

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
April 18, 2022
6:00 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Randy Thompson, Chairman
Commissioner Mike Forte, Vice-Chairman
Commissioner J. Martin Cooke
Commissioner Pat Sykes
Commissioner Frank Williams

STAFF: Steve Stone, County Manager
Bob Shaver, County Attorney
David Stanley, Deputy County Manager
Aaron Smith, Finance Director
Daralyn Spivey, Clerk to the Board
Meagan Kascsak, Communications Director
Lt. Beck, Sheriff's Office

Board Action, containing all items in this set of minutes, is filed within the Clerk to the Board's office.

I. CALL TO ORDER

Chairman Thompson called the meeting to order at 6:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Williams gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Thompson asked for adjustments to the agenda. No adjustments were requested.

Commissioner Cooke moved to approve the agenda as presented. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).

IV. PUBLIC COMMENTS

Mr. Dale Todd spoke to the need of increasing staff for the Veterans Services office and his appreciation of the work that office does for the growing number of veterans moving to the County

Ms. Lori Sharkey requested the support of the Board for the NC211 Greenway Plan.

V. APPROVAL OF CONSENT AGENDA

The Board approved and authorized the Chairman to sign the Stonehenge Building Contract in the amount of \$362,559 and the Timeless Properties in the amount of \$361,530 for various bathroom renovations.

2. **Clerk to the Board – Meeting Minutes April 4 2022 - Approved**
The Board approved the draft minutes from the Regular Meeting of April 4, 2022.
3. **County Attorney – Declaration of Surplus Property - Approved**
The Board declared property obtained by the County through tax foreclosure as surplus property to be placed on the County's website for possible future purchase.
4. **EMS – Sunny Point Fire and Emergency Services Mutual Aid Agreement – Approved**
The Board approved the Memorandum of Mutual Aid Agreement between Brunswick County and Sunny Point Fire & Emergency Services.
5. **EMS – Transfer of Unneeded Fixed Asset to Winnabow Fire Department - Approved**
The Board approved the transfer of one (1) Scott Air Systems mobile breathing air refill station to the Winnabow Fire Department.
6. **Finance Fiscal Items – Approved**
The Board approved the following Budget Amendments, Capital Project Ordinances, and Fiscal Items of a routine nature on the consent agenda:
 - Environmental Health Services Additional State Funding Budget Amendment**
Appropriate \$4,777 of additional state revenues for the purchase of supplies and materials needed to support the environmental health food and lodging program activities.
 - Financial Reports for March 2022 (unaudited)**
Within the report is Summary Information for General and Enterprise Funds, Cash and Investments, and key indicators of Revenues and Expenditures. All reports provided at: <https://brunswickcountync.gov/finance/reports>
7. **Governing Body – NACo Voting Delegate - Approved**
The Board approved Commissioner Frank Williams as the Voting Delegate for the NACo National Conference 2022.
8. **Health and Human Services – Brunswick Senior Resources Inc. Additional Funding and Budget Revision #1 to HCCBG – Approved**
The Board approved an additional 2022 funding allocation and Revision #1 budget document for the Fiscal Year 2021-2022 Home and Community Care Block Grant for Older Adults.
9. **Health and Human Services – Health Services – Environmental Health Positions- Approved**
The Board approved Health Services' request for (2) additional Environmental Health positions to be hired immediately.
10. **Sheriff's Office – Sole Source Resolution & Agreement- Approved**
The Board approved a resolution authorizing the purchase of an item under a sole source exception and its associated agreement. The product, known as a Heliwagon, is valued at \$40,050 and is needed for the Sheriff's Office Aviation Unit. Grant funds

product are not available, or a needed product is available from only one source of supply, or standardization or compatibility is the overriding consideration; and

WHEREAS, the Brunswick County Sheriff's Office is in need of a helicopter landing dolly to facilitate moving the helicopter into and out of hangar storage; and

WHEREAS, movement of the helicopter must be performed by the helicopter pilot and a single crew member, which is both unsafe and extremely difficult without the assistance of a proper landing dolly; and

WHEREAS, the Heliwagon Remote Controlled Landing Dolly is the only 100% electric wireless remote controlled landing dolly for skid helicopters and also utilizes an electric locking wheel system that eliminates the use of chocks, which allows the helicopter crew to remotely move the dolly into position for landing; safely land on a stable platform; and then remotely move the dolly into the hangar facility; and

WHEREAS, Heliwagon, Inc. is the exclusive creator, manufacturer, and seller of the Heliwagon Remote Controlled Landing Dolly; and

WHEREAS, the governing board must approve the purchase under this bidding exemption prior to awarding the contract.

NOW, THEREFORE BE IT RESOLVED, that the Brunswick County Board of Commissioners approves the purchases described herein utilizing the exception to formal bidding requirements contained in N.C.G.S. 143-129(e)(6) and finds that the conditions described in that statute have been met.

Adopted this the 18th day of April, 2022.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

ATTEST:

Daralyn Spivey, NCCCC
Clerk to the Board

11. **Tax Admin – April 2022 Releases – Approved**
The Board reviewed and approved the April 2022 releases.
12. **Utilities – ARPA Grant Application Resolution Longwood Road – Approved**
The Board adopted a resolution and authorized the County Manager to sign the application to the North Carolina Department of Environmental Quality American Rescue Plan Act (ARPA) Grant Program. The Resolution reads as follows:

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of wastewater collection and transmission systems, and

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the (unit of government) to make scheduled repayment of the loan, to withhold from the (unit of government) any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Steve T. Stone, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 18th of April 2022 at Brunswick County, North Carolina.

Randy Thompson, Chair
Board of Commissioners

ATTEST:

Daralyn Spivey NCCCC
Clerk to the Board

The undersigned duly qualified and acting Clerk of the Brunswick County Board of Commissioners does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Brunswick County Board of Commissioners duly held on the ____ day of _____, 20__; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this the ____ day of _____, 20__.

Signature of Recording Officer

Title

VI. PRESENTATIONS

1. Clerk to the Board – Proclamation - Resolution Recognizing Honor Flight

The Board heard a request to adopt a resolution in recognition of Honor Flight of the Cape Fear Area. Commissioner Cooke moved to approve the Proclamation. The motion was seconded by Commissioner Sykes and passed unanimously (5 to 0).

The Resolution reads as follows:

created by Earl Morse, a physician assistant and retired Air Force captain, and Jeff Miller, a small business owner and son of a World War II Veteran solely to honor America's Veterans for all their sacrifices; and

WHEREAS, through the Honor Flight organization, over 250,000 World War II, Korea War, and Vietnam War Veterans from across the United States have an opportunity to take an all-expenses paid trip to Washington D.C. to visit the military service memorials; and

WHEREAS, many Veterans have never visited Washington, D.C., and could not make this trip without Honor Flight's support and resources; and

WHEREAS, Honor Flight of the Cape Fear Area is a recently established hub of the national program led by local volunteers to pay tribute to Veterans in the Cape Fear area, and to educate members of the community about our local heroes; and

WHEREAS, on April 30, 2022, this amazing organization is providing World War II, Korea War, and Vietnam War Veterans a chance to fly out of Wilmington International Airport to Washington D.C. and visit their memorials; giving participants the unique opportunity both to pay their respects to their fellow soldiers and to receive the time of reflection and celebration they so richly deserve; and

WHEREAS, North Carolina's Veterans of World War II, the Korea War, and the Vietnam War embody the spirit of service with a willingness to find meaning in something greater than themselves, and it is fitting and proper that the outstanding accomplishments and sacrifices of these distinguished Americans be honored appropriately.

NOW, THEREFORE, BE IT RESOLVED that the Brunswick County Board of Commissioners commend North Carolina's Veterans of World War II, the Korea War, and the Vietnam War; Honor Flight of the Cape Fear Area is recognized; and Brunswick County extends its deepest appreciation to those who stood ever ready to make the ultimate sacrifice upon the alter of freedom.

Adopted, this 18th day of April 2022.

Randy Thompson, Chair
Board of Commissioners

Daralyn Spivey, NCCCC
Clerk to the Board

2. Human Resources – Presentation – Classification and Total Compensation Study Update from Piedmont Triad Regional Council

The Board received a presentation from David Hill, Project Manager from Piedmont Triad Regional Council (PTRC), regarding the Classification and Total Compensation Study and associated recommendations. Commissioner Cooke moved to approve the implementation of the PTRC recommendations effective immediately. The motion was seconded by Commissioner Williams. The motion passed by a vote of four to one (Ayes – Thompson, Forte, Cooke, and Williams. Nays – Sykes).

WHEREAS, the Board of Commissioners for Brunswick County (County) wishes to provide and promote the importance of safe drinking water in Brunswick County; and

WHEREAS, Brunswick County Public Utilities (BCPU) serves not only the unincorporated areas of the County; but also, within the municipalities of Boiling Spring Lakes, Bolivia, Calabash, Carolina Shores, Caswell Beach, parts of Leland, Navassa, Northwest, parts of Oak Island, St. James, Sandy Creek, parts of Southport, Sunset Beach, and Varnamtown; and

WHEREAS, for nearly four decades Brunswick County Public Utilities has faithfully provided water to other utilities (wholesale customers) including Ocean Isle Beach, Holden Beach, Oak Island, Bald Head Island, Southport, Shallotte, and H2GO; and

WHEREAS, the County recognizes that water is our most valuable natural resource, and that access to safe drinking water is a necessity; and

WHEREAS, Brunswick County Public Utilities operates a premier drinking water system, that has been awarded the NC American Water Works Association Water Large Distribution System of the Year Award five consecutive years, that safeguards public health by producing and distributing drinking water to citizens throughout Brunswick County; and

WHEREAS, the County's water system also provides fire protection, supports the continued growth essential to the economic health of the region, and enhances the quality of life for all citizens of the County; and

WHEREAS, the County has taken extraordinary steps to provide sufficient water quantity and to safeguard the health and economic future of its residents and customers by undertaking construction of an expansion of the Northwest Water Treatment Plant and the addition Low Pressure Reverse Osmosis to remove emerging contaminants in its source water; and

WHEREAS, the County calls upon the residents and businesses of our County, the regulatory agencies tasked with source water protection, and all residents and visitors within the state that impact the upstream river system, to protect our source waters from pollution, to practice water conservation, and to support efforts to provide high quality drinking water for the residents and visitors of Brunswick County.

NOW, THEREFORE BE IT RESOLVED, by the Chairman and the Board of Commissioners of Brunswick County that the first full week of May is proclaimed as Drinking Water Week.

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the permanent minutes of this Board.

Adopted this 18th day of April 2022.

Randy Thompson, Chairman
Brunswick County Board of Commissioners

Commissioner Sykes would like an update on the FY16 Enterprise Fund Neighborhood Water Main Project.

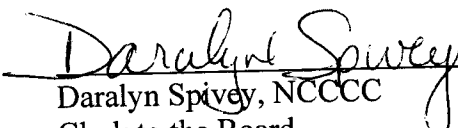
IX. ADJOURNMENT

Vice-Chairman Forte moved to adjourn the meeting at 7:31 p.m. The motion was seconded by Commissioner Williams and passed unanimously (5 to 0).



Randy Thompson, Chairman
Brunswick County Board of Commissioners

Attest:



Daralyn Spivey, NCCCC
Clerk to the Board

