\$135.00	4.000	12.00	

Our comment here would be to address the inconsistency of pricing between ARPs for the same items. See previous review comments today for some examples.

We have not been involved to a great degree with the specifics of this one to judge whether quantities are accurate.

as previously stated we price based on material pricing available at the time of pricing

To: **Monteith Construction**  
Attn: Matt Brittain

07-Jul-21

Re: **Brunswick County Courthouse**  
Addition & Renovation

**Electrical**

From: **TA Woods Company**  
**Mechanical/Electrical Contractors**  
ECPR-43 **Hidden Junction Boxes**

We have encountered multiple 8x8 junction boxes located above ceilings, these boxes feed multiple circuits in various areas. The conduit feeding these boxes is installed below slab and turned up in walls that have been demoed. We will have to refeed each of these circuits in order to allow continued operation of the devices and lighting, on both normal power and emergency power.

1	Materials	\$	2,690.00	
2	Company Owned Equipment and/or Rental	\$	135.00	see attachment
3	Expendables	\$	67.90	(.35 cents per man-hour)
4	Subtotal	\$	2,892.90	
5	Sales Tax	\$	188.30	7.00%
A.	<b>Direct Cost Subtotal</b>	<b>\$</b>	<b>3,081.20</b>	
				<b>Man-Hours</b>
6	Journeyman / Mechanic	\$	5,270.00	170.00
7	Crew Foreman	\$	816.00	24.00
8	Subtotal	\$	6,086.00	
9	Safety 1st - productivity burden	\$	121.72	(2% of labor)
10	Labor Taxes, Insurance and Fringe Benefits	\$	2,434.40	40%
B.	<b>Labor Cost Subtotal</b>	<b>\$</b>	<b>8,642.12</b>	
11	Total Cost (A+B)		\$11,723.32	
12	Field & Office General Administrative Cost		\$1,758.50	15%
13	Subtotal		\$13,481.82	
14	Profit		\$674.09	5%
C.	<b>T.A. Woods Total Change</b>		<b>\$14,155.91</b>	
				<b>Subcontractors</b>
15				
16				
17			\$0.00	
18			\$0.00	
19	Subcontractor Subtotal		\$0.00	
20	Profit		\$0.00	15%
D.	<b>Subcontractors Total Change</b>		<b>\$0.00</b>	
E.	<b>BOND</b>	<b>\$</b>	<b>178.36</b>	1.26%
F.	<b>TOTAL CHANGE (C+D)</b>		<b>\$14,334.00</b>	

Due to fluctuations in commodity pricing and scheduling pricing only valid for 5 days  
Extension of time requested: **6 work** days.

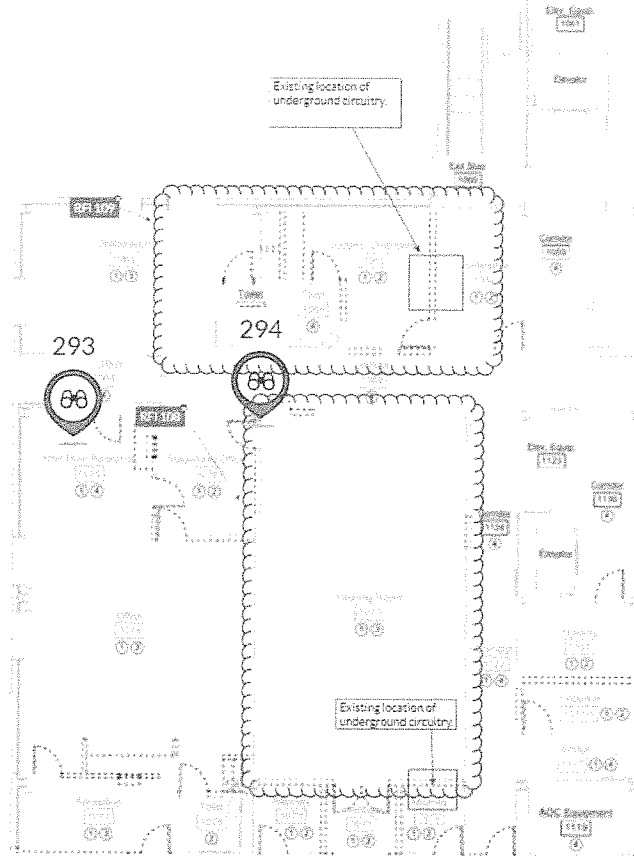
7/7/2021  
Pete Browne, Electrical Project Manager Date

Brunswick County Courthouse  
ECPR-43  
Hidden Junction Boxes

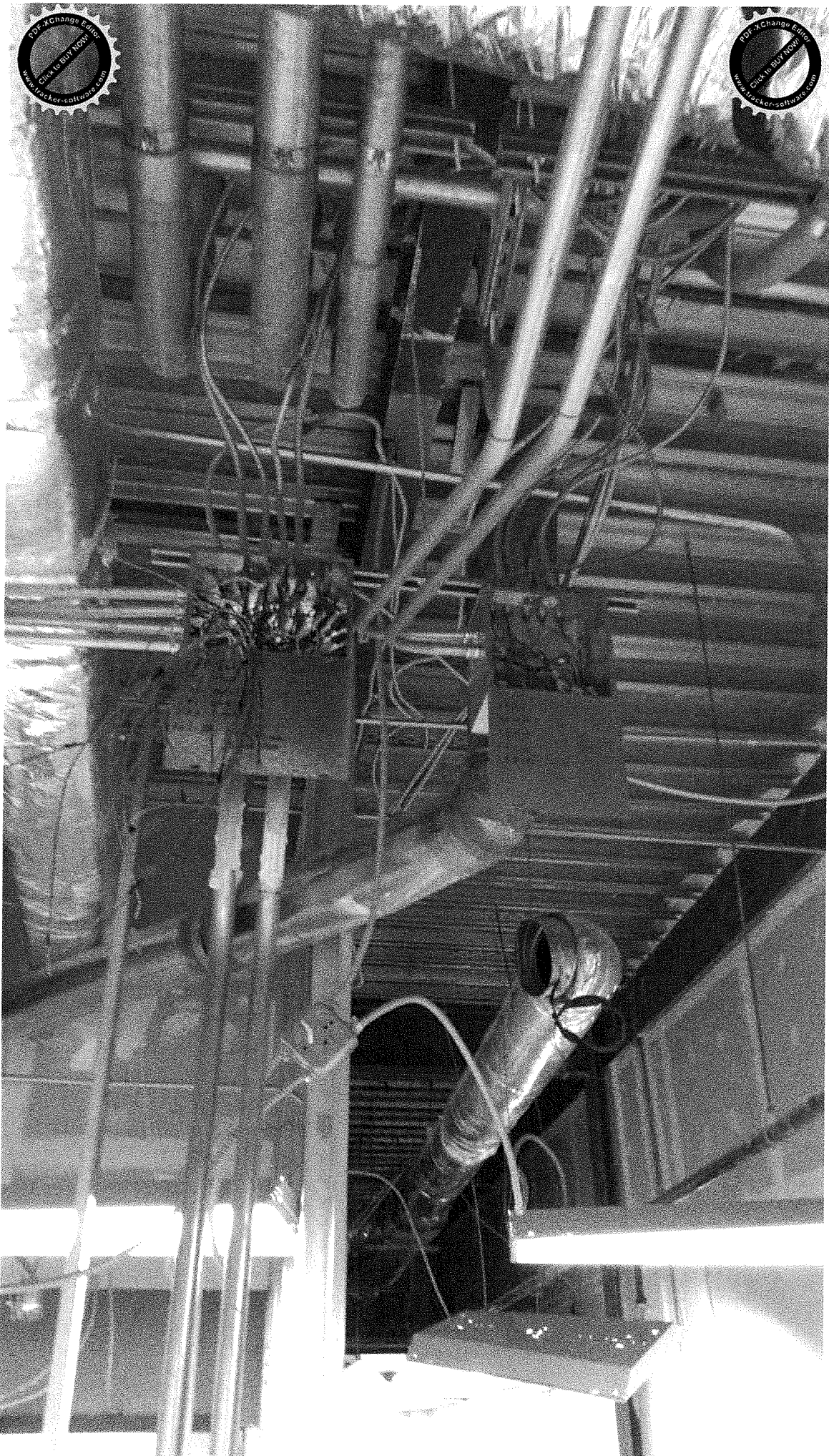
7/7/2021

		Quant	Unit	Price	Material Total	Labor Unit	Labor Hours	Equip
<b>SCOPE</b>								
1	3/4" EMT conduit, fittings, supports	600	LF	\$1.97	\$1,182.00	0.153	92.00	
2	#12 THHN wire, terminations	5000	LF	\$0.25	\$1,230.00	0.012	61.00	
3	4sq J boxes, supports, pig tails	8	Each	\$17.88	\$143.00	0.625	5.00	
4	8x8x j boxes, supports, pig tails	3	Each	\$45.00	\$135.00	4.000	12.00	
5			LF	#DIV/0!		#DIV/0!		
6			E	#DIV/0!		#DIV/0!		
7			LF	#DIV/0!		#DIV/0!		
8			LS	#DIV/0!		#DIV/0!		
9								
10								
<b>Sub Totals</b>					<b>\$2,690.00</b>		<b>170.00</b>	<b>0.00</b>
<b>11 MISC</b>								
	Labels - Phenolic		Each	\$	-			
<b>Sub Totals</b>					<b>\$</b>			
12	Direct Supervision (Crew Foreman)	0	LS			<b>24.29</b>	<b>24.00</b>	<b>\$135.00</b>
<b>13 "Just in Time Placement &amp; Handling"</b>								
	Loading & Unloading -	0	lbs			0.030	0.00	
	Loading & Unloading - Roof	0	lbs			0.040	0.00	
	Materials Handling - Lull		LS				0.00	
<b>Sub Totals</b>							<b>0.00</b>	<b>135.00</b>
<b>14 Rentals</b>								
			<b>Weekly</b>					
			\$75.00					\$0.00
	Excavator		\$600.00					\$0.00
	Skid Steer		\$265.00					\$0.00
	Tamps		\$225.00					\$0.00
	Delivery and P/U		\$200.00					\$0.00
<b>Sub Total</b>								<b>\$0.00</b>
15	<b>Totals</b>				<b>\$2,690.00</b>		<b>170.00</b>	<b>\$135.00</b>

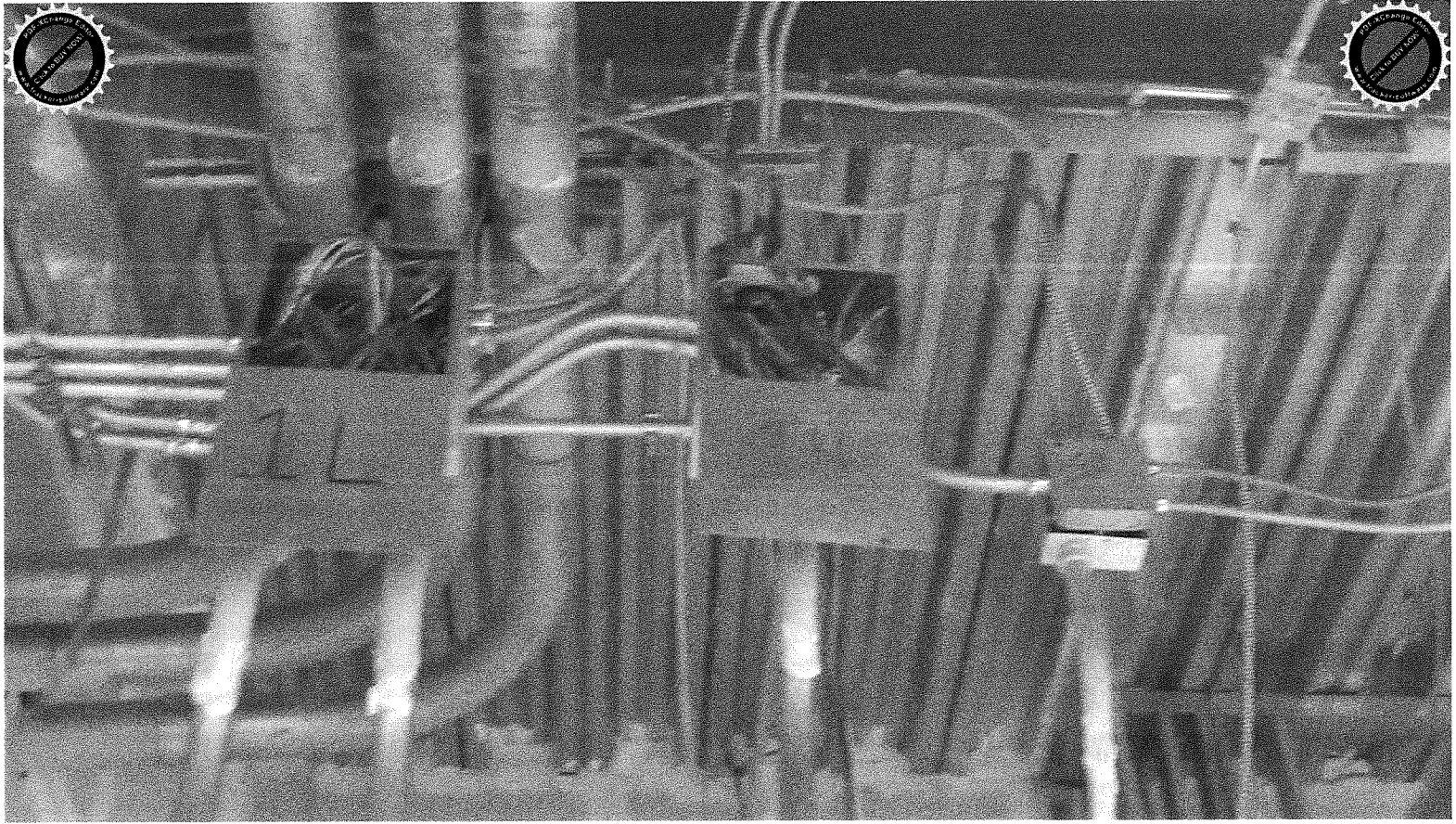


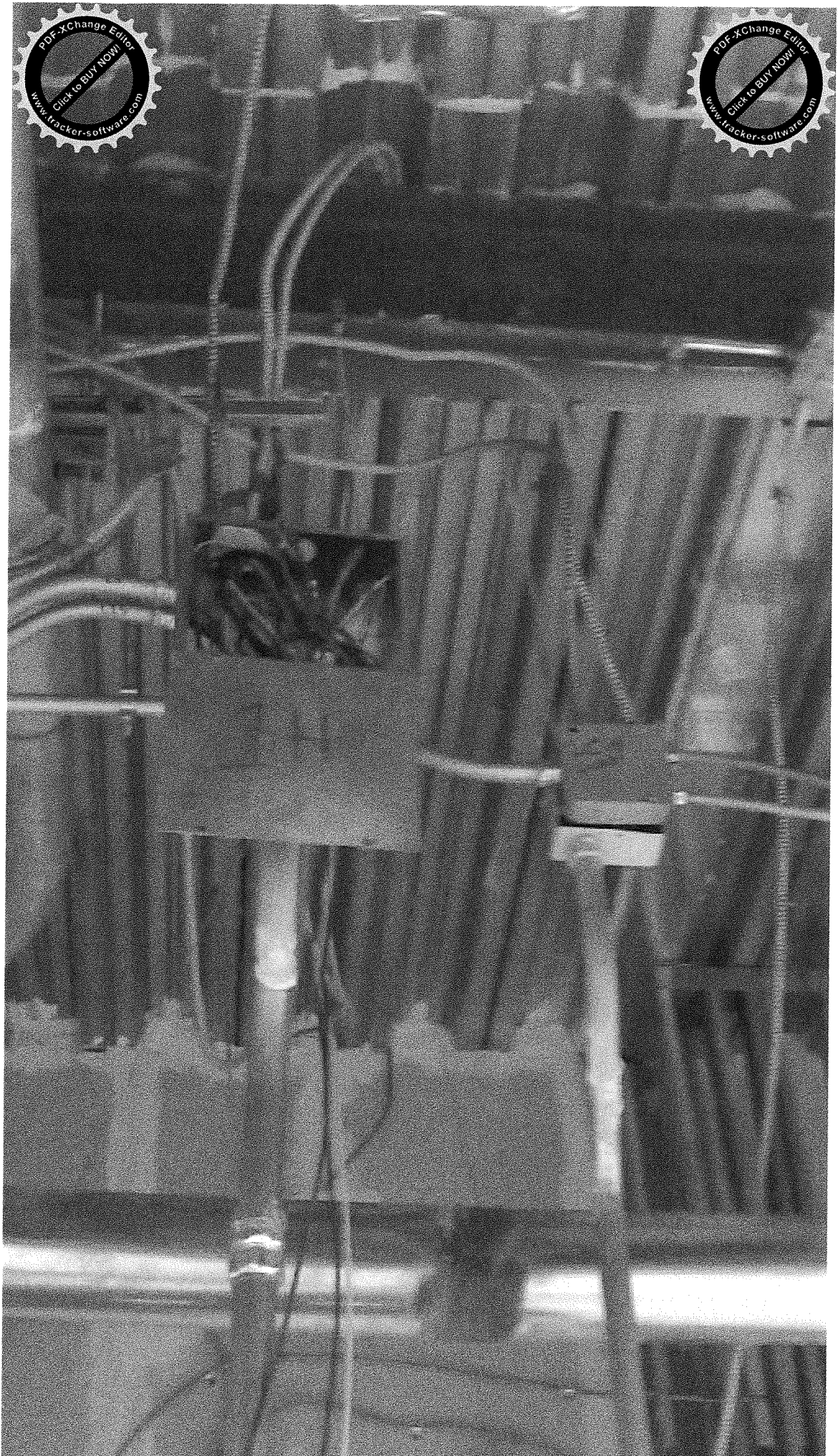
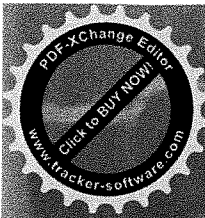




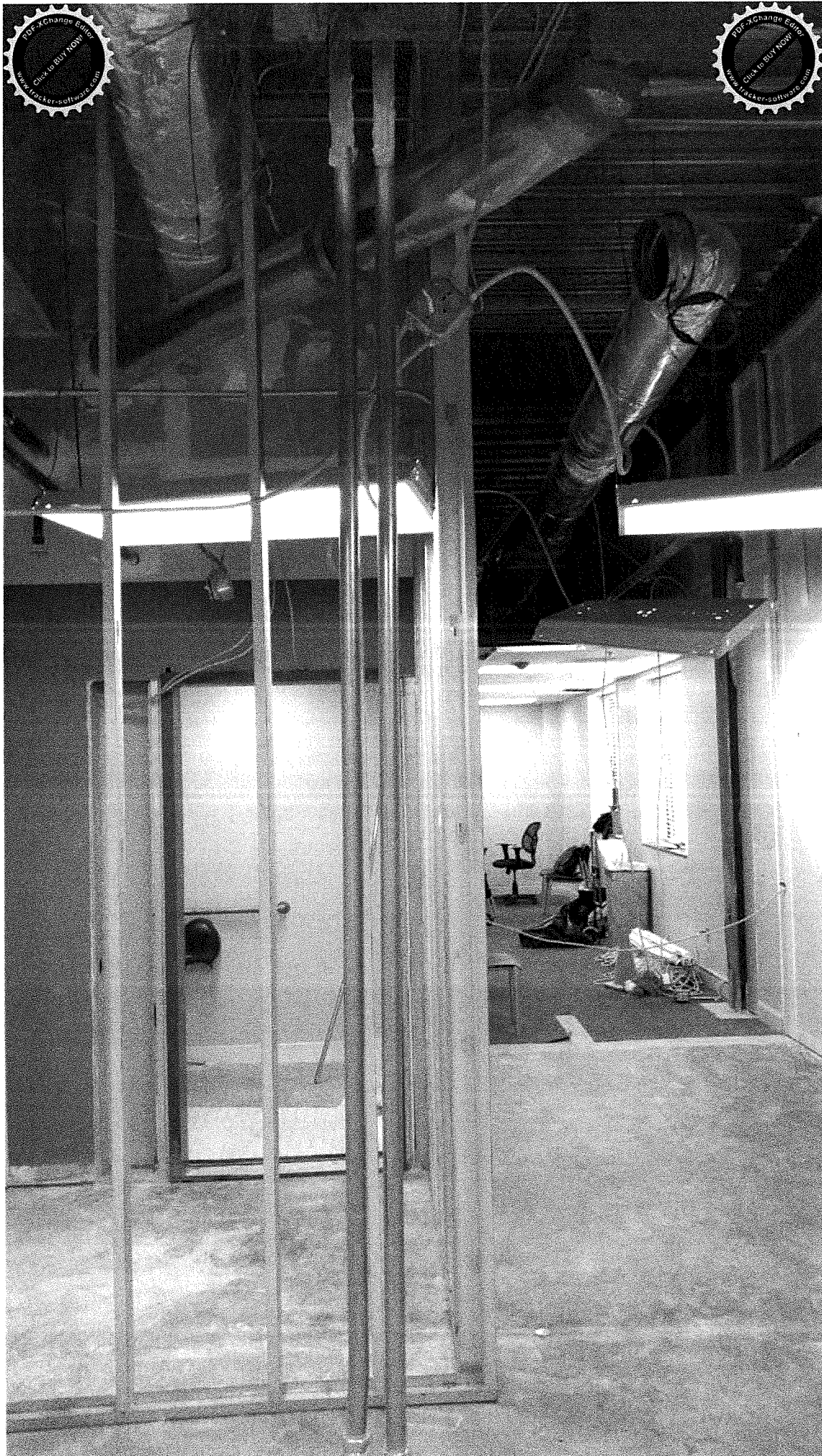




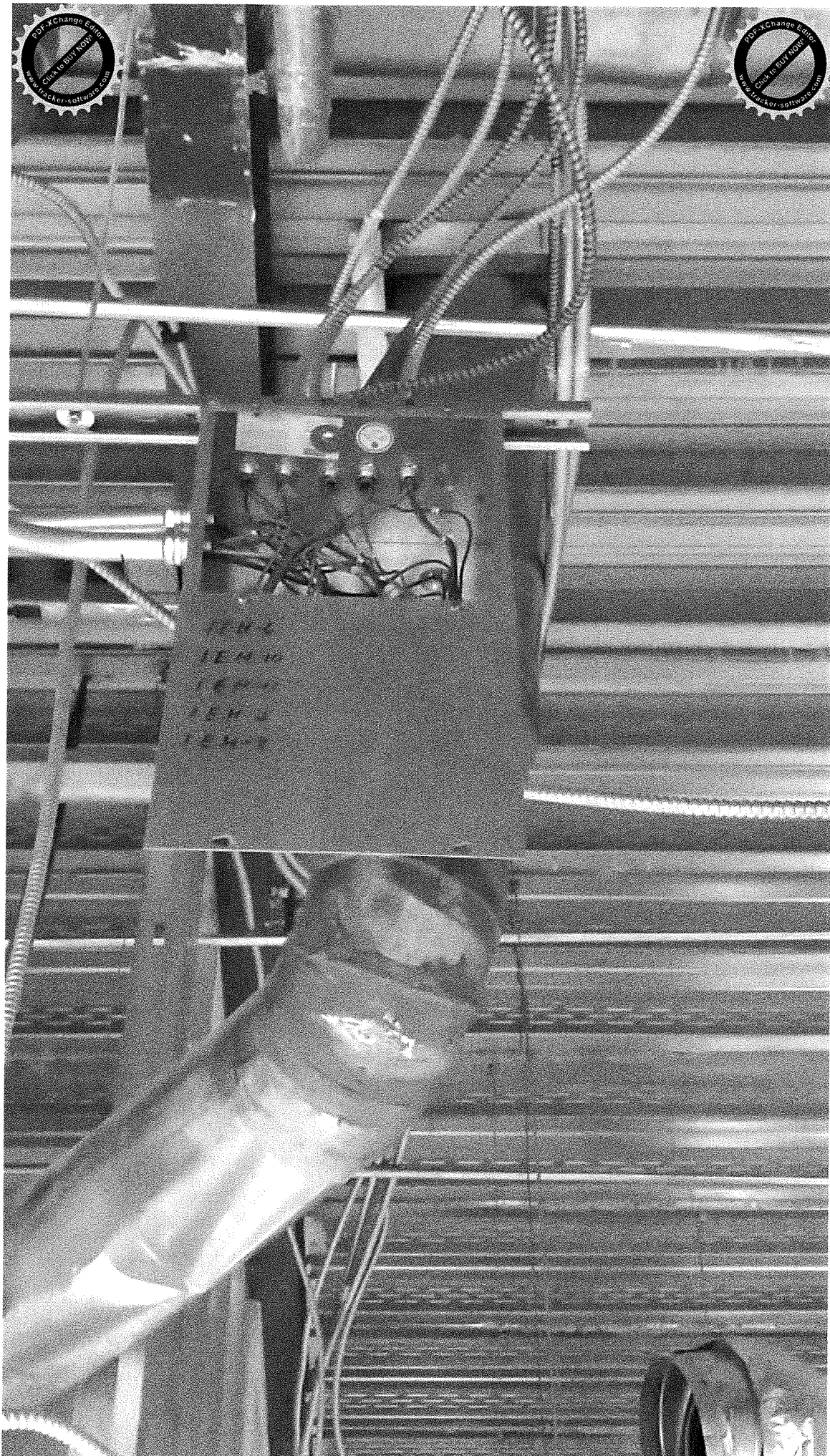






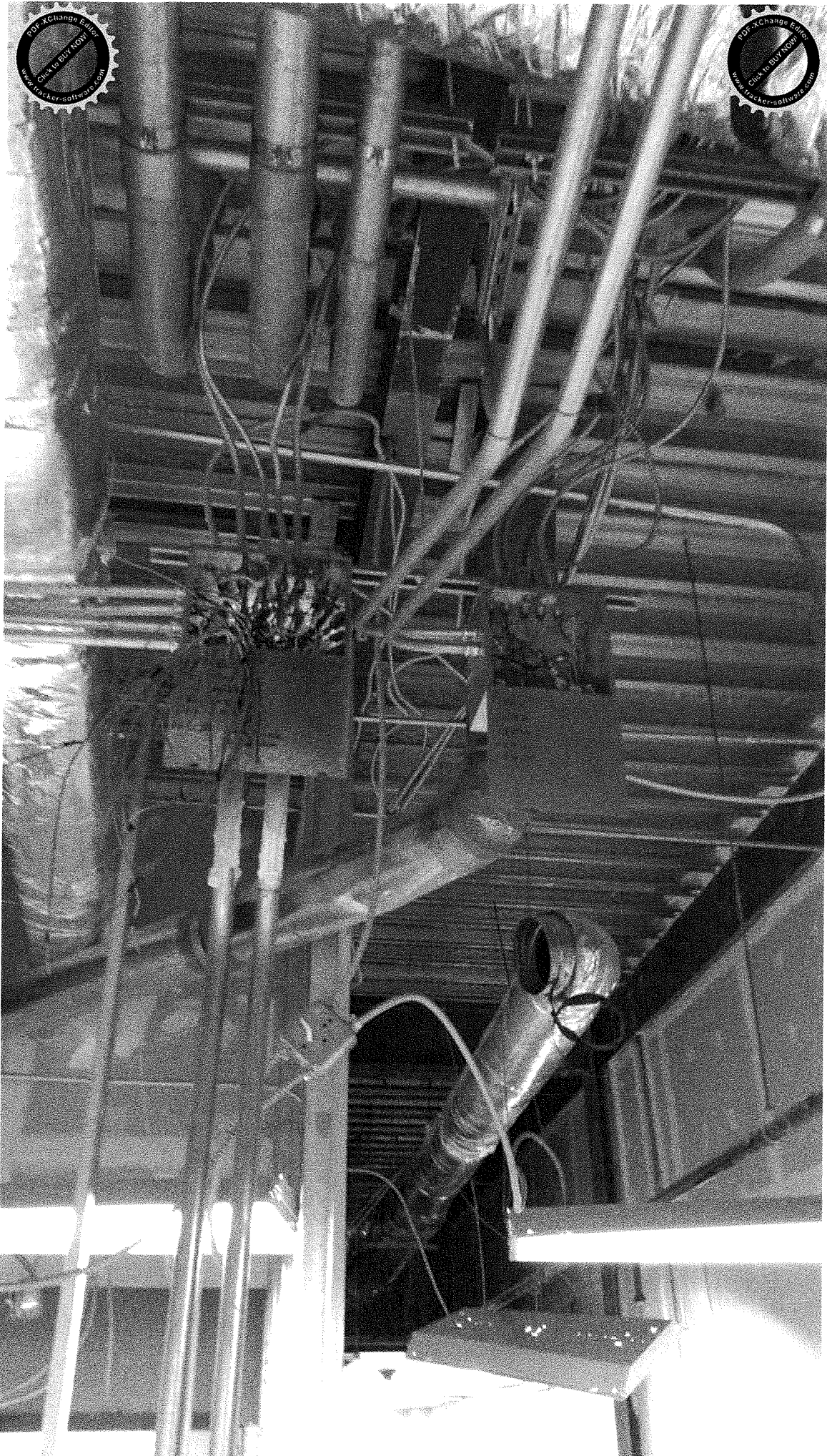


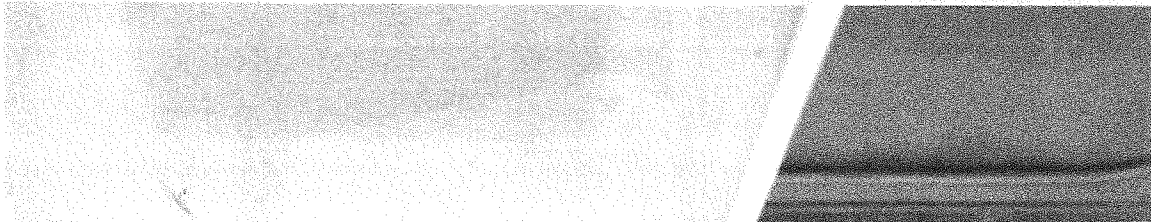
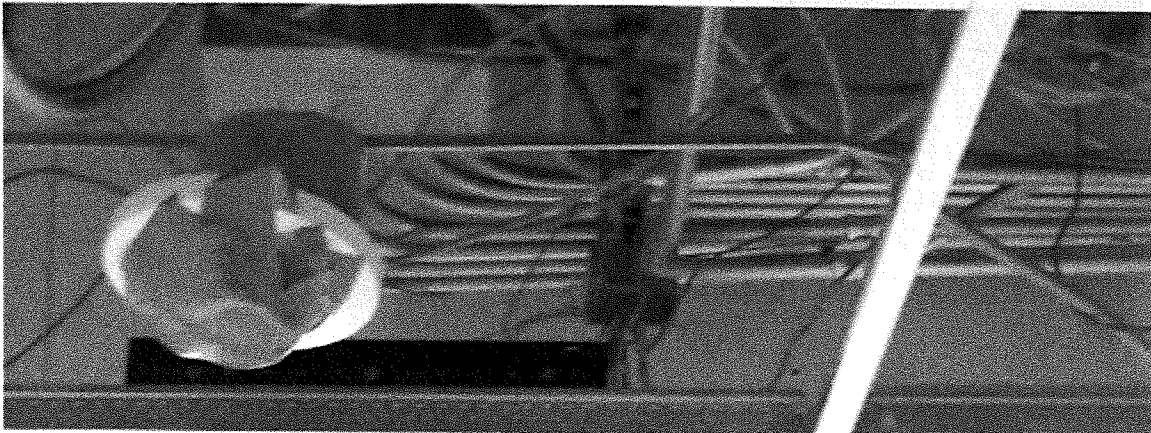
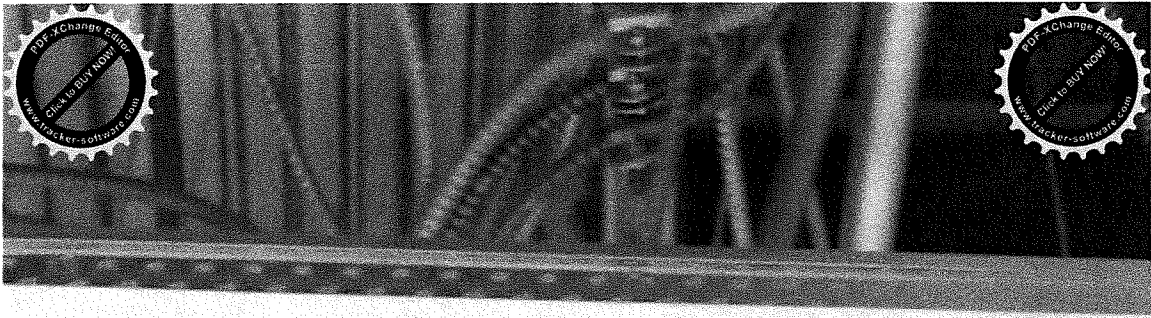














Request Info	
Type	Budget Amendment
Description	Monteith Change Order 2
Justification	Board Meeting 08/02/2021-Transfer \$356,077 from County Capital Reserve undesignated funds to Courthouse Renovations for change order 2 to the Monteith Construction Corporation contract for the courthouse addition and renovation project.
Originator	Tiffany Rogers

Items						
Department	Object	Dept Desc	Object Desc	Amount	Incr/Decr	Dr/Cr
439801	398110	Interfund Trans Co Cap Reserve	Trans Frm General Fund	-356077	Decrease	Debit
439801	464299	Interfund Trans Co Cap Reserve	Undesignated Funds	-356077	Decrease	Credit
438207	398110	Court House Renovation	Trans Frm General Fund	356077	Increase	Credit
438207	464002	Court House Renovation	Construction	356077	Increase	Debit

Total	
Grand Total:	0

**COUNTY OF BRUNSWICK, NORTH CAROLINA  
CAPITAL PROJECT ORDINANCE  
Couthouse Renovation and Addition Project  
(438207)**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund:

**County Capital Projects Fund:**

Revenues:

Transfer from General Fund	<u>14,076,237</u>
<b>Total County Capital Project Revenues</b>	<b>\$ 14,076,237</b>

Expenditures:

Arch/Eng/Legal	1,127,160
Construction	<u>12,949,077</u>
<b>Total County Capital Project Expenditures</b>	<b>\$ 14,076,237</b>

Section 2. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated	\$ 14,076,237
----------------------------	---------------

Section 3. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contribution to Capital Project Fund	\$ 14,076,237
--------------------------------------	---------------

Section 4. This Capital Project Ordinance shall be entered into the minutes of the August 2, 2021 meeting of the Brunswick County Board of Commissioners.



**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # VI. - 4.**

**From:**  
John Nichols, P.E.

Utilities - Columbus County Interlocal Agreement-Sewer (John Nichols, PE, Director of Public Utilities)

**Issue/Action Requested:**

Request that the Board of Commissioners approve an Interlocal Agreement with Columbus County to allow Brunswick County to provide sewer service to customers located in Columbus County as designated in the Designated Service Area.

**Background/Purpose of Request:**

Columbus County is not currently in a position to extend sewer service infrastructure to certain geographic areas bordering Brunswick County. Multiple business owners within Columbus County desire to expand operations but need wastewater treatment service to accommodate the expansion. Brunswick County is currently constructing lift stations within the industrial parks located along US Highway 74/76 that could be used as a connection point to receive wastewater from those customers within Columbus County. In an effort to enable economic development and provide benefit to both counties, the agreement allows approximately 30 parcels, as shown in Exhibit A of the agreement, to connect to the Brunswick County utilities within the industrial park. Customers desiring to connect to Brunswick County utilities will be responsible for all design and construction costs associated with the connection.

Any infrastructure installed as part of the agreement will be dedicated to Brunswick County and the connecting customers are subject to all Brunswick County rates and fees. Any infrastructure installed within the designated area shall be reviewed and approved by the Brunswick County Engineering Department and meet all Brunswick County specifications. Columbus County approves and agrees to allow Brunswick County to acquire easements or other real property interests in Columbus County for the purposes of owning, operating, and maintain the sewer infrastructure necessary to carry out the terms of the agreement. Columbus County shall bill customers within the designated area for sewer usage as part of the customer's water bill and will remit amounts collected on behalf of Brunswick County to Brunswick County by the last day of each month. Staff recommends approval of the agreement.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**Advisory Board Recommendation:**

Not Applicable.

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve an Interlocal Agreement with Columbus County to allow Brunswick County to provide sewer service to customers located in Columbus County as designated in the Designated Service Area.

**ATTACHMENTS:**

## Description

- ▣ Utilities - Interlocal Agreement-Sewer - Attach 1
- ▣ Utilities - Designated Service Area Map - Attach 2

# Columbus County

## BOARD OF COMMISSIONERS

COMMISSIONERS  
JEROME McMILLIAN  
CHRIS SMITH  
GILES E. BYRD  
LAVERN COLEMAN  
BRENT WATTS  
RICKY BULLARD  
CHARLES T. McDOWELL



EDWIN H. MADDEN, JR., COUNTY MANAGER  
JUNE B. HALL, CLERK TO THE BOARD  
AMANDA B. PRINCE, COUNTY ATTORNEY

June 24, 2021

Mr. Brent Lockamy  
Public Utilities  
Post Office Box 249  
Bolivia, North Carolina 28422


**IN RE: Interlocal Agreement for Brunswick County to Provide Sewer Service  
to a Portion of Columbus County**

Dear Mr. Lockamy:

Enclosed please find four (4) original copies of the above referenced document that was unanimously approved at the May 03, 2021 Columbus County Board of Commissioners Meeting.

Please execute this document and return an original copy to me for my file. I appreciate your help with this matter.

Sincerely,

  
**JUNE B. HALL, Clerk to the Board**  
**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

/jbh

c.c.: Dr. Gary Lanier

**INTERLOCAL AGREEMENT  
FOR BRUNSWICK COUNTY TO PROVIDE SEWER SERVICES  
TO A PORTION OF COLUMBUS COUNTY**

This Agreement is made and entered into by and between Brunswick County and Columbus County, both political subdivisions organized and existing under the laws of the State of North Carolina.

**WITNESSETH**

WHEREAS, pursuant to North Carolina General Statutes, Article 20, Interlocal Cooperation, and Article 15 of Chapter 153A, Public Enterprises, the purpose of this Agreement is to establish a service area within Columbus County where Brunswick County may provide sewer services to customers located in Columbus County; and,

WHEREAS, both counties are utility providers, but Columbus County is not currently in a position to extend sewer service infrastructure to certain geographic areas bordering Brunswick County; and,

WHEREAS, one or more business owners in Columbus County have expressed a desire to expand operations but need wastewater treatment services rather than septic tank systems to do so, and the businesses are located close enough to the Brunswick County line to make it economically feasible for Brunswick County to provide sewer services in Columbus County for this purpose; and,

WHEREAS, Brunswick County is currently constructing a lift station at the Mid-Atlantic Industrial Rail Park located along US Highway 74/76 that could be used as a connection point to receive wastewater from customers within a portion of Columbus County near the site; and,

WHEREAS, both Counties benefit from this cooperative undertaking by enabling economic development and providing wastewater treatment services to a greater number of citizens; and

WHEREAS, the governing bodies of Brunswick County and Columbus County have reviewed this Agreement and agree that its terms as fair and equitable.

NOW, THEREFORE, in consideration of the foregoing and mutual promises made herein, the Parties do hereby agree as follows:

**1. THE DESIGNATED SERVICE AREA.**

The recitals above are incorporated herein. The geographic portion of Columbus County referenced above shall be known as the Designated Service Area and shall be as shown in Exhibit A, consisting of those parcels identified by number, or shown within the shaded area of the map contained therein. A general description of the area is that it consists of approximately 30 parcels on either side of U.S. Highway 74/76



extending approximately 2500 feet into Columbus County from the Brunswick/Columbus County line at U.S. Highway 74/76.

2. WASTEWATER TREATMENT SERVICE.

Subject to the terms of this Agreement, Columbus County agrees that Brunswick County may provide the Designated Service Area with wastewater treatment service sufficient to serve current and future development occurring within the Designated Service Area. Brunswick will receive such wastewater from a transmission line that will enter Brunswick at or near the county line at U.S. Highway 74/76 and will terminate at the Brunswick sewer lift station located within the Mid-Atlantic Industrial Rail Park. The Parties acknowledge that Brunswick County may provide sewer service to the area but is not compelled to construct the infrastructure necessary to provide service. The parties acknowledge that Brunswick County may contract separately and directly with owners of property within the Designated Service Area for construction and dedication of infrastructure. Customers connecting to sewer service within the Designated Service Area shall be subject to all Brunswick County rates and fees applicable to the provision of those services in the same manner that Brunswick County charges similarly situated customers within Brunswick County.

3. COMPLIANCE WITH SEWER USE ORDINANCE.

All wastewater delivered to the Brunswick County lift station shall meet the standards set by Brunswick County's Sewer Use Ordinance (SUO). If wastewater fails to meet Brunswick County's SUO standards, then Columbus County shall use its SUO and all available enforcement mechanisms to bring the wastewater into compliance.

Columbus County shall maintain a Sewer Use Ordinance that is consistent with that of Brunswick County and which includes local wastewater discharge concentration limits, prohibitions, and conditions that are as protective or more protective than Brunswick County's standards for discharge to its collection systems.

Columbus County shall enforce its SUO within the Designated Area in a manner suitable to protect Brunswick's system and to recover costs or penalties associated with non-compliance or treatment system damage. At Brunswick County's request, Columbus County agrees that Brunswick County may join with Columbus County to take any necessary action to enforce the terms of the SUO on its behalf.

4. SEWER INFRASTRUCTURE SPECIFICATION.

The Parties understand and agree that, within the Designated Area, the development and construction of sewer infrastructure will be coordinated and approved through review by the Brunswick County Engineering Department and must meet specifications required by Brunswick County.

5. PAYMENT FOR WASTEWATER TREATMENT SERVICE.

Because of the limited number of parcels and potential customers within the Designated Service Area, and because Columbus County already provides water service to the area, Columbus County will bill customers for sewer service at the same time they bill for

water service. Columbus County will provide a monthly billing report to Brunswick County to include customer name, service address, meter reading, amount billed, and amount collected on each sewer customer account. Columbus County shall provide the monthly billing report and remit the amounts collected on behalf of Brunswick County to Brunswick County by the last day of each month.

6. DISCONNECTION FOR NON-PAYMENT.

Columbus County will provide a list to Brunswick County of customers in the area that have been disconnected for non-payment of their water and/or sewer bill. Columbus County will disconnect a customer's water service, upon written request by Brunswick County's Utility Billing Manager, for non-payment of the sewer bill even if payments for water service are satisfied. It shall be the responsibility of Brunswick County to notify the customer that their service is being disconnected for non-payment of their sewer bill. Columbus County shall be compensated for a disconnection and reconnection of services by billing the customer directly per the Columbus County Board Approved Rates for those services requested.

7. CONSENT TO ACQUISITION OF EASEMENTS OR REAL PROPERTY FOR NECESSARY SEWER INFRASTRUCTURE.

Pursuant to North Carolina General Statute 153A-15, before a county acquires real property located in a different county, it must have the approval of the county board of commissioners of the county where the land is located. By entering this Agreement, Columbus County approves and agrees to Brunswick County's acquisition of easements or other real property interests in Columbus County for the purposes of owning, operating, and maintaining the sewer infrastructure necessary to carry out the terms of this Agreement.

8. OWNERSHIP.

No joint ownership of real property is contemplated by this Agreement.

9. TERM, TERMINATION, AND RENEWAL OF AGREEMENT.

This Sewer Service Agreement shall be in full force and effect for a period ending at thirty (30) years from the date of its full execution. For up to five (5) additional five (5) year terms, this Agreement shall automatically renew unless and until either party shall give notice to the other of non-renewal at least six (6) months prior to the end of the then-current term. This Agreement may otherwise be terminated only by mutual agreement of the parties. A mutually agreeable termination of this agreement will be on such terms as the parties may agree at the time in question. Each party hereto reserves to itself all legal rights and remedies available at law or in equity in the event of any other breach of this agreement by the other. This Agreement may be amended by mutual agreement of the parties, adopted with the same formality as the original. All obligations that have accrued pursuant to this Agreement prior to the time of termination shall survive termination.

9. REPRESENTATIONS AND COVENANTS.

Each party to this Agreement represents to the other party each of the following as of the effective date of this Agreement, and covenants with the other party that each such representation will remain true and correct:

- a. It has full power and authority to enter into this Agreement, and to enter into and carry out the transactions contemplated by this Agreement.
  - b. It has by proper action authorized the execution and delivery of this Agreement and is not in default under any provisions of this Agreement.
  - c. The execution, delivery and performance of this Agreement does not violate or conflict with or require any consent or waiver under any of the terms or conditions in its governing documents or any material contract to which it is a party or by which any of its assets are bound or affected, or any law, rule, regulation, order, writ, judgment, decree or other legal or regulatory determination applicable to it.
  - d. This Agreement constitutes a legal, valid, and binding obligation enforceable at law and in equity in accordance with its terms and, to the extent that certain remedies under this Agreement require or may require enforcement by a court, such principles of equity as the court having jurisdiction may impose.
  - e. It will comply with all applicable federal, state, and local laws with respect to any activities conducted under or pursuant to this Agreement.
  - f. No elected or appointed official or employee has any interest (financial, employment, or other) in the transactions contemplated by this Agreement.
  - g. It will take no act (or engage in any failure to act) that will prevent, delay, obstruct, frustrate, or otherwise impair or undermine the activities conducted under or pursuant to this Agreement, except as may be necessary to enforce this Agreement or ensure compliance with applicable laws, regulations, and ordinances.
10. Exhibits. All exhibits referenced in this Agreement are incorporated herein by reference as integral parts of this Agreement.
11. Amendment to Agreement. This Agreement may be modified or amended only by written amendments that are approved and signed on behalf of both Parties in the same manner as original adoption.
12. Notices. All notices required or permitted by this Agreement must be in writing. Any notice will be deemed given (i) on the date delivered by hand or (ii) on the

date it is received by mail, as evidenced by the date shown on a United States mail registered mail receipt, in any case addressed as follows:

If to Brunswick County, as follows:

Brunswick County  
Attn.: County Manager  
P.O. Box 249  
Bolivia, NC 28422

If to Columbus County, as follows:

Columbus County  
Attn: County Manager  
111 Washington St.  
Whiteville, NC 28472

Any party may designate a different address for communications by notice given under this Section to the other party. Whenever in this Agreement the giving of notice is required, the giving of such notice may be waived in writing by the Party entitled to receive such notice, and in any such case the giving or receipt of such notice will not be a condition precedent to the validity of any action taken in reliance upon such waiver.

13. No Third-Party Beneficiaries. Nothing in this Agreement shall give any person other than the parties any rights to enforce any provision of this Agreement. There are no intended third-party beneficiaries of this Agreement.
14. Survival of Representations and Covenants. All representations and covenants made by the parties in this Agreement shall survive the delivery of this Agreement.
15. No Assignment. This Agreement shall be binding upon, inure to the benefit of and be enforceable by the parties thereto and their respective successors and assigns; provided, however, that neither Party may assign its rights, liabilities, and obligations hereunder without the consent of the other party.
16. Severability. If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
17. Entire Contract. This Agreement, including its Exhibits, constitutes the entire Agreement between the parties with respect to its subject matter.
18. Action by a Party. Any references to approvals or other actions by any party will be deemed to be references to actions taken by the party's Governing Board or taken pursuant to express, specific direction given by the party's Governing Board or a person delegated by that Board to give approval or take action.
19. Personnel. All responsibilities of the parties under this Agreement will be performed by personnel employed by them or under contract to them.
20. Waiver. Any party's failure to insist upon the strict performance of any provision of this Agreement, or to exercise any right based upon a breach thereof, or the

acceptance of any performance during such breach, shall not constitute a waiver of any rights under this Agreement.

21. Controlling Law. This Agreement shall be construed and enforced in accordance with the laws of the State of North Carolina.
22. Effective Date. This Agreement shall become effective upon vote of adoption by the governing boards of each party at the date of the last required signature by authorized representatives of the parties.
23. Signatures. This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

ATTEST:

BRUNSWICK COUNTY

\_\_\_\_\_  
Clerk to the Board /  
Deputy Clerk to the Board

By: \_\_\_\_\_  
Chairman, Board of Commissioners

[SEAL]

STATE OF NORTH CAROLINA

COUNTY OF \_\_\_\_\_

I, a Notary Public of the County and State aforesaid, do hereby certify that \_\_\_\_\_ personally came before me this day and acknowledged that he/she is the Clerk to the Board/Deputy Clerk to the Board of County Commissioners for Brunswick County, a body politic and corporate of the State of North Carolina, and that by authority duly given and as the act of the body politic, the foregoing instrument was signed in its name by its Chairman, Board of Commissioners, sealed with its seal, and attested by himself/herself as Clerk to the Board/Deputy Clerk to the Board.

WITNESS my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

(SEAL)

“This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.”

\_\_\_\_\_  
Finance Officer, Brunswick County

APPROVED AS TO FORM

\_\_\_\_\_  
County Attorney, Brunswick County

ATTEST:

COLUMBUS COUNTY

June B. Hall

Clerk to the Board /  
Deputy Clerk to the Board

By: Rich Bullard  
Chairman Board of Commissioners

[SEAL]



STATE OF NORTH CAROLINA

COUNTY OF Columbus

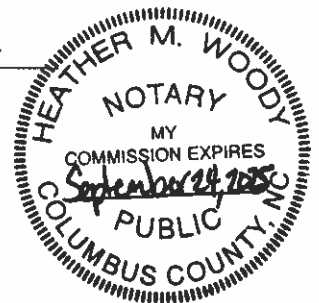
I, a Notary Public of the County and State aforesaid, do hereby certify that June B. Hall personally came before me this day and acknowledged that he/she is the Clerk to the Board/Deputy Clerk to the Board of County Commissioners for Columbus County, a body politic and corporate of the State of North Carolina, and that by authority duly given and as the act of the body politic, the foregoing instrument was signed in its name by its Chairman, Board of Commissioners, sealed with its seal, and attested by himself/herself as Clerk to the Board/Deputy Clerk to the Board.

WITNESS my hand and official seal, this the 24<sup>th</sup> day of June, 2021.

Heather M. Woody  
Notary Public

My Commission Expires: September 24, 2025

(SEAL)



"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

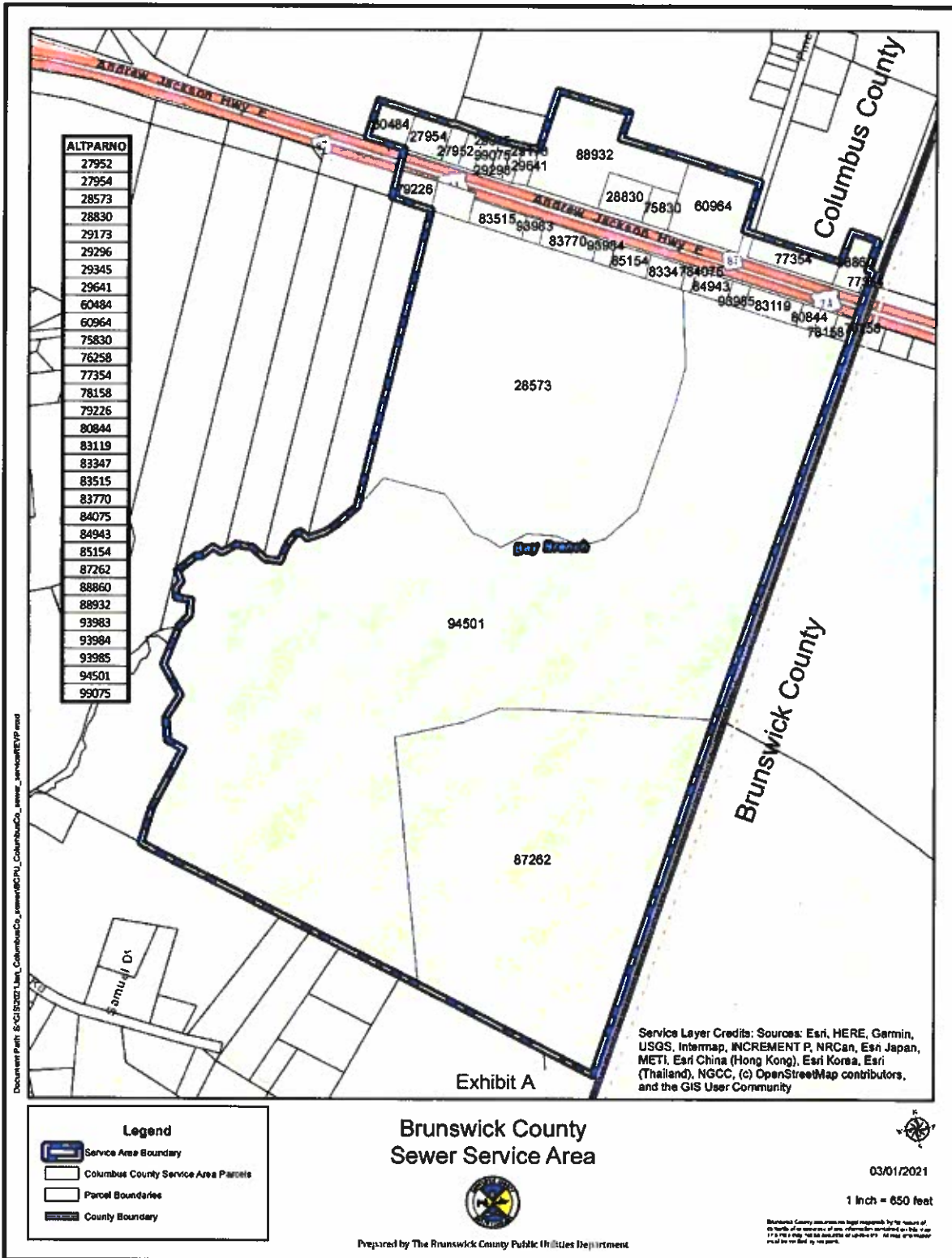
Jay Leatherman  
Finance Officer, Columbus County

APPROVED AS TO FORM

Andre B. P...  
County Attorney, Columbus County



**EXHIBIT A**





**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # VI. - 5.**

**From:**  
John Nichols, P.E.

Utilities - Holden Beach Wholesale Bulk Water Service Agreement  
(John Nichols, PE, Director of Public Utilities)

**Issue/Action Requested:**

Request that the Board of Commissioners approve the renewed Wholesale Bulk Water Service Agreement between Brunswick County and the Town of Holden Beach and authorize the Chairman to execute the agreement upon review by the County Attorney.

**Background/Purpose of Request:**

On June 18, 1980, the Town of Holden Beach and Brunswick County entered into a Water Service Contract which was later amended on December 15, 1986. The original 40-year term of the wholesale water service agreement has expired, and the Town and County have been in discussions for several months regarding the development of a new agreement that would take effect September 1, 2021. Staff recommends approval of the Wholesale Water Service Agreement.

**Fiscal Impact:**

Pre-Audit Certification Required, Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**Advisory Board Recommendation:**

Not Applicable

**County Manager's Recommendation:**

Recommend the Board of Commissioners approve the renewed Wholesale Bulk Water Service Agreement between Brunswick County and the Town of Holden Beach and authorize the Chairman to execute the agreement upon review by the County Attorney.

**ATTACHMENTS:**

Description

- Utilities - Holden Beach Wholesale Bulk Water Service Agreement - Attach 1

**WHOLESALE BULK WATER SERVICE AGREEMENT**  
(EXCLUSIVE WITH MINIMUM PURCHASES)

THIS WHOLESALE BULK WATER SERVICE AGREEMENT, (this "Agreement") dated as of the 1st day of September, 2021, by and between the COUNTY OF BRUNSWICK, a political subdivision of the State of North Carolina (the "County"), and the TOWN OF HOLDEN BEACH, a municipal corporation organized under the laws of the State of North Carolina (the "Town") is made pursuant to North Carolina General Statutes, Article 20, Part 1 of Chapter 160A; Article 16, Part 1 of Chapter 160A; and Article 15 of Chapter 153A, and in consideration of the promises made to one another in this Agreement, as follows:

WHEREAS, City desires to obtain an adequate and dependable water supply from the County; and

WHEREAS, County owns and operates a water system with a capacity currently capable of serving the present customers of the County's system and the estimated number of water users to be served by the Town; and

WHEREAS, Town acknowledges and understands that this Agreement establishes a minimum amount of treated water that the Town is obligated to pay for; and

WHEREAS, Town acknowledges and understands that County determines the rates to be paid by the Town; and

WHEREAS, Town is voluntarily entering into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the County agrees to furnish water, and Town agrees to pay for water, upon the terms and conditions and for the consideration hereinafter set forth, to wit:

**SECTION 1**  
**DEFINITION OF TERMS**

1.1 Definitions. The following terms and expressions as used in this Agreement, unless the context clearly shows otherwise, shall have the following meanings:

(a) "Monthly Minimum Usage" means the minimum amount of treated water Town must compensate the County for during the Monthly Payment Period, and each month thereafter, regardless of whether Customer actually takes such quantity of water.

(b) "Monthly Payment" means the amount of money to be paid to the County by Town during each Monthly Payment Period.

(c) "Monthly Payment Period" means any calendar month.

(d) "Agreement Date" means the effective date of this Agreement asset forth on the first page hereof.

(e) "Customer" means any customer with which the County contracts with to furnish water.

(f) "Daily Average" means the total annual volume delivered to the Town divided by the number of days in the calendar year, provided at the Point(s) of Delivery.

(g) "Emergency Condition" means a condition that threatens the public health, safety, or welfare.

(h) "Town's Peaking Factor" means the annual peak day demand of the Town as determined from the total water volume going through all of the Town's Point(s) of Delivery during the peak day divided by annual average daily demand.

(i) "Point of Delivery" means the metering point(s) between the provision of service by the County to Town, all facilities upstream of which shall be the sole responsibility of the County, and all facilities downstream of which shall be the sole responsibility of the Town. There may be multiple Point of Delivery locations for the Town. The meter, meter vault, associated check valves, and valves are the property of the County.

(j) "System" means, collectively, the water storage, treatment, transmission, distribution, and supply components comprising an entity's potable water infrastructure.

## **SECTION 2**

### **WATER SERVICE**

2.1 Minimum Take-or-Pay Quantity. The County agrees to sell to the Town at the Point(s) of Delivery defined hereafter, and Town agrees to purchase and take at said Point(s) of Delivery, treated water provided at a rate no greater than the Maximum Instantaneous Demand and pressure stated herein. Town agrees to pay the monthly Minimum Usage Charge as indicated on the County's published rate and fee sheet (with payment required whether or not the actual amount is taken) as consideration for the provision of treated water.

2.2 Minimum meter size. The minimum meter size for new or replacement meters shall be 8". No meter shall be downsized without mutual agreement from both parties.

2.3 Maximum Instantaneous Demand. The maximum instantaneous demand through any single meter of Town during the term of this Agreement shall not exceed either the maximum instantaneous demand capacity of the meter according to the manufacturer's meter specifications or the following standard maximum instantaneous demands based on meter size, whichever is less:

<u>Meter Size</u>	<u>Rate</u>
6"	900 gpm
8"	1700 gpm
10"	2200 gpm
12"	3100 gpm

County shall not be obligated to supply water at a rate in excess of the maximum instantaneous demand specified herein. In the event that a meter registers in excess of the maximum instantaneous demand rate three or more times in any thirty-day period, the County shall have the right to install a larger size meter and appurtenances at the Town's expense. The Town shall be obligated to pay monthly fees based on the new meter size in accordance with the County's standard rate and fee sheet.

2.4 Daily Demand. In order to provide for the public health and welfare, the County will use its best efforts to develop additional treatment capacity for all customers of the water system as needed to meet the water treatment needs of all customers and will use sound financial planning to provide funds through rates, user fees, and related charges to provide the requisite facilities to meet such needs. The daily supply available to each customer is subject to limitations upon the County's ability to meet such demands caused by (a) the amount of raw water available to the

County through its wells and from its allocated capacity in the Lower Cape Fear Water & Sewer Authority raw water system, (b) the amount of water available from the Cape Fear River as part of the regulatory-determined "safe yield" or actually available during drought conditions, (c) the obligations of the County pursuant to Water Service Agreements to deliver treated water to other customers, (d) the capacity of the water system, (e) completion of any improvements the County elects to make to enable it to provide additional treated water to its Customers. Upon request by the County, Town shall provide a map detailing areas supplied or to be supplied by the Town as well as updated, estimated peak day demands and annual water system demands for the current year and the next four years at a minimum.

2.5 Quality. The County agrees to furnish the Town, at the Point of Delivery specified herein, potable treated water meeting applicable quality standards of the North Carolina Department of Environmental Quality, Division of Water Resources. It is acknowledged by both parties that currently the County primarily uses chloramines as a residual disinfectant but must change to free chlorine for some period each year and this may result in changes in taste and odor. The County will provide advance notification of these changes to the Town. The Town acknowledges that the water quality and responsibility for flushing downstream of the Point(s) of Delivery is the Town's responsibility.

2.6 Point(s) of Delivery. The Points of Delivery for the Town are located at: 127 Jordan Blvd. under the Holden Beach bridge (8" meter) and the end of Seagull Dr. (8" two-way meter). Town agrees to contract with the County for storage capacity or construct adequate water storage so that the maximum rate of delivery will not exceed the maximum instantaneous demand stated herein and so that the Town's Peaking Factor does not exceed 3.0(annual peak day demand divided by annual average daily demand).

New points of delivery providing water service to locations within the jurisdiction of the Town may be approved by the County. Town agrees to furnish the site at the Point of Delivery. Town shall design and construct a separate vault for the new Point of Delivery in accordance with County specifications and details. The County will review and approve the design prior to construction. The vault will include the billing meter, control valve, isolation valves, various appurtenances, and appropriate SCADA equipment. The Town shall bear all costs associated with such installation and shall deed and dedicate the facilities to the County upon completion and acceptance by the County.

2.7 Water Pressure. County shall furnish water at operating pressures as required by the North Carolina Department of Environmental Quality, Division of Water Resources at the Point(s) of Delivery. If Town requires a greater pressure than that which meets the regulatory requirements, then Town shall bear the cost of

providing such greater pressure. Emergency failures of pressure or supply due to line breaks, power failure, flood, fire and use of water to fight fire, earthquake, hurricane, unavailability or contamination of raw water, or other catastrophe shall excuse County from this provision for such reasonable period of time as may be necessary to effectuate repairs and restore service.

2.8 Meter Reading. The County shall provide a meter reading at or near the end of each calendar month that may be used in conjunction with the previous reading to approximate the flow through the meter during the calendar month. The Town shall have access to the meter for reading purposes only, but all adjustments and maintenance shall be performed by the County.

2.9 Testing of meters. The County may, at any point, and the Town may request in writing not more than once in any twelve (12) month time period, the County to test or return the meter to the manufacturer for assessment. If upon any test, the percentage of inaccuracy of any billing meter equipment is found to be in excess of three percent (3%), registration thereof shall be corrected for a period extending back to the time when such inaccuracy began, if such time is ascertainable, and if such time is not ascertainable, then for a period extending back one-half (1/2) of the time elapsed since the last date of calibration, but in no event further back than a period of twelve (12) months. If for any reason any billing meters are out of repair so that the amount of water delivered cannot be ascertained or computed from the reading thereof, the water delivered through the period such billing meters are out of service or out of repair shall be estimated upon the basis of the best data available. Otherwise, the amount of water delivered during such period may be estimated (i) by correcting the error if the percentage of the error is ascertainable by calibration tests or mathematical calculation, or (ii) estimating the quantity of delivery by deliveries during the preceding periods under similar conditions when the billing meter or meters were registering accurately. The cost of meter testing or assessment performed at the request of the Town shall be borne by the County if the meter is found to be reading in excess of 103% of actual flow amounts through the meter; otherwise these costs shall be paid by the Town.

2.10 County as Exclusive Water Provider. The Town shall not acquire or produce water from any source other than the County; provided however, the Town may at all times without the County's consent obtain treated water from, and maintain, repair and replace treated water systems in existence and owned and operated by the Town at the time the Town first purchased water from the County. Increasing the capacity of these systems is allowed only with written authorization from the County.



2.11 Temporary Interruptions. The County may at any time shut off water due to accident, emergency, for the purpose of making connections, alterations, repairs, and changes to the water system. The County will use its best efforts to give notice in advance of water service interruptions when such interruptions can be reasonably expected. It is the obligation of the Town to protect Town's facilities so that damage will not occur if water is shut off without notice.

2.12 Curtailment. It is recognized by both parties that curtailment measures may have to be implemented to meet an emergency condition. If the County reduces the amount of treated water available to its customers, it will reduce the supply available to each user in accordance with the latest approved Water Shortage Response Plan. The Town agrees to approve and enforce the County's Water Shortage Response Plan and Water Ordinance, or similar Plan and Ordinance no less stringent, for its own ratepayers.

2.13 County Facilities. In the event that the Town annexes or otherwise expands their boundaries into areas served by County facilities, Town acknowledges the County's right to provide service within these areas.

### **SECTION 3** **PAYMENT AND BILLING**

3.1 Rates and Fees. Rates and fees are determined using the cost of service principles as described in manual M-1 by the American Water Works Association (AWWA), as they may be amended from time to time. The County shall review and amend its rates and fees on an annual basis and shall publish these prior to July 1<sup>st</sup> of each year. Town agrees to pay applicable wholesale rates, fees, and charges assessed by the County as indicated on the approved Rate and Fee schedule. Current wholesale rates, which are subject to change, include a Base Service Charge, Minimum Usage Charge, and a volumetric rate per 1000 gallons used.

3.2 Billing. On a monthly basis, County shall bill Town for water service provided through each bulk meter. The bills shall be payable within 30 days of the date of the invoice.

3.3 Maximum Daily Demand. It is recognized by the County and the Town that the Town's Water Service Agreement constitutes an essential part of the County's financing plan and Capital Improvement Plan. The Town shall make payment each month throughout the term of this Agreement in accordance with the County's published rates and fees. The size and number of meters (Points of Delivery) impact the revenue available for expansion, operation, and maintenance of the system and may not be altered without the County's consent.

3.4 Limitation on Resale. After the date of this Agreement, unless required to do otherwise by an applicable regulatory authority or a court of competent jurisdiction, Town shall not enter into, renew, or amend with regard to volume of water to be supplied, any agreement to provide wholesale or new retail water for use outside its corporate boundaries unless each such agreement is approved by the County. The Town may continue to provide water service to locations that it currently serves outside of its corporate boundaries as of the date of this agreement. Town shall not become a party to any contract for the sale of water to another water provider ("water-wheeling"). The County will use its best efforts to furnish and remain in a position to furnish water sufficient for all reasonable treated water requirements of Town, but its obligation shall be limited to the amount of treated water available to it from the System during routine operation.

#### **SECTION 4**

#### **TERM, TERMINATION, AND RENEWAL OF AGREEMENT**

4.1 This Water Service Agreement shall be in full force and effect for a period ending June 30, 2061. Following the term, this Agreement shall automatically renew for one (1) year terms unless a party gives notice to the other party of non-renewal not less than one hundred eighty (180) days prior to expiration of the then-current term.

4.2 This Agreement may otherwise be terminated only by mutual agreement of the parties. A mutually agreeable termination of this Agreement will be on such terms as the parties may agree at the time in question. Each party hereto reserves to itself all legal rights and remedies available at law or in equity in the event of any other breach of this Agreement by the other.

4.3 This Agreement may be renewed or amended by mutual agreement of the parties, adopted with the same formality as the original.

#### **SECTION 5**

#### **REPRESENTATIONS AND COVENANTS**

5.1 Each party to this Agreement represents to the other party each of the following as of the effective date of this Agreement, and covenants with the other party that each such representation will remain true and correct:

5.1.1 It has full power and authority to enter into this Agreement, and to enter into and carry out the transactions contemplated by this Agreement.

5.1.2 It has by proper action authorized the execution and delivery of this Agreement and is not in default under any provisions of this Agreement.

5.1.3 The execution, delivery, and performance of this Agreement does not violate or conflict with or require any consent or waiver under any of the terms or conditions in its governing documents or any material Agreement to which it is a party or by which any of its assets are bound or affected, or any law, rule, regulation, order, writ, judgment, decree or other legal or regulatory determination applicable to it.

5.1.4 This Agreement constitutes a legal, valid and binding obligation enforceable at law and in equity in accordance with its terms and, to the extent that certain remedies under this Agreement require or may require enforcement by a court, such principles of equity as the court having jurisdiction may impose.

5.1.5 It will comply with all applicable federal, state and local laws with respect to any activities conducted under or pursuant to this Agreement.

5.1.6 No elected or appointed official or employee has any interest (financial, employment, or other) in the transactions contemplated by this Agreement.

5.1.7 It will take no act (or engage in any failure to act) that will prevent, delay, obstruct, frustrate, or otherwise impair or undermine the activities conducted under or pursuant to this Agreement, except as may be necessary to enforce this Agreement or ensure compliance with applicable laws, regulations, and ordinances.

## **SECTION 6**

### **MISCELLANEOUS PROVISIONS**

6.1 Exhibits. All exhibits, if any, referenced in this Agreement are incorporated herein by reference as integral parts of this Agreement.

6.2 Amendment to Agreement. This Agreement may be modified or amended only by written amendments that are approved and signed on behalf of both Parties in the same manner as original adoption.

6.3 No assignment without consent. Neither party shall assign this Agreement (or assign any right or delegate any obligation contained herein whether such assignment is of service, of payment or otherwise) without the prior written consent of the other party hereto. Any such assignment without the prior written

consent of the other party hereto shall be void. An assignee shall acquire no rights, and County shall not recognize any assignment in violation of this provision.

6.4 Governing law and venue. This Agreement shall be governed by applicable federal law and by the laws of the State of North Carolina without regard for its choice of law provisions. All actions relating in any way to this Agreement shall be brought in the General Court of Justice of the State of North Carolina in Brunswick County or in the Federal District Court for the Eastern District of North Carolina, Wilmington division.

6.5 Dispute resolution. Should a dispute arise as to the terms of this Agreement, both parties agree that neither may initiate binding arbitration. The parties may agree to non-binding mediation of any dispute prior to the bringing of any suit or action.

6.6 Governmental Immunity. Each party, to the extent applicable, does not waive its governmental immunity by entering into this Agreement and fully retains all immunities and defenses provided by law with regard to any action based on this Agreement.

6.7 Non-Waiver. Failure by a party at any time to require the performance of any of the provisions of this Agreement shall in no way affect the party's right hereunder to enforce the same, nor shall any waiver by a party of any breach be held to be a waiver of any succeeding breach or a waiver of this Section.

6.8 No Third-Party Beneficiaries. Nothing in this Agreement shall give any person other than the parties any rights to enforce any provision of this Agreement. There are no intended third-party beneficiaries of this Agreement.

6.9 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein. There are no other representations, understandings or agreements between the parties with respect to

such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.

6.10 Headings. The headings in this Agreement are for convenience of reference only and shall not define or limit any of the terms or provisions hereof.

6.11 Severability. The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of the Agreement so long as the material purposes of this Agreement can be determined and effectuated. If a provision of this Agreement is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

6.12 Notices

- a. Delivery of Notices. Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by facsimile to the intended recipient at the address set forth below.
- b. Effective Date Of Notices. Any notice shall be effective upon the date of receipt by the intended recipient; provided that any notice which is sent by facsimile or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier.
- c. Notice Address. Communications that relate to any breach, default, termination, delay in performance, prevention of performance, modification, extension, amendment or waiver of any provision of this Agreement shall be sent to:
  - i. For the County: Brunswick County Manager  
P.O. Box 249  
Bolivia, NC 28422  
Fax: 910-253-2022
  - ii. For the Town: Town of Holden Beach Manager  
110 Rothschild Street  
Holden Beach, NC 28462

6.13 Signatures. This Agreement, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement.

This Agreement may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Agreement by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

**BRUNSWICK COUNTY**

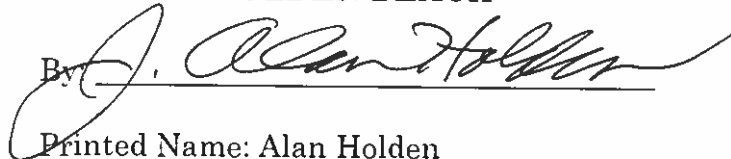
By: \_\_\_\_\_

Printed Name:

Title:

Date: \_\_\_\_\_

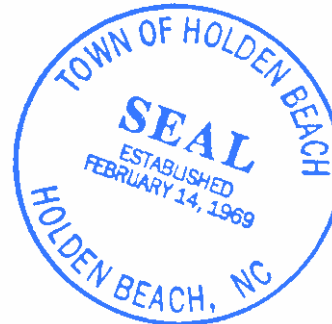
**TOWN OF HOLDEN BEACH**

By: 

Printed Name: Alan Holden

Title: Mayor

Date: July 20, 2021



"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

\_\_\_\_\_  
Julie A. Miller, Director of Fiscal Operations  
Brunswick County, North Carolina

**APPROVED AS TO FORM**

\_\_\_\_\_  
Robert V. Shaver, Jr., County Attorney /  
Bryan W. Batton, Assistant County Attorney

This document had been pre-audited  
in the manner required by the  
Local Government Budget and  
Fiscal Control Act





**Brunswick County Board of Commissioners**  
**ACTION AGENDA ITEM**  
**August 2, 2021**

**Action Item # VIII. - 1.**  
Closed Session

**From:**  
Bob Shaver, County Attorney

**Issue/Action Requested:**

Request that the Board of Commissioners enter into closed session pursuant to G.S. 143-318.11(a)(1) to approve closed session minutes and G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses, including any economic development incentives that may be offered by the County in negotiations.

**Background/Purpose of Request:**

**Fiscal Impact:**

Reviewed By Director of Fiscal Operations

**Approved By County Attorney:**

Yes

**County Manager's Recommendation:**

Recommend that the Board of Commissioners enter into closed session pursuant to G.S. 143-318.11(a)(1) to approve closed session minutes and G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses, including any economic development incentives that may be offered by the County in negotiations.